

DAY COUNTY COMMISSION
WEBSTER, SOUTH DAKOTA
February 18, 2020
(unapproved)

The Day County Board of Commissioners convened in regular session at 9:00 AM, Tuesday February 18, 2020 in the Commissioners Chambers in the Day County Courthouse. Meeting called to order by Chairman Tompkins. Members present: Commissioners Tobin, Sinner and Walters. Others: Jim Walter and Amanda Fanger-R&F. Absent: James. James phoned in at 9:10 AM.

PLEDGE: Chairman Tompkins led the members in reciting the Pledge of Allegiance.

CORRESPONDENCE: Grow SD.

PUBLIC COMMENTS: None.

MINUTES: Moved by Sinner, seconded by Tobin to approve the minutes for February 4, 2020 regular commissioner meeting. Motion carried.

PAYROLL: Moved by Tobin, seconded by Walters to approve and authorize the chairman to sign the payroll period ending February 1, 2020. Motion carried.

Auditor's Office 5,197.15; Treasurer's Office 5,047.20; Register of Deeds 3,567.21; State's Attorney 2,096.00; Sheriff's Office 9,811.70; Jailors 7,606.07; Assessor's Office 4,969.70; Commissioners 2,706.92; Home Health 446.60; WIC 329.18; Veteran's Service 1,982.57; Maintenance 1,909.67; Extension 1,106.01; Welfare 193.16, Drainage 98.08; Planning & Zoning 295.58; OEM 730.00; 911 365.00; Weed 670.16; Highway 22,298.20; Social Security 4,317.95; Medicare 1,009.81; Life Insurance 280.96; SD Retirement 3,805.45 for a total of 80,840.33.

CLAIMS: Moved by Sinner, seconded by Tobin to approve and authorize the chairman to sign the following audited claims. Motion carried.

SERVICES: A&B Business Inc. 190.59, Adam Mines 90.00, Aramark Uniform Services/Ameripride Services Inc. 323.09, Century Business Products 236.41, City of Watertown 4,779.36, Dakota Counseling Group LLC 2,000.00, Dakota Electronics 202.60, Green, Roby, Oviatt, Cummings, Linngren LLP 1,584.60, Ameripride 217.50, Law Office of Danny Smeins 4,849.65, Microfilm Imaging Systems Inc. 80.00, Redwood Toxicology Laboratory, Inc. 172.92, Scantron Corp. 1,627.22, SD DOT 892.06, SD Public Health Laboratory 100.00, Tammy Stolle Court Reporting 805.10, Xerox Corp. 282.19, Yankton County Treasurer 120.00,

SUPPLIES: A&S Hardware 123.44, American Solutions for Business 55.90, Applied Concepts, Inc. 8,685.00, Bryan Anderson 53.40, Kwasniewski Enterprises Inc.-Cornwell Drug 48.00, CWD 2,126.73, Intoximeters 1,300.00, Kelly Printing Supplies 141.95, McLeod's 12.80, Medtox Laboratories Inc. 160.04, Mike's Jack & Jill 392.77, Myron's Welding 126.89, Phoenix Supply 195.00, Premier Biotech 22.50, Satellite Tracking of People LLC 273.00, Sioux Valley Cooperative 11,395.76, Sturdevant's Auto Parts 1,394.26, Valley Office Products 546.80,

REPAIRS: Butler Machinery 4,045.46, Little Falls Machine Inc. 239.64, Snaza Implement LLC 282.22, Transource Trucking Equipment 415.84, Watertown Truck & Trailer Inc. 1,561.85, Webster Auto Care Inc. 144.47, Webster Tire Inc. 87.90,

UTILITIES: Dependable Sanitation 146.48, ITC Telecom 551.56, James Valley Telecommunication 139.40, Northwestern Energy 4,615.91, Ottetail Power Co. 34.12, RC Technologies 50.00,

DUES: SD: SD Assn of County of Highway Supts. 275.00,

MANUAL CHECKS: SD Dept. of Revenue 110,719.52, NESDCAP 5,000.00, Louise Baumgard 914.83.

REPORTS: The Board noted the following reports:

In compliance with the law, I, Bonnie Fosheim hereby submit the following report of my examination of the cash and cash items in the hands of the Treasurer of this County as of February 1, 2020. Total amount of deposits in bank 359,739.33. Total amount of actual cash 1,633.98. Total amount of deposits and drafts in treasurer's possession not exceeding three days 41,789.74. Itemized list of all

items, checks and drafts, which have been in the treasurer's possession over three days: CD'S 590,000.00; IMMA 5,323,256.86; Postage 518.94; Register of Deeds petty cash 200.00; Credit cards 1,426.10 for a total of \$6,318,564.95. Cash Balances: General Fund 2,556,836.77; Highway 3,075,872.64; E911 -2,671.83; OEM -28,940.73; Domestic Abuse 174.00; 24/7 Fund 25,614.95; M & P Fund 44,045.94; 700 Accounts 647,433.21; equals \$6,3187,364.95.

In compliance with the law, I, Jodi Berger hereby report the fees of the Office of Register of Deeds for the month of January 2020. Births (20) 300.00; Deaths (16) 240.00; Marriages (2) 80.00; Transfer fees 3,651.50; Recordings 4,145.00; Copies 416.15; Sales Tax .41 for a total of 8,833.06.

In compliance with the law, I, Ryan Rucktaeschel hereby submit the following report of all fees received by me as Sheriff within and for the County for the month of January 2020: Accident Reports 4.00; Phone cards 210.00; Phone Commission 509.40; Remote Breath Tests 149.00, Remote Breath Activation 120.00; Sheriff's Fees 1,456.66; Finger Prints 110.00; Misc. 92.94; PBT's 345.00; Pistol Permits 21.00; Prisoners-Out of Co. 4,040.00; UA Fees 170.00; Work Release 725.00; GPS Monitoring 730.00; State Grant 149.09 for a total of 8,832.09.

RECOMMENDATION: Auditor Fosheim relayed Sheriff Rucktaeschel's recommendation for a pay increase for Courtney Tedder who had been employed with the county one year. Moved by Walters, seconded by Tobin to approve a \$.50/hour increase (from \$19.00 to \$19.50) effective February 2, 2020 for Courtney Tedder. Motion carried.

PLANNING/ZONING: Moved by Walters, seconded by Tobin to recess the regular session at 9:16 AM, to convene as Planning, Zoning and Drainage Board. Motion carried. Chairman Tompkins reconvened the regular session at 9:53 AM.

PLAT: Upon recommendation of the Planning & Zoning Board, moved by Tobin, seconded by Walters to approve the following plat: 1) Arnesen Second Addition in SE (31-120-54). Motion carried.

RECESS: Chairman Tompkins declared a recess at 9:54 AM. Chairman Tompkins reconvened the regular session at 10:02 AM.

TRAVEL REQUEST: Moved by Sinner, seconded by Walters to approve travel expenses for Hwy Supt. Braaten to attend the SD Hwy Supt. Short Course Meeting on March 24-26, 2020 in Deadwood, SD. Motion carried.

OCCUPANCY ON ROW: Moved Tobin, seconded by Walters to approve the Application for Occupancy on ROW of County Highways for Northern Valley Communications for occupancy of Hwy #33 in section 26-122-58. Motion carried.

OFFICE CLOSED: The Auditor's office will be closed on February 26, 2020 for Election Training.

2019 ANNUAL REPORT: Moved by Sinner, seconded by Tobin to approve the Annual Report for Day County as of and for the year ended December 31, 2019. Motion carried.

ABATEMENT: Auditor Fosheim presented one abatement for Commission approval. ABATEMENT #2020-09: Moved by Sinner, seconded by Tobin to deny the abatement on parcel #17-686-2700 for Richard Beals Family Trust. The structure was sold and stayed within the county and does not qualify for an abatement. It was moved to a different location in Day County. Motion carried.

CONTRACT FOR DEED: Tabled to March 3, 2020 commissioner meeting.

VACATE ALLEY: Tabled to March 3, 2020 commissioner meeting.

OPENING AUDIT CONFERENCE: Dave Schlosser, SD Dept. of Legislative Audit met with the Commission to review procedures that will be used during the Day County's regularly scheduled audit for the years 2017 & 2018. Moved by Walters, seconded by Sinner to authorize the Chairman and Auditor to sign the audit letter of engagement. Motion carried.

ADJOURNMENT: Moved by Walters, seconded by Sinner to adjourn until 9:00 AM, Tuesday March 3, 2020 to convene in the Commissioners Chambers in the Day County Courthouse. Motion carried.

James Tompkins
Chairman

ATTEST:

Bonnie Fosheim
Day County Auditor

Day County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.