

**DAY COUNTY COMMISSION**  
**WEBSTER, SOUTH DAKOTA**  
**March 27, 2018**  
**(unapproved)**

The Day County Board of Commissioners convened in regular session at 9:00 AM, Tuesday March 27, 2018 in the Commissioners Chambers in the Day County Courthouse. Meeting called to order by Chairman Tompkins. Members present: Commissioners Hesla, James and Tobin. Others: John Suhr-R&F. Absent: Walters.

**PLEDGE:** Chairman Tompkins led the members in reciting the Pledge of Allegiance.

**CORRESPONDENCE:** Sheriff's Dept.-employee resignation letter. Moved by Tobin, seconded by James to accept with regret a letter of resignation from Christian Rodacker effective February 24, 2018. Motion carried.

**PUBLIC COMMENTS:** None.

**MINUTES:** Moved by Hesla, seconded by James to approve the minutes for March 13, 2018 regular commission meeting. Motion carried.

**REPORTS:** The Board noted the following reports:

In compliance with the law, I, Bonnie Fosheim hereby submit the following report of my examination of the cash and cash items in the hands of the Treasurer of this County as of March 1, 2018. Total amount of deposits in bank -86,871.91; Total amount of actual cash 2,818.59; Total amount of deposits and drafts in treasurer's possession not exceeding three days 42,680.43. Itemized list of all items, checks and drafts which have been in the treasurer's possession over three days: CD'S 590,000.00; IMMA 4,814,127.85; Postage 127.19; Register of Deeds 85.00; Credit cards 768.60 for a total of \$5,363,735.75. Cash Balances: General Fund 2,272,533.77, Highway 2,641,714.68, E911 22,763.01, OEM 2,021.61, Domestic Abuse 174.00, 24/7 Fund 16,458.45, M & P Fund 31,039.82, 700 Accounts 376,945.41, equals 5,363,650.75.

In compliance with the law, I, Jodi Berger hereby report the fees of the Office of Register of Deeds for the month of February 2018. Births (9) 135.00; Deaths (19) 285.00; Marriages (2) 80.00; Transfer fees 4,160.50; Recordings 3,210.00; Copies 586.80; Sales Tax .71 for a total of 8,458.01.

In compliance with the law, I, Barry Hillestad hereby submit the following report of all fees received by me as Sheriff within and for the County for the month of February 2018: Accident Reports 8.00; Phone cards 280.00; Phone Commission 129.37; Execution Fees 95.00; Fees 731.71; Finger Prints 60.00; Jail Admin. Fees 25.00; Misc. Income 16.00; PBT's 258.00; Pistol Permits 36.00; Prisoners-Out of Co. 1,850.00; UA Fees 120.00 for a total of 3,609.08.

**PAYROLL:** Moved by James, seconded by Tobin to approve and authorize the chairman to sign the payroll period ending March 17, 2018. Motion carried.

Auditor's Office 3,474.45; Treasurer's Office 4,360.66; Register of Deeds 3,287.21; State's Attorney 1,996.00; Sheriff's Office 6,460.00; Jailors 5,575.75; Assessor's Office 4,442.81; Commissioners 2,706.92; Home Health 333.00; WIC 243.00; Veteran's Service 2,108.09; Maintenance 2,156.20; Extension 1,015.84; Drainage 98.08; Planning & Zoning 170.64; OEM 330.00; 911 330.00; Weed 631.51; Highway 17,787.55; Social Security 3,463.80; Medicare 810.07; Health Insurance 22,310.68; SD Retirement 2,771.03 for a total of 86,863.29.

**CLAIMS:** Moved by Hesla, seconded by Tobin to approve and authorize the chairman to sign the following audited claims. Motion carried.

**SERVICES:** A-1Computer Solutions 199.99, Century Business Products 122.13, City of Watertown 5,054.45, Coteau Des Prairies Hospital 2,093.34, Division of Motor Vehicle 21.20, Law Office of Danny Smeins 3,935.56, Meierhenry Sargent LLP 1,785.45, Ramkota Inn 611.94, Sanford Health 1,502.00, Scantron Corp. 1,485.70, SDACO M&P Fund 208.00, Tanya Weiland 60.50, Tyler Technologies Inc. 2,858.87, Xerox Corp. 140.57,

**SUPPLIES:** A&B Business Inc. 615.86, Ameripride Services Inc. 54.37, Cole Papers, Inc. 140.33, Colonial Research 271.00, JCL Solutions/Janitor's Closet 245.00, Johnson Lumber 103.02,

Newman Traffic Signs 100.23, Sioux Valley Co-op 135.15, Spectra Associates Inc. 800.50, SWST Fuel Inc. 9,058.17, Valley Office Products 101.97, Darrel Waddle 100.00,

REPAIRS: Safety Service Inc. 85.40, Universal Manufacturing 48.60,

UTILITIES: Century Link 376.11, Dependable Sanitation 146.48, James Valley Telecommunication 139.40, Northwestern Energy 147.74, OtterTail Power Co. 23.41, Venture Communication Inc. 264.69,

PER DIEM: Chuck Hesla 231.21, Jim Tompkins 212.11,

MANUAL CHECKS: Day County Treasurer 1,040.32, SD Dept. of Revenue 83,110.08, Youth for Quality Care 150.00, Safety Chair 2,085.00.

**PLANNING/ZONING:** Moved by James, seconded by Tobin to recess the regular session at 9:15 AM, to convene as Planning, Zoning and Drainage Board. Motion carried. Chairman Tompkins reconvened the regular session at 9:25 AM.

**PLAT:** Upon recommendation of the Planning & Zoning Board, moved by James, seconded by Tobin to approve the following plats: 1) Hayenga Outlots in the N ½ (2 122 59), 2) Wasilk Lots 11A-11B (26 122 56). Motion carried.

**RECESS:** Chairman Tompkins declared a recess at 9:36 AM. Chairman Tompkins reconvened the regular session at 9:57 AM.

**WEED BOARD:** Moved by Hesla, seconded by Tobin to recess and convene as a Weed Board at 9:58 AM. Motion carried. Chairman Tompkins reconvened the regular meeting at 10:10AM. Next Weed Board meeting will be Tuesday May 8, 2018 at 10 AM.

#### **HIGHWAY DEPT.**

**ROAD MACHINERY BID OPENING:** Bids received for Road Machinery: Kevin Bourdon, Clausen Const. Inc., Clausen & Sons Const. LLC, Deutsch Excavating, E.E. Rein Const. Inc., Fred Ludwig Trucking, Hanlon Brothers, H.F. Jacobs & Son Const. Inc., Jerde-Hjermstad, LLC, Kriech Const., Lien Transportation & Const., Opitz Gravel, Skeide Graveling, and Webster Scale Inc. Moved by Tobin, seconded by James to accept all bids based on availability and location to project. Motion carried. All bids are on file at the Highway Department and Auditor's office.

**ROAD OIL BID OPENING:** Bids received for Road Oil were Flint Hills Resources Pine Bend, LLC and Jebro, Inc. Moved by Hesla, seconded by James, per Supt. Braaten's recommendation, to accept Flint Hills Resources Pine Bend, LLC. Motion carried. All bids are on file at the Highway Department and Auditor's office.

#### **HOT MIX BID OPENING:**

Bids received for Hot Mix were Bituminous Paving Inc., Duininck, Inc., Lien Transportation & Const. and Serocki Excavating, Inc. Moved by Tobin, seconded by James, per Supt. Braaten's recommendation, to accept all bids (for Hot Mix-Picked Up) based on availability and location to project. Motion carried. Moved by Tobin, seconded by Hesla, per Supt. Braaten's recommendation, to accept the bid from Bituminous Paving Inc. for Hot Mix-Paver Laid in Place. Motion carried. All bids are on file at the Highway Department and Auditor's office.

**UTILITY OCCUPANCY:** Moved by Hesla, seconded by Tobin to approve the Application for Occupancy on ROW for Co Hwys for LREA on Co Rd #1 between Pickerel Lake and Enemy Swim Lake. Motion carried.

**APPROACH REPLACEMENT:** Moved by James, seconded by Tobin to approve the following Approach Replacement Resolution. Motion carried.

#### **RESOLUTION #2018-03**

WHEREAS, the United States Department of the Interior, Fish and Wildlife Service and Waubay National Wildlife Refuge conducted a safety audit regarding the entrances to the Waubay National Wildlife Refuge from Day County Highway #1; and

WHEREAS, the existing entrance is limited to access from Day County Highway #1 and consists of two separate approaches; and

WHEREAS, the location of existing approaches create a safety hazard for traffic on Day County Highway #1 and persons attempting to enter and exit the Waubay National Wildlife Refuge; and

WHEREAS, the safety audit recommended combining the two approaches into a single approach between the two existing approaches; and

WHEREAS, the Waubay National Wildlife Refuge has identified potential Federal Lands Access Program (FLAP) funding that would pay 80% of the cost of removal and replacement of the approaches consistent with the safety audit, which would require 20% of the project funding from Day County; and

WHEREAS, the estimated cost of the project is \$100,000.00;

NOW, THEREFORE, BE IT RESOLVED as follows:

1. The Day County Commission and Day County Highway Superintendent agree with the safety audit that approaches need to be modified and support the requested funding under Federal Lands Access Program (FLAP).
2. Day County agrees to commit 20% of the cost of project subject to availability of federal funds and that the cost does not materially exceed the total estimated cost of \$100,000.00.
3. Day County's commitment is also subject to obtaining all necessary easements for the project.

Said Resolution was introduced by James and duly seconded by Tobin, and 4 members voting in favor; and 0 members voting against, the Resolution was duly adopted.

Dated this 27<sup>th</sup> day of March, 2018.

DAY COUNTY BOARD OF COMMISSIONERS

James Tompkins, Chairman

ATTEST: Bonnie Fosheim, Auditor

**ADJOURNMENT:** Moved by Hesla seconded by James to adjourn until 9:00 AM, Tuesday April 10, 2018 to convene in the Commissioners Chambers in the Day County Courthouse. Motion carried.

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James Tompkins  
Chairman

ATTEST:

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Bonnie Fosheim  
Day County Auditor

Day County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

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