

**DAY COUNTY COMMISSION**  
**WEBSTER, SOUTH DAKOTA**  
**November 19, 2019**  
**(unapproved)**

The Day County Board of Commissioners convened in regular session at 9:00 AM, Tuesday November 19, 2019 in the Commissioners Chambers in the Day County Courthouse. Meeting called to order by Chairman Tompkins. Members present: Commissioners James, Tobin and Sinner. Absent: Walters. Others: Amanda Fanger-R&F.

**PLEDGE:** Chairman Tompkins led the members in reciting the Pledge of Allegiance.

**CORRESPONDENCE:** SD Association of County Commissioners

**PUBLIC COMMENTS:** None.

**MINUTES:** Moved by Sinner, seconded by James to approve the minutes for November 5, 2019 regular commission meeting. Motion carried.

**PAYROLL:** Moved by Tobin, seconded by Sinner to approve and authorize the chairman to sign the payroll period ending November 9, 2019. Motion carried.

Auditor's Office 4,411.20; Treasurer's Office 4,719.20; Register of Deeds 3,487.20; State's Attorney 2,056.00; Sheriff's Office 8,486.25; Jailors 5,943.40; Assessor's Office 5,286.70; Commissioners 2,706.92; Home Health 600.00; WIC 262.50; Veteran's Service 1,817.32; Maintenance 2,298.32; Extension 1,078.00; Welfare 231.00; Drainage 98.08; Planning & Zoning 290.58; OEM 710.00; 911 355.00; Weed 658.15; Highway 19,289.22; Social Security 3,875.05; Medicare 906.24; Health Insurance 24,981.97; Retirement 3,393.16 for a total of 97,941.46.

**CLAIMS:** Moved by Sinner, seconded by James to approve and authorize the chairman to sign the following audited claims. Motion carried.

**SERVICES:** A&B Business Inc. 182.44, Aramark Uniform Services/Ameripride 263.12, Automatic Building Controls 588.00, Brevik Law Office 173.50, Century Business Products 216.19, Fiksdal Funeral Service 4,435.00, Ameripride 279.33, Law Office of Danny R Smeins 4,268.25, Lewis and Clark Mental Health 178.00, Lucy Lewno 81.50, Medtox Laboratories Inc. 73.36, Microfilm Imaging Systems Inc. 80.00, Sanford Health 100.00, Scantron Corp. 2,174.39, Scott's Lumber/Webster Lumber 10.91, SD Treasurer 420.33, SDACO M&P Fund 250.00, State Bar of SD 75.00,

**SUPPLIES:** Bituminous Paving Inc. 201,371.20, Colonial Research 687.96, Kwasniewski Enterprises Inc-Cornwell Drug 45.39, Lyle Signs Inc. 335.79, Mid-American Research 130.49, Quill Corp. 173.96, Satellite Tracking of People LLC 97.50, Sturdevant's Auto Parts 1,201.08, Transource Trucking Equipment 1,384.54, US Records Midwest 3,594.83, Valley Office Products 607.79,

**REPAIRS:** Butler Machinery 7,810.93, Dave Hahler Automotive 115.19, Power Plan 707.28, Rumpza Repair, Inc. 691.65, Snaza Implement LLC 1,825.94,

**UTILITIES:** City of Webster 20.00, Dependable Sanitation 146.48, James Valley Telecommunications 139.40, Northwestern Energy 3,362.32, Ottetail Power Co. 31.11,

**PER DIEM:** Bonnie Fosheim 200.51, Janet Marx 210.80, Jennifer Moos 29.11, Ramkota Inn 154.00, Marcia Solberg 128.70

**RENTAL:** BW Landscaping Services, LLC 360.00, Hanlon Bros. 8,280.00,

**MANUAL CHECKS:** SD Dept. of Revenue 95,869.20, Cornwell Drug 1.25, Day County Treasurer 1,411.61, Cardmember Services 2,384.91.

**REPORTS:** The Board noted the following reports:

In compliance with the law, I, Bonnie Fosheim hereby submit the following report of my examination of the cash and cash items in the hands of the Treasurer of this County as of November 1, 2019. Total amount of deposits in bank 1,109,679.81. Total amount of actual cash 3,992.12. Total amount of deposits and drafts in Treasurer's possession not exceeding three days 678,256.26. Itemized list of all items, checks and drafts, which have been in the Treasurer's

possession over three days: CD'S 590,000.00; IMMA 8,605,713.01; Postage 393.63; Register of Deeds petty cash 85.00; Credit cards 10,397.18 for a total of \$10,998,517.01.

In compliance with the law, I, Jodi Berger hereby report the fees of the Office of Register of Deeds for the month of October 2019. Births (12) 180.00; Deaths (35) 525.00; Marriages (2) 80.00; Transfer fees 2,148.00; Recordings 3,908.00; Copies 542.70; Sales Tax .77 for a total of \$7,384.47.

In compliance with the law, I, Ryan Rucktaeschel hereby submit the following report of all fees received by me as Sheriff within and for the County for the month of October 2019: Accidents 16.00; Phone cards 210.00; Phone Commission 370.21; Remote Breath Tests 86.00; Remote Breath Activation 40.00; Fees 1,266.92; Finger Prints 50.00; PBT's 381.00; Out of County Prisoners 9,131.29; UA Fees 290.00; Work Release 2,611.08 for a total of \$14,452.50.

**REGIONAL AGING COUNCIL:** Jen Moos updated the commissioners on the meeting she attended in Aberdeen for the Regional Aging Council. Items discussed were: Transportation, Healthcare, Sr. Citizen Centers and the Shine Program.

**PLANNING/ZONING:** Moved by James, seconded by Sinner to recess the regular session at 9:12 AM, to convene as Planning, Zoning and Drainage Board. Motion carried. Chairman Tompkins reconvened the regular session at 9:41 AM.

**PLAT:** Upon recommendation of the Planning & Zoning Board, moved by James, seconded by Tobin to approve the following plats: 1) Naessig Addition in the SW (36-121-56), 2) Tract A in Zubke, Flemming Addn in Gov't Lot 2 and SENE (21-122-53). Motion carried.

**WEED BOARD:** Moved by Sinner, seconded by James to recess and convene as a Weed Board at 9:51 AM. Motion carried. Chairman Tompkins reconvened the regular meeting at 9:58 AM. Next Weed Board meeting will be Tuesday February 4, 2020 at 10:00 AM.

**RECESS:** Chairman Tompkins declared a recess at 9:59 AM. Chairman Tompkins reconvened the regular session at 10:04 AM.

**HWY DEPT: TIRES & FUEL:** Moved by James, seconded by Sinner to approve using the 2019 Bid for Fuel and Tires for the 2020 year. Per SD Dept. of Legislative Audit, it is permissible to use the prior year's bid. Motion carried.

**DAY CO. SAFETY AWARENESS PROGRAM:** Moved by James, seconded by Sinner to authorize Sheriff Rucktaeschel to set up a bank account at Cortrust Bank in Webster, SD for the Day County Safety Awareness Program for donations received. The signatures on the account will be Sheriff Ryan Rucktaeschel and Amanda Bartelt. Motion carried.

**RESIGNATION:** Moved by Sinner, seconded by James to accept a letter of resignation from Joe Bury effective November 14, 2019. Motion carried.

**ADVERTISE NEW HIRE:** Moved by James, seconded by Tobin to approve Sheriff Rucktaeschel to advertise for a full-time and two part-time dispatchers. Motion carried.

**JAIL RENOVATION:** Scott Sikkink, with HKG Architects, Inc. in Aberdeen, SD, discussed with the board a renovation plan of the current jail. Moved by James, seconded by Tobin to accept HKG Architects proposal fee of \$8,750.00 to work with Sheriff's office, the States Attorney's office, Clerk of Court's office and representatives from the County Commission to research and develop a report including the eight areas as listed in his proposal letter. Motion carried.

**COMMISSIONER MEETING DATE:** The commissioners discussed the dates for future meetings. They will meet January 7 & 21, February 4 & 18 and March 3 & 17, 2020.

**CONTRACTS & LEASE AGREEMENTS:** Deputy Auditor Marx discussed with the board the contracts and lease agreements that are up for renewal at the December meeting.

**ABATEMENT:** Deputy Auditor Marx presented one abatement for Commission approval.

**ABATEMENT #2019-23:** Moved by James, seconded by Tobin to abate \$21.26 on parcel #07.664.0180M5 for Ken Mack due to advance MH taxes were collected. Motion carried.

**CONTINGENCY TRANSFERS:** Moved by James, seconded by Sinner to approve the following contingency transfers. Motion carried.

FROM:	TO:	AMOUNT:
#112 Contingency	#101-130--Judicial	\$5,367.78
#112 Contingency	#101-153--Court Appointed Attorney	\$120,835.23
#112 Contingency	#101-211--Sheriff	\$31,253.42
#112 Contingency	#101-212--Jail	\$59,173.20
Total Contingency Transfers		\$216,629.63

**ADJOURNMENT:** Moved by Sinner, seconded by Tobin to adjourn until 9:00 AM, Tuesday December 3, 2019 to convene in the Commissioners Chambers in the Day County Courthouse. Motion carried.

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James Tompkins  
Chairman

ATTEST:

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Janet Marx  
Day County Deputy Auditor

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