

DAY COUNTY COMMISSION
WEBSTER, SOUTH DAKOTA
November 17, 2020
(unapproved)

The Day County Board of Commissioners convened in regular session at 9:00 AM, Tuesday November 17, 2020 in the Commissioners Chambers in the Day County Courthouse. Meeting called to order by Chairman Tompkins. Members present: Commissioners Tobin, Sinner and Walters. James was present by Go-To-Meeting. Others present: Auditor Fosheim, Jim Walter, Sheriff Rucktaeschel, Danny Smeins and Amanda Fanger-R&F.

PLEDGE: Chairman Tompkins led the members in reciting the Pledge of Allegiance.

CORRESPONDENCE: None.

PUBLIC COMMENTS: None.

MINUTES: Moved by Tobin, seconded by Sinner to approve the minutes for November 5, 2020 regular/budget hearing commissioner meeting. Motion carried.

PAYROLL: Moved by Walters, seconded by Tobin to approve and authorize the chairman to sign the payroll period ending November 7, 2020. Motion carried.

Auditor's Office 5,369.39; Treasurer's Office 5,127.20; Register of Deeds 3,567.20; State's Attorney 2,096.00; Sheriff's Office 8,924.13; Jailors 8,287.01; Assessor's Office 5,772.20; Commissioners 2,706.92; Home Health 486.06; WIC 433.13; Veteran's Service 2,099.71; Maintenance 3,349.10; Extension 1,106.00; Welfare 316.00; Drainage 98.08; Planning & Zoning 493.08; OEM 456.25; 911 200.75; Weed 670.15; Highway 19,556.68; Social Security 4,316.74; Medicare 1009.56; Life Insurance 277.98; SD Retirement 3,822.63 for a total of 80,541.95.

CLAIMS: Moved by Tobin, seconded by Sinner to approve and authorize the chairman to sign the following audited claims. Motion carried.

SERVICES: A&B Business Inc 296.11, Aramark Uniform Services/Ameripride Services Inc. 578.99, Bantz, Gosch & Cremer LLC 517.33, Bates Construction Company Inc. 163,756.25, Century Business Products 207.13, Christensen Ambulance 3,250.00, City of Watertown 4,755.56, Coester Funeral Home Inc. 400.00, Delaney Nielsen & Sannes 4,000.00, Fox Youngberg & Lewno 187.00, Hofland Engineering Inc. 5,977.15, Ameripride 224.96, Law Office of Danny R Smeins 5,003.92, Lewis & Clark Mental Health Center 368.00, Microfilm Imaging Systems Inc. 80.00, Scantron Corp. 1,752.80, SD Dept. of Transportation 318.70, SDACO M&P Fund 298.00, Storage Rentals LLC 100.00, US Records Midwest 963.99, Webster Scale Inc. 746,049.21, Xerox Corp. 274.71, Yankton Co. Sheriff's Office 50.00, Yankton Co. Treasurer 132.20,

SUPPLIES: ACE 848.75, American Solutions for Business 69.15, Bituminous Paving Inc. 54,306.72, Cardmember Service 743.45, Colonial Research 306.93, CWD 531.09, Day County Treasurer 212.90, Dollar General 212.25, JCL Solutions/Janitor's Closet 223.24, Jeffrey Kwasniewski 10.00, L.G. Everist Inc. 1,974.46, Law Enforcement Systems 204.00, Locators Supplies Inc. 92.18, Matheson Tri-Gas Inc. 67.89, Medtox Laboratories Inc. 73.36, Mikes Jack & Jill 186.51, Myron's Welding 90.53, Joann Parmely 98.74, Pheasant Country Express Inc. 4,194.29, Ryan Rucktaeschel 35.02, Ryan's Candy 36.50, Satellite Tracking of People LLC 100.75, Sioux Valley Coop 9,640.69, Spot On Printing 21.00, Sturdevant's Auto Parts 968.30, Twin Valley Tire 4,899.83, Valley Office Products 871.23,

REPAIRS: Butler Machinery 57.81, Dave Hahler Automotive 52.00, Diamond Mowers Inc. 86.41, Kroll Construction 14,461.17, Power Plan 17.64, Snaza Implement LLC 2,291.66, Transource Trucking Equipment 174.70, Webster Auto Care Inc. 474.16, Webster Tire Inc. 68.95,

UTILITIES: AT&T-FirstNet 62.59, City of Webster 280.79, Dependable Sanitation 87.88, ITC Telecom 1,447.91, James Valley Telecommunication 139.40, Midcontinent Communications 294.30, Northwestern Energy 3,511.89, Ottetail Power Co. 220.21, RC Technologies 50.00, Reliance Telephone Inc. 400.00,

DUES: SDACC 1,807.00, SDAAO 150.00, SDACO 924.70,

ELECTIONS: DS Solutions Inc. 262.50, Elections 287.17,
EQUIPMENT: 17,825.00,
EXCISE TAX: SD Treasurer 1,616.00
PER DIEM: Frank James 39.60, Rick Tobin 41.40
PUBLICATIONS: Reporter & Farmer 2,626.06, Waubay Clipper 2,766.78,
MANUAL CHECKS: Day Co. Treasurer 538.17, SD Dept. of Revenue 99,140.91.

REPORTS: The Board noted the following reports:

In compliance with the law, I, Bonnie Fosheim hereby submit the following report of my examination of the cash and cash items in the hands of the Treasurer of this County as of November 1, 2020. Total amount of deposits in bank 1,724,253.38. Total amount of actual cash 6,045.15. Total amount of deposits and drafts in treasurer's possession not exceeding three days 418,509.69. Itemized list of all items, checks and drafts, which have been in the treasurer's possession over three days: CD'S 590,000.00; IMMA 7,655,659.16; Postage 212.90; Register of Deeds petty cash 200.00; Sheriff Fund 468.00; Credit cards 6,878.36 for a total of \$10,402,226.64. Cash Balances: General Fund 2,794,326.08; Highway 3,815,145.55; E911 4,380.84; OEM -13,100.11; Domestic Abuse 214.00; 24/7 Fund 29,301.03 M & P Fund 46,664.58; 700 Accounts 3,707,966.24 equals \$10,384,898.21.

In compliance with the law, I, Jodi Berger hereby report the fees of the Office of Register of Deeds for the month of October 2020. Births (9) 135.00; Deaths (44) 660.00; Marriages (3) 120.00; Transfer fees 3,346.50; Recordings 4,570.00; Copies 399.25; Sales Tax 0.34 for a total of 9,231.09.

In compliance with the law, I, Ryan Rucktaeschel hereby submit the following report of all fees received by me as Sheriff within and for the County for the month of October 2020: Phone Cards 197.19; Phone Commission 97.45; Remote Breath Tests 64.00; Sheriff's Fees 1,114.55; Finger Prints 75.12; PBT's 281.00; Pistol Permits 18.00; Prisoners-Out of Co. 29,730.00; UA Fees 70.00; Work Release 475.00; GPS Monitoring 250.00; Sales Tax 17.69 for a total of 32,390.00.

REGIONAL AGING COUNCIL: Jen Moos (by telephone) updated the commissioners on the recycling trailer. She thanked the commissioners for contributing funds to the project.

PLANNING/ZONING: Moved by Sinner, seconded by Walters to recess the regular session at 9:11 AM, to convene as Planning, Zoning and Drainage Board. Motion carried. Chairman Tompkins reconvened the regular session at 9:31 AM.

PLAT: Upon recommendation of the Planning & Zoning Board, moved by Sinner, seconded by Walters to approve the following plats: 1) Baukol-Gruba Lots 1 & 2 in 35.124.53; 2) Healy Second Addition in Gov't Lot 4 in 7.124.57; 3) Lot 1C Beals Pickerel Lake 22.124.53. Motion carried.

SUPPLEMENTAL BUDGET HEARING: Commissioner Tompkins, James (by Go-To-Meeting), Tobin, Sinner, Walters and Auditor Fosheim, Danny Smeins, Ben Braaten, Monica McCranie, Jim Walter and Amanda Fanger was present for the public hearing for a supplement to the 2020 budget. Motion by Walters, seconded by Sinner to approve Resolution #2020-19. Five ayes. Motion carried.

Resolution 2020-19

Resolution for Supplemental Budget

Whereas, it is necessary to supplement the 2020 Annual Budget in order to carry on the indispensable functions of Day County; and

Whereas, the adoption of the proposed Supplemental Budgets were duly considered by the Day County Commission on the 17th day of November, 2020 at 10:00 AM in the Commissioner Meeting Room, pursuant to due notice;

Now, Therefore, Be it Resolved, by the Day County Commission that the following Supplemental Budgets be, and the same is, hereby approved for the purpose of providing budget to conduct the indispensable functions of Government, to-wit:

From the Highway Fund to the following budgets:

Acct# 201-4-437 Highway and Road Construction \$1,000,000.00

APPROVED BY THE COUNTY COMMISSION:

James Tompkins, Chairman

ATTEST: Bonnie Fosheim, County Auditor

Dated: November 17, 2020

ADVERTISE FOR BIDS: Moved by Tobin, seconded by Sinner to authorize Hwy. Supt. Braaten to advertise for bids on fuel and tires. Motion carried. Bid opening will be December 15, 2020 at 11:00 A.M.

DEPARTMENT HEADS: Chairman Tompkins called upon each department for their reports. Auditor Fosheim informed everyone to start thinking about any Policy Handbook changes and have them to the Auditor's office by December 1, 2020. She also said to be aware of their budgets before year end and the employee health insurance went down 11.06% for 2021.

LIQUOR LICENSES: Moved by Sinner, seconded by Tobin to approve renewing the 2021 Liquor licenses for Bitter Lake Lodge, Hilltop Steakhouse, Dale's Service Inc. (Hot Spot), Pickerel Lake Corner and Pickerel Lake Lodge. Motion carried.

CASH TRANSFER: Moved by Sinner, seconded by Tobin to transfer \$15,000.00 from General Fund (101-4-911-911) to OEM (226-371) as budgeted for the 2020 budget. Motion carried.

CASH TRANSFER: Moved by Walters, seconded by Sinner to transfer \$11,000.00 from General Fund (101-4-911-911) to E-911 (207-371) as budgeted for the 2020 budget. Motion carried.

LEPC GRANT FUNDS: Moved by Tobin, seconded by Walters to transfer LEPC grant money for computer software/meeting supplies in the amount of \$463.65 from Restricted Fund Balance for LEPC (226-274.01) to Fund Balance Assigned for Emergency Management (226-276.05). Motion carried.

COMPUTER QUOTES FOR CORONER: Auditor Fosheim presented two quotes for a laptop computer for the Coroner. Moved by Tobin, seconded by Sinner to approve the quote from Glacial Lakes Technology Services for \$600.00. Motion carried.

ADJOURNMENT: At 10:45 AM, moved by Walters, seconded by James to adjourn until 9:00 AM, Tuesday December 1, 2020 to convene in the Commissioners Chambers in the Day County Courthouse. Motion carried.

James Tompkins
Chairman

ATTEST:

Bonnie Fosheim
Day County Auditor

Day County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.