

**DAY COUNTY COMMISSION  
WEBSTER, SOUTH DAKOTA  
September 21, 2021**

The Day County Board of Commissioners convened in regular session at 9:00 AM, Tuesday September 21, 2021 in the Commissioners Chambers in the Day County Courthouse. Meeting called to order by Chairman Linda Walters. Members present: Commissioners Tompkins, Sinner, Tobin, and Walter. Others: Glenn Gebur and Amanda Fanger-R&F.

**PLEDGE:** Chairman Linda Walters led the members in reciting the Pledge of Allegiance.

**CORRESPONDENCE:** None.

**PUBLIC COMMENTS:** None.

**MINUTES:** Moved by Sinner, seconded by Tompkins to approve the minutes from September 7, 2021 regular commissioner meeting. Motion carried.

**MINUTES:** Moved by Walter, seconded by Tobin to approve the minutes from September 16, 2021 special commissioner meeting. Motion carried.

**PAYROLL:** Moved by Tompkins, seconded by Sinner to approve and authorize the chairman to sign the payroll period ending September 11, 2021. Motion carried.

Auditor's Office 4,801.26; Treasurer's Office 5,017.20; Register of Deeds 4,622.21; State's Attorney 2,672.73; Sheriff's Office 9,683.00; Jailors 8,576.08; Assessor's Office 5,125.20; Commissioners 2,706.92; Home Health 507.58; WIC 367.35; Veteran's Service 1,423.85; Maintenance 2,223.75; Extension 1,275.75; Welfare 398.06; Drainage 98.08; Planning & Zoning 260.08; OEM 731.25; 911 337.50; Weed 859.63; Highway 19,909.04; Social Security 4,335.70; Medicare 1,013.98; Health Insurance 22,653.26; SD Retirement 4,097.53 for a total of 103,696.99.

**CLAIMS:** Moved by Tobin, seconded by Tompkins to approve and authorize the chairman to sign the following audited claims. Motion carried.

**SERVICES:** A&B Business Inc. 355.38, A-1 Computer Solutions 559.32, Aramark Uniform Services 547.76, Century Business Products 87.82, Christensen Ambulance 4,200.00, Judy Cleveland 70.00, Deangelo Brothers, LLC 19,737.20, IMEG Corp 6,661.59, John Knight 4,100.00, Microfilm Imaging System 95.00, Sanford Health 4,077.42, SDACO M&P Fund 304.00, Traffic Solutions Inc 27,433.36, Webster Tire Inc 100.00, Xerox Corporation 226.52,

**SUPPLIES:** ACE 106.67, Equipment Blades Inc. 4,640.00, Johnson Lumber 16.99, Matco Tools 4,695.00, Medtox Laboratories Inc 73.36, Mid-American Research 191.15, Mikes Jack & Jill 372.37, Ryan's Candy 38.50, US Postal Service 3,107.50,

**UTILITIES:** Dependable Sanitation 190.48, James Valley Telecommunication 149.70, Northwestern Energy 4,029.51, Ottertail Power Co 30.37, Reliance Telephone 50.00, Venture Communication Inc 264.69,

**PER DIEM:** Amanda Bartelt 195.55, Jodi Berger 386.11, Rick Tobin 403.39, Rhonda Zubke 414.53,

**REPAIR:** Bullert Automotive LLC 188.99, Butler Machinery 2,457.07, Dave Hahler Automotive 230.00, Transource Trucking Equipment 1,274.85, Twin Valley Tire 21.30, Webster Auto Care Inc 151.48,

**INSURANCE:** American Income Life Ins. 49.10,

**MANUAL CHECKS:** SD Dept of Natural Resources 100.00, SD Dept of Revenue 104,048.99, SD Public Health Lab 885.00, Day County Treasurer 859.56.

**REPORTS:** The Board noted the following reports:

In compliance with the law, I, Karli Zimmerman hereby submit the following report of my examination of the cash and cash items in the hands of the Treasurer of this County as of September 1, 2021. Total amount of deposits in bank 84,478.17. Total amount of actual cash 1,273.13. Total amount of deposits and drafts in Treasurer's possession not exceeding three days 11,753.53. Itemized list of all items, checks and drafts, which have been in the Treasurer's possession over three days: CD'S 590,000.00; IMMA 6,906,019.52; Postage 219.07; Register of Deeds petty cash 200.00; Sheriff 593.00; Credit cards 1,522.30 for a total of \$7,596,058.72. Cash Balances: General Fund 2,996,675.03; Highway

3,680,127.93; E911 7,479.38; OEM 7,278.88; Domestic Abuse 539.00; 24/7 Fund 38,044.07; M & P Fund 53,391.03; ARP 526,774.00; Highway Rural Access 48,934.47; 700 Accounts 236,539.93; equals \$7,595,783.72.

In compliance with the law, I, Jodi Berger hereby report the fees of the Office of Register of Deeds for the month of August 2021. Births (17) 255.00; Deaths (37) 555.00; Marriages (2) 80.00; Transfer fees 3,885.50; Recordings 4,690.00; Copies 579.70; Sales Tax .18 for a total of 10,045.38.

In compliance with the law, I, Ryan Rucktaeschel hereby submit the following report of all fees received by me as Sheriff within and for the County for the month of August 2021: Accident Reports 12.00; Phone cards 253.53; Phone Commission 764.80; Remote Breath Tests 78.00; Remote Breath Act/Deact. 0.00; Sheriff's Fees 1,142.73; Fingerprints 84.51; PBT's 195.00; Pistol Permits 9.00; Prisoners-Out of Co. 2,575.00; UA Fees 50.00; Work Release 500.00; Sales Tax 21.96 for a total of 5,686.53.

**BUICK CENTURY BID OPENING:** Bids received for the 1996 Buick Century: Bryce Johnson, John Sigdestad and Brandon Hoffer. Moved by Tobin, seconded by Sinner to accept the high bid from John Sigdestad for \$560.00. Motion carried. All bids are on file at the Auditors Office.

**PLANNING/ZONING:** Moved by Tobin, seconded by Tompkins to recess the regular session at 9:10 AM, to convene as Planning, Zoning and Drainage Board. Motion carried. Chairman Linda Walters reconvened the regular session at 9:40 AM.

**PLAT:** Upon recommendation of the Planning & Zoning Board, moved by Walter, seconded by Sinner to approve the following plats: 1) Kevin Siglin- Siglin Addition in SE 22.120.56. Motion carried.

**BUDGET HEARING:** The Commission conducted the final Budget Hearing. Duane Anderson, Glenn Gebur and Kevin Jens from the public attended. Duane Anderson spoke about the Museum of Wildlife, Science and Industry. Anderson expressed the loss of funds due to COVID and other fundraisers that have had to be postponed. Anderson requested that the board contribute \$5,000.00. Auditor Zimmerman mentioned that the board had previously discussed not funding the second half of the Economic Development's request in 2021 and those funds could be designated to the Museum. Motion by Walter, seconded by Tobin to donate \$7,500.00 out of the 2021 budget, expense account 101-4-721-429.9 (Tourism) to the Museum. Motion carried. The board did not budget anything for the Museum in the 2022 budget. Motion by Tompkins, seconded by Walter to remove \$66,440 in the Sheriff's budget for the fourth deputy. Motion carried. Moved by Sinner, seconded by Walter to increase General Fund Property Tax Revenue \$628.00. Motion carried. Kevin Jens questioned if funding for the ambulance was in the budget. Auditor Zimmerman informed him \$25,400.00.

**2022 ANNUAL BUDGET ADOPTION:** Moved by Sinner, seconded by Tobin to adopt the 2022 Provisional Budget as the Annual Budget and approve Budget Levy Resolution #2021-8. Motion carried.

### **RESOLUTION #2021-8**

#### **Adoption of Annual Budget for Day County, South Dakota.**

**WHEREAS,** (7-21-5 thru 13), SDCL provides that the Board of County Commissioners shall each year prepare a Provisional Budget of all contemplated expenditures and revenues of the County and all its institutions and agencies for such fiscal year, and

**WHEREAS,** the board of County Commissioners did prepare a Provisional Budget and cause same to be published by law, and

**WHEREAS,** due and legal notice has been given to the meeting of the Board of County Commissioners for the consideration of such Provisional Budget and all changes, eliminations, and additions have been made thereto,

**NOW THEREFORE BE IT RESOLVED,** that such provisional budget as amended and all its purposes, schedules, appropriations, amounts, estimates, and all matters therein set forth, shall be approved and adopted as the annual budget of the appropriations and expenditures for Day County, South Dakota and all its institutions and agencies for calendar year January 1, 2022 and ending December 31, 2022, and the same is hereby approved and adopted by the Board of County Commissioners of Day County, South Dakota, this 21<sup>st</sup> day of September, 2021. The Annual Budget so adopted is available for public inspection during normal business hours at the office of the County

Auditor, Day County, South Dakota. The accompanying taxes are levied by Day County for the year January 1, 2022 through December 31, 2022.

Board of County Commissioners of Day County, South Dakota.

Linda M. Walters  
Chairman

Jim Walter  
Commissioner

Richard Tobin  
Commissioner

Derek Sinner  
Commissioner

James Tompkins  
Commissioner

ATTEST:

Karli Zimmerman  
County Auditor

County tax levies within limited levy: General County Purposes \$3,333,419.00, \$2.484 \$'s/1,000.00, County Road & Bridge \$1,207,929.00, \$0.900 \$'s/1,000.00 total taxes levied by Day County. As of September 21<sup>st</sup>, 2021, these levies are not approved by the S.D. Dept. of Revenue & Regulation.

**TAHOE INSURANCE CLAIM:** Sheriff Rucktaeschel reported his tahoe had recently received hail damage. The tahoe could be fixed or receive a check from the insurance company. Moved by Sinner, seconded by Tobin to accept a check in the amount of \$13,462.95 and not repair the tahoe. Motion carried.

**RECESS:** Chairman Linda Walters declared a recess at 10:35 AM. Chairman Linda Walters reconvened the regular session at 10:41 AM.

**ROW FOR NORTHERN VALLEY COMMUNICATIONS:** Moved by Tobin, seconded by Tompkins to approve application for Occupancy on ROW of County Highways per Highway Supt. Braaten's recommendations. Motion carried.

**MACK TRUCK:** Moved by Tobin, seconded by Walter to approve Highway Supt. Braaten to purchase two (2), 2023 Mack Trucks from Transource off of the Marshall County bid in 2021 in the amount of \$119,500.00 each. Trucks will be delivered and paid for in 2023 and contract will be signed in 2021. Motion carried.

**FIVE-YEAR TRANSPORTATION PLAN PUBLIC MEETING:** Appearing from the public was Glenn Gebur, Nick Gronke, George Blank, Ted Wasilk, Bob Anderson, Mark Brandlee, Kent Holler and Amanda Fanger. Highway Supt. Braaten gave a report on the Five-Year Transportation Plan. Moved by Tompkins, seconded by Walter to approve the Five-Year Transportation Plan as presented and approve the Chairman to sign certification. Motion carried.

**RESTRICTED FUND BALANCE:** Moved by Walter, seconded by Tobin to approve creating a restricted fund balance account for the Ambulance Task Force (101-274.96). The task force is currently raising money to pay for a survey that was recently completed. Motion carried.

**INSURANCE:** Vision and dental insurance as an additional benefit to County employees was discussed. Moved by Tobin, seconded by Walter to table until health insurance premiums are received. Motion carried.

**TRAVEL:** Moved by Tompkins, seconded by Tobin to approve Jennifer Ringkob to travel to Roberts County to help train a newly hired Extension Assistant. Ringkob's travel expense will be split with Marshall County and Ringkob is to ask Roberts County for reimbursement as well. Motion carried.

**COUNTY PARADES:** Moved by Sinner, seconded by Walter for County employees to use the ATV in parades around the County to represent Day County. Motion carried.

**COURTHOUSE CLOSED:** The Courthouse and Highway Department will be closed Monday, October 11, 2021 in observance of Columbus/Native American Day.

**AUDITOR'S OFFICE CLOSED:** Moved by Sinner, seconded by Tompkins to approve the Auditor's Office to close the office the afternoon of October 19<sup>th</sup> and all day on the 20<sup>th</sup> & 21<sup>st</sup> to attend election training in Pierre. Motion carried.

**ADJOURNMENT:** Moved by Tobin, seconded by Tompkins to adjourn until 9:00 AM, Tuesday, October 5, 2021 to convene in the Commissioners Chambers in the Day County Courthouse. Motion carried.

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Linda M. Walters  
Chairman

ATTEST:

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Karli Zimmerman  
Day County Auditor

Day County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.