

DAY COUNTY COMMISSION
WEBSTER, SOUTH DAKOTA
December 28, 2018
(unapproved)

The Day County Board of Commissioners convened in regular session at 10:00 AM (because of bad weather the day before), Friday December 28, 2018 in the Commissioners Chambers in the Day County Courthouse. Meeting called to order by Chairman Tompkins. Members present: Commissioners James, Tobin, Walters. Others: Courtney Tedder-R&F, Derek Sinner, Ryan Rucktaeschel and Ben Braaten. Absent: Hesla

PLEDGE: Chairman Tompkins led the members in reciting the Pledge of Allegiance.

CORRESPONDENCE: NECOG, Webster Area Development Corp., JZP LLC and SD PUC.

PUBLIC COMMENTS: None.

MINUTES: Moved by Walters, seconded by Tobin to correct the December 11, 2018 minutes to include all employees who have been employed with the county over six months will receive the \$.75/hour raise for 2019 (except commissioners). Motion carried. Moved by Walters, seconded by Tobin to approve the corrected minutes for December 11, 2018 regular commission meeting and the minutes for December 18, 2018 special meeting. Motion carried.

PAYROLL: Moved by James, seconded by Tobin to approve and authorize the chairman to sign the payroll period ending December 8, 2018. Motion carried.

Auditor's Office 4,669.98; Treasurer's Office 4,711.20; Register of Deeds 3,367.20; State's Attorney 1,996.00; Sheriff's Office 6,460.00; Jailors 5,075.00; Assessor's Office 4,385.95; Commissioners 2,706.92; Home Health 441.00; WIC 378.00; Veteran's Service 1,804.17; Maintenance 2,242.00; Extension 1,036.00; Welfare 177.23, Drainage 98.08; Planning & Zoning 273.83; OEM 680.00; 911 340.00; Weed 640.15; Highway 17,634.01; Social Security 3,603.55; Medicare 842.76; Life Insurance 231.20; SD Retirement 2,902.63 for a total of 66,696.86.

Moved by James, seconded by Tobin to approve and authorize the chairman to sign the payroll period ending December 22, 2018. Motion carried.

Auditor's Office 4,788.37; Treasurer's Office 4,551.20; Register of Deeds 3,367.20; State's Attorney 1,996.00; Sheriff's Office 6,460.00; Jailors 5,547.50; Assessor's Office 4,885.21; Commissioners 2,706.92; Home Health 463.50; WIC 436.50; Veteran's Service 1,807.57; Maintenance 2,532.58; Extension 1,036.00; Welfare 58.83; Drainage 98.08; Planning & Zoning 283.08; OEM 680.00; 911 340.00; Weed 640.15; Highway 17,871.96; Health Insurance 22,564.36; Social Security 3,670.64; Medicare 858.46; SD Retirement 2,965.23 for a total of 90,609.34.

CLAIMS: Moved by Tobin, seconded by James to approve and authorize the chairman to sign the following audited claims. Motion carried.

SERVICES: Ameripride Services Inc. 373.52, Bratland Law 1,381.80, Bullert Automotive LLC 180.00, Century Business Products 129.67, City of Watertown 5,238.72, Clark Engineering Corp 4,685.18, Computer Forensic Resources 560.00, Day Co. Coroner 1,082.50, Doody Law 338.40, Hofland Engineering Inc. 11,085.69, Jodi K. Hoffmann 7,547.14, Joni Wileman 6,217.50, Lacroix Law Office 219.75, Larson & Nipe 2,463.99, Law Office of Danny Smeins 5,087.10, Lincoln Co. Treasurer 121.75, Multi-Cultural Center 176.55, SD Dept. Transportation 21,259.79, Spencer Huggett 5.00, Tammy Stolle 387.05, Two Way Solutions, Inc. 1,675.00, Yankton Co. Treasurer 118.75,

SUPPLIES: A&S Hardware 367.64, Cardmember Service 15.48, Colonial Research 280.30, Dave Hahler Automotive 15.00, Joshua Hoven 120.12, JCL Solutions/Janitor's Closet 372.28, Johnson Lumber 326.57, L.G. Everist Inc. 1,029.08, McLeod's 83.61, Mid-American Research 179.53, Office Peeps Inc. 55.80, Pheasant Country Express Inc. 3,946.88, Phoenix Supply 23.95, Jennifer Ringkob 99.38, Ryan Rucktaeschel 86.40, Sioux Valley Cooperative 4,605.40, Spectra Associates Inc. 1,838.00, Sturdevant's Auto Parts 353.72, Team Laboratory Chemical Corp. 700.00, Valley Office Products 216.74,

REPAIRS: Bierschbach Electric 538.30, Butler Machinery 3,735.49, Day County HV/AC 60.00, Johnson Controls Inc. 159.94, Kevin's Service 65.00, Little Falls Machine Inc. 643.45, Ron's Saw Shop 278.38, Snaza Implement LLC 54.57, Twin Valley Tire 2,896.04, Watertown Truck & Trailer Inc. 456.00,

UTILITIES: Century Link 376.11, Dependable Sanitation 266.48, Northwestern Energy 1,088.21, Ottertail Power Co. 22.45, Venture Communication Inc. 264.69,

BUILDING MAINTENANCE: Mike Holler Construction 2,142.00, Tyler Lee Construction, LLC 6,054.72,

EQUIPMENT: Safety Service Inc. 23,100.00,

PER DIEM: Dari Schlotte 53.27, Linda Walters 258.75,

PUBLICATION: Waubay Clipper 948.26,

REGISTRATION: Weed & Pest Conference 350.00,

RENTAL: Jorgenson Tree Service 500.00,

MANUAL CHECKS: SD Dept. of Revenue 112,505.61, Delaney, Nielsen & Sannes 3,250.00, Christensen Ambulance 4,083.33, Webster Area Chamber 100.00, Fiksdals 4,879.00, Louise Baumgard 2,000.00, Day County Treasurer 100.00.

REPORTS: The Board noted the following reports:

In compliance with the law, I, Bonnie Fosheim hereby submit the following report of my examination of the cash and cash items in the hands of the Treasurer of this County as of December 1, 2018. Total amount of deposits in bank 196,116.25; Total amount of actual cash 1,996.38; Total amount of deposits and drafts in treasurer's possession not exceeding three days 74,998.02. Total amount of insufficient funds 301.65. Itemized list of all items, checks and drafts which have been in the treasurer's possession over three days: CD'S 590,000.00; IMMA 6,455,704.85; Postage 83.71; Register of Deeds 85.00; Credit cards 2,372.95 for a total of \$7,321,658.81. Cash Balances: General Fund 2,584,298.75, Highway 3,881,455.52, E911 12,856.87, OEM 8,635.37, Domestic Abuse 249.00, 24/7 Fund 19,952.45, M & P Fund 36,827.25, 700 Accounts 762,866.73, equals 7,307,141.94.

In compliance with the law, I, Jodi Berger hereby report the fees of the Office of Register of Deeds for the month of November 2018. Births (29) 435.00; Deaths (18) 270.00; Marriages (1) 40.00; Transfer fees 1,758.00; Recordings 3,624.00; Copies 689.50; Sales Tax 1.46 for a total of 6,817.96.

In compliance with the law, I, Barry Hillestad hereby submit the following report of all fees received by me as Sheriff within and for the County for the month of November 2018: Accident Reports 16.00; Phone cards 320.00; Sheriff's Fees 778.19; Finger Prints 50.00; Misc. 7.24; PBT's 671.00; Pistol Permits 127.00; Prisoners-Out of Co. 2,170.00; UA Fees 90.00; for a total of 4,229.43.

PLANNING/ZONING: Moved by Walters, seconded by James to recess the regular session at 10:11 AM, to convene as Planning, Zoning and Drainage Board. Motion carried. Chairman Tompkins reconvened the regular session at 10:15 AM.

SHERIFF HILLESTAD: Sheriff Hillestad talked to the board before the meeting started.

FUEL QUOTES: At 10:15 AM, Friday, December 28, 2018 this being the time and place set to receive quotes for a twelve-month supply of no lead gasoline and ethanol and diesel fuel No. 1 and 2 to be delivered anyplace FOB in Day County where needed for the use of the Day Co. Hwy. Dept.

The Commission received two quotes for a twelve-month supply of diesel and gasoline: Dale's Service \$.14 over the invoice cost; Sioux Valley Coop \$.15 over invoice cost. On recommendation from Hwy. Supt. Braaten moved by Walters, seconded by James to table the fuel bids. Motion carried. All quotes are on file and open for inspection in the auditor's office Monday-Friday from 8:00 AM to 5:00 PM.

TIRE BIDS: At 10:15 AM, Friday, December 28, 2018 this being the time and place set to receive bids for a twelve-month supply of tires, repairs, mounting and service calls anywhere in Day Co. where needed by the Day Co. Hwy. Dept.

The Commission received one bid: Twin Valley Tire/Community Oil. On recommendation from Hwy. Supt. Braaten moved by Walters, seconded by James to accept the bid from Twin Valley Tire/Community Oil. Motion carried.

HWY DEPT. OVERTIME: Moved by James, seconded by Tobin to approve overtime for the Highway Department as needed in 2019. Motion carried.

PART-TIME HIRE: Moved by James, seconded by Walters to approve hiring Gary Youell as part-time help, as needed in 2019, with no benefits. Motion carried.

TRAVEL: Moved by Walters, seconded by Tobin to approve travel expenses for 11 Hwy. Dept. employees to attend the MSHA Refresher Safety Training in Aberdeen on January 23 & 24, 2019. Motion carried.

SURPLUS: Moved by James, seconded by Tobin to declare the following items surplus property and no longer usable for county purposes: CRB565 2000 Tool Box, CRB572 two Trouble Lights, CRB594 Trimmer/Edger. Items that do not work can be disposed and remaining items will be sold at a later date. Motion carried.

SHERIFF-ELECT RUCKTAESCHEL REQUESTED THE FOLLOWING:

TRAVEL REQUEST: Moved by James, seconded by Tobin to approve travel expenses for Candice Nelson (jailor/dispatcher) to attend Teletype Training in Pierre on January 8, 2019. Motion carried.

PURCHASE TASERS: Moved by Walters, seconded by James to approve Sheriff-Elect Rucktaeschel to purchase three Tasers on a 5-year plan for \$1,374.00 per year from Axon Enterprise, Inc. Motion carried

PART TIME TO FULL TIME: Moved by Walters, seconded by Tobin to approve Joseph Bury to go from part time to full time jailor/dispatcher and Lauren Jones to go from part time to full time jailor/dispatcher/deputy effective January 6, 2019. Motion carried.

CELL PHONES: Moved by Tobin, seconded by James to allow Barry Hillestad to keep his cell phone and cell number and allow Ryan Rucktaeschel to purchase a new cell phone and cell number. Motion carried.

ADVERTISE FOR POSITIONS: Moved by James, seconded by Tompkins to authorize Sheriff-Elect Rucktaeschel to advertise for two positions: Jail Administrator and PT Dispatchers. Motion carried.

RECESS: Chairman Tompkins declared a recess at 11:03 AM. Chairman Tompkins reconvened the regular session at 11:11 AM.

OEM: Moved by James, seconded by Tobin to approve OEM Director Anderson to create a mirror of dispatch for 2nd computer screen. Estimated cost \$1,200-\$1,500. Motion carried.

2018 INTEREST: Moved by James, seconded by Walters to approve the transfer of interest for the 2018 year to various funds. Motion carried.

CONTINGENCY TRANSFERS: Moved by Walters, seconded by James to approve the following year-end contingency transfers. Motion carried.

FROM	TO	Amount
#112 Contingency	# 101-211 Sheriff	8,300.00
#112 Contingency	# 101-213 Coroner	4,600.00
#112 Contingency	# 101-130 Judicial	29,500.00
#112 Contingency	# 101-142 Treasurer	300.00
#112 Contingency	# 101-153 Court Appt. Attorney	80,200.00
#112 Contingency	# 101-162 Dir. of Equalization	4,600.00
#122 Contingency	# 101-624 Drainage	100.00
#112 Contingency	# 101-424 Ambulance	4,000.00
#112 Contingency	# 207-225 E911	3,500.00
Total Contingency Transfers	135,100.00	

RESIGNATION: The County has received a Notice of Pending resignation (as of January 5, 2019) for Louise Baumgarn. Moved by James, seconded by Tobin to accept the Notice and action will be taken at the January 8, 2019 commissioner meeting. Motion carried.

EXECUTIVE SESSION: Moved by Walters, seconded by James to enter Executive Session at 11:15 AM for personnel matters as per SDCL 1-25-2. Motion carried. Chairman Tompkins reconvened the regular session at 12:33 PM.

ADJOURNMENT: Moved by Walters, seconded by Tobin to adjourn until 9:00 AM, Tuesday January 8, 2019 to convene in the Commissioners Chambers in the Day County Courthouse. Motion carried.

James Tompkins
Chairman

ATTEST:

Bonnie Fosheim
Day County Auditor

Day County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.