

**DAY COUNTY COMMISSION**  
**WEBSTER, SOUTH DAKOTA**  
**September 24, 2019**  
**(unapproved)**

The Day County Board of Commissioners convened in regular session at 9:00 AM, Tuesday September 24, 2019 in the Commissioners Chambers in the Day County Courthouse. Meeting called to order by Chairman Tompkins. Members present: Commissioners James, Tobin, Sinner and Walters. Others: Amanda Fanger-R&F, Harry Knapp, Joan Trygstad, Ed Trygstad, Louise Baumgarn and Glenn Gebur.

**PLEDGE:** Chairman Tompkins led the members in reciting the Pledge of Allegiance.

**CORRESPONDENCE:** Supreme Court Chief Justice David Gilbertson.

**PUBLIC COMMENTS:** Harry Knapp discussed the meandered water issue. A resolution will be created. Joan Trygstad presented a letter from Reuben Parks listing changes to be considered when the Planning & Zoning regulations are updated or modified.

**MINUTES:** Moved by Walters, seconded by Sinner to approve the minutes for September 3, 2019 regular commission meeting. Motion carried.

**PAYROLL:** Moved by Walters, seconded by Tobin to approve and authorize the chairman to sign the payroll period ending August 31, 2019. Motion carried.

Auditor's Office 4,950.20; Treasurer's Office 4,719.20; Register of Deeds 3,487.20; State's Attorney 2,056.00; Sheriff's Office 8,774.92; Jailors 5,978.88; Assessor's Office 4,556.95; Commissioners 2,706.92; Home Health 487.50; WIC 337.50; Veteran's Service 1,632.38; Maintenance 2,249.50; Extension 1,147.30; Welfare 77.00; Drainage 98.08; Planning & Zoning 271.33; OEM 736.63; 911 355.00; Weed 588.85; Highway 19,704.08; Social Security 3,958.06; Medicare 925.66; Life Insurance 257.60; Retirement 3,354.08 for a total of 73,410.82.

Moved by Walters, seconded by Tobin to approve and authorize the chairman to sign the payroll period ending September 14, 2019. Motion carried.

Auditor's Office 4,950.20; Treasurer's Office 4,688.41; Register of Deeds 3,487.20; State's Attorney 2,056.00; Sheriff's Office 9,311.13; Jailors 6,543.00; Assessor's Office 4,580.10; Commissioners 2,706.92; Home Health 449.06; WIC 287.81; Veteran's Service 1,113.07; Maintenance 2,192.28; Extension 1,078.00; Welfare 77.00; Drainage 98.08; Planning & Zoning 252.08; OEM 710.00; 911 355.00; Weed 658.15; Highway 18,694.08; Social Security 3,893.82; Medicare 910.65; Health Insurance 24,981.97; Retirement 3,334.63 for a total of 97,408.64.

**CLAIMS:** Moved by Sinner, seconded by Tobin to approve and authorize the chairman to sign the following audited claims. Motion carried.

**SERVICES:** Brevik Law Office 175.95, Cedar Shore-Arrowwood Resort 203.90, Darcy Lockwood 12.00, Governors Inn 583.00, Mark Katterhagen 12.00, Kerri Cook Huber 40.00, Lucy Lewno 116.50, Ramkota Inn 1,071.00, Scantron Corp. 1,649.09, Yankton Co. Sheriff's Office 50.00,

**SUPPLIES:** American Solutions for Business 51.83, Kwasniewski Enterprises Inc.-Cornwell Drug 41.00, Johnson Lumber 125.62, Mid-American Research 127.39, Scott's Lumber 7.74, Stern Oil Company 4,847.35, Sturdevant's Auto Parts 902.04, Team Laboratory Chemical Corp. 774.00, Valley Office Products 94.48, Van Diest Supply Company 3,078.50,

**REPAIRS:** Dave Hahler Automotive 52.00, Safety Service Inc. 932.50,

**UTILITIES:** Century Link 376.11, Dependable Sanitation 146.48, Northwestern Energy 85.09, Venture Communication Inc. 264.69,

**PER DIEM:** Jodi Berger 233.04, Bonnie Fosheim 184.50, Jennifer Ringkob 353.71, Courtney Tedder 47.97, Jim Tompkins 94.50,

**MANUAL CHECKS:** SD Dept. of Revenue 123,486.93, Day County Treasurer 217.06.

**REPORTS:** The Board noted the following reports:

In compliance with the law, I, Bonnie Fosheim hereby submit the following report of my examination of the cash and cash items in the hands of the Treasurer of this County as of September 1, 2019. Total amount of deposits in bank 103,862.79. Total amount of actual cash 6,123.65. Total amount of deposits and drafts in Treasurer's possession not exceeding three days 22,919.14. Itemized list of all items, checks and drafts, which have been in the Treasurer's possession over three days: CD'S 590,000.00; IMMA 6,245,077.71; Postage 217.06; Register of Deeds petty cash 85.00; Credit cards 0.00 for a total of \$6,968,285.35. Cash Balances: General Fund 2,101,227.26; Highway 4,156,952.45; E911 -2,495.45; OEM 8,614.12; Domestic Abuse 374.00; 24/7 Fund 23,674.95; M & P Fund 42,230.94; 700 Accounts 257,967.76; equals \$6,588,546.03.

In compliance with the law, I, Jodi Berger hereby report the fees of the Office of Register of Deeds for the month of August 2019. Births (22) 330.00; Deaths (11) 165.00; Marriages (2) 80.00; Transfer fees 2,743.00; Recordings 3,966.00; Copies 372.50; Sales Tax .30 for a total of \$7,656.80.

In compliance with the law, I, Ryan Rucktaeschel hereby submit the following report of all fees received by me as Sheriff within and for the County for the month of August 2019: Accidents 8.00; Phone cards 250.00; Phone Commission 139.59; Remote Breath Tests 56.00; Fees 1,833.66; Finger Prints 110.00; PBT's 386.00; Pistol Permits 18.00; Out of County Prisoners 6,055.00; UA Fees 270.00; Work Release 400.00 for a total of \$9,526.25.

**COUNTY VEHICLE:** Moved by James, seconded by Tobin to purchase a 2008 Yamaha Rino and trailer for \$4,000.00 and to return the 1986 Humvee to SD BOA Federal Surplus in Huron, SD. Motion carried.

**PLANNING/ZONING:** Moved by Sinner, seconded by Walters to recess the regular session at 9:20 AM, to convene as Planning, Zoning and Drainage Board. Motion carried. Chairman Tompkins reconvened the regular session at 9:27 AM.

**RECESS:** Chairman Tompkins declared a recess at 9:39 AM. Chairman Tompkins reconvened the regular session at 9:47 AM.

**SIDEWALK REPAIR:** Darrel Waddle will try to get someone to replace part of the sidewalk behind the courthouse.

**WEED BOARD:** Moved by Sinner, seconded by James to recess and convene as a Weed Board at 9:57 AM. Motion carried. Chairman Tompkins reconvened the regular meeting at 10:05 AM. Next Weed Board meeting will be Tuesday November 19, 2019 at 10:00 AM.

**HWY. DEPT. JOINT POWERS FORCE ACCOUNT AGREEMENT (ER):** Moved by James, seconded by Walters to the signing of the Joint Powers Force Account Agreement (Emergency Relief). Motion carried.

**UTILITY OCCUPANCY:** Moved by James, seconded by Tobin to approve the Application for Occupancy on ROW for County Highways with James Valley Telecommunications in the City of Bristol and in section 31 & 36 in York Twp. Motion carried.

**TRAVEL EXPENSE:** Moved by James, seconded by Sinner to approve travel expenses for Supt. Braaten to attend the Regional Local Road Conference in Rapid City on October 16-17, 2019. Motion carried.

**PIERPONT HWY SHOP BUILDING IMPROVEMENTS:** Moved by James, seconded by Tobin to accept the low bid from Kroll Constructions for improvements to the Pierpont Hwy Shop building. Bids are on file in the Auditor's office or at the Highway Department.

**HOMELAND SECURITY GRANT:** OEM Bryan Anderson informed the board about a new grant application for a generator for the courthouse. There would be some cost to the county. If approved for the grant, the county would not have to accept it. The commissioners told Anderson to pursue the grant application.

**BUDGET HEARING:** The Commission conducted the final Budget Hearing. Moved by Walters, seconded by James to adopt the 2020 Budget and Means and Finance: General Fund 4,307,682, Road & Bridge Fund 4,128,191, E911 Fund 83,196, Office of Emergency Management Fund 102,432, Domestic Abuse Fund 1,800, 24/7 Sobriety Fund 1,000, ROD

Modernization & Preservation Fund 10,000. Adjusted General Fund Cash Applied from 878,569 to 853,858, Road & Bridge Fund Cash Applied from 533,654 to 452,166. Current Property Tax 3,216,516; Mill Levy: General Fund 2.302, County Road and Bridge Fund 0.900. Motion carried.

**RECESS:** Chairman Tompkins declared a recess at 10:53 AM. Chairman Tompkins reconvened the regular session at 11:05 AM.

**FIVE-YEAR PLAN PUBLIC MEETING:** Appearing from the public was Joan Trygstad, Ed Trygstad, Mike Matthews and John E. Sigdestad. Highway Supt. Braaten gave a report on the Five-Year Transportation Plan. Moved by James, seconded by Sinner to approve the Five-Year Transportation Plan as presented. Motion carried.

**PURPLE HEART HWY SIGNS:** VSO Kevin Bohn informed the board that the SD DOT has been contacted requesting the DOT to adopt a policy on signing for entities designated by the Purple Heart Trail Program.

**SURPLUS:** Moved by Sinner, seconded by Tobin to declare the following items surplus and no longer useful for county purposes: chairs, desk, cabinets, desk wings and a steel table. Items that do not work can be disposed of and remaining items will be sold at a later date. Motion carried.

**AUTOMATIC BUDGET SUPPLEMENT:** Moved by Walters, seconded by James to approve an automatic supplement for the Jail budget (101-4-212-433). Received a State Grant of \$300.37 for reimbursement of computer software for juvenile. Motion carried.

**CASH TRANSFER:** Moved by Walters, seconded by James to transfer \$4,000.00 from General Fund (101-4-911) to E-911 (207-371) to correct a negative fund balance. Motion carried.

**EXECUTIVE SESSION:** Moved by Sinner, seconded by James to enter Executive Session at 11:31 AM for personnel matters as per SDCL 1-25-2. Motion carried. Chairman Tompkins reconvened the regular session at 12:27 PM.

**ADJOURNMENT:** Moved by Tobin, seconded by James to adjourn until 9:00 AM, Tuesday October 8, 2019 to convene in the Commissioners Chambers in the Day County Courthouse. Motion carried.

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James Tompkins  
Chairman

ATTEST:

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Bonnie Fosheim  
Day County Auditor

Day County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

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