

**DAY COUNTY COMMISSION**  
**WEBSTER, SOUTH DAKOTA**  
**December 11, 2018**  
**(unapproved)**

The Day County Board of Commissioners convened in regular session at 9:00 AM, Tuesday December 11, 2018 in the Commissioners Chambers in the Day County Courthouse. Meeting called to order by Chairman Tompkins. Members present: Commissioners James, Tobin, and Walters. Absent: Hesla. Others: Courtney Tedder-R&F, Ryan Rucktaeschel and Derek Sinner.

**PLEDGE:** Chairman Tompkins led the members in reciting the Pledge of Allegiance.

**CORRESPONDENCE:** SD Dept. of Revenue and SD Mesonet.

**PUBLIC COMMENTS:** None.

**MINUTES:** Moved by Walters, seconded by James to approve the minutes for November 20, 2018 regular commission meeting. Motion carried.

**PAYROLL:** Moved by Tobin, seconded by James to approve and authorize the chairman to sign the payroll period ending November 24, 2018. Motion carried.

Auditor's Office 4,585.53; Treasurer's Office 4,412.29; Register of Deeds 3,338.41; State's Attorney 1,996.00; Sheriff's Office 7,155.00; Jailors 5,902.50; Assessor's Office 4,404.52; Commissioners 2,706.92; Home Health 448.20; WIC 300.60; Veteran's Service 1,783.07; Maintenance 1,771.44; Extension 1,015.84; Welfare 217.68; Drainage 98.08; Planning & Zoning 206.92; OEM 850.00; 911 340.00; Weed 696.51; Highway 17,593.48; Social Security 3,679.91; Medicare 860.61; Health Insurance 199.20; SD Retirement 2,956.61 for a total of 67,519.32.

**CLAIMS:** Moved by James, seconded by Walters to approve and authorize the chairman to sign the following audited claims. Motion carried.

**SERVICES:** A&B Business Inc. 176.84, Ameripride Services Inc. 467.26, Century Business Products 105.92, Evelyn Christenson 30.00, City of Watertown 5,100.70, Dakota Electronics 220.00, Darcy Lockwood 15.00, Doody Law 968.80, Dware Inc. 2,500.00, Mark Katterhagen 15.00, Kolker Law Office 1,261.22, Lewis and Clark Mental Health Center 165.00, Lucy Lewno 164.97, Microfilm Imaging Systems Inc. 65.00, Sanford Health 3,048.65, Satellite Tracking of People LLC 32.50, Scantron Corp. 1,498.18, SDACO M&P Fund 498.00, Christy Griffin Serr 127.50, Shirley Stein 57.80, State Bar of SD 75.00, Storage Rentals LLC 100.00, Sam Swanson 128.00, Webster Area Chamber 125.00, Xerox Corp. 218.30, Yankton Co Sheriff's Office 50.00,

**SUPPLIES:** A&S Hardware 541.78, Brock White Co. LLC 28,155.19, Card Services 297.40, Kwasniewski Enterprises Inc-Cornwell Drug 46.00, CWD 838.97, Dakota Doors, Inc. 28.50, Day Co. Treasurer 83.71, Dollar General 14.00, Intoximeters 320.00, Johnson Lumber 480.58, Mid-American Research 128.59, Mike's Jack & Jill 787.24, Myron's Welding 92.73, National 4-H Council 254.44, James Pearson 100.00, Phoenix Supply 133.32, Quill Corp. 100.04, RDO Equipment Co. 112.51, Ryan's Candy 71.52, SD Dept. Transportation 8,425.60, Shopko 44.25, Sioux Valley Coop 5,370.22, Snaza Implement LLC 699.39, Sturdevant's Auto Parts 651.38, Valley Office Products 1,902.64, Watertown Iron & Metal Co. 244.94,

**UTILITIES:** City of Webster 289.22, ITC 1,738.12, James Valley Telecommunications 139.40, Midcontinent Communications 280.41, Northwestern Energy 3,222.17, RC Technologies 50.00, Verizon Wireless 62.36,

**BUILDING MAINTENANCE:** Allied Climate Professionals 572.45,

**EQUIPMENT:** Lycox Enterprises Inc. 20,485.00, Transource Trucking Equipment 5,660.00,

**PER DIEM:** Alexis Pereboom Rithmiller 20.84, Karla Benson 20.84, Eric Coyne 20.84, Daniel Grode 24.62, Frank James 39.60, Jay Pereboom 20.84, Rick Tobin 41.40, Vernon Worrel 29.72,

**PUBLICATIONS:** Reporter and Farmer 359.65, Waubay Clipper 1,143.48,

**RENTALS:** Hanlon Bros. 4,320.00,

**REPAIRS:** Hanten's Repair 241.49, Keller Mechanical Inc. 7,145.10, Little Falls Machine Inc. 2,440.00, Macksteel Warehouse, Inc. 167.30, Mike Holler Construction 6,749.54, Twin Valley Tire 274.58, Webster Auto Care Inc. 196.28, Webster Tire Inc. 20.00,

**MANUAL CHECKS:** Day County Treasurer 207.87, A&S Hardware 19.05.

**DEPARTMENT HEADS:** Chairman Tompkins called upon each department for their reports.

**TRAVEL REQUEST:** Moved by Walters, seconded by Tobin to approve travel expenses for Extension Office-Jennifer Ringkob to attend the State 4-H Swine Committee meeting in Brookings, SD on December 10, 2018 and attend the State 4-H Livestock Show Committee Chairs meeting in Huron on December 19, 2018. Motion carried.

**SHERIFF DEPT. NEW HIRE:** Moved by Walters, seconded by James to hire Candice Nelson as a part time dispatcher/jailor at \$14.00/hr. with no benefits. Start date is December 11, 2018. Motion carried.

**LETTER OF RESIGNATION:** Moved by Walters, seconded by James to accept with regret a letter of resignation from Abbie Carlson, dispatcher/jailor, effective December 20, 2018. Motion carried.

**CONTRACT:** Moved by Walters, seconded by James to authorize the chairman to sign the 2019 Live Scan Fingerprint System contract. Motion carried.

**OEM:** OEM Director Anderson gave an update on the Radio Communication Project.

**HWY DEPT: BRIDGE IMPROVEMENT GRANT AGREEMENT:** Moved by James, seconded by Tobin to approve and authorize the chairman to sign two Bridge Improvement Grant Agreements. Motion carried.

**SNOW RESTRICTED FUND:** Moved by Walters, seconded by James to transfer \$153,460 snow restricted fund 201-274.5 to assigned fund balance 201-276.03 for road purposes. Motion carried.

**STRUCTURE REPLACEMENT AND OWNERSHIP AGREEMENT WITH BNSF:** Moved by Walters, seconded by James to defer approving and signing the structure placement and ownership agreement with BNSF until after the public meeting on January 8, 2019 for eliminating railroad crossings. Motion carried.

**PUBLIC MEETING FOR ELIMINATING RAILROAD CROSSINGS:** Moved by James, seconded by Walters to authorize Hwy. Supt. Braaten to advertise to hold a public meeting on January 8, 2019 for eliminating railroad crossings. Motion carried.

**RURAL ATTORNEY RECRUITMENT PROGRAM:** Suzanne Starr with the Rural Attorney Recruitment Program and Dylan Kirchmeier informed the board about the program to return graduating attorneys back into the rural communities. The commissioners decided to decline the program.

**TRAVEL REQUEST:** Moved by Walters, seconded by James to approve travel expenses for Sheriff-Elect Rucktaeschel to attend the new sheriff training January 28-February 1, 2019 in Pierre. Motion carried.

**RECESS:** Chairman Tompkins declared a recess at 11:05 AM. Chairman Tompkins reconvened the regular session at 11:10 AM.

**DISTRESS WARRANTS AND LEASED SITES ON PICKEREL LAKE:** States Attorney Smeins discussed the legal options for the collection of taxes or improvements on leased land.

**DEPT. OF REVENUE CERTIFICATION:** Moved by Walters, seconded by Tobin to accept the following changes to the 2019 budget per certification from Dept. of Revenue. Road/Bridge Fund: Cash Balance Applied-807,357 changed to 832,528; 311 Current Property Tax Levy 1,279,577 changed to 1,254,406, Net total taxes 1,441,877 changed to 1,416,706. Motion carried.

**AMBULANCE CONTRACT:** Moved by Walters, seconded by Tobin to authorize the chairman to sign the 2019 Ambulance Contract for \$49,000 with Christensen Ambulance Service Inc. Motion carried.

**FAIR BOARD LEASE AGREEMENT:** Moved by James, seconded by Tobin to approve the 2019 Annual Fair Board Lease Agreement to be reviewed each year in December. Motion carried.

**PUBLIC DEFENDER CONTRACT:** Moved by James, seconded by Tobin to authorize the chairman to sign the 2019 Public Defender Contract for \$40,000 with Delaney, Nielsen & Sannes. Motion carried.

**SD FAMILY SUPPORT/LIFE QUEST LEASE AGREEMENT:** Moved by James, seconded by Walters to authorize the chairman to sign the 2019 written lease agreement with SD Family Support/Life Quest. Motion carried.

**SD DEPT. OF HEALTH CONTRACT:** Moved by James, seconded by Tobin to authorize the chairman to sign the 2019 Contract with the South Dakota Department of Health. Motion carried.

**NECOG:** Moved by Walters, seconded by James to approve the Joint Cooperative Agreement with NECOG for \$9,385.82 for 2019. Motion carried.

**WAGE INCREASE:** Moved by Walters, seconded by James to approve a \$.75/hour increase for all county employees except the Commissioners. Effective first pay period in 2019. Motion carried.

**EXECUTIVE SESSION:** Moved by Tobin, seconded by Walters to enter Executive Session at 11:35 AM for personnel matters as per SDCL 1-25-2. Motion carried. Chairman Tompkins reconvened the regular session at 12:08 PM.

**ADJOURNMENT:** Moved by James, seconded by Tobin to adjourn until 9:00 AM, Friday December 28, 2018 to convene in the Commissioners Chambers in the Day County Courthouse. Motion carried.

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James Tompkins  
Chairman

ATTEST:

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Bonnie Fosheim  
Day County Auditor

Day County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.