

DAY COUNTY COMMISSION
WEBSTER, SOUTH DAKOTA
December 28, 2021

The Day County Board of Commissioners convened in regular session at 9:00 AM, Tuesday December 28, 2021 in the Commissioners Chambers in the Day County Courthouse. Meeting called to order by Chairman Linda Walters. Members present: Commissioners Sinner, Tobin, and Walter. Commissioner Tompkins was absent. Others: Amanda Fanger R&F and Glenn Gebur.

PLEDGE: Chairman Linda Walters led the members in reciting the Pledge of Allegiance.

CORRESPONDENCE: Christensen Ambulance letter in response of continuing services.

PUBLIC COMMENTS: None.

MINUTES: Moved by Walter, seconded by Tobin to approve the minutes from December 14, 2021 regular commissioner meeting. Motion carried.

PAYROLL: Moved by Sinner, seconded by Tobin to approve and authorize the chairman to sign the payroll period ending December 18, 2021. Motion carried.

Auditor's Office 5,270.79; Treasurer's Office 5,247.20; Register of Deeds 4,622.20; State's Attorney 2,672.73; Sheriff's Office 8,729.25; Jailors 9,669.50; 24/7 680.00; Assessor's Office 6,429.63; Commissioners 2,706.92; Home Health 340.69; WIC 345.63; Veteran's Service 2,176.43; Maintenance 2,026.38; Extension 1,134.00; Welfare 385.00; Drainage 98.08; Planning & Zoning 260.08; OEM 712.50; 911 337.50; Weed 682.15; Highway 20,719.54; Social Security 4,567.21; Medicare 1,068.14; Health Insurance 0.00; Life Insurance 0.00; Dental Insurance 457.70; SD Retirement 4,434.61 for a total of 85,773.86.

CLAIMS: Moved by Sinner, seconded by Tobin to approve and authorize the chairman to sign the following audited claims. Motion carried.

SERVICES: Aramark Uniform Services 350.28, Christensen Ambulance 4,200.00, Codington County Search and Rescue 1,500.00, Department of Environmental & Natural Resources 800.00, Department of Legislative Audit 15,750.00, FedEx 15.76, Fiksdal Funeral Service 4,565.80, Barry Hillestad 356.25, John Knight 4,100.00, Sanford Health 7,834.85, SD Public Health Laboratory 175.00, Swingen Construction Company 103,333.60, Tyler Technologies Inc 1,253.00,

SUPPLIES: Ace 17.97, Auto Value Webster 1,357.70, Briana Aadland 116.91, Cole Papers, Inc 78.64, Johnson Lumber 85.46, Quill Corporation 105.54, Roxitek LLC 381.25, Samuel Ackerman 459.48, Sioux Valley Cooperative 15,605.99, Spectra Associates Inc 2,498.00, Valley Office Products 168.86,

REPAIRS: Butler Machinery 3,406.33, Snaza Implement 409.48, Transource Trucking Equipment 91.29, Twin Valley Tire 74.59,

UTILITIES: Dependable Sanitation 146.48, James Valley Telecommunication 139.40, Northwestern Energy 1,036.46, Otter Tail Power Company 26.65, Venture Communication Inc 264.69,

INSURANCE: Avera Patient Financial Services 431.39,

PER DIEM: Jennifer Ringkob 139.95, Linda M. Walters 486.90,

PUBLISHING: Waubay Clipper 830.10,

REGISTRATION: Weed & Pest Conference 550.00,

DUES: SD Assoc of County Commissioners 1,767.00, SDACO 912.73,

MANUAL CHECKS: Day County Treasurer 4,313.93.

TRAVEL REQUEST: Moved by Sinner, seconded by Walter to approve Barbra Block to attend Spring School in Pierre May 22-26, 2022 and Conference in Deadwood June 26-30, 2022. Motion carried.

PLANNING/ZONING: Moved by Tobin, seconded by Sinner to recess the regular session at 9:10 AM, to convene as Planning, Zoning and Drainage Board. Motion carried. Chairman Linda Walters reconvened the regular session at 9:28AM.

PLAT: Upon recommendation of the Planning & Zoning Board, moved by Walter, seconded by Sinner to approve the following plats: 1) Dan Loveland- Pickerel Lake Conservation SubDiv of Lot B in Gov't Lot 3 in 34.124.53; 2) DeWayne Peterson- Peterson SubDiv in NE 36.123.58; 3) Tom Kulesa-

Kulesa SubDiv in Gov't Lot 1 in 13.124.54 & Gov't Lot 2 30.124.54; 4) Derrick Hoines- Hoines Addn in the SWSE 6.124.57. Motion carried.

TIRE BIDS: At 10:01 AM, Tuesday, December 28, 2021 this being the time and place set to receive bids for a twelve-month supply of tires, repairs, mounting and service calls anywhere in Day Co. where needed by the Day Co. Hwy. Dept.

The Commission received one bid: Twin Valley Tire/Community Oil. Moved by Walter, seconded by Tobin to accept the bid from Twin Valley Tire/Community Oil. Motion carried.

HWY DEPT. OVERTIME: Moved by Sinner, seconded by Walter to approve overtime for the Hwy Dept. as needed in 2022. Motion carried.

CHAIR TO SIGN CHANGE ORDER: Moved by Tobin, seconded by Walter to approve Chairman Walters to sign the change order for STR. NO. 19-013-020. Motion carried.

APPLICATION FOR PAYMENT: Moved by Tobin, seconded by Sinner to approve the chairman to sign the application for payment with Swingen Construction. Motion carried.

PART-TIME HIRE: Moved by Tobin, seconded by Sinner to approve Supt. Braaten to hire Gary Youell for part-time work at \$21.73/hour starting in January 2022 as needed. Motion carried.

TRAVEL REQUEST: Moved by Sinner, seconded by Walter to approve 11 highway employees to attend a MSHA Safety Training January 25 & 26, 2022 in Watertown, SD. Motion carried.

SURPLUS: Moved by Tobin, seconded by Sinner to declare the following items surplus property and no longer usable for county purposes: CRB 549 Electric Impact Wrench, CRB A/C Recycling/Recharge Unit, CRB 601 Air Compressor, CRB 609 Dewalt 3/8 drill and CRB 611 Milwaukee Chop Saw. Items that do not work can be disposed of. Motion carried.

HWY RE-APPOINTMENT: Moved by Tobin, seconded by Walter to re-appoint Ben Braaten as Highway Superintendent for two years (2022-2023) as per SDCL 31-11-1. Motion carried.

AUTO SUPPLEMENT: Moved by Sinner, seconded by Walter to approve the automatic budget supplement to the Highway budget (201-4-311-437) \$70,132.43 from money received from state grants. Motion carried.

EXECUTIVE SESSION: Moved by Sinner, seconded by Walter to enter into Executive Session at 9:47 AM for personnel matters as per SDCL 1-25-2. Motion carried. Chairman Linda Walters reconvened the regular session at 10:00 AM.

SICK LEAVE: Moved by Sinner, seconded by Tobin to approve the payout of accumulated sick leave to Sheriff Scheuer upon appointment as Sheriff. Sheriff Scheuer will receive ¼ of accumulated sick leave hours at the rate of \$24.00/hr. Motion carried.

ADVERTISE DISPATCH: Moved by Walter, seconded by Sinner to approve Sheriff Schreur to advertise for a full-time dispatcher until filled. Brandi Schuster will move from full time status to 80% employee effective January 2, 2022. Mikala Nielsen will move from 80% employee status to part-time employee effective January 2, 2022. Motion carried.

TAHOE INSTALL: Moved by Walter, seconded by Sinner to approve Sheriff Schreur to order equipment to install lights on the new sheriff vehicles with Bullert Automotive, LLC. Motion carried.

RECESS: Chairman Linda Walters declared a recess at 10:14 AM. Chairman Linda Walters reconvened the regular session at 10:30 AM.

PUBLIC HEARING ON REDISTRICTING: No member of the public appeared in person or submitted any comments for the public hearing held on redistricting commissioner district boundaries. No action was taken.

2021 INTEREST: Moved by Walter, seconded by Sinner to approve the transfer of interest for the 2021 year to various funds. Motion carried.

CASH TRANSFER: Moved by Tobin, seconded by Walter to transfer \$1,912.65 from General Fund 101-4-911-911 to Vehicle Registration 746-371 and \$35,976.58 from State Motor Vehicle Collection 744-4-911-911 to Vehicle Registration 746-371 per state audit finding to clear and close accounts 744 and 746. Motion carried.

VSO RE-APPOINTMENT: Moved by Tobin, seconded by Sinner to re-appoint Kevin Bohn as the Day County Veterans Service Officer for a period of four years, through the first Monday in January, 2026. Motion carried.

EXECUTIVE SESSION: Moved by Walter, seconded by Sinner to enter into Executive Session at 10:43 AM for personnel matters as per SDCL 1-25-2. Motion carried. Chairman Linda Walters reconvened the regular session at 11:20 AM.

SALARY SCHEDULE FOR 2022: Moved by Sinner, seconded by Tobin to publish pursuant to SDCL 6-1-10 a complete list of all salaries of all officers and employees of Day County effective the first payroll of 2022.

ELECTED OFFICIALS: Chairman Linda Walters \$14,796.08, Commissioners: Derek Sinner, Rick Tobin, Jim Tompkins and Jim Walter \$13,895.96 each, Treasurer Rhonda Zubke \$58,323.20, Register of Deeds Jodi Berger \$58,323.20, Mark Christensen, Coroner \$58.00/trip,

APPOINTED OFFICIALS: States Attorney John Knight \$71,572.80, Auditor Karli Zimmerman \$58,323.20, Director of Equalization/Planning & Zoning Dari Schlotte \$58,327.20, Sheriff Jerred Schreur \$62,400.00, Highway Supt./Weed Supervisor Ben Braaten \$62,050.40, Veterans Service Officer Kevin Bohn \$21.25/hr, Daniel Grode \$65.00/mtg + mileage, Paul McCarlson \$65.00/mtg + mileage, **DEPUTY SHERIFF:** Josh Hoven \$50,960.00, Deputy Sheriff Bobbi Sullivan \$44,720.00, Deputy Sheriff Samuel Ackerman \$41,600.00,

HOURLY EMPLOYEES: Janet Marx \$21.25, Kristi Hubsch \$19.25, Tanya Nilson \$21.25, Darla Anderson \$20.50, Barb Niles \$21.25, Sheila Schimmel \$21.25, Laura Kuecker \$21.25, Barbra Block \$22.25, Stephanie Williams \$21.25, Marla Wicklund-Storlien \$20.50, Marcia Solberg \$20.00, Brian Holland \$22.00, Amanda Bartelt \$21.25, Wayne Klungseth \$16.50, Wesley Williams \$16.50, Kailey Anderson \$21.25, Brandi Schuster \$19.00, Ashley Nelson-Kurtz \$19.00, Kayla Schimmel \$19.00, Sarah Hamann \$18.00, Mikala Nielsen \$18.00, Jami Hubsch \$17.00, Mary Johnson \$17.00, Jack Carlson \$17.00, Jami Erickson \$17.00, Selma Howe \$21.73, Ernest Gronke, Jr. \$22.48, Scott Gruby \$22.48, Darrell Wik \$21.73, James Pearson \$21.73, Gary Youell \$21.73, William Dylla \$21.73, Matt Halbkat \$21.73, Lynn Grimes \$21.73, Charles Lesner \$21.73, Leo German \$21.73, Jeffrey Kwasniewski \$22.48, Bryan Anderson \$21.25. Roll call: Sinner-yes, Tobin-yes, Walter-no, Tompkins-absent, Walters-yes. Motion carried.

CONTINGENCY TRANSFERS: Moved by Sinner, seconded by Tobin to approve the following year-end contingency transfers. Motion carried.

FROM	TO	Amount
#112 Contingency	# 101-411 Community Service	\$36,905.00
#112 Contingency	# 101-213 Coroner	\$5,355.00
#112 Contingency	# 101-441 Mental Health	\$3,205.00
#112 Contingency	# 101-911 Transfer Out	\$1,915.00
#112 Contingency	# 248-212 County Jail	\$150.00
Total Contingency Transfers		\$47,530.00

PERSONNEL POLICY: Discussion was held on updates to the personnel policy. No action was taken.

HEALTH INSURANCE: Commissioner Walter had questioned offering health insurance to the County Commissioners. No action was taken.

ADJOURNMENT: Moved by Walter, seconded by Sinner to adjourn until 9:00 AM, Thursday January 6, 2022 to convene in the Commissioners Chambers in the Day County Courthouse. Motion carried.

Linda M. Walters
Chairman

ATTEST:

Karli Zimmerman
Day County Auditor

Day County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.