

DAY COUNTY COMMISSION
WEBSTER, SOUTH DAKOTA
December 12, 2017
(unapproved)

The Day County Board of Commissioners convened in regular session at 9:00 AM, Tuesday December 12, 2017 in the Commissioners Chambers in the Day County Courthouse. Meeting called to order by Chairman Tompkins. Members present: Commissioners Hesla, James and Tobin. Walters called in by phone at 10:25 AM. Others: Ray Erku-R&F.

PLEDGE: Chairman Tompkins led the members in reciting the Pledge of Allegiance.

CORRESPONDENCE: Kone Elevators.

PUBLIC COMMENTS: Frank James discussed a CAFO meeting he attended. Chuck Hesla referenced the R&F notice from Ducks Unlimited about ditching 2 miles NE of Webster.

MINUTES: Moved by James, seconded by Tobin to approve the minutes for November 28, 2017 regular commission meeting. Motion carried.

PAYROLL: Moved by Hesla, seconded by Tompkins to approve and authorize the chairman to sign the payroll, period ending November 25, 2017. Motion carried.

Auditor's Office 4,639.59; Treasurer's Office 4,458.40; Register of Deeds 3,087.20; State's Attorney 1,916.00; Sheriff's Office 6,700.00; Jailors 5,820.10; Assessor's Office 4,151.10; Commissioners 2,706.92; Home Health 399.50; WIC 280.50; Veteran's Service 1,614.12; Maintenance 2,086.50; Extension 959.84; Welfare 137.12; Drainage 98.08; Planning & Zoning 235.20; OEM 300.00; 911 300.00; Weed 737.51; Highway 16,724.54; Social Security 3,489.09; Medicare 815.97; Life Insurance 232.80; SD Retirement 2,725.75 for a total of 64,615.83.

CLAIMS: Moved by James, seconded by Hesla to approve and authorize the chairman to sign the following audited claims. Motion carried.

SERVICES: Century Business Products 90.52, Darcy Lockwood 37.50, DWARE Inc. 2,500.00, Mark Katterhagen 37.50, Kone Inc. 1,960.00, Lewis and Clark Mental Health 320.00, Lucy Lewno 321.92, Microfilm Imaging Systems Inc 65.00, Satellite Tracking 172.25, SDACO M&P Fund 296.00 and 294.00, SD DOT 1,451.13, Xerox Corp. 130.39 and 133.90, Yankton Co. Treasurer 100.00,

SUPPLIES: A & B Business 171.75 and 19.90, A&S Hardware 652.21, Ameripride Services Inc. 364.51, Colonial Research 268.36, Cornwell Drug 108.92, CWD 497.06, Day Co Treasurer 217.72, Dollar General 15.00, First Bank & Trust 172.86, L.G. Everist Inc 1,007.36, McLeod's 589.00, Mikes Jack & Jill 1,670.10, Newman Traffic Signs 153.77, Ridge Electric Inc. 92.96, Sanford Health 12.28, Shopko 40.98, Sioux Valley Coop 17,618.41, Marcia Solberg 22.10, Sturdevant's Auto Parts 508.20, Valley Office Products 396.88, Webster Lumber & Home Center 28.01,

UTILITIES: City of Webster 18.00 and 308.60, ITC 1,178.72 and 53.13, Midcontinent Communications 270.27, Northwestern Energy 3,747.33, RC Technologies 50.00,

BUILDING MAINTENANCE: Vogl's Carpet 1,824.95,

EQUIPMENT: Sanitation Products Inc. 7,660.00,

PER DIEM: Frank James 39.60, Jim Tompkins 47.70, Terry Meland 26.88,

REPAIRS: Brian's Auto Body 80.00, Butler Machinery 622.03, Snaza Implement LLC 238.05, Twin Valley Tire 945.93 and 44.09, Watertown Truck & Trailer Inc 357.20, Webster Auto Care Inc 344.73, Webster Tire Inc 65.00,

RENTAL: Webster Scale Inc 27,994.95,

PUBLICATION: Reporter and Farmer 297.94, Waubay Clipper 314.17,

MANUAL CHECKS: Day County Treasurer 912.46, Coester Funeral Home 1,704.00, Cedar Shore Resort 379.80, SD Dept of Revenue 87,232.90.

PLANNING/ZONING: Moved by Tobin, seconded by Hesla to recess the regular session at 9:10 AM, to convene as Planning, Zoning and Drainage Board. Motion carried. Chairman Tompkins reconvened the regular session at 9:18 AM.

DEPARTMENT HEADS: Chairman Tompkins called upon each department for their reports.

SHERIFF/JAIL: Sheriff Hillestad met with the board about the yearly maintenance on the finger print machine. Moved by Tobin, seconded by James to approve the renewal for the 2018 Maintenance Agreement for the finger print machine. Motion carried.

VSO RE-APPOINTMENT: Moved by James, seconded by Tobin to re-appoint Kevin Bohn as the Day County Veterans Service Officer for a period of four years, through the first Monday in January, 2022. Motion carried.

RECOMMENDATION: ROD Berger reported Tanya Nilson, Deputy ROD, has met her six months of employment and recommends a pay increase. Moved by Tobin, seconded by Hesla to approve a \$.50/hour pay increase (from \$16.00 to \$16.50) effective November 26, 2017 for Tanya Nilson. Motion carried.

RECESS: Chairman Tompkins declared a recess at 10:02 AM and reconvened the regular session at 10:07 AM.

FUNERAL POLICY: Welfare Director Zimmerman gave an update on the funeral policy. Nothing was approved at this time.

HIGHWAY DEPARTMENT:

BID ON EQUIPMENT: Moved by Hesla, seconded by Tobin to authorize Hwy. Supt. Braaten to bid on a 2013 John Deere Motor Grader in Edmunds County. Motion carried.

HB&R RESERVE RESTRICTED FUND TRANSFER: Moved by James, seconded by Tobin to approve to move the remaining balance of HB&R Restricted Fund to Assigned Fund Balance as recommended by Hwy. Supt. Braaten. Motion carried.

RECOMMENDATION: Hwy. Supt. Braaten recommended a pay increase for Lynn Grimes and Charles Lesner having met their six months of employment. Moved by James, seconded by Hesla to approve a \$.50/hour pay increase (from \$17.00 to \$17.50) effective December 24, 2017 for Lynn Grimes and Charles Lesner. Motion carried.

WETLAND MITIGATION SITE: Per request from Hwy. Supt. Braaten to remove from the agenda the "Approve to proceed with wetland mitigation site in Homer Township".

WAGE INCREASE: Moved by Walters, seconded by Tobin to approve a \$1.00/hour for all county employees except the Commissioners. Effective first pay period in 2018. Roll call: James-aye, Hesla-aye, Tobin-aye, Walters-aye, Tompkins-aye. Motion carried.

AMBULANCE CONTRACT: Moved by Tobin, seconded by James to authorize the chairman to sign the 2018 Ambulance Contract for \$49,000 with Christensen Ambulance Service Inc. Motion carried.

FAIR BOARD LEASE: Moved by Hesla, seconded by James to approve the 2018 Annual Fair Board Lease to be reviewed each year in December. Motion carried.

PUBLIC DEFENDER CONTRACT: Moved by Tobin, seconded by James to authorize the chairman to sign the 2018 Public Defender Contract for \$39,000 with Delaney, Nielsen & Sannes. Motion carried.

SD FAMILY SUPPORT/LIFE QUEST LEASE AGREEMENT: Moved by Hesla, seconded by Tobin to authorize the chairman to sign the 2018 written lease agreement with SD Family Support/Life Quest. Motion carried.

MOU: Moved by Tobin, seconded by James to authorize the chairman to sign the SDSU Memorandum of Understanding for 2018. Motion carried.

COMMISSIONER MEETING DATES: The commissioners discussed the dates for future meetings. They will meet January 9 & 23, February 13 & 27 and March 13 & 27, 2018

ADJOURNMENT: Moved by Hesla, seconded by James to adjourn until 9:00 AM, Tuesday December 28, 2017 to convene in the Commissioners Chambers in the Day County Courthouse. Motion carried.

James Tompkins
Chairman

ATTEST:

Bonnie Fosheim
Day County Auditor

Day County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

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