

DAY COUNTY COMMISSION
WEBSTER, SOUTH DAKOTA
April 24, 2018
(unapproved)

The Day County Board of Commissioners convened in regular session at 9:00 AM, Tuesday April 24, 2018 in the Commissioners Chambers in the Day County Courthouse. Meeting called to order by Chairman Tompkins. Members present: Commissioners Hesla, James, Tobin and Walters. Others: John Suhr-R&F.

PLEDGE: Chairman Tompkins led the members in reciting the Pledge of Allegiance.

CORRESPONDENCE: None

PUBLIC COMMENTS: None.

MINUTES: Moved by Tobin, seconded by Hesla to approve the minutes for April 10, 2018 regular commission meeting. Motion carried.

REPORTS: The Board noted the following reports:

In compliance with the law, I, Bonnie Fosheim hereby submit the following report of my examination of the cash and cash items in the hands of the Treasurer of this County as of April 1, 2018. Total amount of deposits in bank 125,146.63; Total amount of actual cash 2,232.05; Total amount of deposits and drafts in treasurer's possession not exceeding three days 65,304.43. Itemized list of all items, checks and drafts which have been in the treasurer's possession over three days: CD'S 590,000.00; IMMA 4,963,298.01; Postage 346.56; Register of Deeds 85.00; Credit cards 1,653.43 for a total of \$5,748,066.11. Cash Balances: General Fund 2,283,993.95, Highway 2,678,064.19, E911 22,176.85, OEM 1,042.20, Domestic Abuse 259.00, 24/7 Fund 16,716.45, M & P Fund 31,351.82, 700 Accounts 714,376.65, equals 5,747,981.11.

In compliance with the law, I, Jodi Berger hereby report the fees of the Office of Register of Deeds for the month of March 2018. Births (21) 315.00; Deaths (27) 405.00; Marriages (2) 80.00; Transfer fees 1,281.50; Recordings 4,300.00; Copies 402.05; Sales Tax 1.83 for a total of 6,785.38.

In compliance with the law, I, Barry Hillestad hereby submit the following report of all fees received by me as Sheriff within and for the County for the month of March 2018: Accident Reports 4.00; Phone cards 240.00; Phone Commission 5.61; Fees 1,682.23; Finger Prints 30.00; Misc. Income 58.00; PBT's 400.00; Pistol Permits 148.00; Prisoners-Out of Co. 250.00; UA Fees 150.00; Work Release 525.00 for a total of 3,492.84.

PAYROLL: Moved by Hesla, seconded by Tobin to approve and authorize the chairman to sign the payroll period ending April 14, 2018. Motion carried.

Auditor's Office 3,914.35; Treasurer's Office 4,419.14; Register of Deeds 3,287.20; State's Attorney 1,996.00; Sheriff's Office 6,904.00; Jailors 5,257.00; Assessor's Office 4,698.01; Commissioners 2,706.92; Home Health 422.10; WIC 303.30; Veteran's Service 2,357.12; Maintenance 2,335.10; Extension 1,015.84; Drainage 98.08; Planning & Zoning 261.34; OEM 330.00; 911 330.00; Weed 696.51; Highway 17,906.98; Social Security 3,571.12; Medicare 835.18; Health Insurance 22,111.48; SD Retirement 2,887.92 for a total of 88,644.69.

CLAIMS: Moved by Tobin, seconded by Walters to approve and authorize the chairman to sign the following audited claims. Motion carried.

SERVICES: Century Business Products 126.07, City of Watertown 5,369.55, Law Office of Danny Smeins 3,918.39, Lincoln Co. Treasurer 9.40, Minnehaha County Regional 186.08, Sanford Health 1,235.00, Scantron Corp. 1,485.70, SDACO M&P Fund 280.00, Tyler Tech. Inc. 223.30

SUPPLIES: A&B Business Inc. 342.77, American Stamp & Marking Products 112.95, Ameripride Services Inc. 195.35, Farm & Home Publishers 1,970.00, Mid-American Research 128.61, Sportsman Cove 139.99, SWST Fuel Inc. 3,692.81, Valley Office Products 98.44, Webster Area School District 496.78,

REPAIRS: Butler Machinery 9,027.56, Dave Hahler Automotive 490.92, Day Co. Repair 1,138.12,

UTILITIES: Century Link 376.11, Dependable Sanitation 146.48, James Valley Telecommunication 149.70, Northwestern Energy 884.00, OtterTail Power Co. 24.12, Venture Communication Inc. 264.69,

BLDG MAINTENANCE: Vogel's Carpet 7,695.50,

INSURANCE: SD Dept. of Labor 1,874.00,

PER DIEM: Kevin Bohn 72.00,

PUBLICATION: Reporter and Farmer 794.41,

REGISTRATION: SDACC 75.00, SDACO 525.00,

MANUAL CHECKS: Day County Treasurer 434.91, SD Dept. of Revenue 138,609.18, Roberts Co. Treasurer 77.00, Avera McKennan 699.50.

COMMUNITY HEALTH NURSE: Community Health Nurse Aadland gave her quarterly report for January-March 2018.

PLANNING/ZONING: Moved by Hesla, seconded by James to recess the regular session at 9:12 AM, to convene as Planning, Zoning and Drainage Board. Motion carried. Chairman Tompkins reconvened the regular session at 10:32 AM.

PLAT: Upon recommendation of the Planning & Zoning Board, moved by Hesla, seconded by Tobin to approve the following plat: 1) Rumpza Seventh Subdivision in the S½ (21 124 53). Motion carried.

HIGHWAY DEPT: AWARD BID FOR CO RD # 12: Bids were received from Bituminous Paving Inc., Duininck, Inc. and Lien Transportation & Const. for work on Co Rd #12. Moved by James, seconded by Tobin, per Supt. Braaten's recommendation, to accept the bid from Bituminous Paving Inc. Motion carried.

BRIDGE RE-INSPECTIONS: Moved by Walters, seconded by James to approve bridge re-inspections on 25 bridges in Day County. Clark Engineering will do the inspections. Motion carried.

TRAVEL EXPENSE: Moved by Walters, seconded by James to approve travel expenses for Selma Howe to attend the D-Ware Annual Conference in Mitchell June 20 & 21, 2018. Motion carried.

SURPLUS EQUIPMENT: Moved by Hesla, seconded by Tobin to approve putting surplus equipment (roller, paver and pup-dump box) on Purple Wave. Motion carried.

DECLARE SURPLUS: Moved by Walters, seconded by Hesla to declare surplus the 2011 Volvo motor grader. Motion carried.

EXTENSION OFFICE: Jennifer Ringkob presented her quarterly report which included a 4-H and programming update. **TRAVEL REQUEST:** Moved by James, seconded by Tobin to approve travel expenses Jennifer Ringkob to attend the following: Triple Threat Livestock Expo final planning meeting May 22 in Aberdeen, Teen Leadership Camp June 4-8 in Brookings, Triple Threat Livestock Expo June 8-9 in Aberdeen, 4-H Camp at Lake Poinsett June 11-13, State 4-H Horse show July 23-25 in Huron and SD State Fair August 28-Sept. 3. Motion carried.

ABATEMENT: Auditor Fosheim presented an abatement for Commission approval.

ABATEMENT #2018-26: Moved by Walters, seconded by James to abate a total of \$620.38 on parcels #78.01.0804 and 78.01.0805 for Freedom Worship Center due to being tax exempt. Motion carried.

COMMISSIONER MEETING DATES: The commissioners discussed the dates for future meetings. They will meet June 7 & 19 and July 10 & 24, 2018.

2019 BUDGET: Health insurance and employee wages were discussed. Auditor Fosheim received information that the health insurance may increase 18%. The commissioners suggested \$1.00/hour wage increase for 2019 budget planning. Auditor Fosheim will send out budget letters to all departments May 1st to start configuring the 2019 budget.

RECESS: Chairman Tompkins declared a recess at 10:50 AM. Chairman Tompkins reconvened the regular session at 10:55 Am.

RECESS: Chairman Tompkins declared a recess from regular session to Equalization Board at 10:55 AM.

RECESS: Chairman Tompkins declared a recess at 1:53 PM from Equalization Board to reconvene regular session.

ADJOURNMENT: Moved by Tompkins, seconded by James to adjourn until 9:00 AM, Tuesday May 8, 2018 to convene in the Commissioners Chambers in the Day County Courthouse. Motion carried.

James Tompkins
Chairman

ATTEST:

Bonnie Fosheim
Day County Auditor

Day County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Published once at the total approximate cost of \$ _____