

**DAY COUNTY COMMISSION**  
**WEBSTER, SOUTH DAKOTA**  
**January 23, 2017**  
**(unapproved)**

The Day County Board of Commissioners convened in regular session at 9:00 AM, Tuesday January 23, 2018 in the Commissioners Chambers in the Day County Courthouse. Meeting called to order by Chairman Tompkins. Members present: Commissioners Hesla, James, Tobin and Walters. Others: Ray Erku-R&F.

**PLEDGE:** Chairman Tompkins led the members in reciting the Pledge of Allegiance.

**CORRESPONDENCE:** Zachery T. Hunke, Dept. of Energy and NECOG.

**PUBLIC COMMENTS:** None.

**MINUTES:** Moved by James, seconded by Tobin to approve the minutes for January 9, 2018 regular commission meeting. Motion carried.

**REPORTS:** The Board noted the following reports:

In compliance with the law, I, Bonnie Fosheim hereby submit the following report of my examination of the cash and cash items in the hands of the Treasurer of this County as of January 1, 2018. Total amount of deposits in bank 28,805.88; Total amount of actual cash 530.36. Total amount of deposits and drafts in treasurer's possession not exceeding three days 133,344.57. Itemized list of all items, checks and drafts which have been in the treasurer's possession over three days: CD'S 590,000.00; IMMA 4,898,382.40; Postage 770.70; Register of Deeds petty cash 85.00; Credit cards 25,155.42 for a total of \$5,677,074.33. Cash Balances: General Fund 2,341,601.74, Highway 2,650,710.27, E911 24,098.37, OEM 4,738.50, Domestic Abuse 119.00, 24/7 Fund 15,604.45, M & P Fund 30,334.82, 700 Accounts 594,346.18, equals 5,661,553.33

In compliance with the law, I, Jodi Berger hereby report the fees of the Office of Register of Deeds for the month of December 2017. Births (12) 180.00; Deaths (27) 405.00; Marriages (1) 40.00; Transfer fees 4,634.00; Recordings 3,345.00; Copies 1,133.85; Sales Tax .19 for a total of 9,738.04.

In compliance with the law, I, Barry Hillestad hereby submit the following report of all fees received by me as Sheriff within and for the County for the month of December 2017: Accident Reports 8.00, Phone cards 170.00, Phone Commission 120.00, Fees 884.07, Finger Prints 90.00, Juvenile Care 1,400.00, PBT's 400.00, Pistol Permits 33.00, Prisoners-Out of Co. 560.00, UA Fees 50.00, Work Release 190.00, for a total of 3,905.07.

**PAYROLL:** Moved by Tobin, seconded by James to approve and authorize the chairman to sign the payroll period ending January 6, 2018. Motion carried.

Auditor's Office 4,771.47; Treasurer's Office 4,698.40; Register of Deeds 3,287.20; State's Attorney 1,996.00; Sheriff's Office 7,624.00; Jailors 5,986.25; Assessor's Office 4,389.01; Commissioners 2,706.92; Home Health 352.80; WIC 212.40; Veteran's Service 1,373.92; Maintenance 2,784.21; Extension 1,052.12; Welfare 217.68; Drainage 98.08; Planning & Zoning 225.06; OEM 320.00, 911 288.00, Weed 631.51; Highway 17,522.99; Social Security 3,675.66; Medicare 859.62; Health Insurance 5.18, Life Insurance 232.80, SD Retirement 3,014.17 for a total of 68,325.45.

**CLAIMS:** Moved by James, seconded by Walters to approve and authorize the chairman to sign the following audited claims. Motion carried.

**SERVICES:** Bantz, Gosch & Cremer LLC 978.48, Century Business Products 214.40, City of Watertown 5,123.11, Dean Schaefer Court Reporting 75.00, Doody Law 1,117.80, Election Systems & Software 2,859.00, Law Office of Danny Smeins 3,771.98, Microfilm Imaging Systems Inc. 65.00, Scantron Corp. 4,917.00, SDACO M&P Fund 228.00, SD Dept. of Revenue 72.25, Siegel, Barnett & Schutz, LLP 111.91, Webster Area Chamber 105.00, Xerox Corp. 190.99 and 21.95, Yankton County Treasurer 261.00,

SUPPLIES: A&B Business Inc. 236.06, Ameripride Services Inc. 70.70 & 340.27, Kevin Bohn 26.58, Bonnie Fosheim 36.43, Johnson Lumber 177.53, McLeod's 150.91, Myron's Welding 126.89, National 4-H Council 233.40, Office Peeps Inc. 411.65 & 10.46, Partners Funding, Inc. 521.47, Jerred Schreur 90.46, Spot On Printing 168.00, SWST Fuel Inc. 3,290.00, Transsource Trucking Equipment 259.20, Valley Office Products 47.52 & 626.38,

DONATION: NESDCAP 5,000.00,

INSURANCE: SD Public Assurance Alliance 247.09,

MISC: SD Department of Revenue 3,550.73,

PUBLICATION: Reporter and Farmer 82.50,

RETIREMENT: SD Retirement System 2,767.74

REPAIRS: Bullert Automotive LLC 100.00, Computer CPR 95.78, Dave Hahler Automotive 271.86, Hanten's Repair 499.80, Milbank Communications 84.00, Overhead Door Company 337.75, Safety Service Inc. 360.65,

RENTALS: Jorgenson Tree Service 6,800.00,

SUBSCRIPTION: Aberdeen American News 199.28,

UNEMPLOYMENT: SD Department of Labor 1,648.00,

UTILITIES: Century Link 376.11, Dependable Sanitation 146.48, James Valley Telecommunication 149.70, Northwestern Energy 913.50, OtterTail Power Co. 24.95, Reliance Telephone Inc. 300.00, Venture Communication Inc. 264.69, Verizon Wireless 5.22, Windstream 19.12,

MANUAL CHECKS: Day County Treasurer 1,306.12, SD Dept. of Revenue 78,089.14, Avera St Lukes 699.50.

**COMMUNITY HEALTH NURSE:** Community Health Nurse Aadland gave her quarterly report for October-December 2017.

**PLANNING/ZONING:** Moved by Walters, seconded by Tobin to recess the regular session at 9:18 AM, to convene as Planning, Zoning and Drainage Board. Motion carried. Chairman Tompkins reconvened the regular session at 9:30 AM.

**PLAT:** Upon recommendation of the Planning & Zoning Board, moved by James, seconded by Tobin to approve the following plats: 1) Plat of Monson's Conservation Easement Tract 1 (2 122 56), 2) Lots 1&2 of Vander Linden Subdivision of the N1/2 (7 121 55). Motion carried.

**DEPARTMENT HEADS:** Chairman Tompkins called upon each department for their reports.

**RECOMMENDATION:** VSO Bohn reported Marcia Solberg, VSO Secretary, has met her two years of employment and recommends a pay increase. Moved by Walters, seconded by Hesla to approve a \$0.64/hour increase (from \$16.50 to \$17.14) effective January 21, 2018 for Marcia Solberg. Motion carried.

**OEM:** Moved by James, seconded by Tobin to increase wages (six-month wage increase) for Bryan Anderson from \$16.00 to \$16.50 effective January 21, 2018. Motion carried.

**SHERIFF DEPT:** Moved by James, seconded by Hesla to approve travel expenses for Sheriff Hillestad to attend the Legislation in Pierre on January 31 and February 1, 2018. Motion carried.

**DIRECTOR OF EQUALIZATION:** Moved by James, seconded by Tobin to approve travel expenses for DOE employees to attend Assessor's Conference in Rapid City on May 22-25 and Assessor's School in Spearfish on September 17-21, 2018. Motion carried.

**NEW PHONES:** Dari Schlotte presented information on purchasing new phones for the courthouse. Moved by Walters, seconded by James to purchase new phones for the courthouse from ITC. Motion carried.

**MEMORANDUM DECISION:** States Attorney Smeins discussed the Pickerel Lake Out Lot Association v. Day County Memorandum Decision.

**TRAVEL:** Moved by James, seconded by Walters to approve travel expenses for States Attorney Smeins to attend the States Attorney Association Board meeting in Pierre on February 6, 2018. Motion carried.

**HIGHWAY DEPT:** Hwy Supt. Braaten presented the 2017 Hwy Year End Recap.

**CO RD #1:** Moved by James, seconded by Tobin to approve the work order from Randy Hoffland for Co Rd #1. Motion carried.

**VACATING CO ROADS IN TROY TWP:** Vacating roads in Troy Twp. was tabled for further discussion concerning the petition on vacating roads in Troy Twp.

**ABATEMENTS:** Auditor Fosheim presented abatements for Commission approval.

ABATEMENTS #2018-01 through 2018-15 are the 2017 Advance Mobile Home taxes. Moved by Walters, seconded by James to abate \$2,811.82. Motion carried.

ABATEMENT #2018-16: Moved by Walters, seconded by Tobin to abate \$168.56 on parcel #78.06.0301 for Arnold Berger due to the house was removed. Motion carried.

ABATEMENT #2018-17: Moved by Walters, seconded by James to abate \$114.50 on parcel #17.650.01002 for Betty Pfeifle due to boathouse on wrong legal. Motion carried.

ABATEMENT #2018-18: Moved by Walters, seconded by Tobin to abate \$249.14 on parcel #77.05.00B0 for Deann Jerde due to the house was removed. Motion carried.

ABATEMENT #2018-19: Moved by Hesla, seconded by James to abate \$196.60 on parcel #78.02.1920 for Webster Area School District due to being tax exempt. Motion carried.

ABATEMENT #2018-20: was tabled until February 6<sup>th</sup> commissioner meeting.

**TRAVEL REQUEST:** Moved by James, seconded by Tobin to approve travel expenses for the following: Co. Commissioners and Welfare Officials Spring Workshop in Pierre, SD on March 14-15, 2018 for Commissioners and county employees to attend; SD County Officials Spring Workshop in Pierre, SD on May 15-16, 2018 for county employees to attend; Deputy Workshop in Pierre, SD on June 13, 2018 for county employees to attend; SD County Convention in Pierre, SD on September 10-11, 2018 for Commissioners and county employees to attend. Motion carried.

**OVERTIME:** Moved by James, seconded by Tompkins to approve overtime for the Auditor's office as needed for 2018. Motion carried.

**COMMISSIONER MEETING DATES:** The commissioners discussed the dates for future meetings. They will meet February 6 & 27 and March 13 & 27, 2018.

**EXECUTIVE SESSION:** Moved by Tobin, seconded by Walters to enter Executive Session at 11:16 AM for personnel matters as per SDCL 1-25-2. Motion carried. Chairman Tompkins reconvened the regular session at 11:32 AM.

**ADJOURNMENT:** Moved by Walters, seconded by James to adjourn until 9:00 AM, Tuesday February 6, 2018 to convene in the Commissioners Chambers in the Day County Courthouse. Motion carried.

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James Tompkins  
Chairman

ATTEST:

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Bonnie Fosheim  
Day County Auditor

Day County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

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