

DAY COUNTY COMMISSION
WEBSTER, SOUTH DAKOTA
November 20, 2018
(unapproved)

The Day County Board of Commissioners convened in regular session at 9:00 AM, Tuesday November 20, 2018 in the Commissioners Chambers in the Day County Courthouse. Meeting called to order by Chairman Tompkins. Members present: Commissioners Hesla, James, Tobin, Walters. Others: Courtney Tedder-R&F, Derek Sinner and Ryan Rucktaeschel

PLEDGE: Chairman Tompkins led the members in reciting the Pledge of Allegiance.

CORRESPONDENCE: None.

PUBLIC COMMENTS: None.

MINUTES: Moved by Walters, seconded by Tobin to approve the minutes for November 8, 2018 regular commission meeting. Motion carried.

PAYROLL: Moved by Hesla, seconded by Walters to approve and authorize the chairman to sign the payroll period ending November 10, 2018. Motion carried.

Auditor's Office 5,517.47; Treasurer's Office 4,499.36; Register of Deeds 3,338.40; State's Attorney 1,996.00; Sheriff's Office 6,460.00; Jailors 4,592.01; Assessor's Office 5,106.67; Commissioners 2,706.92; Home Health 477.00; WIC 387.00; Veteran's Service 1,750.79; Maintenance 2,285.52; Extension 914.26; Drainage 98.08; Planning & Zoning 252.27; OEM 680.00; 911 340.00; Weed 863.09; Highway 18,209.63; Social Security 3,675.43; Medicare 859.61; Health Insurance 22,111.48; SD Retirement 2,996.23 for a total of 90,117.22.

CLAIMS: Moved by Tobin, seconded by James to approve and authorize the chairman to sign the following audited claims. Motion carried.

SERVICES: Ameripride Services Inc. 176.72, Brown County Sheriff/Jail 2,250.00, Century Business Products 208.27, Certified Languages International 450.45, Computer Forensic Resources 820.00, Hoverstadt Electric 74.00, Jodi K. Hoffmann 7,551.86, Joshua Finer 11,333.80, Law Office of Danny Smeins 4,292.67, Susan Paszek 140.80, Thomas J Cogley, Ronayne & Cogley 10,676.80, West Central Communications 7,952.24,

SUPPLIES: 3-D Specialties Inc. 1,269.95, American Solutions for Business 120.43, Bryan Anderson 19.05, Cole Papers, Inc. 126.96, Cornwell Drug/Kwasniewski Enterprises Inc. 43.99, Barry Hillestad 212.98, L.G. Everist Inc. 779.54, Midstates Equipment & Supply 14,185.96, Kenneth Opitz 471.24, Lois Opitz 471.24, Sioux Valley Cooperative 18,060.72, Universal Manufacturing 235.00, Valley Office Products 342.53,

REPAIRS: Brian's Auto Body 105.00, Dave Hahler Automotive 45.45,

UTILITIES: Century Link 376.11, Dependable Sanitation 146.48, James Valley Telecommunication 139.40, Northwestern Energy 3,401.80, Ottertail Power Co. 22.74, Venture Communication Inc. 264.69, Verizon Wireless 62.36,

ELECTION: Election Systems & Software 2,123.32,

PER DIEM: Matt Halbkat 7.37,

DUES: SDACO 2,731.70,

MANUAL CHECKS: SD Dept. of Revenue 82,450.33, Cardmembers Services 2,491.25, Grant County Auditor 50.00, Isaac Waldner 2,000.00, Bonnie Fosheim 1,619.00.

REPORTS: The Board noted the following reports:

In compliance with the law, I, Bonnie Fosheim hereby submit the following report of my examination of the cash and cash items in the hands of the Treasurer of this County as of November 1, 2018. Total amount of deposits in bank 1,827,413.52; Total amount of actual cash 5,290.98; Total amount of deposits and drafts in treasurer's possession not exceeding three days 621,438.71. Itemized list of all items, checks and drafts which have been in the treasurer's possession over three days: CD'S 590,000.00; IMMA 6,884,901.20; Postage 316.11; Register of Deeds 85.00; Credit cards 7,549.09 for a total of \$9,936,994.61. Cash Balances: General Fund 2,589,826.93, Highway 3,866,676.63, E911

16,806.44, OEM 11,033.49, Domestic Abuse 144.00, 24/7 Fund 19,370.45, M & P Fund 36,434.25, 700 Accounts 3,396,617.42, equals 9,936,909.61.

In compliance with the law, I, Jodi Berger hereby report the fees of the Office of Register of Deeds for the month of October 2018. Births (18) 270.00; Deaths (4) 60.00; Marriages (1) 40.00; Transfer fees 2,912.00; Recordings 3,975.00; Copies 432.30; Sales Tax .02 for a total of 7,689.32.

In compliance with the law, I, Barry Hillestad hereby submit the following report of all fees received by me as Sheriff within and for the County for the month of October 2018: Accident Reports 4.00; Phone cards 90.00; Phone Commission 121.00; Sheriff's Fees 1,243.61; Finger Prints 80.00; Misc. 135.00; PBT's 582.00; Pistol Permits 15.00; Prisoners-Out of Co. 2,100.00; UA Fees 110.00; Work Release 815.00 for a total of 5,295.61.

PLAQUE PRESENTATION: Brad Wilson with Insurance Benefits, Inc. presented Day County with a plaque recognizing them for 30 years of membership with the SDML Work Comp Fund.

PLANNING/ZONING: Moved by Walters, seconded by Hesla to recess the regular session at 9:12 AM, to convene as Planning, Zoning and Drainage Board. Motion carried. Chairman Tompkins reconvened the regular session at 9:24 AM.

PLAT: Upon recommendation of the Planning & Zoning Board, moved by Walters, seconded by Tobin to approve the following plat: 1) Lots 1, 2 & 3 of Middle Beach 3rd Addn (10 123 53). Motion carried.

CHANGE OF ZONING: Moved by Walters, seconded by Tobin to approve change of zoning from agricultural to commercial for Blake Ronning-Independent Ag Addition in the SW & NW (23 & 26 122 55). Motion carried.

TRAVEL REQUEST: Moved by James, seconded by Tobin to approve travel expenses for DOE Dari Schlotte to attend a CAFO meeting in Mitchell on November 30, 2018 and to approve travel expenses for DOE Schlotte and Deputy DOE Barbra Block to attend a workshop in Aberdeen on December 12, 2018. Motion carried.

UNCOLLECTABLE TAXES: Treasurer Wagner presented to the board a list of distress warrants not paid. Moved by Walters, seconded by James to declare the Frey Electric Tower and Phil Shellito mobile home as uncollectable. Motion carried. States Attorney Smeins will work with Treasurer Wagner on the other properties.

VSO PLAQUE PRESENTATION: VSO Kevin Bohn presented a plaque from Bob Kirchmeier depicting his 8 brothers who were all in various branches of the service. The plaque will be hung in the courthouse lobby next to the six service flags that were donated earlier by Bob Kirchmeier.

WEED BOARD: Moved by Hesla, seconded by James to recess and convene as a Weed Board at 9:58 AM. Motion carried. Chairman Tompkins reconvened the regular meeting at 10:05 AM. Next Weed Board meeting will be Tuesday January 22, 2019 at 10:00 AM.

ROADS AT ENEMY SWIM LAKE: Bill Coester, a year-round resident of Enemy Swim Lake, has concerns about the road and snow removal in the winter. The commissioners denied his request because the roads aren't county roads.

HWY DEPT: Moved by Hesla, seconded by Walters to approve Hwy Supt. Braaten to sign work orders for consultant services for two PE grants. Motion carried.

ADVERTISE FOR BIDS: Moved by James, seconded by Tobin to authorize Hwy. Supt. Braaten to advertise for bids on fuel and tires. Motion carried. Bid opening will be December 28, 2017 at 10:00 A.M.

EXCUSED: Commissioner Hesla excused himself at 10:40 AM.

RECESS: Chairman Tompkins declared a recess at 10:40 AM. Chairman Tompkins reconvened the regular session at 10:50 AM.

SHERIFF DEPT: Sheriff Hillestad presented to the board a proposed payroll budget worksheet for fiscal year 2019. Sheriff Hillestad and Sheriff-elect Ryan Rucktaeschel discussed the importance of the sheriff's staff and keeping good workers.

EXECUTIVE SESSION: Moved by James, seconded by Walters to enter Executive Session at 11:29 AM for personnel matters as per SDCL 1-25-2. Motion carried. Chairman Tompkins reconvened the regular session at 12:18 PM.

CONTRACTS & LEASE AGREEMENTS: Auditor Fosheim discussed with the board the contracts and lease agreements that are up for renewal at the December meeting.

COMMISSIONER MEETING DATES: The commissioners discussed the dates for future meetings. They will meet January 8 & 22, February 5 & 19 and March 5 & 19, 2019.

RECESS: Chairman Tompkins declared a recess at 12:20 PM. Chairman Tompkins reconvened the regular session at 12:24 PM.

EXECUTIVE SESSION: Moved by Tobin, seconded by James to enter Executive Session at 12:24 PM for personnel matters as per SDCL 1-25-2. Motion carried. Chairman Tompkins reconvened the regular session at 12:48 PM.

WAGE INCREASE: Moved by James, seconded by Tobin to increase the following nine employees \$.36/hour: Barbra Block, Kevin Bohn, Stephanie Williams, Rhonda Zubke, Janet Marx, Karli Zimmerman, Laura Kuecker, Tanya Nilson, Joy Voss. Motion carried. Effective November 25, 2018.

ADJOURNMENT: Moved by Tobin, seconded by Walters to adjourn until 9:00 AM, Tuesday December 11, 2018 to convene in the Commissioners Chambers in the Day County Courthouse. Motion carried.

James Tompkins
Chairman

ATTEST:

Bonnie Fosheim
Day County Auditor

Day County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

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