

DAY COUNTY COMMISSION
WEBSTER, SOUTH DAKOTA
January 6, 2022

The Day County Board of Commissioners convened in regular session at 9:00 AM, Thursday, January 6, 2022 in the Commissioners Chambers in the Day County Courthouse. Meeting called to order by Chairman Walters. Members present: Commissioners Tobin, Sinner, Walter, and Tompkins. Others: Glenn Gebur, Amanda Fanger-R&F.

PLEDGE: Chairman Walters led the members in reciting the Pledge of Allegiance.

OLD BUSINESS: Chairman Walters called for any old business. Moved by Sinner, seconded by Tobin to make a correction to the contingency transfer for mentally ill from 3,205.00 to 3,265.00. Motion carried.

CLOSE FY2021: There being no further business for 2021, moved by Tompkins, seconded by Sinner to adjourn the 2021 commission. Motion carried.

NOMINATION FOR 2022 CHAIRMAN: Auditor Zimmerman called for nominations for Chairman of the Day County Board of Commissioners for 2022. Moved by Sinner, seconded by Tompkins to nominate Commissioner L. Walters as Chairman for 2022. Moved by Tobin, seconded by Sinner that nominations cease. Motion carried. Commissioner L. Walters took her place as Chairman.

Chairman L. Walters called for nominations for Vice Chairman of the Day County Board of Commissioners for 2022. Moved by Walter, seconded by Tompkins to nominate Commissioner Sinner as Vice Chairman. Moved by Walters, seconded by Tobin that nominations cease. Motion carried. Commissioner Sinner took his place as Vice Chairman.

CORRESPONDENCE: Work Ex Internship with James Van Elsacker and Harvey Jewett letter concerning Pickerel Lake Central Sewer System.

PUBLIC COMMENTS: Glenn Gebur asked that everyone recognize and reflect what happened worldwide a year ago.

BOARD APPOINTMENTS FOR 2022:

NORTHEAST COUNCIL OF GOVERNMENTS: Commissioners Tompkins and J. Walter.

WEED BOARD: Commissioners, Daniel Grode, Paul McCarlson, Ben Braaten, Weed Supervisor and Laura Kuecker, Secretary.

SAFETY COMMITTEE: Commissioner Sinner, Ben Braaten, Dari Schlotte, Jerred Schreur, Bryan Anderson, Jodi Berger and Brian Holland.

COMMUNITY ACTION PROGRAM (Grow SD): The commissioners will appoint if needed at a later date.

LOCAL EMERGENCY PLANNING COMMITTEE: List of names as presented by OEM Director Bryan Anderson. List is available in Auditor's office.

AMERICAN DISABILITIES ACT: Commissioner Tompkins and Veteran's Service Officer Bohn.

4H/FAIRBOARD: Commissioner Walter and Commissioner Sinner.

AMBULANCE TASK FORCE: Commissioner Walter and Commissioner Sinner.

DEPARTMENTS:

DIRECTOR OF EQUALIZATION: Commissioner Sinner.

WELFARE DIRECTOR: Chairman L. Walters and Commissioners as to indigent districts.

DAY COUNTY PUBLIC WORKS DEPARTMENT: Commissioners Sinner & Tobin.

CUSTODIAN: Commissioner L. Walters.

COUNTY DETENTION CENTER: Commissioner Sinner and Commissioner Tobin.

LEGAL NEWSPAPERS FOR 2022

The Board designated the Reporter and Farmer and the Waubay Clipper as the legal newspapers for Day County.

OFFICIAL DEPOSITORIES

The Board designated the following savings depositories for Day County for year 2022. First Savings Bank, Bristol, SD; First Savings Bank, Waubay, SD; Cortrust Bank, Pierpont, SD; Cortrust Bank, Webster, SD; Dacotah Bank, Roslyn, SD; Dacotah Bank, Webster, SD; Great Western Bank, Webster, SD.

The Board designated Dacotah Bank, Webster, SD, as the official checking depository for Day County.

CHATTEL MORTGAGE

The Board designated all sales are to be held at the front door of the Day County Courthouse.

TRAVEL ALLOWANCE

AND

MEAL REIMBURSEMENT

Employees will need to submit meal receipts before receiving reimbursement for day and overnight meetings. Meal expense will be reimbursed at a flat rate not to exceed \$40.00 per day if traveling in-state and not to exceed \$46.00 per day if traveling out-of-state. No meal expense will be reimbursed unless a duly executed voucher is prepared and submitted to the Board of County Commissioners. Meal reimbursement for non-overnight travel will be reimbursed and added to gross payroll up to the maximum amounts as listed above. Mileage: \$.45 per mile for personal vehicle.

WEED BOARD PER DIEM:

Commissioner's \$300.00/yr.; Daniel Grode and Paul McCarlson \$65.00/meeting plus mileage.

GUARD/MATRON FEES

Regular guard at \$15.00/hour and the Armed Guard at \$18.00/hour.

PLANNING, ZONING, AND DRAINAGE

The Board appointed Dari Schlotte as County Planning, Zoning and Drainage Officer and Stephanie Williams as Secretary for 2022, and Commissioners will represent their districts.

INDIGENT BURIAL

For those county residents who die in a state of indigence or who otherwise qualify under SDCL 28-17, the Community Service Director shall allow burial and funeral expenses as followed:

(A) Embalming, casket and services (adult)	\$3,000.00
(B) Cremation, including urn and services	\$2,000.00
(C) Cremation without services	\$1,500.00
(D) Invoice cost of the outer container (grave liner/vault) plus delivery cost and set-up, equipment charges	invoice cost
(E) Opening and closing of grave/burial lot	\$550.00
(F) Mileage	\$400.00
(G) Other Services paid to other providers when death occurs out of area and other funeral homes must do removal and preparation services	\$800.00

All county funerals must be approved in advance by the Welfare Director or County Auditor. The Board appointed Kris Hubsch as Welfare Director.

Moved by Tompkins, seconded by Tobin to approve the preceding appointments. Motion carried.

CREDIT CARD AUTHORIZATION: Moved by Tompkins, seconded by Sinner to authorize the following staff for county credit card usage. No meals may be charged to the county credit card. Any of the persons named below, so long as they act in a representative capacity as agents of Day County, are authorized to use the credit card. If indicated, any person listed below (subject to any expressed restrictions) is authorized to use the credit card: A.) Dari Schlotte, B.) Jodi Berger, C.) Karli Zimmerman, D.) Rhonda Zubke, E.) JerrEd Schreur, F.) Ben Braaten, G.) Kevin Bohn, H.) Jennifer Ringkob, I) Bryan Anderson, J) Josh Hoven, K) Samuel Ackerman, L) Bobbi Sullivan, M) Wes Williams. Motion carried.

MINUTES: Moved by Sinner, seconded by Tobin to approve the minutes for the December 28, 2021 regular commission meeting. Motion carried.

CLAIMS: Moved by Tompkins, seconded by Walter to approve and authorize the chairman to sign the following audited claims. Motion carried.

SERVICES: A&B Business Inc. 328.74, Aramark Uniform Services 138.80, Cardmember Services 1,275.85, City of Watertown 4,662.08, Minn-Kota Communications, Inc 4,627.00, SD Public Health Laboratory 40.00, Scantron Corporation 3,432.00,

SUPPLIES: ACE 78.28, American Solutions 77.09, CWD 2,382.21, Dakota Electronics 44.90, Day County Treasurer 103.20, Dollar General 215.35, Johnson Lumber 85.46, Valley Office Products 514.89,

REPAIRS: Power Plan 1,721.03, Twin Valley Tire 792.18,

REGISTRATION: SD Ass'n of County Highway Supt. 100.00,

PUBLISHING: Reporter & Farmer 65.40,

DUES: SD Sheriff's Association 671.30,

UTILITIES: AT &T 245.24, City of Webster 242.29, ITC Telecom 1,447.54, Midcontinent Communications 313.85, RC Technologies 50.00,

MANUAL CHECKS: SDAAO 350.00, SD State Treasurer 141.09.

WEBSTER HOUSING AND REDEVELOPMENT COMMISSION: Moved by Sinner, seconded by Tompkins to appoint Jim Walter to serve, if needed, on the Webster Housing and Redevelopment Commission. Motion carried.

AUTHORIZATION: Moved by Tobin, seconded by Tompkins to authorize the Auditor to process special bill runs between commission meetings to prevent late fees. Motion carried.

INVESTMENT POLICY: Moved by Tompkins, seconded by Sinner to approve the 2022 Investment Policy as presented by Treasurer Zubke. Motion carried.

LOGAN MANNHART: Logan Mannhart introduced himself to the board. Mannhart is running for State Representative for District 1.

PART-TIME HIRE: Moved by Tobin, seconded by Walter to approve Supt. Braaten to hire Brian Sinner for part-time work at \$20.00/hour starting in January 2022 as needed. Motion carried.

PUBLIC HEARING SET: Moved by Walter, seconded by Tobin to hold a Public Hearing February 1st, 2022 at 10:00 AM to renew the application with Northwestern Public Service. Motion carried. The application and map is on file at the Auditors office.

AMBULANCE TASK FORCE: Mike Grosek, Kevin Jens and Glenn Gebur presented on behalf of the ambulance task force. Moved by Tompkins, seconded by Tobin to appoint Commissioners Walter and Sinner to the task force on behalf of the

county. Motion carried. Grosek said the task force knows that time is limited, and they are going to need to start seeking funds and moving forward. There is discussion of creating an ambulance district, the county purchasing and operating the ambulance and an option of the county purchasing the equipment and leasing out the business. The task force plans on getting equipment pricing.

SHERIFF'S OFFICE OVERTIME: Moved by Walter, seconded by Sinner to approve overtime for the Sheriff's office as needed for 2022. Motion carried.

AUDITOR'S OFFICE OVERTIME: Moved by Sinner, seconded by Tompkins to approve overtime for the Auditor's office as needed for 2022. Motion carried.

QUARTERLY REPORT: Moved by Walter, seconded by Tobin to approve the chairman to sign the quarterly report regarding the Utne FEMA property and generator grant. Motion carried.

TRAVEL REQUEST: Moved by Tompkins, seconded by Sinner to approve travel expenses for the following: 1) Spring Workshop in Pierre, SD on May 3-4, 2022 for county employees to attend; 2) Deputy Workshop in Pierre, SD on June 22, 2022 for county employees to attend; 3) County Convention in Pierre, SD on September 12-13, 2022 for Commissioners and county employees to attend. Motion carried.

COURTHOUSE CLOSED FOR HOLIDAY: The Day County Courthouse and Highway Dept. will be closed on Monday, January 17, 2022 in observance of the Martin Luther King Holiday.

ADJOURNMENT: Moved by Tompkins, seconded by Sinner to adjourn the meeting until 9:00 AM, Tuesday, January 18, 2022 to convene in the Commissioners Chambers in the Day County Courthouse. Motion carried.

Linda M. Walters
Chairman

ATTEST:

Karli Zimmerman
Day County Auditor

Day County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.