

**DAY COUNTY COMMISSION**  
**WEBSTER, SOUTH DAKOTA**  
**August 24, 2021**

The Day County Board of Commissioners convened in regular session at 9:00 AM, Tuesday August 24, 2021 in the Commissioners Chambers in the Day County Courthouse. Meeting called to order by Chairman Linda Walters. Members present: Commissioners Tompkins, Sinner, Tobin, and Walter. Others: Amanda Fanger-R&F, Glenn Gebur and Wayne Wasilk.

**PLEDGE:** Chairman Linda Walters led the members in reciting the Pledge of Allegiance.

**CORRESPONDENCE:** Department of Ag & Natural Resources Landfill inspection, Watertown Regional 9-1-1 invitation, and Pickerel Lake Sanitary 2022 Budget.

**PUBLIC COMMENTS:** Auditor Zimmerman stated that the Terry Drive Road District Election will be held October 5, 2021.

**MINUTES:** Moved by Tompkins, seconded by Sinner to approve the minutes from August 10, 2021 regular commissioner meeting. Motion carried.

**PAYROLL:** Moved by Sinner, seconded by Tompkins to approve and authorize the chairman to sign the payroll period ending August 14, 2021. Motion carried.

Auditor's Office 4,772.21; Treasurer's Office 5,167.20; Register of Deeds 4,584.71; State's Attorney 2,672.73; Sheriff's Office 9,561.00; Jailors 9,388.32; Assessor's Office 5,125.20; Commissioners 2,706.92; Home Health 345.63; WIC 296.25; Veteran's Service 2,021.23; Maintenance 2,256.42; Extension 2,576.81; Welfare 375.00; Drainage 98.08; Planning & Zoning 260.08; OEM 750.00; 911 375.00; Weed 439.15; Highway 20,488.90; Social Security 4,503.85; Medicare 1,053.31; Health Insurance 23,450.91; SD Retirement 4,267.13 for a total of 107,536.04.

**CLAIMS:** Moved by Tobin, seconded by Sinner to approve and authorize the chairman to sign the following audited claims. Motion carried.

**SERVICES:** Aramark Uniform Services 366.14, Haley Becking 40.50, Century Business Products 83.96, CGI, LLC 1,118.60, Christensen Ambulance 4,200.00, Delaney, Nielsen & Sannes 80.00, Kristie Erickson 43.20, Mike Frey 40.50, Diane Gaikowski 2.70, Gerdes & Mcneary 4,459.30, Mike Grann 18.00, Horn Law Office Prof LLC 217.80, Rose Kraft 38.70, Lincoln County Treasurer 59.40, Karen Mikkelson 22.50, Off the Wall Signs 196.11, Sherry Perrion 67.50, Pam Raeder 43.20, Sanford Health 3,823.33, Scantron Corp. 1,612.34, Karly Schaunaman 90.00, Cathy Schmitz 76.50, Randy Schweer 49.50, SD Department of Public Safety 2,340.00, SDACO M&P 356.00, Kay Solberg 45.00, Julie Symens 37.80,

**SUPPLIES:** ACE 324.73, American Solutions for Business 58.03, Bituminous Paving Inc 1,419,128.95, Cole Papers, Inc 212.24, Kwasniewski Enterprises Inc 22.00, Light & Siren 1,699.30, Newman Traffic Signs 505.72, Ryan's Candy 38.50, Stern Oil Company 438.03, Valley Office Products 43.22,

**UTILITIES:** Dependable Sanitation 146.48, James Valley Telecommunication 149.70, Northwestern Energy 792.94, Ottetail Power Co 42.95, Reliance Telephone 400.00, Venture Communication Inc 264.69,

**PER DIEM:** Kevin Bohn 177.30, Jennifer Ringkob 101.32,

**REPAIR:** Dave Hahler Automotive 4,112.50,

**INSURANCE:** SD Public Assurance Alliance 355.35,

**MANUAL CHECKS:** SD Dept of Revenue 140,577.78, Day County Treasurer 1,385.43, SDACC 1,295.00.

**REPORTS:** The Board noted the following reports:

In compliance with the law, I, Karli Zimmerman hereby submit the following report of my examination of the cash and cash items in the hands of the Treasurer of this County as of August 1, 2021. Total amount of deposits in bank 139,170.31. Total amount of actual cash 2,315.71. Total amount of deposits and drafts in Treasurer's possession not exceeding three days 24,271.50. Itemized list of all items, checks and drafts, which have been in the Treasurer's possession over three days: CD'S 590,000.00; IMMA 8,820,475.75; Postage 120.25; Register of Deeds petty cash 200.00; Sheriff 596.00; Credit cards

1,369.40 for a total of \$9,578,518.92. Cash Balances: General Fund 3,175,299.35; Highway 5,452,826.79; E911 8,241.03; OEM 9,362.19; Domestic Abuse 274.00; 24/7 Fund 38,684.49; M & P Fund 46,617.59; ARP 526,774.00; Highway Rural Access 48,934.47; 700 Accounts 271,302.01; equals \$9,578,315.92.

In compliance with the law, I, Jodi Berger hereby report the fees of the Office of Register of Deeds for the month of July 2021. Births (22) 330.00; Deaths (41) 615.00; Marriages (8) 320.00; Transfer fees 6,726.00; Recordings 5,540.00; Copies 602.70; Sales Tax .57 for a total of 14,134.27.

In compliance with the law, I, Ryan Rucktaeschel hereby submit the following report of all fees received by me as Sheriff within and for the County for the month of July 2021: Accident Reports 8.00; Phone cards 225.36; Phone Commission 510.49; Remote Breath Tests 83.00; Remote Breath Act/Deact. 0.00; Sheriff's Fees 860.26; Fingerprints 56.34; PBT's 146.00; Pistol Permits 42.00; Prisoners-Out of Co. 8,875.00; UA Fees 80.00; Work Release 200.00; Sales Tax 18.30 for a total of 11,104.75.

**PLANNING/ZONING:** Moved by Tobin, seconded by Walter to recess the regular session at 9:10 AM, to convene as Planning, Zoning and Drainage Board. Motion carried. Chairman Linda Walters reconvened the regular session at 9:21 AM.

**PLAT:** Upon recommendation of the Planning & Zoning Board, moved by Tobin, seconded by Sinner to approve the following plats: 1) Justin Deutsch- Deutsch 1<sup>st</sup> Subdiv in SE 30.124.58. Motion carried.

**FLOOD MAP:** OEM Bryan Anderson informed the board that the 90-day FEMA flood map is in the review process. Public input is welcomed during this time and if you have any questions to please contact Anderson.

**TRAVEL REQUEST:** Moved by Sinner, seconded by Tobin to approve Mandy Bartelt to attend NICS training in Sioux Falls September 13, 2021. Motion carried.

**SURPLUS CAR:** Moved by Sinner, seconded by Tobin to declare the 1996 Buick Century surplus and advertise for sealed bids. The bid opening will be September 21, 2021 at 9:05 AM. Motion carried.

**JONES CAULKING AND TUCKPOINTING:** Custodian Holland presented back to the board with an updated quote from Jones Caulking and Tuckpointing with an agreement that they would guarantee all materials and workmanship for a period of one year. Moved by Tobin, seconded by Tompkins to approve signing the agreement with Jones Caulking and Tuckpointing with a quote of \$24,125.00 to be complete in 2022. Motion carried.

**CHAIRMAN TO SIGN AMENDMENT WITH DOT:** Moved by Tobin, seconded by Sinner to approve the chairman to sign amendment #1 to Agreement #614968 with SD DOT. Motion carried.

**WAGE INCREASE:** Register of Deeds Berger recommended a 6 month pay increase for Deputy Darla Anderson. Moved by Sinner, seconded by Tompkins to approve a 6 month pay increase of \$0.75 (from 18.75 to 19.50) effective August 29, 2021. Motion carried.

**COURTHOUSE CLOSED:** The Courthouse and Highway Department will be closed Monday, September 6, 2021 in observance of Labor Day.

**PROPERTY/SERVICE OF EXCHANGE:** Moved by Walter, seconded by Tobin to approve the chairman to sign the property/service of exchange with Marshall County. Marshall County will give Day County a 2008 Ford Crown Victoria in exchange for thirty-five (35) jail days to hold Marshall County inmates. Motion carried.

**ADMISSION OF SERVICE:** Moved by Sinner, seconded by Tompkins to approve the chairman to sign the admission of service. Motion carried.

**LOCAL EM PERFORMANCE GRANT:** Moved by Walter, seconded by Sinner to approve the chairman to sign the State of South Dakota Department of Public Safety Office of Emergency Management 2022 Local Emergency Management Performance Grant. This grant allows OEM to work additional hours funded by the grant. Motion carried.

**LEASE AGREEMENT 2900-449:** Moved by Sinner, seconded by Tompkins to approve the chairman to sign the lease agreement with the State of South Dakota for rent of office space at the courthouse. The lease states that the Office of Attorney General will lease the office for a period of 5 years with monthly installments of \$225.00. Motion carried.

**RECESS:** Chairman Linda Walters declared a recess at 10:30 AM. Chairman Linda Walters reconvened the regular session at 10:35 AM.

**EXECUTIVE SESSION:** Moved by Sinner, seconded by Tompkins to enter Executive Session at 10:35 AM for personnel matters as per SDCL 1-25-2. Motion carried. Chairman Linda Walters reconvened the regular session in the Commissioners Chambers at 10:45 AM.

**ADJOURNMENT:** Moved by Tobin, seconded by Tompkins to adjourn until 9:00 AM, Thursday August 26, 2021 to convene in the Commissioners Chambers in the Day County Courthouse. Motion carried.

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Linda M. Walters  
Chairman

ATTEST:

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Karli Zimmerman  
Day County Auditor  
Day County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.