

DAY COUNTY COMMISSION
WEBSTER, SOUTH DAKOTA
December 15, 2020
(unapproved)

The Day County Board of Commissioners convened in regular session at 9:00 AM, Tuesday December 15, 2020 in the Commissioners Chambers in the Day County Courthouse. Meeting called to order by Chairman Tompkins. Members present: Commissioners James, Tobin, Sinner and Walters. Others present: Auditor Fosheim, Sheriff Rucktaeschel, Jim Walter, Glenn Gebur, Danny Smeins and Amanda Fanger-R&F.

PLEDGE: Chairman Tompkins led the members in reciting the Pledge of Allegiance.

CORRESPONDENCE: SDACC.

PUBLIC COMMENTS: None.

MINUTES: Moved by Walters, seconded by Sinner to approve the minutes for December 1, 2020 regular/budget hearing commissioner meeting. Motion carried.

PAYROLL: Moved by Walters, seconded by Tobin to approve and authorize the chairman to sign the payroll period ending December 5, 2020. Motion carried.

Auditor's Office 4,692.95; Treasurer's Office 5,327.20; Register of Deeds 3,567.21; State's Attorney 2,096.00; Sheriff's Office 9,442.53; Jailors 9,094.00; Assessor's Office 4,772.20; Commissioners 2,706.92; Home Health 317.63; WIC 288.75; Veteran's Service 1,893.02; Maintenance 2,293.44; Extension 1,106.00; Welfare 454.26; Drainage 98.08; Planning & Zoning 493.08; OEM 730.00; 911 365.00; Weed 759.77; Highway 18,825.55; Social Security 4,160.52; Medicare 973.02; Health Insurance 638.12; Life Insurance 308.54; SD Retirement 3,650.37 for a total of 79,054.16.

CLAIMS: Moved by Tobin, seconded by James to approve and authorize the chairman to sign the following audited claims. Motion carried.

SERVICES: A&B Business Inc 296.11, Bates Construction Co Inc. 36,192.86, Brown County Sheriff/Jail 225.00, Bullert Automotive LLC 1,565.00, Century Business Products 108.35, City of Watertown 4,731.43, Coester Schwandt Law Office 250.00, Darcy Lockwood 12.00, Den Herder Law Firm 90.90, DWARE Inc. 2,500.00, Steve Hargis 25.00, Hofland Engineering Inc. 6,273.20, Ameripride 224.96, Mark Katterhagen 12.00, Lucy Lewno 155.00, Mark Christensen 1,484.20, Microfilm Imaging Systems Inc. 80.00, Scantron Corp. 1,752.80, SDACC 50.00, SDACO M&P Fund 292.00, CT Sibson Gravel Inc. 43,000.00, Sherry Sichmeller 35.00, Xerox Corp. 296.58,

SUPPLIES: ACE 448.94, Aramark Uniform Services 169.22, Jodi Berger 64.24, Cardmember Service 972.23, Day County Treasurer 116.45, Dollar General 63.50, Glacial Lakes Technology Service 4,917.00, Grand Slam Computers Inc. 428.00, Matheson Tri-gas Inc. 1,039.24, Mikes Jack & Jill 606.91, Satellite Tracking of People LLC 58.50, Sioux Valley Coop 9,356.91, Sturdevant's Auto Parts 1,277.19, Valley Office Products 10.96,

REPAIRS: Butler Machinery 1,793.65, Milbank Communications 49.50, Northside Implement 57.98, NorthStar Mechanical Inc. 365.97, Power Plan 48.92, Snaza Implement LLC 1,005.78, Transource Trucking Equipment 77.48,

UTILITIES: City of Webster 349.14, ITC Telecom 1,394.13, James Valley Telecommunication 139.40, Midcontinent Communications 175.46, Northwestern Energy 3,500.33, Ottertail Power Co. 218.99, RC Technologies 50.00,

BUILDING MAINTENANCE: C & S Concrete 1,632.00, Muth Electric 14,317.20,

INSURANCE: Matt Halbkat 687.68,

RENTAL: Hanlon Bros. 8,100.00, Jorgenson Tree Service 1,200.00,

PUBLICATIONS: Reporter & Farmer 544.96,

MANUAL CHECKS: Day Co. Treasurer 0.86, Fiksdal Funeral Home 3,000.00, SD Dept. of Revenue 115,359.59, SDRS Special Pay 6,839.46.

REPORTS: The Board noted the following reports:

In compliance with the law, I, Bonnie Fosheim hereby submit the following report of my examination of the cash and cash items in the hands of the Treasurer of this County as of December 1, 2020. Total amount of deposits in bank 512,805.91. Total amount of actual cash 3,207.01. Total amount of deposits and drafts in treasurer's possession not exceeding three days 60,140.02. Itemized list of all items, checks and drafts, which have been in the treasurer's possession over three days: CD'S 590,000.00; IMMA 6,510,679.54; Postage 116.45; Register of Deeds petty cash 200.00; Sheriff Fund 407.00; Credit cards 992.08 for a total of \$7,678,548.01. Cash Balances: General Fund 3,007,991.51; Highway 3,335,850.95; E911 14,786.97; OEM 10,238.95; Domestic Abuse 329.00; 24/7 Fund 29,326.03 M & P Fund 46,067.59; 700 Accounts 829,823.77 equals \$7,274,414.77.

In compliance with the law, I, Jodi Berger hereby report the fees of the Office of Register of Deeds for the month of November 2020. Births (10) 150.00; Deaths (41) 615.00; Marriages (0); Transfer fees 4,458.50; Recordings 4,555.00; Copies 369.00; for a total of 10,147.50.

In compliance with the law, I, Ryan Rucktaeschel hereby submit the following report of all fees received by me as Sheriff within and for the County for the month of November 2020: Accident Reports 4.00; Phone Cards 356.82; Phone Commission 267.37; Remote Breath Tests 82.00; Sheriff's Fees 1,330.74; Finger Prints 46.95; PBT's 253.00; Pistol Permits 124.00; Prisoners-Out of Co. 5,250.00; UA Fees 100.00; Work Release 100.00; GPS Monitoring 200.00; Sales Tax 26.23 for a total of 8,141.11.

RESIGNATION: Moved by Walters, seconded by James to accept, with thanks and appreciation for all her years of service to Day County, a letter of resignation from Treasurer Connie L. Wagner effective December 18, 2020. Motion carried.

NEW HIRE: Moved by Walters, seconded by James to approve Deputy Treasurer Zubke to hire Sheila Schimmel at \$19.00/hour with benefits starting December 21, 2020. Motion carried.

PLANNING/ZONING: Moved by Sinner, seconded by Walters to recess the regular session at 9:13 AM, to convene as Planning, Zoning and Drainage Board. Motion carried. Chairman Tompkins reconvened the regular session at 9:58 AM. No plats to be approved.

BRIDGE INSPECTIONS: Steve Myer Project Executive with Clark Engineering met with the board to discuss bridge inspections in Day County.

BRIDGE IMPROVEMENT GRANT AGREEMENT: Moved by Walters, seconded by Sinner to authorize the chairman to sign a Bridge Improvement Grant Agreement Funds for Replacement. Structure Numbers: 19-010-132. Motion carried. The bridge location is west of Andover Town. The second bridge, structure number 19-345-165 will be approved at a later.

FUEL BID: At 11:00 AM, Tuesday, December 15, 2020 this being the time and place set to receive bids for a twelve-month supply of no lead gasoline and ethanol and diesel fuel No. 1 and 2 to be delivered anyplace FOB in Day County where needed for the use of the Day Co. Hwy. Dept.

The Commission received one bid for a twelve-month supply of diesel and gasoline: Sioux Valley Coop \$.15 over invoice cost. Moved by James, seconded by Tobin to accept the bid from Sioux Valley Coop. Motion carried. All bids are on file and open for inspection in the auditor's office Monday-Friday from 8:00 AM to 5:00 PM.

TIRE BIDS: At 11:00 AM, Tuesday, December 15, 2020 this being the time and place set to receive bids for a twelve-month supply of tires, repairs, mounting and service calls anywhere in Day Co. where needed by the Day Co. Hwy. Dept.

The Commission received one bid: Twin Valley Tire/Community Oil. Moved by James, seconded by Sinner to accept the bid from Twin Valley Tire/Community Oil. Motion carried.

EXECUTIVE SESSION: Moved by Sinner, seconded by Walters to enter Executive Session at 10:35 AM for personnel matters as per SDCL 1-25-2. Motion carried. Chairman Tompkins reconvened the regular session at 11:15 AM.

RECESS: Chairman Tompkins declared a recess at 11:27 AM. Chairman Tompkins reconvened the regular session at 11:31 AM.

PURCHASE LAPTOP FOR SHERIFF'S OFFICE: Sheriff Rucktaeschel explained the need for a new laptop for the sheriff's office. Moved by Walters, seconded by James to approve the purchase of a new laptop for around \$1,000.00 for the Sheriff's office. Motion carried.

PURCHASE LIGHTS FOR SHERIFF'S DEPT. VEHICLES: Sheriff Rucktaeschel discussed having better lights on their vehicles so motorists can see them. Moved by James, seconded by Sinner to approve the purchase of lights for the Sheriff's department vehicles at of cost of \$1,300-\$1,400. Motion carried.

SD DEPT. OF HEALTH CONTRACT: Moved by James, seconded by Sinner to authorize the chairman to sign the 2021 Contract with the South Dakota Department of Health for \$5,449.00. Motion carried.

WATERTOWN CITY E-911 SERVICE CONTRACT: Moved by Walters, seconded by James to approve the chairman and Auditor to sign the 2021 Contract for E-911 Service with the City of Watertown. Term of contract is two years; January 1, 2021 thru December 31, 2022. Motion carried.

2020 INTEREST: Moved by Walters, seconded by James to approve the transfer of interest for the 2020 year to various funds. Motion carried.

LEPC GRANT FUNDS: Moved by Walters, seconded by Sinner to table transferring LEPC Grant Money from restricted to assigned until the bill is received. Motion carried.

COMMISSIONER MEETING DATES: The commissioners discussed the dates for future meetings. They will meet December 30, 2020, January 5 & 19, February 9 & 23, March 9 & 23, and April 6 & 20, 2021.

RECESS: Chairman Tompkins declared a recess for lunch hour at 12:00 PM. Chairman Tompkins reconvened the regular session at 1:07 PM.

RYAN REMMERS-CITY OF WATERTOWN DISPATCH CENTER: Captain Remmers with the City of Watertown Police Dept. discussed with the board that they were contacted by Christensen Ambulance that they will no longer service rural Day County, only the City of Webster. If Day County does not have an ambulance service, who does the 911 Call Center dispatch to? Further discussion followed as to the Ambulance Servicing all of Day County. OEM Director Anderson will be the contact person with the City of Watertown Dispatch Center.

AMBULANCE SERVICE: Present were Mike Grosek, Kevin Jens, Glenn Gebur, Jim Walter, Bryan Anderson, Dave Wyman, Mark and Renee Christensen. There was much discussion on Christensen Ambulance servicing all of Day County. Mayors Mike Grosek and Kevin Jens indicated that their cities would contribute to fund the ambulance service and will talk to other cities in the county. Christensen Ambulance is asking \$4,200 per month for 2021 or they will not service the county. Mark Christensen asked Chairman Tompkins for a gentleman's agreement that they will be paid \$4,200 for the month of January 2021. Tompkins agreed but it needs to be approved by the board.

AMBULANCE BILL: Moved by Tobin, seconded by James to approve paying Medicaid rates on the five bills received from Christensen Ambulance for transporting prisoners from the jail to the hospital. Motion carried.

EXECUTIVE SESSION: Moved by Sinner, seconded by Walters to enter Executive Session at 2:47 PM for personnel matters as per SDCL 1-25-2. Motion carried. Chairman Tompkins reconvened the regular session at 3:36 PM.

WAGE INCREASE: Moved by James, seconded by Tompkins to approve the following: Sheriff Rucktaeschel, Deputies Hoven and Schreuer will receive an additional \$.50/hour starting with the 1st pay period for 2021. Deputy Sam Swanson will meet his six months of employment on January 6, 2021 and to increase his wage from \$19.50/hour to \$21.00/hour starting with the 2nd pay period in 2021.

EMPLOYEE PAYROLL SUPPLEMENT: Moved by James, seconded by Tompkins to provide employees a one-time COVID hazard supplement, full-time employees \$500.00; 80% employees \$250.00 and employees below 80% \$100.00. Motion carried.

ADJOURNMENT: At 3:38 PM, moved by Sinner, seconded by Walters to adjourn until 9:00 AM, Wednesday December 30, 2020 to convene in the Commissioners Chambers in the Day County Courthouse. Motion carried.

James Tompkins

Chairman

ATTEST:

Bonnie Fosheim
Day County Auditor

Day County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.