

DAY COUNTY COMMISSION
WEBSTER, SOUTH DAKOTA
May 22, 2018
(unapproved)

The Day County Board of Commissioners convened in regular session at 9:00 AM, Tuesday May 22, 2018 in the Commissioners Chambers in the Day County Courthouse. Meeting called to order by Chairman Tompkins. Members present: Commissioners James, Tobin, Hesla and Walters. Others: John Suhr-R&F.

PLEDGE: Chairman Tompkins led the members in reciting the Pledge of Allegiance.

CORRESPONDENCE: SD GF&P, Bennett Co. Board of County Commissioners and Safety Benefits Inc.

PUBLIC COMMENTS: None.

MINUTES: Moved by Walters, seconded by James to approve the minutes for May 8, 2018 regular commission meeting. Motion carried.

REPORTS: The Board noted the following reports:

In compliance with the law, I, Bonnie Fosheim hereby submit the following report of my examination of the cash and cash items in the hands of the Treasurer of this County as of May 1, 2018. Total amount of deposits in bank 480,421.17; Total amount of actual cash 3,644.65; Total amount of deposits and drafts in treasurer's possession not exceeding three days 811,623.22. Itemized list of all items, checks and drafts which have been in the treasurer's possession over three days: CD'S 590,000.00; IMMA 8,431,870.76; Postage 354.33; Register of Deeds 85.00; Credit cards 1,617.37 for a total of \$10,319,616.50. Cash Balances: General Fund 3,571,331.65, Highway 3,112,547.25, E911 21,466.35, OEM -13.23, Domestic Abuse 319.00, 24/7 Fund 16,636.45, M & P Fund 31,771.82, 700 Accounts 3,565,472.21, equals 10,319,531.50.

In compliance with the law, I, Jodi Berger hereby report the fees of the Office of Register of Deeds for the month of April 2018. Births (9) 135.00; Deaths (51) 765.00; Marriages (3) 120.00; Transfer fees 1,710.00; Recordings 3,695.00; Copies 541.55; Sales Tax 2.12 for a total of 6,968.67.

In compliance with the law, I, Barry Hillestad hereby submit the following report of all fees received by me as Sheriff within and for the County for the month of April 2018: Phone Cards 170.00; Phone Commission 150.23; Fees 1,407.93; Finger Prints 30.00; Jail Admin. Fees 25.00; Misc. Income 50.00; PBT's 294.00; Pistol Permits 24.00; UA Fees 90.00; Work Release 525.00 for a total of 2,766.16.

PAYROLL: Moved by Hesla, seconded by Walters to approve and authorize the chairman to sign the payroll period ending May12, 2018. Motion carried.

Auditor's Office 4,667.34; Treasurer's Office 4,448.16; Register of Deeds 3,287.20; State's Attorney 1,996.00; Sheriff's Office 6,460.00; Jailors 5,134.00; Assessor's Office 4,327.96; Commissioners 2,706.92; Home Health 468.00; WIC 360.00; Veteran's Service 2,104.66; Maintenance 2,245.91; Extension 1,015.84; Welfare 93.78; Drainage 98.08; Planning & Zoning 279.48; OEM 651.75; 911 82.50; Weed 761.51; Highway 18,396.01; Social Security 3,592.59; Medicare 840.21; Health Insurance 22,310.68; SD Retirement 2,854.10 for a total of 89,182.68.

CLAIMS: Moved by Tobin, seconded by James to approve and authorize the chairman to sign the following audited claims. Motion carried.

SERVICES: A&B Business Inc. 242.30, A-1 Computer Solutions 564.64, Bullert Automotive LLC 175.00, Butler Machinery 2,477.00, Century Business Products 210.73, CoreLogic 1,159.95, Grand Slam Computers Inc. 200.50, Law Office of Danny Smeins 3,798.55, Medtox Laboratories Inc. 73.36, Minn-Kota Communications, Inc. 6,830.45, Partners Funding, Inc. 506.60, Sanford Health 570.00, Scantron Corp. 1,485.70, SD Dept. Transportation 4,006.75, SDACO M&P Fund 240.00, Storage Rentals LLC 100.00,

SUPPLIES: Ameripride Services Inc. 339.91, Evident Crime Scene Products 80.00, M&T Fire & Safety Inc. 447.84, McLeod's 238.14, Mid-American Research 166.77, Phoenix Supply 175.52, SWST Fuel Inc. 11,468.65, Valley Office Products 72.94,

REPAIRS: Brian's Glass & Door Inc. 1,591.31, Dave Hahler Automotive 267.22, LREA 367.54,

UTILITIES: Century Link 376.11, Dependable Sanitation 146.48, James Valley Telecommunication 149.70, Northwestern Energy 675.69, Otter Tail Power Co. 19.05, Venture Communication Inc. 264.69, Verizon Wireless 62.24,

PER DIEM: Jodi Berger 33.88, Bonnie Fosheim 47.43, Daniel Grode 24.62, Paul McCarlson 22.86, Connie Wagner 37.21,

INSURANCE: SD Public Assurance Alliance 870.14,

MANUAL CHECKS: Law Office of Danny Smeins 10.00, SD Dept. of Revenue 89,882.83.

BUILDING MAINTENANCE: Darrel Waddle presented an estimate to spray foam the mower shed. Moved by Walters, seconded by James to approve insulating the mower shed. Motion carried.

MASS COMMUNICATION SYSTEM: Mandy Bartelt presented information/proposals for three mass communication systems. Further discussion will follow.

RECOMMENDATION: Register of Deeds Berger reported Tanya Nilson, Deputy ROD, has met her one year of employment and recommends a pay increase. Moved by Walters, seconded by James to approve \$.64/hour increase (from \$17.50 to \$18.14/hour) effective June 10, 2018. Motion carried.

ADDITIONAL HOURS: Moved by Hesla, seconded by Tobin to approve additional hours for Marcia Solberg in the VSO office as needed while VSO Bohn is gone. Motion carried.

WELFARE DEPT: Director Zimmerman presented the updated funeral policy for approval. Moved by James, seconded by Walters to approve Appendix C (schedule of payments). Motion carried. Moved by Tompkins, seconded by James to approve the updated funeral policy. Roll call vote: Tompkins-yes; James-yes; Tobin-yes; Hesla-yes; Walters-no. Motion carried.

RECESS: Chairman Tompkins declared a recess at 10:23 AM. Chairman Tompkins reconvened the regular session at 10:28 AM.

HIGHWAY DEPT: SURPLUS: Moved by Hesla, seconded by James to approve to surplus the Retriever Disc. It will be advertised. Motion carried.

FUEL CONTRACT: Moved by James, seconded by Walters to end the fuel contract with SWST Fuel Inc. due to overestimating the capability of their equipment per correspondence letter. Motion carried. Moved by Hesla, seconded by James to approve to accept the next lowest bid for fuel from Sioux Valley Coop. Motion carried.

HIGHWAY DISCUSSION ITEMS: Supt. Braaten discussed the following: Bierschbach grade has "No Pedestrians" signs posted for the grade and rocks; Butler Bridge-need to make amendments; Co Rd #1-waiting for proposal; Weight limits are off.

AUTOMATIC BUDGET SUPPLEMENT: Moved by Walters, seconded by James to approve an automatic budget supplement to 101-4-161-432 (Gov't bldgs.) in the amount of \$1,591.31 for hail damages from insurance proceeds. Motion carried.

TRAVEL EXPENSE: Moved by James, seconded by Tobin to approve travel expenses for Janet Marx to attend the SD Retirement System Authorized Agent Training Session in Watertown on May 29th, 2018. Motion carried.

PAY INCREASE: OEM Director Anderson has met his one year of employment. Moved by James, seconded by Hesla to approve \$.50/hour increase (from \$16.50 to \$17.00/hour) effective May 13, 2018. Roll call vote: Tompkins-yes; James-yes; Tobin-yes; Hesla-yes; Walters-no. Motion carried.

EXECUTIVE SESSION: Moved by Walters, seconded by Tobin to enter Executive Session at 10:47 AM for personnel matters as per SDCL 1-25-2. Motion carried. Chairman Tompkins reconvened the regular session at 11:07 AM.

ADJOURNMENT: Moved by Hesla, seconded by Walters to adjourn until 9:00 AM, Thursday June 7, 2018 to convene in the Commissioners Chambers in the Day County Courthouse. Motion carried.

James Tompkins
Chairman

ATTEST:

Bonnie Fosheim
Day County Auditor

Day County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Published once at the total approximate cost of \$ _____