

**DAY COUNTY COMMISSION**  
**WEBSTER, SOUTH DAKOTA**  
**July 25, 2017**  
**(unapproved)**

The Day County Board of Commissioners convened in regular session at 9:00 AM, Tuesday July 25, 2017 in the Commissioners Chambers in the Day County Courthouse. Meeting called to order by Chairman Tompkins. Members present: Commissioners Hesla, James, and Walters. Others: Ray Erku-R&F. Absent: Tobin.

**PLEDGE:** Chairman Tompkins led the members in reciting the Pledge of Allegiance.

**CORRESPONDENCE:** Thank you from Janet Coyne, DENR and SD Dept. of Public Safety.

**PUBLIC COMMENTS:** None

**MINUTES:** Moved by Hesla, seconded by James to approve the minutes for July 11, 2017 regular commission meeting. Motion carried.

**PAYROLL:** Moved by Walters, seconded by Hesla to approve and authorize the chairman to sign the payroll, period ending July 8, 2017. Motion carried.

Auditor's Office 4,438.19; Treasurer's Office 3,178.40; Register of Deeds 5,922.01; State's Attorney 1,916.00; Sheriff's Office 6,980.00; Jailors 5,481.85; Assessor's Office 4,151.10; Commissioners 2,706.92; Home Health 323.00; WIC 221.00; Veteran's Service 1,819.80; Maintenance 2,067.01; Extension 866.77; Welfare 137.12; Drainage 98.08; Planning & Zoning 235.20; OEM 150.00; 911 0.00; Weed 1,600.58; Highway 15,702.70; Social Security 3,528.81; Medicare 825.26; Life Insurance 208.67, SD Retirement 2,618.86 for a total of 65,177.33

**CLAIMS:** Moved by Hesla, seconded by James to approve and authorize the chairman to sign the following audited claims. Motion carried.

**SERVICES:** Bratland Law 4,615.40, Century Business Products 148.46, City of Watertown 5,111.39, Hofland Engineering Inc. 6,189.39, Kriech Construction 82,757.40, Law Office of Danny Smeins 3,890.68, New Deal Tire 726.00, Sandford Health 512.00, SD Dept. of Labor 1,690.00, SDACO 150.00, Yankton County Treasurer 90.55,

**SUPPLIES:** A & B Business Inc. 291.58, Briana Aadland 42.00, Ameripride Services Inc. 218.10, Colonial Research 268.16, Industrial Builders Inc. 4,900.00, L.G. Everist Inc. 8,834.22, Mayo Clinic 392.33, Thomson Reuters 927.00, Universal Manufacturing 484.10, Valley Office Products 68.94,

**UTILITIES:** Century Link 376.11, Dependable Sanitation 136.50, Northwestern Energy 544.98, OtterTail Power Co. 17.13, Venture Communication Inc. 264.69, Windstream 18.38,

**PER DIEM:** Daniel Grode 24.62, Rose Kraft 40.50, Paul McCarlson 22.86, Pam Raeder 40.50, Jennifer Ringkob 141.25, Jim Tompkins 22.40,

**REGISTRATION:** SDVSOA 150.00,

**MANUAL CHECKS:** Marshall Co. Auditor 70.00, Dept. of Revenue 147,393.13, SD State Treasurer 59.91, Avera St. Luke's 1,143.11, KBJ Enterprise 315.00.

**REPORTS:** The Board noted the following reports:

In compliance with the law, I, Bonnie Fosheim hereby submit the following report of my examination of the cash and cash items in the hands of the Treasurer of this County as of July 1, 2017. Total amount of deposits in bank 17,583.05; Total amount of actual cash 1,325.49; Total amount of deposits and drafts in treasurer's possession not exceeding three days 37,859.63. Itemized list of all items, checks and drafts which have been in the treasurer's possession over three days: CD'S 590,000.00; IMMA 5,316,611.50; Postage 225.13; Register of Deeds 85.00; Credit cards 793.40 for a total of \$5,964,483.20. Cash Balances: General Fund 2,311,732.58, Highway 3,199,144.40, E911 28,195.63, OEM 7,042.06, Domestic Abuse 659.00, 24/7 Fund 13,698.45, M & P Fund 22,973.37, 700 Accounts 366,029.89, equals 5,949,475.38.

In compliance with the law, I, Jodi Berger hereby report the fees of the Office of Register of Deeds for the month of June 2017. Births (15) and Deaths (30) 675.00; Marriages (3) 120.00; Transfer fees 2,030.00; Recordings 4,213.00; Copies 560.80; Sales Tax .70 for a total of 7,599.50.

In compliance with the law, I, Barry Hillestad hereby submit the following report of all fees received by me as Sheriff within and for the County for the month of June 2017: Accident Reports 28.00, Phone cards 110.00, Phone Commission 131.13, Fees 1,519.22, Finger Prints 50.00, Juvenile Care 0, Misc. Income 20.00, PBT's 387.00, Pistol Permits 68.00, Prisoners-Out of County 1,550.00, UA Fees 120.00, Work Release 35.00, for a total of 4,018.35.

**COMMUNITY HEALTH NURSE:** Community Health Nurse Aadland gave her quarterly report for April-June, 2017. The office will be closed on Monday August 28<sup>th</sup> from 1-5 PM due to WIC training in Watertown.

**PLANNING/ZONING:** Moved by James, seconded by Hesla to recess the regular session at 9:15 AM, to convene as Planning, Zoning and Drainage Board. Motion carried. Chairman Tompkins reconvened the regular session at 9:25 AM.

**PLAT:** Upon recommendation of the Planning & Zoning Board, moved by James, seconded by Walters to approve the following plats: 1( Block 6 Wolter Addition (34 122 56), 2) Lavern and Kari Lee Addition in the NE (11 120 54). Motion carried.

**P&Z AND DRAINAGE BUDGET:** Dari Schlotte discussed increasing the Planning/Zoning and Drainage budget for 2018. It hasn't been increased for many years. The board will take it into consideration.

**WATER ISSUES:** Harry Knapp requested an amendment putting a fee/stamp for fishing on meandered water and make it revenue neutral. Mark Ermer (Webster GF&P office) talked about Waubay Lake is unique and a closed basin. Steve McCleerey (state legislator) will see what can be done with the situation.

**RECESS:** Chairman Tompkins declared a recess at 10:28 AM. Chairman Tompkins reconvened the regular session at 10:32 AM.

**HIGHWAY DEPARTMENT:**

**AMENDMENTS TO 5-YEAR COUNTY PLAN:** Moved by Walters, seconded by James to approve a resolution and authorize signing the amendment to the 5-year county plan. Motion carried.

**BRIDGE IMPORVEMENT GRANT FUNDING AGREEMENT:** Moved by Hesla, seconded by Walters to approve and authorize signing the Bridge Improvement Grant Funding Agreement. Motion carried.

**2018 APPLICATION FOR BRIDGE IMPROVEMENT GRANT PE FUNDS:** Moved by Walters, seconded by James to approve and authorize signing two 2018 applications for Bridge Improvement Grant PE Funds. Motion carried.

**HIGHWAY BUDGET:** Supt. Braaten went over the 2018 highway budget and discussed raising the new HBR levy.

**SHERIFF BUDGET:** Discussion was held on employee wages, vehicle replacement and a third deputy.

**COURTHOUSE IMPROVEMENTS:** Darrel Waddle discussed improvements needed for the courthouse. Moved by Hesla, seconded by James to have Darrel get bids to replace the NE corner sidewalk. Motion carried.

**OFFICE CLOSED:** Moved by Walters, seconded by James to approve the Veteran's Service Office to be closed August 14-17, 2017. They will be attending annual school in Pierre. Motion carried.

**DEPUTY TREASURER:** Treasurer Wagner discussed keeping Deputy Zubke full time until December 31, 2017 and then going back to part time January 1, 2018. Moved by Walters, seconded by James to keep Deputy Zubke full time through December 31, 2017. Motion carried.

**CLOSING AUDIT CONFERENCE:** Dave Schlosser, Department of Legislative Audit, met with the commission for closing conference for audit of fiscal years 2015 and 2016. Moved by Walters, seconded by James to authorize the Chairman and Auditor to sign the Management Statement with SD Department of Legislative Audit. Motion carried.

**FAIR GROUNDS:** Chairman Tompkins discussed the outdated electrical system at the fair grounds. Moved by Walters, seconded by James to get bids from local electrical contractors and make the appropriate repairs. Motion carried.

**2018 BUDGET:** Discussion was held on the 2018 Budget for various departments.

**COUNTY WEBSITE:** A proposal was presented from Revize (The Government Website Experts) to update the county website. The commissioners decided they are not interested in the proposal and any updates to the website will be handled internally.

**OLD SCALE:** An old scale has been in the break room forever and it was talked about selling it. Moved by Walters, seconded by Tompkins to sell for \$300. Motion died for lack of a majority vote. Motion was rescinded by Walters. Moved by Walters, seconded by James to sell the scale by sealed bids. Motion carried.

**SEPTEMBER COMMISSIONER MTG. DATES:** The commission meeting will be held September 5 instead of September 12 because the first budget hearing has to be the first Tuesday in September.

**ADJOURNMENT:** Moved by Hesla, seconded by Walters to adjourn until 9:00 AM, Tuesday August 8, 2017 to convene in the Commissioners Chambers in the Day County Courthouse. Motion carried.

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James Tompkins  
Chairman

ATTEST:

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Bonnie Fosheim  
Day County Auditor

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