

**DAY COUNTY COMMISSION**  
**WEBSTER, SOUTH DAKOTA**  
**September 25, 2018**  
**(unapproved)**

The Day County Board of Commissioners convened in regular session at 9:00 AM, Tuesday September 25, 2018 in the Commissioners Chambers in the Day County Courthouse. Meeting called to order by Chairman Tompkins. Members present: Commissioners Hesla, Tobin and Walters. Absent: James. Others: John Suhr-R&F.

**PLEDGE:** Chairman Tompkins led the members in reciting the Pledge of Allegiance.

**CORRESPONDENCE:** Glacial Lakes and Prairies Tourism, SD Dept. of Health, Webster Area Development Corp, Thank You's from Judy & Rick Tobin and family and Kevin Bohn and family.

**PUBLIC COMMENTS:** None.

**MINUTES:** Moved by Hesla, seconded by Tobin to approve the minutes for September 4, 2018 regular commission meeting. Motion carried.

**PAYROLL:** Moved by Walters, seconded by Tobin to approve and authorize the chairman to sign the payroll period ending September 1, 2018. Motion carried.

Auditor's Office 4,617.27; Treasurer's Office 4,499.36; Register of Deeds 3,338.40; State's Attorney 1,996.00; Sheriff's Office 6,460.00; Jailors 4,848.00; Assessor's Office 4,337.53; Commissioners 2,706.92; Home Health 522.00; WIC 432.00; Veteran's Service 2,289.63; Maintenance 2,171.81; Extension 1,015.84; Welfare 172.33; Drainage 98.08; Planning & Zoning 270.41; OEM 340.00; 911 340.00; Weed 631.51; Highway 18,421.19; Social Security 3,632.23; Medicare 849.44; Life Insurance 231.20; SD Retirement 2,899.27 for a total of 67,120.42.

Moved by Walters, seconded by Tobin to approve and authorize the chairman to sign the payroll period ending September 15, 2018. Motion carried.

Auditor's Office 4,721.58; Treasurer's Office 4,470.34; Register of Deeds 3,338.40; State's Attorney 1,996.00; Sheriff's Office 6,756.00; Jailors 5,259.00; Assessor's Office 4,359.40; Commissioners 2,706.92; Home Health 435.60; WIC 361.80; Veteran's Service 1,659.59; Maintenance 2,175.71; Extension 1,146.45; Welfare 72.56; Drainage 98.08; Planning & Zoning 252.27; OEM 731.00; 911 187.00; Weed 500.90; Highway 18,199.52; Social Security 3,608.73; Medicare 843.97; Health Insurance 22,310.68; SD Retirement 2,895.45 for a total of 89,086.95.

**CLAIMS:** Moved by Hesla, seconded by Walters to approve and authorize the chairman to sign the following audited claims. Motion carried.

**SERVICES:** A&B Business Inc. 244.15, Ameripride Services Inc. 176.72, Behrendt Trucking Inc. 100.00, Brown County Sheriff 2,325.00, Cedar Shore 284.85, Century Business Products 215.27, Certified Languages International 331.65, Chris Nipe 451.20, Christensen Ambulance 4,083.33, City of Watertown 5,208.10, Delaney Nielsen & Sannes 3,250.00, Doody Law 527.60, DS Solutions Inc. 175.00, Governors Inn 748.00, Jodi K Hoffmann 7,423.69, Law Office of Danny Smeins 4,452.14, Lexisnexis Matthew Bender & Co. 102.08, Michele Gaikowski 114.00, Microfilm Imaging Systems Inc. 65.00, Minn-Dak Fire & Safety 1,000.65, Ramkota Inn 360.00, Sanford Health 815.99, Scrantron Corp. 1,495.53, SDACO M&P Fund 276.00, Webster Auto Care Inc. 347.07, Xerox Corp. 124.24 & 127.79

**SUPPLIES:** A&S Hardware 185.53, American Solutions 137.32, Ameripride Services Inc. 345.10, Bituminous Paving Inc. 316,354.47, Card Member Service 550.61, Cornwell Drug/Kwasniewski Enterprises Inc. 38.00, CWD 848.10, Dave's Marine Inc. 150.00, Day Co. Treasurer 166.88, Dept. of Revenue 249.15, Election Systems & Software 1,331.83, Kerry Holscher 10,000.00, HR One Stop 19.08, McLeod's 153.15, Mid-American Research 363.48, Mike's Jack & Jill 659.29, National 4-H Council 121.95, Nick Lesnar 19,491.74, Partners Funding, Inc. 394.32, Phoenix Supply 143.74, RDO Equipment Co. 74.43, Ryan's Candy 12.87, SDACO 50.00, Shopko 41.37, Sioux Valley Coop. 21,454.20, Sportsman's Cove 19.99 & 10.99, Sturdevant's Auto Parts

527.83, Team Laboratory Chemical Corp. 791.00, Valley Office Products 221.87 & 106.11, Webster Tire Inc. 1,360.00,

**REPAIRS:** Butler Machinery 2,121.49, Dave Hahler Automotive 50.00, Transource Trucking Equipment 269.09,

**UTILITIES:** Century Link 376.11, City of Webster 346.90, Dependable Sanitation 146.48, ITC 1,133.36, James Valley Telecommunication 139.40, Northwestern Energy 2,639.96 & 1,124.35, Ottetail Power Co. 19.86, RC Technologies 50.00, Reliance Telephone Inc. 300.00, Venture Communication Inc. 264.69, Verizon Wireless 62.15,

**PER DIEM:** Jodi Berger 31.45, Frank James 19.80, Bonnie Fosheim 32.73, Chuck Hesla 224.05, Jennifer Moos 45.00, Rick Tobin 41.40, Jim Tompkins 182.70,

**EXCISE TAX:** SD Treasurer 38.60,

**DONATION:** Safe Harbor 140.00,

**DUES:** National Sheriff's Association 85.00,

**PUBLICATION:** Reporter and Farmer 733.40, Waubay Clipper 1,857.42,

**MANUAL CHECKS:** Day County Treasurer 200.00, SD Dept. of Revenue 110,956.17.

**REPORTS:** The Board noted the following reports:

In compliance with the law, I, Bonnie Fosheim hereby submit the following report of my examination of the cash and cash items in the hands of the Treasurer of this County as of September 1, 2018. Total amount of deposits in bank 62,738.77; Total amount of actual cash 4,678.14; Total amount of deposits and drafts in treasurer's possession not exceeding three days 15,548.39. Itemized list of all items, checks and drafts which have been in the treasurer's possession over three days: CD'S 590,000.00; IMMA 4,730,975.28; Postage 166.88; Register of Deeds 85.00; Credit cards 5,122.91 for a total of \$5,409,315.37. Cash Balances: General Fund 2,196,475.67, Highway 2,863,001.78, E911 18,105.77, OEM 13,716.69, Domestic Abuse 559.00, 24/7 Fund 18,418.45, M & P Fund 35,705.25, 700 Accounts 222,990.42, equals 5,368,973.03.

In compliance with the law, I, Jodi Berger hereby report the fees of the Office of Register of Deeds for the month of August 2018. Births (23) 345.00; Deaths (27) 405.00; Marriages (6) 240.00; Transfer fees 3,922.00; Recordings 4,400.00; Copies 433.70; Sales Tax .25 for a total of 9,745.95.

In compliance with the law, I, Barry Hillestad hereby submit the following report of all fees received by me as Sheriff within and for the County for the month of August 2018: Accident Reports 4.00; Phone cards 140.00; Phone Commission 9.90; Fees 1,141.90; Finger Prints 190.00; Misc. 2.00; PBT's 554.00; Pistol Permits 98.00; Prisoners-Out of Co. 1,830.00; UA Fees 50.00 for a total of 4,019.80.

**FLAG DONATION:** VSO Kevin Bohn informed the board the six service flags in the courthouse lobby were donated by Bob Kirkmeier in honor of his brothers who served our country in various branches of the service. A plaque will be hung in the courthouse lobby near the flags.

**PLANNING/ZONING:** Moved by Walters, seconded by Hesla to recess the regular session at 9:10 AM, to convene as Planning, Zoning and Drainage Board. Motion carried. Chairman Tompkins reconvened the regular session at 9:50 AM.

**PLAT:** Upon recommendation of the Planning & Zoning Board, moved by Hesla, seconded by Tobin to approve the following plat: 1) Heupel Addition in SW (20 120 54). Motion carried.

**COURTHOUSE MAINTENANCE:** Darrel Waddle discussed with the board the need for a new shut off valve on the boiler per the boiler inspection. Moved by Walters, seconded by Tobin to approve the updates to the boiler. Motion carried.

**911 CONTRACT:** Moved by Walters, seconded by Hesla to approve the chairman and Auditor to sign the 2019 911 contract with the City of Watertown. Motion carried.

**DAY COUNTY MITIGATION PLAN:** Bryan Anderson discussed with the board an email received from Jennifer Sietsema with NECOG. The Day County Mitigation Plan will expire on July 22, 2020. The State currently has grant funds available to cover the cost of updating the plan. Moved by Walters, seconded by Hesla to have Bryan Anderson apply for the grant funds for updating the mitigation plan. Motion carried.

**RECESS:** Chairman Tompkins declared a recess at 9:55 AM. Chairman Tompkins reconvened the regular session at 10:00 AM.

**WEED BOARD:** Moved by Hesla, seconded by Walters to recess and convene as a Weed Board at 10:00 AM. Motion carried. Chairman Tompkins reconvened the regular meeting at 10:08 AM. Next Weed Board meeting will be Tuesday November 20, 2018 at 10:00 AM.

**HIGHWAY DEPT:** Supt. Braaten informed the board there will be a meeting on October 3<sup>rd</sup> with Ottertail to discuss roads.

**CASH TRANSFER:** Moved by Hesla, seconded by Tobin to transfer \$595,395.00 from General Fund 101-4-911 to Highway Fund 201-371 as budgeted per the 2018 budget. Motion carried.

**TRAVEL REQUEST:** Moved by Walters, seconded by Hesla to approve travel expense for Supt. Braaten to attend the Region 8 Road Conference October 17 & 18, 2018 in Rapid City. Motion carried.

**MACK TRUCK:** Moved by Hesla seconded by Tobin, to approve Hwy Supt. Braaten to purchase a 2019 or newer Mack Truck from Transource Truck & Equipment. This is going off the Marshall County Bid. It will be replacing the International truck. Motion carried.

**PROPOSED CONTRACT WITH BNSF-BUTLER BRIDGE:** Hwy. Supt. Braaten and States Attorney Smeins discussed the proposed contract with BNSF. Moved by Hesla, seconded by Tobin to adopt a resolution, upon completion of Butler Bridge, and the County will take steps to vacate the three RR crossings previously identified. Motion carried.

**BUDGET HEARING:** The Commission conducted the final Budget Hearing. Moved by Walters, seconded by Tobin to adopt the 2019 Budget and Means and Finance: General Fund 4,016,442, Road & Bridge Fund 4,470,447, E911 Fund 75,250, Office of Emergency Management Fund 37,610, Domestic Abuse Fund 1,800, 24/7 Sobriety Fund 1,000, ROD Modernization & Preservation Fund 10,000. Adjusted General Fund Cash Applied from 658,581 to 707,614, Road & Bridge Fund Cash Applied from 816,118 to 807,357. Current Property Tax 3,123,644; Mill Levy: General Fund 2.241, County Road and Bridge Fund 0.900. Motion carried.

**FIRST NET-EMERGENCY MANAGEMENT SYSTEM:** Jackie Duncan presented information on First Net which is in partnership with AT&T. First Net insures first responders of continual cell service. The Sheriff's department was given a phone to try out.

**REGIONAL AGING COUNCIL:** Jen Moos updated the Commission on Regional Aging Council and discussed the Bridging Health and Home program.

**ADJOURNMENT:** Moved by Walters, seconded by Hesla to adjourn until 9:00 AM, Tuesday October 9, 2018 to convene in the Commissioners Chambers in the Day County Courthouse. Motion carried.

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James Tompkins  
Chairman

ATTEST:

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Bonnie Fosheim  
Day County Auditor

Day County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

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