

**DAY COUNTY COMMISSION**  
**WEBSTER, SOUTH DAKOTA**  
**June 30, 2020**  
**(unapproved)**

The Day County Board of Commissioners convened in regular session at 9:00 AM, Tuesday June 30, 2020 in the Commissioners Chambers in the Day County Courthouse. Meeting called to order by Chairman Tompkins. Members present: Commissioners James, Tobin, Sinner and Walters. Others present: Deputy Auditor Zimmerman, States Attorney Smeins, Co. Health Nurse Aadland, Hwy Supt. Braaten, Sheriff Rucktaeschel, Joan Trygstad, Duane Hemmah and Amanda Fanger-R&F.

**PLEDGE:** Chairman Tompkins led the members in reciting the Pledge of Allegiance.

**CORRESPONDENCE:** SD DOT.

**PUBLIC COMMENTS:** None

**MINUTES:** Moved by Walters, seconded by Tobin to approve the minutes for June 16, 2020 regular commissioner meeting. Motion carried.

**PAYROLL:** Moved by Sinner, seconded by Walters to approve and authorize the chairman to sign the payroll period ending June 20, 2020. Motion carried.

Auditor's Office 4,752.20; Treasurer's Office 5,047.20; Register of Deeds 3,567.20; State's Attorney 2,096.00; Sheriff's Office 9,123.24; Jailors 6,618.75; Assessor's Office 5,058.21; Commissioners 2,706.92; Home Health 452.38; WIC 375.38; Veteran's Service 1,982.57; Maintenance 1,863.62; Extension 1,176.00; Welfare 395.00; Drainage 98.08; Planning & Zoning 295.58; OEM 730.00; 911 365.00; Weed 700.15; Highway 19,803.30; Social Security 3,989.45; Medicare 933.01; Health Insurance 28,521.10; SD Retirement 3,480.12 for a total of 104,130.46.

**CLAIMS:** Moved by Tobin, seconded by James to approve and authorize the chairman to sign the following audited claims. Motion carried.

**SERVICES:** All Season Dust Control 3,746.25, Aramark Uniform Services/Ameripride Services Inc. 168.82, Bullert Automotive LLC 346.00, Century Business Products 125.90, Denise Cody 12.00, Darcy Lockwood 12.00, Fed Ex 12.42, Gerdes & McNearly 925.00, Glacial Lakes Technology Service 3,585.00, Keri Cook Huber 40.00, Law Office of Danny R Smeins 4,978.44, Lucy Lewno 115.00, Steve Rhody 225.00, Sanford Health 1,111.00, Scantron Corporation 229.10, Storage Rentals LLC 100.00,

**SUPPLIES:** All Flags LLC 143.85, Colonial Research 669.33, DS Solutions Inc. 490.00, Election System & Software 2,830.18, Hanlon Bros. 19,941.68, Johnson Lumber 290.16, Kriech Construction 21,535.24, L.G. Everist Inc. 5,087.65, Lyle Signs Inc. 2,449.34, Matheson Tri-Gas Inc., 78.46, Mid-American Research 406.91, Ryan's Candy 36.50, Stern Oil Company 2,166.21, TrueNorth Steel 8,764.78, Valley Office Products 76.07, Connie Wagner 48.56,

**UTILITIES:** James Valley Telecommunications 139.40, Northwestern Energy 59.82, Dependable Sanitation 146.48, Reliance Telephone Inc. 400.00, Venture Communication Inc. 264.69,

**INSURANCE:** Louise Baumgarn 469.13.

**DEPARTMENT HEADS:** Chairman Tompkins called upon each department for their reports. County Health Nurse Brianna Aadland gave an updated report on COVID-19.

**SURPLUS EQUIPMENT-VSO:** Moved by Walters, seconded by James to declare the Xerox Printer valued at \$739.00 surplus property, as a new one was purchased. Motion carried.

**EXTENSION OFFICE OVERTIME:** Moved by James, seconded by Sinner to approve overtime for Laura Kuecker during the Day County Achievement Days August 5-9, 2020. Motion carried.

**USE OF ROOM 104:** Jennifer Ringkob asked permission to use Community Room 104 July 16 & 28 to judge 4-H public presentations. COVID-19 guidelines will be followed. Moved by James, seconded by Sinner to approve the room usage. Motion carried.

**COVID-19 COURTHOUSE GUIDELINES:** No Change was made to the courthouse COVID-19 guidelines.

**RECOMMENDATION:** Sheriff Rucktaeschel reported that Candice Nelson has met her six month of full-time employment and recommends a pay increase. Moved by James, seconded by Tobin to approve a \$.50/hour increase (from \$16.00 to \$16.50) effective June 21, 2020 for Candice Nelson. Motion carried.

Sheriff Rucktaeschel reported that Joann Parmely has met her six month of part-time employment and recommends a pay increase. Moved by Tobin, seconded by James to approve a \$1.00/hour increase (from \$14.00 to \$15.00) effective June 21, 2020 for Joann Parmely. Motion carried.

Sheriff Rucktaeschel reported that Jack Carlson has met his 12 month of part-time employment and recommends a pay increase. Moved by James, seconded by Sinner to approve a \$.50/hour increase (from \$14.50 to \$15.00) effective August 2, 2020 for Jack Carlson. Motion carried.

**80% EMPLOYEE:** Sheriff Rucktaeschel recommended Mikala Nielsen as his 80% employee. Moved by Tobin, seconded by Walters to approve Mikala Nielsen as the 80% employee. Motion carried.

**NEW HIRE:** Moved by Sinner, seconded by James to hire Samuel Swanson as a full-time Deputy Sheriff. Start date effective July 5, 2020 at \$19.50 an hour. Motion carried.

**TASER CLASS:** Moved by James, seconded by Walters to approve Deputy Schreur to attend taser instructor/recertification class in Aberdeen August 19, 2020. Motion carried.

**SPECIAL EVENT ORDINANCE:** Discussion was held on the special events ordinance that is in place. States Attorney and Sheriff will advise.

**RECESS:** Chairman Tompkins declared a recess at 9:35 AM. Chairman Tompkins reconvened the regular session at 9:51 AM.

**SPEED LIMIT:** Moved by James, seconded by Sinner to approve Hwy Supt. Braaten to adjust speed limits in Oak Gulch and Scotland Townships at his discretion in designated areas during windfarm construction. Motion carried.

**RIGHT OF WAY APPLICATION:** Moved by James, seconded by Tobin to approve the Application of Occupancy on ROW of county highways with ITC. Motion carried.

**RECOMMENDATION:** Hwy Supt. Braaten reported that Jeff Kwasniewski has met his six months of full-time employment and recommends a pay increase. Moved by Walters, seconded by James to approve a \$0.73/hour increase (from \$19.50 to \$20.23) effective July 5, 2020 for Jeff Kwasniewski. Motion carried.

**BUTLER BRIDGE:** Discussion was held on payment for the Butler Bridge between the County and the BSSNF Railroad. Hwy Supt. Braaten and States Attorney will further discuss options with Railroad.

**DEPENDABLE SANITATION:** Moved by Tobin, seconded by James to renew the Landfill lease agreement for 5 years with Dependable Sanitation. Motion carried.

**WATER DRAINAGE ON WAUBAY AND BITTER LAKE:** OEM Bryan Anderson was advised to follow-up with FEMA and other State agencies to inquire about the water drainage on Waubay and Bitter Lake.

**ADJOURNMENT:** Moved by Tobin, seconded by Sinner to adjourn until 9:00 AM, Tuesday July 7, 2020 to convene in the Commissioners Chambers in the Day County Courthouse. Motion carried.

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James Tompkins  
Chairman

ATTEST:

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Karli Zimmerman  
Day County Deputy Auditor

Day County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.