

DAY COUNTY COMMISSION
WEBSTER, SOUTH DAKOTA
January 18, 2022

The Day County Board of Commissioners convened in regular session at 9:00 AM, Tuesday January 18, 2022 in the Commissioners Chambers in the Day County Courthouse. Meeting called to order by Chairman Linda Walters. Members present: Commissioners Sinner, Tobin, Walter, and Tompkins. Others: Amanda Fanger R&F.

PLEDGE: Chairman Linda Walters led the members in reciting the Pledge of Allegiance.

CORRESPONDENCE: Follow up letter from Harvey Jewett concerning Pickerel Lake Sanitary District.

PUBLIC COMMENTS: None.

MINUTES: Moved by Walter, seconded by Tobin to approve the minutes from January 6, 2022 regular commissioner meeting. Motion carried.

PAYROLL: Moved by Sinner, seconded by Tobin to approve and authorize the chairman to sign the payroll period ending January 1, 2022. Motion carried.

Auditor's Office 5,098.20; Treasurer's Office 5,643.20; Register of Deeds 4,968.20; State's Attorney 2,752.80; Sheriff's Office 13,287.18; Jailors 11,602.87; Assessor's Office 5,357.20; Commissioners 2,706.92; Home Health 131.20; WIC 65.60; Veteran's Service 1,068.13; Maintenance 1,903.00; Extension 1,190.00; Welfare 385.00; Drainage 98.08; Planning & Zoning 268.08; OEM 828.75; 911 297.50; Weed 706.15; Highway 19,543.48; Social Security 4,728.48; Medicare 1,105.87; Health Insurance 24,630.28; Life Insurance 205.06; Dental Insurance 460.51; SD Retirement 4,628.86 for a total of 113,660.60.

CLAIMS: Moved by Sinner, seconded by Tobin to approve and authorize the chairman to sign the following audited claims. Motion carried.

SERVICES: Aramark Uniform Services 389.14, Century Business Products 138.87, Christensen Ambulance 4,200.00, Kwasniewski Enterprises Inc 10.00, Dean Schaefer Court Reporting 24.00, Delaney Nielsen & Sannes 5,660.00, John Knight 4,100.00, Microfilm Imaging Systems Inc 95.00, Mid-States Organized Crime Info 100.00, Northeast Council of Government 9,858.13, Scantron Corporation 1,587.32, SDACO M & P 212.00, SDML Workers' Comp Fund 26,721.00, Tyler Technologies Inc 24,698.16, Webster Tire 858.90, Xerox Corporation 216.97, Xerox Financial Services 252.63,

SUPPLIES: Ace 26.98, Butler Machinery 1,129.66, Dakota Electronics 459.00, Mike's Jack & Jill 463.47, Transource Trucking Equipment 155.33, Valley Office Products 75.77,

REPAIRS: Snaza Implement LLC 1,103.48,

UTILITIES: City of Webster 50.90, James Valley Telecommunication 149.70, Northwestern Energy 6,412.41, Otter Tail Power Company 44.82,

PER DIEM: Rick Tobin 41.40, James Walter 12.60,

PUBLISHING: Civil Air Patrol Magazine 195.00,

DONATION: Safe Harbor 400.00.

MANUAL CHECKS: Day County Treasurer 96,113.97, Christensen Ambulance 4,200.00, Sioux Valley Coop 517.50, SD Dept of Revenue 86,558.97, SD Highway Superintendents 350.00.

REPORTS: The Board noted the following reports:

In compliance with the law, I, Karli Zimmerman hereby submit the following report of my examination of the cash and cash items in the hands of the Treasurer of this County as of January 1, 2022. Total amount of deposits in bank 46,238.01. Total amount of actual cash 1,823.22. Total amount of deposits and drafts in Treasurer's possession not exceeding three days 53,826.50. Itemized list of all items, checks and drafts, which have been in the Treasurer's possession over three days: CD'S 590,000.00; IMMA 7,399,746.75; Postage 103.20; Register of Deeds petty cash 200.00; Sheriff 442.00; Credit cards 1,996.17 for a total of \$8,094,375.85. Cash Balances: General Fund 3,157,582.24; Highway 3,959,137.47; E911 22,839.28; OEM 25,711.98; Domestic Abuse 469.00; 24/7 Fund 32,581.45; M & P Fund 54,414.04; ARP 524,774.00; Highway Rural Access 48,934.47; 700 Accounts 271,966.92; equals \$8,098,610.85.

In compliance with the law, I, Jodi Berger hereby report the fees of the Office of Register of Deeds for the month of December 2021. Births (4) 60.00; Deaths (28) 420.00; Marriages (1) 40.00; Transfer fees 4,313.50; Recordings 3,310.00; Copies 421.85; Sales Tax 0.19 for a total of \$8,565.54.

In compliance with the law, I, Jerred Schreur hereby submit the following report of all fees received by me as Sheriff within and for the County for the month of December 2021: Accident Reports 4.00; Phone cards 46.95; Phone Commission 440.38; Remote Breath Tests 120.00; Remote Breath Act/Deact 80.00; Sheriff's Fees 859.29; Fingerprints 46.95; Misc. Income 30.00; PBT's 213.00; Pistol Permits 137.00; Prisoners-Out of Co. 7,685.00; UA Fees 110.00; Work Release 920.00; Sales Tax 6.10 for a total of 10,698.67.

PLANNING/ZONING: Moved by Tobin, seconded by Sinner to recess the regular session at 9:15 AM, to convene as Planning, Zoning and Drainage Board. Motion carried. Chairman Linda Walters reconvened the regular session at 9:35AM.

PLAT: Upon recommendation of the Planning & Zoning Board, moved by Tobin, seconded by Tompkins to approve the following plats: 1) Mark & John Pischke- Lot 1 Pischke First Addn in NW 11.120.56; 2) Robert Jaskulka- Jaskulka Second Addn in N ½ N ½ of SENE 2.123.53. Motion carried.

WEED BOARD: Moved by Tobin, seconded by Tompkins to recess and convene as a Weed Board at 9:43AM. Motion carried. Chairman Linda Walters reconvened the regular meeting at 9:52 AM. Next Weed Board meeting will be Tuesday March 15, 2022 at 9:45 AM.

EXECUTIVE SESSION: Moved by Tobin, seconded by Sinner to enter into Executive Session at 9:54 AM for personnel matters as per SDCL 1-25-2. Motion carried. Chairman Linda Walters reconvened the regular session at 10:20 AM.

ADVERTISE & HIRE: Moved by Tobin, seconded by Sinner to approve Hwy Supt. Braaten to advertise and hire a full-time motor grader operator. Motion carried.

APPLICATION FOR OCCUPANCY: Moved by Tompkins, seconded by Sinner to approve application for occupancy of ROW on County Highway 20 for Web Water per Hwy Supt. Braaten's recommendation. Motion carried.

TRAVEL REQUEST: Moved by Sinner, seconded by Walter to approve Hwy Supt. Braaten to travel to Short Course in Deadwood, SD March 21-24, 2022. Motion Carried.

CELL PHONE: Moved by Tobin, seconded by Walter to reimburse Hwy Supt. Braaten \$40.00 a month for cell phone reimbursement. Motion carried.

YEAR END RECAP: Hwy Supt. Braaten passed out year end recaps. A copy is on file at the Auditor's office and Highway office.

EXECUTIVE SESSION: Moved by Sinner, seconded by Tompkins to enter into Executive Session at 10:34 AM for personnel matters as per SDCL 1-25-2. Motion carried. Chairman Linda Walters reconvened the regular session at 10:46 AM.

RESIGNATION: Moved by Walter, seconded by Sinner to accept a letter of resignation from Mikala Nielsen effective January 1, 2022. Motion carried.

COVID: Sheriff Scheuer gave an update on covid cases in his office. He informed the board he closed the office to the public for the business side of it. The office is now back open.

HANDBOOK: The policy handbook changes were discussed. Moved by Sinner, seconded by Walter to approve changes and updates to the handbook. Motion carried.

RECESS: Chairman Linda Walters declared a recess at 11:33 AM. Chairman Linda Walters reconvened the regular session at 11:40 AM.

COVID: Department heads discussed Covid. Employees are to follow CDC guidelines and are to use sick leave for absences from work.

EXECUTIVE SESSION: Moved by Tobin, seconded by Sinner to enter into Executive Session at 11:48 AM for legal matters as per SDCL 1-25-2. Motion carried. Chairman Linda Walters reconvened the regular session at 12:15 PM.

QUARTERLY REPORT: Moved by Sinner, seconded by Tobin to approve the Chairman to sign the State and Local Quarterly Agreement. Motion carried.

ABATEMENTS: Auditor Zimmerman presented abatements for Commission approval.

ABATEMENT #2022-01 abate \$9.58 on parcel #78.26.0016M for the City of Webster; #2022-02 abate \$507.04 on parcel #77.34.0350 for the City of Waubay; #2022-03 abate \$37.30 on parcel

#16.06.200M1 for Racine Township; #2022-04 abate \$70.52 on parcel #78.71.0021 for the City of Webster; #2022-05 abate \$70.52 on parcel #78.71.0022M for City of Webster; #2022-06 abate \$237.40 on parcel #78.61.0201A for the City of Webster; #2022-07 for \$21.62 on parcel #02.36.1200 for Webster Township. These abatements are for the 2021 Advance Mobile Home taxes. Moved by Walter, seconded by Tompkins to abate \$953.98. Motion carried.

UNITED STATES DEPARTMENT OF INTERIOR: The Department of Interior gave notice of Non-Gaming Land Acquisition Application. The Sisseton-Wahpeton Oyate has given notice that they filed an application to have real property accepted “in trust”. The determination whether to acquire this property “in trust” will be made in the exercise of discretionary authority which is vested in the Secretary of the Interior. The parcels included in this include 07.213.1010; 07.213.1100; 07.213.2000; 07.213.2100; and 07.213.2200 which is a total of 171.49 acres.

REDISTRICTING: Proposed commissioner district boundaries were discussed. The boundaries will be approved at the February 1, 2022 meeting. The proposed boundaries read as followed:

COMMISSIONER DISTRICT ONE: consists of Kosciusko Township and Waubay Township including the incorporated limits of the City of Waubay except that portion south of Railway Avenue.

COMMISSIONER DISTRICT TWO: consists of the incorporated limits of the City of Webster except that portion east of Highway 25 and south of 12th Avenue.

COMMISSIONER DISTRICT THREE: consists of Farmington Township, Andover Township, Homer Township, Union Township, Independence Township, Lynn Township, Raritan Township, Liberty Township, Nutley Township, Grenville Township, Town of Roslyn, Town of Pierpont, Town of Andover and the Town of Grenville.

COMMISSIONER DISTRICT FOUR: consists of Bristol Township, Kidder Township, Webster Township except the incorporated limits of the City of Webster, Racine Township, Highland Township, Scotland Township, Valley Township, Butler Township, Oak Gulch Township, Troy Township, York Township, City of Bristol, and the Town of Butler.

COMMISSIONER DISTRICT FIVE: consists of Rusk Township, Morton Township, Central Point Township, Wheatland Township, Egeland Township, that portion of the incorporated limits of the City of Webster east of Highway 25 and south of 12th Avenue, and that portion of the incorporated limits of the City of Waubay south of Railway Avenue.

CORRECTION TO MINUTES: Moved by Sinner, seconded by Tompkins to correct the commissioner minutes from December 28, 2021. The salary schedule stated hourly wage employee Kayla Schimmel at \$19.00. The correction should be \$18.00/hr. Motion carried.

4H & FAIRBOARD: The commissioners discussed their roles as members of county boards and committees.

ADJOURNMENT: Moved by Tompkins, seconded by Tobin to adjourn until 9:00 AM, Thursday February 1, 2022 to convene in the Commissioners Chambers in the Day County Courthouse. Motion carried.

Linda M. Walters
Chairman

ATTEST:

Karli Zimmerman
Day County Auditor

Day County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.