

DAY COUNTY COMMISSION
WEBSTER, SOUTH DAKOTA
April 20, 2021

The Day County Board of Commissioners convened in regular session at 9:00 AM, Tuesday April 20, 2021 in the Commissioners Chambers in the Day County Courthouse. Meeting called to order by Chairman Linda Walters. Members present: Commissioners Tompkins, Sinner, Tobin, and Jim Walter. Others: Glenn Gebur & Amanda Fanger-R&F.

PLEDGE: Chairman Linda Walters led the members in reciting the Pledge of Allegiance.

CORRESPONDENCE: Safe Harbor Thank You and Wind Farm Revenue.

PUBLIC COMMENTS: Glenn Gebur commented on ambulance contract hoping commissioners would approve contract.

MINUTES: Moved by Tobin, seconded by Sinner to approve the minutes for April 6, 2021 regular commissioner meeting. Motion carried.

MINUTES: Moved by Tompkins, seconded by Walter to approve the minutes for April 13, 2021 equalization meeting. Motion carried.

PAYROLL: Moved by Sinner, seconded by Tobin to approve and authorize the chairman to sign the payroll period ending April 10, 2021. Motion carried.

Auditor's Office 6,195.59; Treasurer's Office 5,167.20; Register of Deeds 4,584.70; State's Attorney 2,136.00; Sheriff's Office 9,812.59; Jailors 9,252.77; Assessor's Office 5,475.20; Commissioners 2,706.92; Home Health 481.90; WIC 339.70; Veteran's Service 2,090.07; Maintenance 2,389.44; Extension 1,134.00; Welfare 902.51; Drainage 98.08; Planning & Zoning 260.08; OEM 712.50; 911 337.50; Weed 859.63; Highway 19,044.65; Social Security 4,457.64; Medicare 1,042.50; Health Insurance 25,365.27; SD Retirement 3,957.94 for a total of 108,804.38.

CLAIMS: Moved by Tompkins, seconded by Tobin to approve and authorize the chairman to sign the following audited claims. Motion carried.

SERVICES: A & B Business 296.11, Aramark Uniform Services/Ameripride Services Inc. 356.66, Aramark Uniform Services/Ameripride Services Inc. 247.21, Bullert Automotive LLC 686.51, Century Business Products 91.13, Chris Gross Private Investigator 1,540.00, City of Watertown 4,521.55, Dakota Data Shred 428.92, Dean Schaefer Court Reporting 66.00, FedEx 15.37, Fiksdal Funeral Service 175.00, Steve Hargis 50.00, Harmelink Fox & Ravnsborg Law 149.50, Lake Region Electric 69.57, Law Office of Danny Smeins 5,141.17, Lewis & Clark Mental Health 184.00, Microfilm Imaging Systems Inc 95.00, Sanford Health 2,970.00, Scantron Corp. 2,301.00, SDACO M&P Fund 394.00, Xerox Corp. 306.37, Yankton County Treasurer 134.90,

SUPPLIES: 3-D Specialties Inc 1,413.25, ACE 393.53, Butler Machinery 1,397.10, CWD 666.01, Light & Siren 190.00, Lyle Signs Inc 270.30, Mcleod's 148.72, Mid-American Research 265.58, Mike's Jack & Jill 362.13, Sioux Valley Coop 10,677.01, Sturdevant's Auto Parts 1,175.30, Twin Valley Tire 151.76, Valley Office Products 825.80, Webster Auto Care Inc 111.81,

BUILDING MAINTENANCE: Kone Inc 1,785.68,

REPAIRS: Johnson Controls Inc 1,776.47, Power Plan 72.16, Safety Service Inc 382.40, Snaza Implement LLC 281.36,

PER DIEM: Laura Kuecker 8.62, Jennifer Ringkob 265.87,

UTILITIES: City of Webster 364.78, Dependable Sanitation 112.88, ITC Telecom 678.54, James Valley Telecommunication 139.40, Northwestern Energy 3,949.23, Otter Tail Power Co. 29.30, RC Technologies 50.00, Venture Communication Inc. 264.69,

REPORTS: The Board noted the following reports:

In compliance with the law, I, Karli Zimmerman hereby submit the following report of my examination of the cash and cash items in the hands of the Treasurer of this County as of April 1, 2021. Total amount of deposits in bank 796,337.25. Total amount of actual cash 1,407.96. Total amount of deposits and drafts in treasurer's possession not exceeding three days 76,992.67. Itemized list of all

items, checks and drafts, which have been in the treasurer's possession over three days: CD'S 590,000.00; IMMA 6,807,975.38; Postage 450.25; Register of Deeds petty cash 200.00; Sheriff 394.00; Credit cards 3,043.49 for a total of \$8,276,801.00. Cash Balances: General Fund 2,912,611.28; Highway 4,359,330.59; E911 6,843.36; OEM 3,358.17; Domestic Abuse 239.00; 24/7 Fund 40,533.98; M & P Fund 44,548.59; 700 Accounts 909,136.03; equals \$8,276,601.00.

In compliance with the law, I, Jodi Berger hereby report the fees of the Office of Register of Deeds for the month of March 2021. Births (22) 330.00; Deaths (29) 435.00; Marriages (2) 80.00; Transfer fees 5,051.00; Recordings 6,105.00; Copies 642.30; Sales Tax .02 for a total of 12,643.32.

In compliance with the law, I, Ryan Rucktaeschel hereby submit the following report of all fees received by me as Sheriff within and for the County for the month of March 2021: Accident Reports 16.00; Phone cards 469.50; Phone Commission 352.14; Remote Breath Tests 180.00; Remote Breath Act/Deact. 160.00; Sheriff's Fees 1,003.81; Fingerprints 9.39; Juvenile Care 3,000.00; PBT's 231.00; Pistol Permits 83.00; Prisoners-Out of Co. 7,620.00; UA Fees 280.00; Work Release 140.00; Sales Tax 31.11 for a total of 13,575.95.

PLANNING/ZONING: Moved by Sinner, seconded by Tobin to recess the regular session at 9:07 AM, to convene as Planning, Zoning and Drainage Board. Motion carried. Chairman Linda Walters reconvened the regular session at 10:00 AM.

PLAT: Upon recommendation of the Planning & Zoning Board, moved by Sinner, seconded by Tobin to approve the following plats: 1) Lutz Addition in NE 24.121.56; 2) Nicholas & Stacey Helseth SubDiv in SW 32.124.55. Motion carried.

EQUALIZATION: Moved by Tompkins, seconded by Walter to recess the regular session at 10:01 AM, to convene as the County Equalization Board. Motion carried. Chairman Linda Walters reconvened the regular session at 10:12AM.

HIGHWAY DEPT:

PAVING & GRADE RAISES BID OPENING: Bids received for Paving and Grade Raises: Jensen Rock & Gravel, Bituminous Paving, Lien Transportation and Duinick Construction. Moved by Tobin, seconded by Walter to accept the low bid from Bituminous Paving. Motion carried. All bids are on file at the Highway Department and Auditors Office.

BID LETTING FOR STRUCTURE 19-013-020: Hwy Supt. Braaten informed the commission that no bids were received at the bid letting on Friday, April 16, 2021. Supt. Braaten plans to re-bid the structure in September 2021, with the deadline for the project to be the fall of 2022.

ROW OF COUNTY HIGHWAYS WITH WEB WATER: Moved by Sinner, seconded by Walter to approve the ROW of County Highways with Web Water. Motion carried.

STRIPING AGREEMENT WITH STATE & COUNTY: Moved by Tompkins, seconded by Walter to approve the striping agreement with the SD Dept. of Transportation. Motion carried.

SURPLUS ITEMS: Moved by Sinner, seconded by Tobin to authorize Hwy Supt. Braaten to surplus the following items from inventory and either dispose of, or sell on Purple Wave Auction: #59 2007 CAT 140H, #42 1999 Mack Truck, #41S 2012 Monroe Sander, #49PL One-Way Plow, #616 Pressure Washer, #503 Atlas Lathe, #525 Riveting Machiner, #515 3 Compartment Oil Tanks and #564 Overhead Door Remote. Motion carried.

MILLING AND RECLAIMING BID OFF OF BROWN COUNTY: Moved by Tobin, seconded by Tompkins to approve using the Brown County Bid for Milling and Reclaiming. Motion carried.

BASE ONE BID OFF OF YANKTON COUNTY: Moved by Sinner, seconded by Walter to approve using the Yankton County Bid for Base One. Motion carried.

COUNTY RD #18: Moved by Walter, seconded by Sinner to approve 7 miles of County Rd #18 for Milling/Reclaiming and Base One using bids from Brown and Yankton County. Motion carried.

TRAVEL REQUEST: Moved by Walter, seconded by Tompkins for Hwy Supt. Braaten to travel to the Cat Proving Grounds in Arizona, May 12-14, 2021. The County will not be responsible for any expenses. Motion carried.

TRAVEL REQUEST: Moved by Tompkins, seconded by Tobin to approve States Attorney Smeins to attend the States Attorney Association meeting in Deadwood, SD May 5-7, 2021. Motion carried.

EXECUTIVE SESSION: Moved by Sinner, seconded by Tobin to enter Executive Session at 11:10 AM for personnel matters as per SDCL 1-25-2. Motion carried. Chairman Walters reconvened the regular session at 11:55 AM.

RECESS: Chairman Walters declared a recess at 11:55 AM. Chairman Walters reconvened the regular session at 12:00 PM.

AMBULANCE CONTRACT: A revised copy of the contract had been submitted to the commission from Christensen Ambulance for approval. Discussion was held between representatives from the task force, Christensen Ambulance and commissioners. Moved by Walter, seconded by Tompkins to approve the Independent Contractor Ambulance Agreement provided by Christensen Ambulance. Roll Call: Aye all. Motion carried.

AMBULANCE VOUCHER: Moved by Tobin, seconded by Tompkins to approve and proceed with vouchers for February, March and April 2021 to Christensen Ambulance per previous motion of paying vouchers once contract was signed. Going forward, Christensen Ambulance will submit monthly voucher with report and voucher and payment will be processed in the following bill run. Motion carried.

BUDGET PLANNING: Health insurance and employee wages were discussed. Auditor Zimmerman informed the commissioners health insurance may increase 15%. The commissioners suggested \$1.00/hour wage increase for 2022 budget planning.

BIDEN 30 X 30: Discussion was held on Executive order 14008. No action was taken, and States Attorney Smeins will look over for review.

EMAIL ADDRESSES: Discussion was held on having individual email addresses for commissioners. Commissioners suggested at this time that no action be taken, and individuals can contact the Auditor's Office for contact information for commissioners.

FIRE MANAGEMENT: Moved by Walter, seconded by Tobin to appoint Sheriff Rucktaeschel and OEM/911 Director Anderson to be designees to request fire suppression assistance with Wildland Fire Division. The Wildland Fire Division under SDCL 41-20A-11, will supply up to 6 personnel and 2 vehicles for mutual aid at no cost to the county. If more aid would be needed Rucktaeschel or Anderson would be the designees to request more. Motion carried.

AMBULANCE RESTRICTED FUND: Moved by Walter, seconded by Tobin to create a restricted fund for ambulance money received to be held in 101-274.95 (Ambulance Restricted Fund Balance). Motion carried.

TRAVEL REQUEST: Moved by Sinner, seconded by Walter to approve travel to Grant County for Lake Region District Meeting on Thursday, April 22, 2021. Motion carried.

ADJOURNMENT: Moved by Sinner, seconded by Tompkins to adjourn until 9:00 AM, Tuesday May 11, 2021 to convene in the Commissioners Chambers in the Day County Courthouse. Motion carried.

Linda M. Walters
Chairman

ATTEST:

Karli Zimmerman
Day County Auditor

Day County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.