

DAY COUNTY COMMISSION
WEBSTER, SOUTH DAKOTA
October 19, 2021

The Day County Board of Commissioners convened in regular session at 9:00 AM, Tuesday October 19, 2021 in the Commissioners Chambers in the Day County Courthouse. Meeting called to order by Chairman Linda Walters. Members present: Commissioners Tompkins, Sinner, Tobin, and Walter. Others: Amanda Fanger-R&F.

PLEDGE: Chairman Linda Walters led the members in reciting the Pledge of Allegiance.

CORRESPONDENCE: None.

PUBLIC COMMENTS: Auditor Zimmerman mentioned that there may be a possible quorum on Oct 25, 2021 at the courthouse for an Ambulance Task Force Meeting.

MINUTES: Moved by Tobin, seconded by Tompkins to approve the minutes from October 5, 2021 regular commissioner meeting. Motion carried.

PAYROLL: Moved by Sinner, seconded by Walter to approve and authorize the chairman to sign the payroll period ending October 9, 2021. Motion carried.

Auditor's Office 3,878.20; Treasurer's Office 5,247.20; Register of Deeds 4,622.20; State's Attorney 2,672.73; Sheriff's Office 8,828.68; Jailors 9,255.00; 24/7 807.50; Assessor's Office 5,125.21; Commissioners 2,706.92; Home Health 651.75; WIC 296.25; Veteran's Service 1,552.30; Maintenance 2,462.70; Extension 1,134.00; Welfare 77.00; Drainage 98.08; Planning & Zoning 260.08; OEM 750.00; 911 375.00; Weed 682.15; Highway 19,741.42 Social Security 4,307.92; Medicare 1,007.52; Health Insurance 319.06; Life Insurance 285.95; SD Retirement 4,118.66 for a total of 81,263.48.

CLAIMS: Moved by Tobin, seconded by Sinner to approve and authorize the chairman to sign the following audited claims. Motion carried.

SERVICES: A&B Business Inc. 328.74, Aramark Uniform Services 364.08, Avera St. Luke's Hospital 396.00, Century Business Products 94.07, Windom, Inc- Country Inn & Suites 1,801.87, Law Office of Chris Dohrer 1,928.90, RB Grote LLC 1,595.00, Hofland Engineering Inc 14,737.97, John Knight 4,100.00, Kevin's Service 75.00, Kone Inc 238.44, Microfilm Imaging Systems Inc 95.00, Off the Wall Signs 158.33, Pies Fire Equipment 1,233.50, Sanford Health 1,090.00, Scantron Corporation 1,601.55, SD Assoc. of County Commissioners 2,000.00, SDACO M&P Fund 240.00, Swingen Construction Company 123,810.75, Taliaferro Law Firm, P.C. 5,375.15, Van Diest Supply Company 4,058.65, Xerox Corporation 232.24, Xerox Financial Services 388.08,

SUPPLIES: ACE 361.17, Cole Papers, Inc 542.92, Colonial Research 155.33, CWD 1,311.03, Glacial Lakes Electric LLC 761.23, Matco Tools 94.95, Mcleod's 50.13, Mid-American Research 142.97, Mike's Jack & Jill 189.24, National 4-H Council-Shop 29.36, Reliance Telephone Inc 400.00, Ryan's Candy 39.50, Sioux Valley Coop 12,606.44, Valley Office Products 153.43,

UTILITIES: City of Webster 64.90, Dependable Sanitation 87.88, ITC 710.61, James Valley Telecommunication 139.40, Northwestern Energy 3,093.01, Ottetail Power Co 30.07, RC Technologies 50.00, Venture Communication Inc 264.69,

PER DIEM: Joshua Hoven 171.57, Jennifer Ringkob 67.09,

REPAIR: Butler Machinery 329.68, RDO Equipment 189.45, Snaza Implement LLC 2,622.32, Transource Trucking 1,394.99, Webster Auto Care Inc 61.35,

DUES: SD Sheriff's Association 50.00,

MANUAL CHECKS: Glacial Lakes Technology 1,597.00, SD Dept of Revenue 158,962.39, SD Health Lab 575.00, Day County Treasurer 210.18.

REPORTS: The Board noted the following reports:

In compliance with the law, I, Karli Zimmerman hereby submit the following report of my examination of the cash and cash items in the hands of the Treasurer of this County as of October 1, 2021. Total amount of deposits in bank 410,499.54. Total amount of actual cash 3,331.20. Total amount of deposits and drafts in Treasurer's possession not exceeding three days 57,667.68. Itemized list of all items, checks and drafts, which have been in the Treasurer's possession over three days: CD'S 590,000.00; IMMA 6,747,610.92; Postage 249.70; Register of Deeds petty cash 200.00; Sheriff 518.00; Credit cards

265.23 for a total of \$7,810,342.27. Cash Balances: General Fund 2,916,034.16; Highway 3,654,952.25; E911 6,254.43; OEM 4,704.10; Domestic Abuse 624.00; 24/7 Fund 37,254.43; M & P Fund 53,752.03; ARP 526,774.00; Highway Rural Access 48,934.47; 700 Accounts 597,890.70; equals \$7,847,174.57.

In compliance with the law, I, Jodi Berger hereby report the fees of the Office of Register of Deeds for the month of September 2021. Births (14) 210.00; Deaths (25) 375.00; Marriages (5) 200.00; Transfer fees 5,969.50; Recordings 3,735.00; Copies 378.80; Sales Tax .12 for a total of \$10,868.42.

In compliance with the law, I, Ryan Rucktaeschel hereby submit the following report of all fees received by me as Sheriff within and for the County for the month of September 2021: Accident Reports 4.00; Phone cards 169.02; Phone Commission 544.59; Remote Breath Tests 80.00; Remote Breath Act/Deact. 80.00; Sheriff's Fees 529.61; Fingerprints 37.56; PBT's 219.00; Pistol Permits 253.00; Prisoners-Out of Co. 1,380.00; UA Fees 80.00; Work Release 0.00; Sales Tax 13.42 for a total of 3,390.20.

ROW FOR WEB WATER: Moved by Walter, seconded by Tobin to approve application for Occupancy on ROW of County Highways for WEB Water per Highway Supt. Braaten's recommendations. Motion carried.

CONTRACTOR APPLICATION: Moved by Tobin, seconded by Sinner to approve the contractor's application for payment for Str. No. 19-013-020. Once voucher is paid, the county may seek reimbursement through the BIG Bridge Grant from the state. Motion carried.

BRIDGE INSPECTIONS: Steve Meyer with IMEG presented two bridge inspections, structure 19-130-171 and 19-345-165. Meyer hopes that bid lettings and construction will be able to take place in 2022.

CASH TRANSFER: Moved by Tompkins, seconded by Sinner to transfer \$586,660.00 from General Fund (101-4-911-911) to Highway Fund (201-371) as budgeted for the 2021 budget. Motion carried.

PLANNING/ZONING: Moved by Tobin, seconded by Walter to recess the regular session at 9:15 AM, to convene as Planning, Zoning and Drainage Board. Motion carried. Chairman Linda Walters reconvened the regular session at 9:45 AM.

PLAT: Upon recommendation of the Planning & Zoning Board, moved by Walter, seconded by Sinner to approve the following plats: 1) Jamie Reetz & Mike Lesnar- Lots 1 & 2 Reetz-Lesnar SubDiv 35.121.56; 2) Ruth Ronning- Lots 1 & 2 of Lot E of Snyder's Resort SubDiv of Lot 119 Enemy Swim Lake 15.123.53; 3) Carrie Kaufman- Kaufman Addition in W ½ SW 28.121.55. Motion carried.

RECESS: Chairman Linda Walters declared a recess at 9:51 AM. Chairman Linda Walters reconvened the regular session at 9:59 AM.

EXECUTIVE SESSION: Moved by Tobin, seconded by Sinner to enter into Executive Session at 10:00 AM for personnel matters as per SDCL 1-25-2. Motion carried. Chairman Linda Walters reconvened the regular session at 10:50 AM.

SHERIFF RESIGNATION: Moved by Tompkins, seconded by Walter to accept with regret a letter of resignation from Sheriff Ryan Rucktaeschel effective October 19, 2021. Motion carried.

SHERIFF APPOINTMENT: Moved by Sinner, seconded by Tobin to appoint Chief Deputy Jerred Schreur as Day County Sheriff effective October 19, 2021. Motion carried.

ADVERTISE TO HIRE: Moved by Sinner, seconded by Walter to approve Sheriff Schreur to advertise for a Deputy Sheriff. Motion carried.

EXECUTIVE SESSION: Moved by Sinner, seconded by Tobin to enter into Executive Session at 11:04 AM for personnel matters as per SDCL 1-25-2. Roll call: Tobin-yes; Tompkins-yes; Sinner-yes; Walter-no; Walters- yes. Motion carried. Chairman Linda Walters reconvened the regular session at 11:14 AM.

SHERIFF WAGES: Motion by Walter, seconded by Tompkins to pay Rucktaeschel and Schreur current wage until October 23, 2021. October 24, 2021-November 20, 2021 Rucktaeschel will receive Chief Deputy salary (\$24.00/hr x 160hrs). Effective October 24, 2021 Schreur will receive Sheriff salary (\$27.50/hr). Effective November 21, 2021 to hire Rucktaeschel as a part-time/ as needed Deputy at \$24.00/hr. Roll call: Tobin-yes; Tompkins-yes; Walter-yes; Sinner-no; Walters-yes. Motion carried.

TRAVEL REQUEST: Moved by Tobin, seconded by Sinner to allow Jennifer Ringkob to travel to Brookings October 25-28, 2021 for annual conference. Meals/miles will be split between Day County and Marshall County. Motion carried.

TERRY DRIVE ROAD DISTRICT: Moved by Sinner, seconded by Walter, to approve the Chairman to sign the order for organization and incorporation of the Terry Drive Road District, with the following legal description: Lots 2 & 3, Gaikowski's First Addition in the Southeast Quarter (SE1/4) of Section Twenty-Six (26), Township One Hundred Twenty-Two (122), North of Range Fifty-six (56), West of the 5th P.M., Day County, South Dakota. Lots 1-38, Gaikowski's Third Addition in the Southeast Quarter (SE1/4) of Section Twenty-Six (26), Township One Hundred Twenty-Two (122), North of Range Fifty-six (56), West of the 5 P.M., Day County, South Dakota. Park lot, Gaikowski's Third Addition in the Southeast Quarter (SE1/4) of Section Twenty- Six (26), Township One Hundred Twenty-Two (122), North of Range Fifty-six (56), West of the 5 P.M., Day County, South Dakota. Outlot C in the Southwest Quarter of the Southeast Quarter (SW1/4SE14) of Section Twenty-Six (26), Township One Hundred Twenty-Two (122) North, Range Fifty-six (56) West of the 5th P.M., Day County, South Dakota. Motion carried.

LEGISLATIVE AUDIT OPENING AUDIT CONFERENCE: Chris Theroux, SD Dept. of Legislative Audit met with the Commission to review procedures that will be used during the Day County's regularly scheduled audit for the years 2019 & 2020. Moved by Walter, seconded by Tompkins to authorize the Chairman and Auditor to sign the audit letter of engagement. Motion carried.

RECEIPT VALIDATOR: Moved by Sinner, seconded by Walter to allow Treasure Zubke to order a new receipt validator for the Treasurer Office. Motion carried.

CHAIRMAN TO SIGN ADMISSION OF SERVICE: Moved by Walter, seconded by Tobin to approve the chairman to sign admission of service. Motion carried.

FLU SHOTS: Motion by Sinner, seconded by Tobin to allow the Community Health Nurse to give County employees flu shots and to bill their health insurance for the cost. The County will pay any balance after insurance. Motion carried.

CHAIRMAN TO SIGN LEMP QUARTERLY GRANT: Moved by Walter, seconded by Tompkins to approve the chairman to sign the Local Emergency Management Performance grant quarterly report. Motion carried.

MEETING CHAIR: Chairman Walters excused herself from the meeting at 11:25 am, Vice Chairman Sinner took over the meeting.

OEM ANDERSON: OEM Anderson informed the board that he is working on radio communications. So far the signals are coming in clear. Storm Sirens in Andover and Pierpont were not set off during the storm on 10-9-2021. Anderson said according to their guidelines they were not supposed to be set off due to the storm credentials. If communities want to change those credentials, they may do so. Anderson will touch base with the communities on their wishes.

ADJOURNMENT: Moved by Tompkins, seconded by Walter to adjourn until 9:00 AM, Tuesday, November 2, 2021 to convene in the Commissioners Chambers in the Day County Courthouse. Motion carried.

Linda M. Walters
Chairman

ATTEST:

Karli Zimmerman
Day County Auditor

Day County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.