

DAY COUNTY COMMISSION
WEBSTER, SOUTH DAKOTA
November 28, 2017
(unapproved)

The Day County Board of Commissioners convened in regular session at 9:00 AM, Tuesday November 28, 2017 in the Commissioners Chambers in the Day County Courthouse. Meeting called to order by Chairman Tompkins. Members present: Commissioners Hesla, James, Tobin, and Walters. Others: Auditor Fosheim, Ray Erku-R&F and Jason Coester.

PLEDGE: Chairman Tompkins led the members in reciting the Pledge of Allegiance.

CORRESPONDENCE: Bennett County Board of Commissioners, Day County Courthouse Christmas Party Invite, Thank You and Department of Revenue.

PUBLIC COMMENTS: None.

MINUTES: Moved by Hesla, seconded by James to approve the minutes for November 11, 2017 regular commission meeting. Motion carried.

PAYROLL: Moved by Tobin, seconded by Walters to approve and authorize the chairman to sign the payroll, period ending November 14, 2017. Motion carried.

Auditor's Office 4,751.00; Treasurer's Office 4,458.40; Register of Deeds 3,087.20; State's Attorney 1,916.00; Sheriff's Office 6,626.00; Jailors 5,692.35; Assessor's Office 4,851.68; Commissioners 2,706.92; Home Health 425.00; WIC 263.50; Veteran's Service 1,725.53; Maintenance 2,086.50; Extension 959.84; Welfare 111.41; Drainage 98.08; Planning & Zoning 252.34; OEM 285.00; 911 300.00; Weed 890.34; Highway 17,832.48; Social Security 3,584.49; Medicare 838.29; Health Insurance 17,396.37; SD Retirement 2,792.05 for a total of 83,930.77.

CLAIMS: Moved by Walters, seconded by James to approve and authorize the chairman to sign the following audited claims with the exception of Bahr Spray Foam and Coteau Des Prairies Hospital. Motion carried.

SERVICES: City of Watertown 5,182.25, Comes Investment Inc. 66.01, FedEx 12.89, Law Office of Danny Smeins 3,804.95, Lincoln County Treasurer 38.79, Ramkota Inn 228.00, Roberts County Detention Center 17.83, Sanford Health 311.86, Scantron Corporation 1,193.10, SDACO M & P 152.00, Twin Valley Tire 44.09, Webster Area Chamber 128.00,

SUPPLIES: A & B Business 61.19, Ameripride Services Inc. 171.90, Brownlee Construction 67,462.08, Cornwell Drug 1,327.37, Equipment Blades Inc. 1,568.00, Kuecker Seed Farm Inc. 37,646.25, Locators Supplies Inc. 161.16, Mid-American Research 127.70, Mikes Jack & Jill 774.05, Office Peeps Inc. 371.63, Partners Funding Inc. 265.54, Shopko 85.96, Marvin Stern 3,888.00, Valley Office Products 46.89,

UTILITIES: Dependable Sanitation 146.48, James Valley Telecommunications 160.00, Northwestern Energy 111.84, Venture Communication Inc 264.69, Verizon Wireless 76.53,

EQUIPMENT: Lycox Enterprises 16,950.00,

PER DIEM: Dan Grode 24.62, Lauren Jones 40.11, Paul McCarlson 22.86,

REPAIRS: Brian's Auto Body 60.00, Transsource Trucking Equipment 1,082.31,

DONATIONS: Webster Area Development Corporation 10,000.00,

MANUAL CHECKS: Day County Treasurer 431.27, Coester Funeral Home 2,650.00, Marla Wicklund 90.00, North Star Mechanic 194.10.

CLAIMS DENIED: Bahr Spray Foam 19,545.00 and Coteau Des Prairies Hospital 2,093.34 for further discussion.

DENIED CLAIM: The Commission discussed with Sheriff Hillestad about voucher #65849 to Coteau Des Prairies Hospital. They have decided to deny payment and have States Attorney Smeins write a letter to IHS regarding payment.

REPORTS: The Board noted the following reports:

In compliance with the law, I, Karli Zimmerman hereby submit the following report of my examination of the cash and cash items in the hands of the Treasurer of this County as of November 1, 2017. Total amount of deposits in bank 784,139.25; Total amount of actual cash 5,961.21; Total

amount of deposits and drafts in treasurer's possession not exceeding three days 371,937.10. Itemized list of all items, checks and drafts which have been in the treasurer's possession over three days: CD'S 590,000.00; IMMA 7,405,297.56; Postage 181.81; Register of Deeds 85.00; Credit cards 9,314.59 for a total of 9,166,916.52. Cash Balances: General Fund 2,644,845.20, Highway 3,159,970.26, E911 26,231.50, OEM 6,654.19, Domestic Abuse 429.00, 24/7 Fund 14,895.45, M & P Fund 29,434.82, 700 Accounts 3,284,371.10, equals 9,166,831.52.

In compliance with the law, I, Jodi Berger hereby report the fees of the Office of Register of Deeds for the month of October 2017. Births (17) \$255.00; Deaths (34) 510.00; Marriages (3) 120.00; Transfer fees 2,028.00; Recordings 4,275.00; Copies 493.30; Sales Tax 0.61 for a total of 7,681.91.

In compliance with the law, I, Barry Hillestad hereby submit the following report of all fees received by me as Sheriff within and for the County for the month of October 2017: Accident Reports 12.00, Phone cards 240.00, Phone Commission 10.38, 1,446.53, Finger Prints 70.00, Misc. Income 5.00, PBT's 334.00, Pistol Permits 124.00, Prisoners-Out of County 1,785.00, UA Fees 70.00, Work Release 35.00, for a 4,131.91.

PLANNING/ZONING: Moved by James, seconded by Tobin to recess the regular session at 9:11 AM, to convene as Planning, Zoning and Drainage Board. Motion carried. Chairman Tompkins reconvened the regular session at 9:31 AM.

PLAT: Upon recommendation of the Planning & Zoning Board, moved by Hesla, seconded by Tobin to approve the following plats: 1) D & C Wolter Addition in N1/2SE (27 122 56) 2) Lots 29 & 30 of Minnewasta Resort Subdivision (18 122 54). Motion carried.

TRAVEL: Moved by Tobin, seconded by Hesla to approve travel for DOE Schlotte for travel expenses to meet with NECOG. Motion carried.

INDIGENT BURIAL POLICY: Welfare Director Zimmerman presented to the Commission the need for an updated indigent burial policy. Moved by Hesla, seconded by James to start working with States Attorney Smeins to update current policy for 2018. Motion carried.

TRAVEL: Moved by Hesla, seconded by Walters to approve travel expense for Welfare Director Zimmerman to attend the welfare training in Beadle County on December 6, 2017. Motion carried.

INDIGENT BURIAL CASE 17-02: Moved by Walters, seconded by Tobin to pay the remaining \$1,704.00 to Coester Funeral Home for indigent burial expenses. Motion carried.

REGIONAL AGING COUNCIL: Jen Moos updated the Commission on Regional Aging Council.

RECESS: Chairman Tompkins declared a recess at 10:20 AM. Chairman Tompkins reconvened the regular session at 10:31 AM.

HIGHWAY DEPARTMENT:

ADVERTISE FOR BIDS: Moved by James, seconded by Walters to authorize Hwy. Supt. Braaten to advertise for bids on fuel and tires. Motion carried. Bid opening will be December 28, 2017 at 10:00 A.M.

EXPENDITURE CORRECTION: Moved by Hesla, seconded by James to make a budget correction and move budget authority from 201-4-202-429.7 130,000 to 201-4-311-411 \$30,000, 201-4-311-425.7 \$30,000, 201-4-311-426.4 \$50,000, 201-4-311-426.9 \$20,000. Move cash 130,000.00 from Snow Removal Restricted 201-274.05 to Assigned Fund Balance for Road Purposes 201-276.03 as recommended by Highway Supt. Braaten. Motion carried.

BRIDGE IMPROVEMENT GRANT: Moved by Walters, seconded by James to authorize the chairman to sign the application for the Bridge Improvement Grant Resolution. Motion carried.

EXCUSED: Auditor Fosheim excused herself at 10:36 A.M.

VACATING ROADS IN TROY TOWNSHIP: Moved by James, seconded by Tobin to hold a public hearing on petition regarding vacating roads in Troy Township to be held December 28, 2017 at 10:30 A.M. Highway Supt. Braaten will advertise for public hearing. Motion carried.

ASSIGNMENT FUNDS: Moved by James, seconded by Hesla to not create assignment funds at this time for hail insurance monies. Motion carried.

NORTH CENTRAL MITIGATION: Highway Supt. Braaten informed the Commission that North Central Mitigation wants to hold a lunch and learn. Meeting will be held in the Room 101 of the Courthouse December 12, 2017 at 11:30 A.M. Everyone from the public is invited to learn more on wetland mitigations.

DENIED CLAIM APPROVED: After discussion was held on claim #65843, moved by Hesla, seconded by Tobin to pay Bahr Spray Foam 19,545.00 for material costs. Motion carried.

INSURANCE PLAN: Moved by Walters, seconded by James to accept and approve to stay with the current insurance plan offered to us by Wellmark BCBS. Motion carried.

ADJOURNMENT: Moved by James, seconded by Hesla to adjourn until 9:00 AM, Tuesday December 12, 2017 to convene in the Commissioners Chambers in the Day County Courthouse. Motion carried.

James Tompkins
Chairman

ATTEST:

Karli Zimmerman
Day County Deputy Auditor

Day County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

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