

DAY COUNTY COMMISSION
WEBSTER, SOUTH DAKOTA
May 11, 2021
(unapproved)

The Day County Board of Commissioners convened in regular session at 9:00 AM, Tuesday May 11, 2021 in the Commissioners Chambers in the Day County Courthouse. Meeting called to order by Chairman Linda Walters. Members present: Commissioners Tompkins, Sinner, Tobin, and Walter. Others: Amanda Fanger-R&F.

PLEDGE: Chairman Linda Walters led the members in reciting the Pledge of Allegiance.

CORRESPONDENCE: None

PUBLIC COMMENTS: None.

MINUTES: Moved by Sinner, seconded by Tobin to approve the minutes for April 20, 2021 regular commissioner meeting. Motion carried.

MINUTES: Moved by Tompkins, seconded by Walter to approve the minutes for April 20, 2021 equalization meeting. Motion carried.

PAYROLL: Moved by Sinner, seconded by Tompkins to approve and authorize the chairman to sign the payroll period ending April 24, 2021. Motion carried.

Auditor's Office 4,872.20; Treasurer's Office 5,167.20; Register of Deeds 4,584.70; States Attorney 2,136.00; Sheriff's Office 9,181.75; Jailors 7,723.32; Assessor's Office 5,125.20; Commissioners 2,706.92; Home Health 325.88; WIC 306.13; Veteran's Service 2,072.54; Maintenance 2,389.44; Extension 1,134.00; Welfare 375.00; Drainage 98.08; Planning & Zoning 260.08; OEM 750.00; 911 375.00; Weed 682.15; Highway 19,963.29; Social Security 4,327.54; Medicare 1,012.09; SD Retirement 3,991.02 for a total of 79,599.53.

CLAIMS: Moved by Tobin, seconded by Sinner to approve and authorize the chairman to sign the following audited claims. Motion carried.

SERVICES: A&B Business Inc. 321.18, Aramark Uniform Services/Ameripride Services Inc. 395.07, Beacon Center 20.00, Century Business Products 86.38, CGI, LLC 1,435.00, Judy Cleveland 100.00, Dakota Electronics 9,388.00, Gworks 1,621.80, Hofland Engineering Inc 9,471.80, Kroll Construction 15,889.62, Le Sueur County Sheriff's Office 70.00, Lewis and Clark Mental Health 600.00, Milbank Communications 242.00, Minn-kota Communications 12,462.00, Ramkota Inn 404.00, Scantron Corporation 285.50, SD Dept of Transportation 3,080.24, Serr Law Office 421.25, Tyler Tech 898.00, Xerox Corporation 257.22,

SUPPLIES: ACE 165.93, American Solutions for Business 19.88, Bob Barker Co 21.88, Card Member Service 567.07, Colonial Research 298.62, CWD 768.89, Day County Treasurer 301.10, Dollar General 85.73, Mikes Jack & Jill 523.18, Newman Traffic Signs 485.72, RDO Equipment Co. 64.22, Ryan's Candy 38.50, Safe Life Defense 535.80, Sioux Valley Coop 15,482.29, Spot On Printing 42.00, Sturdevant's Auto Parts 8.99, Team Laboratory Chemical, LLC 64,665.00, Truenorth Steel 517.50, Valley Office Products 299.23,

REPAIRS: Auto Value Webster 8.49, Dave Hahler Automotive 384.20, Power Plan 1,514.54, Safety Service Inc 3,592.11, Snaza Impement LLC 465.75, Twin Valley Tire 3,927.19, Webster Auto Care Inc 183.46,

UTILITIES: AT&T-FirstNet 198.35, City of Watertown 4,537.57, City of Webster 327.57, Dependable Sanitation 58.60, ITC Telecom 1,281.70, James Valley Telecommunications 139.40, Midcontinent Communications 297.39, Northwestern Energy 2,911.88, RC Technologies 50.00,

PER DIEM: Kailey Anderson 113.47, Karli Zimmerman 27.76, Ryan Rucktaeschel 476.84, Jarred Schreur 90.96, Rhonda Zubke 223.52,

PUBLICATIONS: Reporter and Farmer 1,150.64, Waubay Clipper 953.28,

INSURANCE: SD Public Assurance Alliance 82,841.10,

GROW SD: Katie Rasmus with GROW SD presented a budget request of \$5,000 for 2022. Rasmus also updated the commission on 2020 investments that GROW has helped with in the fiscal year 2020. No action was taken and will discuss budget request at a later date.

ECONOMIC DEVELOPMENT: Kelly Hanson with Webster Area Development and Champion Community gave an update on the job vacancy and what the future was looking like for the Executive Director position. Hanson hopes the board will continue to fund the Development in 2021 and continue funding in 2022. Hanson will present back to the board in June.

SURPLUS DODGE RAM: Moved by Sinner, seconded by Tompkins to declare the 2013 Dodge Ram surplus and allow the Sheriff to place on Purple Wave Auction. Motion carried.

TRAVEL REQUEST: Moved by Tobin, seconded by Tompkins to allow Sheriff Rucktaeschel to attend training for the S.A.N.E. program June 1-4, 2021 in Minnesota. The only expense to the county will be for his meals. Motion carried.

DOOR INSTALL: Moved by Sinner, seconded by Walter to approve installing a new door to the juvenile side of the jail. The county will be reimbursed by the state after it is paid for and installed. Motion carried.

WAGES: Sheriff Rucktaeschel discussed with the board future wages for the 2022 budget. Commissioners advised to figure \$1.00 increase like other departments.

PUBLIC NUISANCE: States Attorney Smeins gave a report filed by the DENR of a sewer system that has been discharging above ground. Moved by Tobin, seconded by Sinner to declare this finding a Public Nuisance, which gives the States Attorney the authority to prosecute if no action is taken. Motion carried.

APPOINTMENT OF APPLICANT AGENT: Moved by Tompkins, seconded by Sinner to approve the Chairman to sign the Appointment of Applicant Agent. Motion carried.

RESOLUTION 2021-6
APPOINTMENT OF APPLICANT AGENT
FOR THE
HAZARD MITIGATION GRANT PROGRAM (HMGP)
AND
PRE-DISASTER MITIGATION PROGRAM (PDM)
OR
BUILDING RESILIENT INFRASTRUCTURE AND COMMUNITIES (BRIC)

WHEREAS, the Day County is submitting a Pre-Disaster Mitigation Grant project to the Federal Emergency Management Agency (FEMA) and the State of South Dakota; and

WHEREAS, the Day County is required to appoint an Applicant Agent for the purpose of signing documents and assuring the completion of all application documents;

NOW THEREFORE BE IT RESOLVED that the Day County appoints Linda Walters as the authorized Applicant Agent.

Dated this 11th day of May, 2021.

Linda Walters, Chair Day County Commission

ATTEST:

Karli Zimmerman, Day County Auditor

CHAIRMAN TO SIGN SCOPE OF WORK: Moved by Sinner, seconded by Walter to authorize Chairman to sign the Scope of Work letter being sent to SD Department of Public Safety to grant the application of a relocation. Motion Carried.

SCHUSTER MITIGATION: Moved by Sinner, seconded by Tobin to set a deadline of July 1, 2021 for the Schuster property to file an easement and plat to Day County to be eligible to continue with FEMA. States Attorney Smeins will draft a letter to be sent to the owners to notify them of this deadline. Motion carried.

RECESS: Chairman Linda Walters declared a recess at 11:17 AM. Chairman Linda Walters reconvened the regular session at 11:22 AM.

ROW FOR NORTHERN VALLEY COMMUNICATIONS: Moved by Tobin, seconded by Tompkins to approve two applications for Occupancy on ROW of County Highways for Northern Valley Communications per Highway Supt. Braaten's recommendations. Motion carried.

PICKUP PURCHASE: Moved by Tompkins, seconded by Tobin to approve Hwy Supt. Braaten to purchase a pickup off the state bid from Lamb Motors. The bid is approximately \$32,000.00. Motion Carried.

PAVING 2 ½ – 3 ½ MILES: Moved by Sinner, seconded by Walter to approve paving an additional 2 ½ - 3 ½ miles of county roads off Bituminous bid. Roadways are located by Lily and the Fish Hatchery road. Motion carried.

CASH TRANSFER: Moved by Tobin, seconded by Sinner to transfer \$641,500.00 from General Fund (101-4-911-911) to Highway Fund (201-371) as budgeted for the 2021 budget. Motion carried.

FLAP PROJECT: Highway Superintendent Braaten informed the board of the FLAP Project (Federal Land Access Project) that has been presented to him. The FLAP project suggests going from two approaches to one on County Road #1 and the Road to the Refuge. The commissioners have tabled decisions at this time.

EXECUTIVE SESSION: Moved by Tobin seconded by Tompkins to enter Executive Session at 12:03 PM for personnel matters as per SDCL 1-25-2. Motion carried. Chairman Walters reconvened the regular session at 1:00 PM.

DEPUTY STATES ATTORNEY: Moved by Tobin, seconded by Tompkins to approve the appointment of John D. Knight as Deputy States Attorney with a salary of \$32,500.00 plus retirement and no other benefits beginning June 19, 2021. The States Attorney budget will also have to be supplemented at the end of year due to other costs incurred during the year for secretarial help. Roll call vote: L. Walters- Yes; Tobin- Yes; Sinner- Yes; Tompkins- Yes; J. Walter- No. Motion carried.

MALT BEVERAGE LICENSE: Moved by Sinner, seconded by Walter to approve renewing and authorize the chairman to sign the Retail On-Off Malt Beverage License Application for Bitter Lake Lodge, Buster's, Hilltop Steak House, Dale's Service, Fisherman's Village, L&L Bowling Center, Pickerel Lake Corner, Pickerel Lake Lodge, and Sandy Beach Resort. Motion carried.

NEW PACKAGE OFF SALE LIQUOR LICENSE: Auditor Zimmerman informed the commission that Day County has three new Off Sale Package Liquor Licenses available upon passage of 2021 Senate Bill 152. Commissioners set the price of the license purchase fee to be \$1,000.00 and renewal costs to be \$500.00. It will be on a first come first serve application basis. Auditor Zimmerman will present a resolution at the next commissioner meeting.

CONTINGENCY TRANSFER: Moved by Tobin, seconded by Walter to approve the following contingency transfer to Health Services/Ambulance. Motion carried.

Contingency (101-4-112-429.7) to Health Services (101-4-424-422.6) in the amount of \$25,400.00.

AUTOMATIC BUDGET SUPPLEMENT: Moved by Tompkins, seconded by Walter to approve the automatic budget supplement to the Health Services/Ambulance budget (101-4-424-422.6) \$21,000.00 from money received from cities to fund the ambulance agreement. Webster City \$15,000, Waubay City \$5,000 and Andover Town \$1,000. Motion carried.

CHAIRMAN TO SIGN AMBULANCE CONTRACT: Moved by Tompkins, seconded by Walter to approve the chairman to sign the ambulance contract between Christensen Ambulance and Day County. Motion carried.

PAVILION RENTAL: Moved by Sinner, seconded by Walter to approve the rental of the Fairground Pavilion June 12, 2021 for a wedding. The renters are aware that they need to provide the

Auditor's Office with proof of Special Events Liability Insurance and list Day County as additional insured. Motion carried.

ADJOURNMENT: Moved by Tobin, seconded by Tompkins to adjourn until 9:00 AM, Tuesday, May 25, 2021 to convene in the Commissioners Chambers in the Day County Courthouse. Motion carried.

Linda M. Walters
Chairman

ATTEST:

Karli Zimmerman
Day County Auditor

Day County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.