

**DAY COUNTY COMMISSION**  
**WEBSTER, SOUTH DAKOTA**  
**April 9, 2019**  
**(unapproved)**

The Day County Board of Commissioners convened in regular session at 9:00 AM, Tuesday April 9, 2019 in the Commissioners Chambers in the Day County Courthouse. Meeting called to order by Chairman Tompkins. Members present: Commissioners James, Sinner, Tobin and Walters. Others: Amanda Fanger -R&F, Danny Smeins, Duane Hemmah and Glenn Gebur.

**PLEDGE:** Chairman Tompkins led the members in reciting the Pledge of Allegiance.

**CORRESPONDENCE:** US Census Bureau.

**PUBLIC COMMENTS:** None

**CORRECTION TO MARCH 19, 2019 MINUTES:**

**1. Gravel Crushing Bid:** The motion made to accept the low bid for gravel crushing was done in error during the March 19, 2019 commissioner meeting. Moved by James, seconded by Sinner to accept the low bid from CT Sippon Gravel and Crushing at \$1.89/ton. Motion carried.

**2. Manual Checks:** The following manual checks were unintentionally omitted from the March 19, 2019 minutes: Louise Baumgarn 821.99, SD Dept. of Revenue 95,083.28, City of Watertown 10,361.83, Day Co. Treasurer 10.00.

Moved by Walters, seconded by Sinner to correct the March 19, 2019 minutes as stated above. Motion carried.

Moved by Sinner, seconded by James to approve the corrected minutes for March 19, 2019 regular commissioner meeting. Motion carried.

**PAYROLL:** Moved by Walters, seconded by James to approve and authorize the chairman to sign the payroll period ending March 16, 2019. Motion carried.

Auditor's Office 4,950.21; Treasurer's Office 4,719.20; Register of Deeds 3,487.20; State's Attorney 2,056.00; Sheriff's Office 8,714.82; Jailors 5,150.13; Assessor's Office 4,536.71; Commissioners 2,706.92; Home Health 300.00; WIC 300.00; Veteran's Service 1,136.75; Maintenance 2,846.28; Extension 1,078.00; Welfare 77.00; Drainage 98.08; Planning & Zoning 290.58; OEM 710.00; 911 355.00; Weed 658.15; Highway 23,354.60; Social Security 4,103.50; Medicare 959.65; Health Insurance 24,176.10; SD Retirement 3,481.07 for a total of 100,245.95.

Moved by Walters, seconded by James to approve and authorize the chairman to sign the payroll period ending March 30, 2019. Motion carried.

Auditor's Office 4,944.81; Treasurer's Office 4,719.20; Register of Deeds 3,487.21; State's Attorney 2,056.00; Sheriff's Office 8,765.88; Jailors 5,995.75; Assessor's Office 4,734.21; Commissioners 2,706.92; Home Health 510.94; WIC 384.38; Veteran's Service 1,413.73; Maintenance 2,257.68; Extension 1,078.00; Welfare 30.03; Drainage 98.08; Planning & Zoning 194.33; OEM 869.75; 911 355.00; Weed 788.15; Highway 18,584.34; Social Security 3,901.92; Medicare 912.53; Life Insurance 253.60; SD Retirement 3,283.60 for a total of 72,326.04.

**CLAIMS:** Moved by Tobin, seconded by Sinner to approve and authorize the chairman to sign the following audited claims. Motion carried.

**SERVICES:** A to Z World Languages 62.50, Ameripride Services Inc. 586.82, Certified Languages International 394.35, Christensen Ambulance 4,083.33, City of Watertown 4,900.72, Computer Forensic Resources 807.35, Delaney Nielsen & Sannes 3,333.33, Joni Wileman 1,820.83, Kone Inc 223.08, Larson & Nipe 711.05, Law Office of Danny R. Smeins 4,951.10, Lincoln County Treasurer 217.00, Jessica Martinez Perez 1,487.50, Microfilm Imaging Systems Inc. 80.00, Roberts Co Detention Center 2,170.00, Sanford Health 1,470.00, Scantron Corp. 1,508.15, SDACC-Clerp 2,594.00, SDSU Extension Service 10,010.00, Storage Rentals LLC 100.00, Taliaferro Law Firm P.C. 511.25, Xerox Corp. 310.46,

**SUPPLIES:** A & S Hardware 959.94, Cardmember Service 498.21, Colonial Research 622.95, CWD 502.40, Day Co. Treasurer 235.08, Dollar General 60.55, Intoximeters 325.00, L.G. Everist Inc 104.07, Lyle Signs 778.74, McLeod's 144.57, Mike's Jack & Jill 583.11, RDO

Equipment Co. 1.67, Ryan's Candy 35.00, Jerred Schreur 97.65, Sioux Valley Coop 17,737.46, Marcia Solberg 51.22, Sturdevant's Auto Parts 480.93, Thomson Reuters 99.78, Two Way Solutions, Inc 150.00, Valley Office Products 335.08,

REPAIRS: Bluetarp Financial Inc. 25.98, Brian's Auto Body 60.00, Butler Machinery 2,321.30, Dave Hahler Automotive 134.90, Fay's Refrigeration & Heating 4,890.00, Johnson Lumber 113.95, Northstar Mechanical Inc. 38.82, Safety Service Inc. 279.50, Sinner Auto 560.98, Snaza Implement LLC 352.25, Twin Valley Tire 1,965.98, Watertown Truck & Trailer Inc. 1,587.00, Webster Auto Care 233.39,

UTILITIES: City of Webster 347.09, ITC Telecom 1,796.54, Midcontinent Communications 280.41, Northwestern Energy 134.13, Otter Tail Power Co. 27.81, RC Technologies 50.00, Reliance Telephone Inc. 400.00,

PER DIEM: Daniel Grode 24.62, Frank James 89.10, Paul McCarlson 22.86, Jennifer Moos 55.92, Rick Tobin 20.70, Jim Tompkins 61.20,

DONATION: Bristol Senior Citizens 1,662.50, Safe Harbor 105.00, Waubay Senior Citizens 1,330.00, Webster Golden Age club 1,757.50,

DUES: CrimeStar Corp. 900.00, SD Assn of Co Weed & Pest 150.00, SDACES 60.00, SDACO-SD Assn of Co Officials 525.00,

EQUIPMENT: Diesel Machinery 17,595.00,

PUBLICATIONS: Reporter and Farmer 391.17, Waubay Clipper 496.05,

RENTALS: Leon Herrick 568.75, Holler Crop Consulting. LLC 382.65,

MANUAL CHECKS: Louise Baumgarn 821.99.

**SHERIFF DEPT. QUOTES FOR A/C UNITS:** More information was needed for the quotes for the A/C units. Tabled until information is received.

**BUNK BEDS:** Moved by James, seconded by Walters to authorize Sheriff Rucktaeschel to purchase four bunk beds (\$521.49 per bed) and use as a temporary fix. Roll call vote: Tobin-No, Tompkins-No, James-Yes, Sinner-Yes, Walters-Yes. Motion carried.

**FULL-TIME JAILER/DISPATCHER:** Moved by James, seconded by Tobin to approve Carrie Huwe to go from part-time to full-time jailer/dispatcher as of April 28, 2019. Motion carried. Carrie Huwe will replace Lauren Jones position as full-time jailer/dispatcher. Lauren became a full-time deputy as of February 18, 2019.

**SHERIFF'S VEHICLE:** Moved by Walters, seconded by Tobin to authorize Sheriff Rucktaeschel to purchase a used 2013 Chevy Tahoe from the Webster City Police Dept. Estimated cost \$7,500.00. Sinner abstained from voting. Motion carried.

**HIRING PART-TIME JAILER/DISPATCHER:** Sheriff Rucktaeschel discussed the need for hiring more part-time jailers/dispatchers at a later date.

**HOUSING AGREEMENT WITH CODINGTON COUNTY:** Moved by Walters, seconded by Sinner to authorize the chairman and auditor to sign the 2019 Housing Agreement with Codington County. Motion carried.

**OEM/E911: TRAVEL REQUEST:** Moved by Sinner, seconded by James to approve travel expenses for OEM Bryan Anderson to attend a SDEMA Conference in Pierre, SD on September 9-12. 2019. Motion carried.

**ANTENNA REPAIR:** Moved by Walters, seconded by Tobin to authorize OEM Bryan Anderson to have the needed repairs done on the 911 antenna. Two Way Solutions, Inc. out of Sioux Falls, SD gave an estimate of \$3,429.81. Motion carried.

**DECLARATION OF EMERGENCY/DISASTER RESOLUTION:** Moved by Walters, seconded by Tobin to approve signing the Resolution for Declaration of Emergency Disaster. Motion carried.

### **RESOLUTION 2019-03**

**Whereas,** Day County, South Dakota has suffered severe damage, brought on by spring flood waters, on the date of March 1, 2019 and ongoing.

**Whereas**, Day County has committed all available resources and taken all possible actions within the jurisdiction boundaries to combat and to alleviate the emergency/disaster, local resources are not adequate to cope with the situation.

**Now, Therefore, Be it Resolved**, by the Day County Board of Commissioners, at a regular meeting held on April 9, 2019, it is hereby requested that the Governor declare an emergency/disaster to exist in the County of Day. Dated this 9<sup>th</sup> day of April 2019.

Jim Tompkins, Chairman

Bonnie Fosheim, Auditor

**ROAD MACHINERY BID OPENING:** Bids received for Road Machinery: Kevin Bourdon, Clausen Const. Inc., Clausen & Sons Const. LLC, Deutsch Excavating, Hanlon Brothers, H.F. Jacobs & Son Const. Inc., Kriech Const., Lien Transportation & Const., Opitz Gravel, Skeide Graveling, and Webster Scale Inc. Moved by James, seconded by Sinner to accept all bids based on availability and location to project. Motion carried. All bids are on file at the Highway Department and Auditor's office.

**GRAVEL, MILL IN PLACE AND OVERLAY ON CO. HWY #36 BID OPENING:** Moved by James, seconded by Tobin to table until the next meeting April 23, 2019 at 10:00 AM.

**HIGHWAY DEPT: STRIPING AGREEMENT:** Moved by Walters, seconded by James to approve the striping agreement with the SD Dept. of Transportation. Motion carried.

**TRAVEL REQUEST:** The Emergency Relief informational meeting on Thursday April 11, 2019 in Huron, SD was cancelled due to bad weather. Moved by Walters, seconded by James to approve travel expenses for county employees who wish to attend when the meeting is rescheduled. Motion carried.

**WATER QUALITY ISSUES AT PICKEREL LAKE:** Dave Pearson along with other Pickerel Lake Conservancy Board members were present to discuss the water quality issues at Pickerel Lake. Shoreline information was presented to the commissioners for their information. The group asked the commissioners and Planning/Zoning Director Schlotte to monitor the 40' set back on the shoreline. Commissioner James said they would take that into consideration.

**RECESS:** Chairman Tompkins declared a recess at 10:56 AM. Chairman Tompkins reconvened the regular session at 11:04 AM.

**EXECUTIVE SESSION:** Moved by James, seconded by Sinner to enter Executive Session at 11:04 AM for legal matters as per SDCL 1-25-2. Motion carried. Chairman Tompkins reconvened the regular session at 11:18 AM.

**ABATEMENTS:** Auditor Fosheim presented abatements for Commission approval.

**ABATEMENT #2019-17:** Moved by Walters, seconded by Tobin to abate \$502.80 on parcel #71.11.03021 for Richard Wietgrafe Sr. due to the property is now owned by Bristol City and is tax exempt. Motion carried.

**ABATEMENT #2019-18:** Moved by Tobin, seconded by Sinner to abate \$345.26 on parcel #70.02.0130 for Dan & Lorraine Meyer due to the property is now owned by Andover Town and is tax exempt. Motion carried.

**ABATEMENT #2019-19:** Moved by James, seconded by Tobin to abate \$5,540.60 on parcel #78.26.0030 for Webster Housing and Redevelopment Commission due to Payment In Lieu of Taxes. Motion carried.

**ABATEMENT #2018-20:** Moved by Tobin, seconded by James to abate \$13,509.68 on parcel #78.10.1014 for Webster Housing and Redevelopment Commission due to Payment In Lieu of Taxes. Motion carried.

**DISTRICT MEETING:** Discussion on Lake Region County Commissioners and Officials District meeting to be held at the Day County Courthouse on April 25 starting with a noon meal.

**COURTHOUSE CLOSED FOR HOLIDAY:** The Day County Courthouse will be closed on Friday April 19, 2019 and Monday April 22, 2019 for the Easter Holiday.

**2020 BUDGET:** Health insurance and employee wages were discussed. Auditor Fosheim received information that the health insurance may increase 15%. The commissioners suggested \$1.00/hour wage increase for 2020 budget planning. Auditor Fosheim will send out budget letters to all departments May 1<sup>st</sup> to start configuring the 2020 budget.

**STATES ATTORNEY ADDITIONAL SECRETARIAL EXPENSES:** Moved by James, seconded by Sinner to approve the States Attorney's additional secretarial expenses each month due to increased workload. Motion carried.

**PERSONNEL POLICY HANDBOOK CHANGES:** Moved by Walters, seconded by James to approve the changes as presented and update the Personnel Policy Handbook. Motion carried.

**COMPUTER/SERVER UPDATES:** Approval of the server and computer updates was tabled until the quote is received.

**AUTO SUPPLEMENT:** Moved by Walters, seconded by James to approve an automatic supplement in the amount of \$48,500.93 to the OEM Fund expenditure line item 226-4-222-425.7 Repairs and Maintenance and revenue line item 226-331.02 Homeland Security Grants. Motion carried. Grant money will be used for radio equipment and fixing sirens.

**RECESS:** Chairman Tompkins declared a recess at 11:56 AM from regular session to Equalization Board.

**RECESS:** Chairman Tompkins declared a recess at 12:15 PM from Equalization Board to reconvene regular session.

**ADJOURNMENT:** Moved by Tompkins, seconded by Walters to adjourn until 9:00 AM, Tuesday April 23, 2019 to convene in the Commissioners Chambers in the Day County Courthouse. Motion carried.

---

James Tompkins  
Chairman

ATTEST:

---

Bonnie Fosheim  
Day County Auditor

Day County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.

Published once at the total approximate cost of \$ \_\_\_\_\_