

DAY COUNTY COMMISSION
WEBSTER, SOUTH DAKOTA
December 14, 2021

The Day County Board of Commissioners convened in regular session at 9:03 AM, Tuesday December 14, 2021 in the Commissioners Chambers in the Day County Courthouse. Meeting called to order by Chairman Linda Walters. Members present: Commissioners Tompkins, Sinner, Tobin, and Walter. Others: Amanda Fanger R&F.

PLEDGE: Chairman Linda Walters led the members in reciting the Pledge of Allegiance.

CORRESPONDENCE: None.

PUBLIC COMMENTS: None.

MINUTES: Moved by Sinner, seconded by Tobin to approve the minutes from November 30, 2021 regular commissioner meeting. Motion carried.

PAYROLL: Moved by Tompkins, seconded by Sinner to approve and authorize the chairman to sign the payroll period ending December 4, 2021. Motion carried.

Auditor's Office 4,802.20; Treasurer's Office 5,447.20; Register of Deeds 4,622.20; State's Attorney 2,672.73; Sheriff's Office 7,345.81; Jailors 10,345.90; 24/7 595.00; Assessor's Office 5,145.45; Commissioners 2,706.92; Home Health 428.58; WIC 313.04; Veteran's Service 2,041.48; Maintenance 1,720.00; Extension 1,134.00; Welfare 385.00; Drainage 98.08; Planning & Zoning 239.83; OEM 618.75; 911 300.00; Weed 859.63; Highway 19,446.42; Social Security 4,309.49; Medicare 1,007.89; Health Insurance 23,733.27; Life Insurance 484.88; Dental Insurance 435.24; SD Retirement 4,133.42 for a total of 105,372.41.

CLAIMS: Moved by Walter, seconded by Tobin to approve and authorize the chairman to sign the following audited claims. Motion carried.

SERVICES: Aramark Uniform Services 344.29, Kwasniewski Enterprises Inc. 59.63, Dakota Embalming & Transport 487.00, Foerster Testing Limited 3,030.00, Glacial Lakes Technology 725.00, Houston Engineering, Inc 6,000.00, IMEG Corp 14,029.43, Jorgenson Tree Service 3,150.00, Keller Mechanical Inc 2,569.38, SD Dept Transportation 368,945.64, SDACO M & P Fund 220.00, Xerox Corporation 230.44, Xerox Financial Services 465.00,

SUPPLIES: Ace Hardware 189.97, American Solutions for Business 240.82, Auto Value Webster 277.31, Brock White Co. LLC 28,216.00, Butler Machinery 119.64, Century Business Products 110.50, Dollar General 181.20, Dware Inc. 2,500.38, Equipment Blades Inc. 2,320.00, Johnson Lumber 16.99, Mid-American Research 143.31, Power Plan 242.35, Rausch Brothers 135.85, Sioux Valley Coop 14,126.74, Snaza Implement LLC 21,720.21, Stern Oil Company 1,242.49, Valley Office Products 495.53,

REPAIRS: Dave Hahler Automotive 1,114.24, Northstar Mechanical Inc. 25.46, Transource Trucking Equipment 36,059.85, Twin Valley Tire 4,314.37,

UTILITIES: City of Webster 50.90, ITC Telecom 101.69, Midcontinent Communications 121.93, Northwestern Energy 4,476.33,

DUES: SD Association of Weed and Pest 50.00,

REPORTS: The Board noted the following reports:

In compliance with the law, I, Karli Zimmerman hereby submit the following report of my examination of the cash and cash items in the hands of the Treasurer of this County as of December 1, 2021. Total amount of deposits in bank 79,652.25. Total amount of actual cash 946.42. Total amount of deposits and drafts in Treasurer's possession not exceeding three days 19,854.81. Itemized list of all items, checks and drafts, which have been in the Treasurer's possession over three days: CD'S 590,000.00; IMMA 8,703,787.42; Postage 331.05; Register of Deeds petty cash 200.00; Sheriff 651.00; Credit cards 5,134.65 for a total of \$9,400,557.60. Cash Balances: General Fund 3,333,416.85; Highway 4,534,511.89; E911 4,489.34; OEM 4,405.07; Domestic Abuse 389.00; 24/7 Fund 34,329.45; M & P Fund 54,339.03; ARP 524,774.00; Highway Rural Access 48,934.47; 700 Accounts 860,559.50; equals \$9,400,148.60.

In compliance with the law, I, Jodi Berger hereby report the fees of the Office of Register of Deeds for the month of November 2021. Births (17) 255.00; Deaths (36) 540.00; Marriages (1) 40.00; Transfer fees 1,974.00; Recordings 3,635.00; Copies 523.85; Sales Tax 0.77 for a total of \$6,968.62.

In compliance with the law, I, Jerred Schreur hereby submit the following report of all fees received by me as Sheriff within and for the County for the month of November 2021: Accident Reports 4.00; Phone cards 169.02; Phone Commission 952.41; Remote Breath Tests 109.00; Sheriff's Fees 1,149.12; Fingerprints 37.56; PBT's 239.00; Pistol Permits 96.00; Prisoners-Out of Co. 19,880.00; UA Fees 90.00; Work Release 900.00; GPS Monitoring 84.00; Sales Tax 13.42 for a total of 23,723.53.

OFFICE CLOSURE: Moved by Tobin, seconded by Tompkins to approve the Veterans Service Office to be closed December 24, 2021- January 2, 2022. Motion carried.

WAGE INCREASE: Treasurer Zubke recommended a one year pay increase for Deputy Treasurer Sheila Schimmel. Moved by Sinner, seconded by Tompkins to approve a one-year of employment pay increase for Sheila Schimmel (\$20.00 TO \$20.25) effective December 19, 2021. Motion carried.

ECONOMIC DEVELOPMENT: Nick Fosheim introduced himself to the board as the new Day County Economic Development Director. Fosheim wanted to know thoughts, priorities and wishes of the board. Fosheim's office is now located in the business center.

LEOP: OEM Bryan Anderson discussed the Local Emergency Operation Plan. Anderson is working on creating a plan with surrounding areas for an operation plan in emergency situations.

SD DEPT OF HEALTH: Moved by Walter, seconded by Tobin to authorize the chairman to sign the 2022 Contract with the South Dakota Department of Health for \$5,580.00. Motion carried.

FAIR BOARD LEASE AGREEMENT: Moved by Sinner, seconded by Walter to approve and authorize the chairman to sign the 2022 Annual Fair Board Lease Agreement to be reviewed each year in December. Motion carried.

PUBLIC DEFENDER CONTRACT: Moved by Sinner, seconded by Tompkins to authorize the chairman to sign the 2022 Public Defender Contract for \$66,000 with Delaney, Nielsen & Sannes. Motion carried.

SD FAMILY SUPPORT/LIFE QUEST LEASE AGREEMENT: Moved by Tobin, seconded by Sinner to approve and authorize the chairman to sign the 2022 written lease agreement with SD Family Support/Life Quest. Motion carried.

NECOG JOINT COOPERATIVE AGREEMENT: Moved by Tompkins, seconded by Sinner to approve and authorize the chairman to sign the Joint Cooperative Agreement with NECOG for \$9,858.13 for 2022. Motion carried.

ADVERTISE FOR BIDS: Moved by Sinner, seconded by Tobin to approve the specs for the courthouse roof repair and advertise for bids. Bids will be opened February 1, 2022 at 9:30 AM. Motion carried. Specs are on file at the Day County Auditor's Office.

BRIDGE GRANT RESOLUTIONS: Moved by Tobin, seconded by Walter to approve Hwy Supt. Braaten's recommendation to approve the Chairman to sign three (3) bridge grant resolution applications. Motion carried.

AUTO SUPPLEMENT: Moved by Sinner, seconded by Tompkins to approve the automatic budget supplement to the Highway budget (201-4-311-437) \$177,000.00 from money received from state grants and reimbursements from cities and townships. Motion carried.

CONSULTING: Moved by Walter, seconded by Sinner to approve Sheriff Schreur to hire Barry Hillestad for consulting services of cleaning and updating the evidence room. Motion carried.

EXECUTIVE SESSION: Moved by Tompkins, seconded by Sinner to enter into Executive Session at 10:13 AM for personnel matters as per SDCL 1-25-2. Motion carried. Chairman Linda Walters reconvened the regular session at 10:50 AM.

RECESS: Chairman Linda Walters declared a recess at 10:50 AM. Chairman Linda Walters reconvened the regular session at 10:59 AM.

DAY COUNTY 4H LEADERS: Vicki Duerre, President of the 4-H Leaders Association gave a brief update on the happenings in the 4-H program in Day County. The leaders asked for permission to pursue the possibility of updating the 4H exhibit building at the fairgrounds in multiple phases to support year around 4H programs and make it accessible to the entire county. They discussed various options with

the board. Chairman Walters recommended they work hand in hand with the fair board. Commissioners Sinner and Walter will sit on the committee.

CASH TRANSFER: Moved by Sinner, seconded by Walter to transfer \$20,000.00 from General Fund 101-4-911 to OEM 226-371 as budgeted for the 2021 budget. Motion carried.

CASH TRANSFER: Moved by Tompkins, seconded by Tobin to transfer \$18,940.00 from General Fund 101-4-911 to 911 Fund 207-371 as budgeted for the 2021 budget. Motion carried.

COURTHOUSE & HIGHWAY CLOSURE: Day County Courthouse and Highway Department will be closed December 24th & 31st for the holidays.

ADJOURNMENT: Moved by Tompkins, seconded by Walter to adjourn until 9:00 AM, Tuesday December 28, 2021 to convene in the Commissioners Chambers in the Day County Courthouse. Motion carried.

Linda M. Walters
Chairman

ATTEST:

Karli Zimmerman
Day County Auditor

Day County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.