

DAY COUNTY COMMISSION
WEBSTER, SOUTH DAKOTA
July 27, 2021

The Day County Board of Commissioners convened in regular session at 9:00 AM, Tuesday July 27, 2021 in the Commissioners Chambers in the Day County Courthouse. Meeting called to order by Chairman Linda Walters. Members present: Commissioners Tompkins, Sinner, Tobin, and Walter. Others: Amanda Fanger-R&F.

PLEDGE: Chairman Linda Walters led the members in reciting the Pledge of Allegiance.

CORRESPONDENCE: Community Health Nurse quarterly report and SWO Tribe & Day County FEMA Meeting Invitation. New proposed budget cost for Utne property. Motion by Sinner, seconded by Tompkins to have the chairman sign the Scope of Work Change. Motion carried.

PUBLIC COMMENTS: None.

MINUTES: Moved by Walter, seconded by Sinner to approve the minutes from July 13, 2021 regular commissioner meeting. Motion carried.

PAYROLL: Moved by Tompkins, seconded by Tobin to approve and authorize the chairman to sign the payroll period ending July 17, 2021. Motion carried.

Auditor's Office 4,772.21; Treasurer's Office 5,087.20; Register of Deeds 4,584.71; State's Attorney 2,672.73; Sheriff's Office 10,102.29; Jailors 11,896.20; Assessor's Office 5,125.20; Commissioners 2,706.92; Home Health 418.70; WIC 308.10; Veteran's Service 1,077.03; Maintenance 2,433.78; Extension 1,134.00; Welfare 375.00; Drainage 98.08; Planning & Zoning 260.08; OEM 628.13; 911 150.00; Weed 682.15; Highway 20,477.98; Social Security 4,544.15; Medicare 1,062.75; Health Insurance 23,769.97; SD Retirement 4,243.97 for a total of 108,611.33.

CLAIMS: Moved by Sinner, seconded by Tobin to approve and authorize the chairman to sign the following audited claims. Motion carried.

SERVICES: Kwasniewski Enterprises Inc 39.00, Bonnie Fosheim 38.10, IMEG Corp 10,068.51, Rose Kraft 40.50, Lewis & Clark Mental Health 368.00, NorthStar Mechanical Inc 2,568.53, Pam Raeder 44.10, Rocky Mountain Instrumental 1,470.00, Sanford Health 778.03, Scantron Corporation 1,381.08, SD Department of Transportation 2,230.31, Webster Tire Inc 740.95, Yankton County Treasurer 250.00,

SUPPLIES: ACE 36.20, Aramark Uniform Services 165.38, Cole Papers, Inc 88.12, Intoximeters 320.00, L.G. Everist Inc 10,420.78, Quill Corporation 216.49, Sportsman's Cove 29.98, Thompson Reuters-West Group 236.27, Valley Office Products 6.64,

UTILITIES: Dependable Sanitation 146.48, James Valley Telecommunication 139.40, Northwestern Energy 573.91, Ottertail Power Co 32.20, Venture Communication Inc 264.69

PER DIEM: Amanda Bartelt 234.55, Jim Tompkins 22.95,

REPAIR: Bullert Automotive LLC 588.45, Dave Hahler Automotive 327.40,

MANUAL CHECKS: SD Dept of Revenue 190,119.56, Day County Treasurer 83.31.

REPORTS: The Board noted the following reports:

In compliance with the law, I, Karli Zimmerman hereby submit the following report of my examination of the cash and cash items in the hands of the Treasurer of this County as of July 1, 2021. Total amount of deposits in bank 184,776.12. Total amount of actual cash 2,163.22. Total amount of deposits and drafts in Treasurer's possession not exceeding three days 40,734.69. Itemized list of all items, checks and drafts, which have been in the Treasurer's possession over three days: CD'S 590,000.00; IMMA 8,881,386.21; Postage 155.85; Register of Deeds petty cash 200.00; Sheriff 638.00; Credit cards 3,838.18 for a total of \$9,703,892.27. Cash Balances: General Fund 3,252,332.72; Highway 5,406,546.04; E911 8,770.89; OEM 11,078.24; Domestic Abuse 69.00; 24/7 Fund 40,599.09; M & P Fund 46,094.59; ARP 526,774.00; 700 Accounts 411,385.30; equals \$9,703,649.87.

In compliance with the law, I, Jodi Berger hereby report the fees of the Office of Register of Deeds for the month of June 2021. Births (11) 165.00; Deaths (5) 75.00; Marriages (6) 240.00; Transfer fees 7,796.50; Recordings 6,428.00; Copies 564.50; Sales Tax .10 for a total of 15,269.10.

In compliance with the law, I, Ryan Rucktaeschel hereby submit the following report of all fees received by me as Sheriff within and for the County for the month of June 2021: Accident Reports 4.00; Phone cards 103.29; Phone Commission 233.37; Remote Breath Tests 169.00; Remote Breath Act/Deact. 0.00; Sheriff's Fees 1,098.38; Fingerprints 46.95; PBT's 123.00; Pistol Permits 237.00; Prisoners-Out of Co. 8,910.00; UA Fees 110.00; Work Release 0.00; Sales Tax 9.76 for a total of 11,044.75.

BOILER SYSTEM: Tom Hunstad with Johnson Controls spoke to the board about purchasing a new boiler system for the courthouse. The current boiler is running on about 70% efficiency and is the original boiler. A new boiler system would cost roughly \$180,000.00. This would include the removal of the old boiler system. This price will only be honored until mid-August. No action was taken at this time. The board would like to see more bids before making any decision.

SOIL CONSERVATION: Josh Wagner with Day County Soil Conservation presented 2020 profit loss statements and balance sheet. Wagner also presented a current activity report along with a budget request of \$10,000 for 2022. Moved by Walter, seconded by Sinner to approve the budget request in the amount of \$10,000 for 2022. Motion carried.

EXECUTIVE SESSION: Moved by Sinner, seconded by Walter to enter Executive Session in the jury room for privacy at 9:48 AM for personnel matters as per SDCL 1-25-2. Motion carried. Chairman Linda Walters reconvened the regular session in the Commissioners Chambers at 10:21 AM.

OFFICE SPACE: Sarah Thorne from the SD Office of Attorney General spoke to commissioners via telephone about renting office space for their Assistant Attorney General, Jenny Jorgenson. Moved by Sinner, seconded by Walter to approve contracting office space with the Attorney General's office. Motion carried.

RECESS: Chairman Linda Walters declared a recess at 10:26 AM. Chairman Linda Walters reconvened the regular session at 10:32AM.

LILY ROAD: Moved by Walter, seconded by Tobin to approve paving an additional ½ mile of the Lily Road. Hwy Supt. Braaten previously received approval for 4.3 miles but would like to pave an additional ½ mile this year. Braaten said their will be 3 remaining miles to pave next year. Motion carried.

2022 BUDGET: Highway Supt. Braaten discussed with the board his projected expenses for 2022. Veteran Services Officer Bohn discussed 2022 budget plans. Bohn mentioned reducing his hours to 25/week and increasing secretary hours to 25/week. This would keep the office open 5 days a week and not be any additional cost to the county. Bohn will report back to commission. The board advised to have the Sheriff cut out the budgeted 4th Deputy in his budget.

MEDICAL CANNABIS: Discussion was held on medical cannabis. Zoning regulations and ordinances were discussed. No action was taken at this time.

ADJOURNMENT: Moved by Tobin, seconded by Tompkins to adjourn until 9:00 AM, Tuesday August 10, 2021 to convene in the Commissioners Chambers in the Day County Courthouse. Motion carried.

Linda M. Walters
Chairman

ATTEST:

Karli Zimmerman
Day County Auditor

Day County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.