

**DAY COUNTY COMMISSION
WEBSTER, SOUTH DAKOTA
November 16, 2021**

The Day County Board of Commissioners convened in regular session at 9:00 AM, Tuesday November 16, 2021 in the Commissioners Chambers in the Day County Courthouse. Meeting called to order by Chairman Linda Walters. Members present: Commissioners Tompkins, Sinner, Tobin, and Walter. Others: Amanda Fanger-R&F.

PLEDGE: Chairman Linda Walters led the members in reciting the Pledge of Allegiance.

CORRESPONDENCE: Auditor Zimmerman presented the CLERP reimbursement of \$45,205.26.

PUBLIC COMMENTS: None.

MINUTES: Moved by Tompkins, seconded by Sinner to approve the minutes from November 2, 2021 regular commissioner meeting. Motion carried.

PAYROLL: Moved by Sinner, seconded by Tobin to approve and authorize the chairman to sign the payroll period ending November 6, 2021. Motion carried.

Auditor's Office 4,802.20; Treasurer's Office 5,247.20; Register of Deeds 4,622.20; State's Attorney 2,672.73; Sheriff's Office 8,870.95; Jailors 9,153.48; 24/7 765.00; Assessor's Office 6,125.20; Commissioners 2,706.92; Home Health 493.75; WIC 296.25; Veteran's Service 2,034.07; Maintenance 2,473.78; Extension 1,020.60; Welfare 385.00; Drainage 98.08; Planning & Zoning 260.08; OEM 750.00; 911 375.00; Weed 973.03; Highway 18,615.66, Social Security 4,399.00; Medicare 1,028.81; Health Insurance 319.06; Life Insurance 285.95; SD Retirement 4,254.81 for a total of 83,028.81.

CLAIMS: Moved by Tompkins, seconded by Walter to approve and authorize the chairman to sign the following audited claims. Motion carried.

SERVICES: Judy Cleveland 175.00, DOT/Federal Hwy Admin 6,785.26, Glacial Lakes Technology Services 3,795.00, Governors Inn 154.00, Barry Hillestad 50.00, IMEG Corp 13,255.14, Lewis & Clark Mental Health 184.00, Lincoln County Treasurer 530.59, Steve Rhody 287.00, Sanford Health 104.00, Scantron Corporation 45.00, SDACO M&P Fund 278.00, Sinner Auto 73.25, Swingen Construction Company 115,626.15, Xerox Corporation 97.26,

SUPPLIES: ACE 146.66, American Solutions for Business 122.45, Aramark Uniform Services 441.58, Brock White Co. LLC 1,344.00, Colonial Research 317.62, Kwasniewski Enterprises Inc 56.00, CWD 552.05, Dollar General 65.90, Equipment Blades Inc. 780.00, Mike's Jack and Jill 589.37, Quill Corporation 88.95, Sioux Valley Coop 23,140.40, Twin Valley Tire 4,304.95, US Postal Services 347.40, Valley Office Products 35.79,

UTILITIES: City of Webster 104.90, Dependable Sanitation 87.88, ITC 98.46, James Valley Telecommunication 139.40, Northwestern Energy 504.55, Ottetail Power Co 27.74,

REPAIRS: Auto Value Webster SD 435.28, Butler Machinery 401.12, Power Plan 27.56, Snaza Implement LLC 3,015.07, Transource Trucking Equipment 223.01,

RENTAL: Hanlon Bros. 6,000.00,

MANUAL CHECKS: SD Dept of Revenue 111,427.44, SD Dept. of Health 425.00, Day County Treasurer 677.71.

REPORTS: The Board noted the following reports:

In compliance with the law, I, Karli Zimmerman hereby submit the following report of my examination of the cash and cash items in the hands of the Treasurer of this County as of November 1, 2021. Total amount of deposits in bank 435,638.03. Total amount of actual cash 2,885.84. Total amount of deposits and drafts in Treasurer's possession not exceeding three days 515,300.78. Itemized list of all items, checks and drafts, which have been in the Treasurer's possession over three days: CD'S 590,000.00; IMMA 10,454,682.94; Postage 125.01; Register of Deeds petty cash 200.00; Sheriff 397.00; Credit cards 12,870.24 for a total of \$12,012,099.84. Cash Balances: General Fund 3,235,512.99; Highway 4,680,990.15; E911 5,446.25; OEM 3,214.88; Domestic Abuse 244.00; 24/7 Fund 35,942.88; M & P Fund 54,017.03; ARP 524,774.00; Highway Rural Access 48,934.47; 700 Accounts 3,404,660.40; equals \$11,993,967.05.

In compliance with the law, I, Jodi Berger hereby report the fees of the Office of Register of Deeds for the month of October 2021. Births (7) 105.00; Deaths (56)840.00; Marriages (4) 160.00; Transfer fees 3,722.00; Recordings 4,155.00; Copies 471.95; Sales Tax 1.50 for a total of \$9,455.45.

In compliance with the law, I, Jerred Schreur hereby submit the following report of all fees received by me as Sheriff within and for the County for the month of October 2021: Phone cards 103.29; Phone Commission 418.17; Remote Breath Tests 106.00; Remote Breath Act/Deact. 80.00; Sheriff's Fees 1,190.04; Fingerprints 37.56; PBT's 170.00; Pistol Permits 45.00; Prisoners-Out of Co. 29,000.00; UA Fees 10.00; Work Release 105.00; Sales Tax 9.15 for a total of 31,274.21.

PLANNING/ZONING: Moved by Walter, seconded by Tobin to recess the regular session at 9:12 AM, to convene as Planning, Zoning and Drainage Board. Motion carried. Chairman Linda Walters reconvened the regular session at 9:52 AM.

PLAT: Upon recommendation of the Planning & Zoning Board, moved by Sinner, seconded by Walter to approve the following plats: 1) Gary Zubke- Lot 2 of Farris Addition in Gov't Lot 1 in 21.122.53; 2) Kevin Goos- First Subdivision in Outlot A of Gov't Lot 1 in 16.122.53. Motion carried.

WEED BOARD: Moved by Walter, seconded by Sinner to recess and convene as a Weed Board at 9:53 AM. Motion carried. Chairman Linda Walters reconvened the regular meeting at 10:00 AM. Next Weed Board meeting will be the second meeting in January 2022 at 9:45 AM.

TIRE BIDS: Moved by Sinner, seconded by Walter to approve Hwy. Supt. Braaten to advertise for tire bids. Motion carried. Bid opening will be on December 28, 2021 at 10:00 AM.

ROYALTY CHANGE: Motion by Tobin, seconded by Tompkins to approve the royalty price change from \$1.10 to \$1.25 for Holscher Pit. Motion carried.

APPLICATION FOR PAYMENT: Moved by Tobin, seconded by Walter to approve the chairman to sign the application for payment with Swingen Construction. Motion carried.

FUEL BID: Moved by Walter, seconded by Sinner to approve using Sioux Valley Cooperative fuel bid from 2021 for year 2022 per Hwy. Supt. Bratten's recommendation. The 2021 bid reads as followed; twelve- month supply of diesel and gasoline \$0.15 over invoice cost. Motion carried.

RECESS: Chairman Linda Walters declared a recess at 10:07 AM. Chairman Linda Walters reconvened the regular session at 10:16 AM.

ZENK GRADE: Sheriff Schreur and Neil Zochert presented before the board to discuss concerns with the opening of Zenk Grade to pedestrians. Discussion was held and a motion was made by Walter and seconded by Walters to close Zenk Grade permanently to pedestrians and fishing due to disrespectful fisherman. Roll Call: Walter-yes; Walters-yes; Tompkins-yes; Tobin-no; Sinner-no. Motion carried.

EQUIPMENT INSTALL: Sheriff Schreur informed the board that the new Tahoe's lights and sirens have been installed. Schreur stated that one vehicle is currently having some wiring issues, but they will try to get by until the ordered Tahoes arrive.

NEW HIRE: Moved by Sinner, seconded by Walter to approve hiring Samuel Ackerman as full time Deputy Sheriff at \$20.00/hour starting December 5, 2021. Motion carried.

ADVERTISE DISPATCH: Moved by Walter, seconded by Sinner to approve Sheriff Schreur to advertise for an 80% dispatcher until filled. Motion carried.

SURPLUS PROPERTY: Moved by Sinner, seconded by Tompkins to declare the list presented by Sheriff Schreur surplus. Schreur will correctly dispose of the items and at a later date, hold a sale if needed for higher valued items. A copy of the surplus list presented can be found in the Auditor's office. Motion carried.

REDISTRICTING: Auditor Zimmerman presented to the board the current deviation of Commissioner Districts after the 2020 census is 10.92%. The desired deviation should be less than 10%. Zimmerman suggested redistricting District 1 and District 5. Moving the boundary line between District 1 and District 5 in Waubay City from Yellowstone Trail to the railroad tracks would give the county a 8.53% deviation. Anything south of the railroad tracks would then be Commissioner District 5. Public hearings will be held in the future and public comments are welcomed.

LIQUOR LICENSE: Moved by Walter, seconded by Sinner to approve renewing the 2022 Liquor licenses for Bitter Lake Lodge, Hilltop Steakhouse, Dale's Service Inc. (Hot Spot), Pickerel Lake Corner and Pickerel Lake Lodge. Motion carried.

ABATEMENT: Auditor Zimmerman presented abatement 2021-16 for board approval. Moved by Tobin, seconded by Tompkins to abate \$73.86 on Parcel #77.04.1802M1 for Russell Quinn due to being determined uncollectible by the Treasurer. Motion carried.

TRAVEL REQUEST: Moved by Tobin, seconded by Tompkins to approve the travel request for Department Heads and Commissioners to travel to Marshall County on November 18th for the Lake Region District Meeting. Motion carried.

ROOF QUOTE: Auditor Zimmerman presented a quote from Pro-Tec Roofing & Sheet Metal, Inc to repair the courthouse roof. Commissioners would like to continue the process of replacing the roof. Auditor Zimmerman will set up a time for Pro-Tec at the next meeting to discuss further options.

COURTHOUSE INSPECTION: Commissioners will inspect the courthouse and look for needed updates and maintenance. No action was taken.

ADJOURNMENT: Moved by Tompkins, seconded by Walter to adjourn until 9:00 AM, Tuesday, November 30, 2021 to convene in the Commissioners Chambers in the Day County Courthouse. Motion carried.

Linda M. Walters
Chairman

ATTEST:

Karli Zimmerman
Day County Auditor

Day County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.