

DAY COUNTY COMMISSION
WEBSTER, SOUTH DAKOTA
February 9, 2021
(unapproved)

The Day County Board of Commissioners convened in regular session at 9:00 AM, Tuesday February 9, 2021 in the Commissioners Chambers in the Day County Courthouse. Meeting called to order by Chairman Linda Walters. Members present: Commissioners Tompkins, Sinner, Tobin, and Jim Walter. Others: Amanda Fanger-R&F, Glenn Gebur, Greg Pesall, Ted Wasilk, Sheriff Rucktaeschel and States Attorney Smeins.

PLEDGE: Chairman Linda Walters led the members in reciting the Pledge of Allegiance.

CORRESPONDENCE: Thank you from Smeins family, SDCCO and Gellhaus & Gellhaus.

PUBLIC COMMENTS: None.

MINUTES: Moved by Sinner, seconded by Tompkins to approve the minutes for January 19, 2021 regular commissioner meeting. Motion carried.

PAYROLL: Moved by Tobin, seconded by Sinner to approve and authorize the chairman to sign the payroll period ending January 16, 2021. Motion carried.

Auditor's Office 4,862.21; Treasurer's Office 5,187.92; Register of Deeds 3,647.20; State's Attorney 2,136.00; Sheriff's Office 9,516.63; Jailors 7,449.25; Assessor's Office 4,882.21; Commissioners 2,706.92; Home Health 345.63; WIC 286.38; Veteran's Service 2,017.90; Maintenance 2,354.44; Extension 1,134.00; Welfare 405.00; Drainage 98.08; Planning & Zoning 503.08; OEM 750.00; 911 375.00; Weed 682.15; Highway 19,258.75; Social Security 4,126.86; Medicare 965.16; Health Insurance 24,567.62; SD Retirement 3,791.35 for a total of 102,049.74.

Moved by Tompkins, seconded by Jim Walter to approve and authorize the chairman to sign the payroll period ending January 30, 2021. Motion carried.

Auditor's Office 4,962.20; Treasurer's Office 5,147.20; Register of Deeds 3,647.20; State's Attorney 2,136.00; Sheriff's Office 10,126.90; Jailors 7,600.50; Assessor's Office 5,125.22; Commissioners 2,706.92; Home Health 448.33; WIC 396.98; Veteran's Service 2,116.36; Maintenance 2,369.44; Extension 1,134.00; Welfare 405.00; Drainage 98.08; Planning & Zoning 260.08; OEM 675.00; 911 337.50; Weed 682.15; Highway 18,977.33; Social Security 4,161.86; Medicare 973.32; Health Insurance 638.12; Life Insurance 297.53; SD Retirement 3,826.64 for a total of 79,249.86

CLAIMS: Moved by Tobin, seconded by Sinner to approve and authorize the chairman to sign the following audited claims. Motion carried.

SERVICES: A&B Business Inc. 296.11, Aramark Uniform Services/Ameripride Services Inc. 227.03, Bantz Gosch Cremer Peterson & Sommers 3,369.34, Century Business Products 230.70, Darcy Lockwood 15.00, Green, Roby, Oviatt, Cummings 1,884.00, IMEG Corp 3,151.24, Matt Katterhagen 15.00, Law Office of Danny Smeins 49.00, Lucy Lewno 166.50, McClanahan Court Reporting 890.96, Microfilm Imaging Systems Inc. 80.00, Sanford Health 856.38, Scantron 1,799.20, SDDOT 3,959.54, Xerox Corp 516.32, Yankton Co Sheriff's Office 50.00, Yankton Co Treasurer 237.80,

SUPPLIES: ACE 279.38, American Solutions for Business 63.93, Axon Enterprise Inc. 1,374.00, Card Member Service 872.87, Colonial Research 159.41, CWD 992.89, Day Co Treasurer 411.20, Dollar General 84.40, Fort Township 2,269.40, Glacial Lakes Technology Service 110.00, Brian Holland 100.00, JCL Solutions/Janitor's Closet 40.81, Mid-American Research 935.50, Mike's Jack & Jill 601.94, National Public Safety Information 149.00, Office Peeps Inc. 200.00, Phoenix Supply 225.41, Sioux Valley Coop 5,065.26, Marcia Solberg 141.92, State 4-H Office 201.00, Valley Office Products 427.50,

REPAIRS: Auto Value 213.56, Brian's Glass & Door Inc. 127.89, Dakota Fluid Power, Inc. 4,101.27, Dave Hahler Automotive 370.61, Johnson Controls Inc. 4,263.60, Power Plan 38.00, Snaza Implement LLC 266.47, Transource Trucking Equipment 1,646.58, Twin Valley Tire 941.29, Watertown Truck & Trailer Inc. 746.74, Webster Auto Care Inc. 202.55, Webster Tire Inc. 44.95,

UTILITIES: AT&T-FirstNet 62.66, City of Webster 300.32, ITC Telecom 1,335.84, Midcontinent Communications 294.30, Northwestern Energy 4,033.59, RC Technologies 50.00,

BUILDING MAINTENANCE: Mereen-Johnson, LLC 667.08

DUES: SD Sheriff's Association 671.30, SD State's Attorneys Association 761.00,

PUBLICATIONS: Waubay Clipper 893.03,

SUBSCRIPTIONS: Gannett Holdings LLC 437.51, Reporter & Farmer 1,053.27,

MANUAL CHECKS: Day County Treasurer 523.27.

2020 ANNUAL REPORT: Moved by Tompkins, seconded by Sinner to approve the Annual Report for Day County as of and for the year ended December 31, 2020. Motion carried.

RESIGNATION/RETIREMENT: Moved by Tompkins, seconded by Tobin to accept a letter of resignation/retirement from Day County Auditor Bonnie Fosheim effective April 10, 2021. Motion carried.

AUDITOR APPOINTMENT: Moved by Tompkins, seconded by Jim Walter to appoint Karli Zimmerman as Day County Auditor effective April 11, 2021 due to the resignation/retirement of Bonnie Fosheim as Day County Auditor. Motion carried.

CPI: Auditor Fosheim and Deputy Auditor Zimmerman reported the CPI is 1.2% for 2021 taxes payable in 2022.

EXECUTIVE SESSION: Moved by Sinner, seconded by Tompkins to enter Executive Session at 9:09 AM for personnel matters as per SDCL 1-25-2. Motion carried. Chairman Linda Walters reconvened the regular session at 9:15 AM.

NEW HIRE: Moved by Sinner, seconded by Tompkins to approve Auditor Fosheim to hire Becky Smith at \$18.75/hour with full benefits. Start date will be February 22, 2021. Motion carried.

TAX DEED/SALE PROPERTIES: Treasurer Zubke presented to the board the properties that were taken for tax deed and will be on the tax sale. One of the properties will be deeded to Andover Town. Moved by Sinner, seconded by Jim Walter to set the Tax Sale for March 23, 2021 at 10:00 AM on the front steps of the courthouse and to deed the property in Andover Town to the Town of Andover. Motion carried.

RESIGNATION: Moved by Jim Walter, seconded by Tobin to accept a letter of resignation from Deputy Sheriff Sam Swanson effective February 15, 2021. Motion carried.

NEW HIRE: Moved by Sinner, seconded by Jim Walter to approve Sheriff Rucktaeschel to hire Bobbie Mitchell as a full time Deputy Sheriff at \$19.50/hour with full benefits. Start date will be March 1, 2021. Motion carried.

WAGE INCREASE: Sheriff Rucktaeschel recommended a one year pay increase for jailer/dispatcher JoAnn Parmely. Moved by Tobin, seconded by Tompkins to approve a one-year of employment pay increase for Joann Parmely (\$15.50/hour to \$16.00/hour) effective January 31, 2021. Motion carried.

PURCHASE CAMERAS. Sheriff Rucktaeschel discussed with the board the need to have good cameras to work with. Current cameras are outdated. Moved by Sinner, seconded by Jim Walter to approve the sheriff to purchase four cameras for around \$1,500.00. Motion carried.

HIRE DISPATCHER: Moved by Tompkins, seconded by Tobin to table the hiring of a new dispatcher until Sheriff Rucktaeschel is done with interviews. Motion carried.

WAUBAY CITY TAX ABATEMENT: Waubay City Mayor Kevin Jens and Ted Wasilk discussed with the board about abating taxes on the American Legion building in Waubay City. The Legion was closed in March of 2020 due to the COVID-19 Pandemic and will not be opened. The building will be deeded to Waubay City for a community center. Per codified law, States Attorney Smeins said it does not qualify for a tax abatement.

WEED BOARD: Moved by Tobin, seconded by Tompkins to recess and convene as a Weed Board at 9:57 AM. Motion carried. Chairman Linda Walters reconvened the regular meeting at 10:04 AM. Next Weed Board meeting will be Tuesday March 9, 2021 at 10:00 AM.

DOT BRIDGE IMPROVEMENT GRANT AGREEMENT: Moved by Tobin, seconded by Sinner to approve the chairman and auditor to sign the DOT Bridge Improvement Grant Agreement for preliminary engineering on bridge 19-040-041. Motion carried.

AGREEMENTS FOR VOLUNTARY ROW DONATION: Moved by Tobin, seconded by Sinner to approve the chairman and auditor to sign an agreement for Voluntary ROW Donation and one that will be signed in the near future. Motion carried.

UTILITIES CERTIFICATE AND ROW CERTIFICATE: Moved by Tompkins, seconded by Jim Walter to approve the chairman and auditor to sign the Utilities Certificate and ROW Certificate when ROW Agreement is signed. Motion carried.

TRAVEL REQUEST: Moved by Sinner, seconded by Tompkins to approve travel expenses for Hwy Supt. Braaten to attend the SD Hwy Supt. Short Course Meeting on March 23-25, 2021 in Deadwood, SD. Motion carried.

TRANSFER COUNTY LAND TO GFP: Hwy Supt. Braaten discussed with the board a parcel of land on the west side of Blue Dog Lake that the county acquired in a FEMA buy-out. The county cannot sell the property but can deed to another tax-exempt entity because of FEMA restrictions. Moved by Tompkins, seconded by Tobin to deed Parcel 07.671.0260 (Lot 26 Sub-Div. of Lot 4 Herold's sec. 28-122-54 Waubay Twp.) to GFP. Motion carried.

PURCHASE PICKUP OFF STATE BID: Moved by Tompkins seconded by Sinner to table purchasing a pickup off state bid. Motion carried.

DONATE VACATION AND SICK LEAVE: Hwy Supt. Bratten discussed with the board about donating vacation and sick leave to another employee per policy handbook. Moved by Jim Walter, seconded by Tobin to allow an employee to donate vacation and sick leave (time for time) to another employee who has run out of leave. Motion carried.

DEPT. OF HEALTH-EMS: Marty Link and Bob Hardwik with the Dept. of Health had a virtual meeting set up with the commissioners about the ambulance service in Day County. The ambulance service must respond to each call received. Christensen Ambulance Service would need to decide on an "end date" and give 30 days notice to the state before ending their service in the county.

NECOG FEMA BUY-OUT PROPERTIES: Eric Senger and Lesleann Palmer with Northeast Council of Governments met with the board to discuss two buy-out projects in Day County. Utne property: moved by Sinner, seconded by Tompkins to allow Jeanette Utne's children (due to Jeanette's passing away) to apply for relocation of the house by June 1, 2021. Motion carried. Moved by Sinner, seconded by Tompkins by approving the relocation the county is not responsible to modify the road to access the relocation site. Motion carried. Moved by Sinner, seconded by Jim Walter. Schuster property: moved by Sinner, seconded by Jim Walter to have the homeowner parcel out the house (which would be ½ acre or less as need for the house site) and have an easement to access the property. Motion carried.

RECESS: Chairman Linda Walters declared a recess at 12:40 PM. Chairman Linda Walters reconvened the regular session at 12:46 PM.

ALTERNATIVE PLAN FOR AMBULANCE SERVICE: Much discussion was held on how to proceed with an ambulance service being a contract is not signed by Christensen Ambulance Service and the county. Waubay City Mayor Kevin Jens and Webster City Mayor Mike Grosek have talked to other cities asking for contributions to fund the ambulance. There was also discussion on forming an ambulance board.

TRAVEL REQUEST: Moved by Tompkins, seconded by Sinner to approve travel expenses for the following: 1) Co. Commissioners/New Officials Spring Workshop in Pierre, SD on March 17-18, 2021 for Commissioners and county employees to attend; 2) Spring Workshop in Pierre, SD on May 4-5, 2021 for county employees to attend; 3) County Convention in Rapid City, SD on September 13-14, 2021 for Commissioners and county employees to attend; 4) SOS County Auditor Workshop in Pierre, SD on October 20-21, 2021 for Auditor staff to attend. Motion carried.

COMMUNITY ROOM USED FOR TOWNSHIP MEETING: The Auditor's office received a request from a township to use the small community room for their annual township meeting on March 2, 2021. The commissioners will allow the use of the community rooms to small groups. Contact the Auditor for scheduling.

FAMILIES FIRST CORONAVIRUS RESPONSE ACT: EMPLOYER/EMPLOYEE PAID LEAVE RIGHTS: The provisions for the FFCRA expired December 31, 2020. Moved by Tobin, seconded by Tompkins to extend the FFCRA paid leave rights (with the new CDC guidelines). Effective February 10, 2021 through June 30, 2021.

COURTHOUSE CLOSED FOR HOLIDAY: The Day County Courthouse and Hwy. Dept. will be closed on Monday February 15, 2021 for the President's Day Holiday.

ADJOURNMENT: Moved by Sinner, seconded by Tobin to adjourn until 9:00 AM, Tuesday February 23, 2021 to convene in the Commissioners Chambers in the Day County Courthouse. Opposed by Jim Walter. Motion carried.

Linda M. Walters
Chairman

ATTEST:

Bonnie Fosheim
Day County Auditor

Day County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.