

**DAY COUNTY COMMISSION**  
**WEBSTER, SOUTH DAKOTA**  
**February 15, 2022**

The Day County Board of Commissioners convened in regular session at 9:00 AM, Tuesday February 15, 2022 in the Commissioners Chambers in the Day County Courthouse. Meeting called to order by Chairman Linda Walters. Members present: Commissioners Sinner, Tobin, Walter, and Tompkins. Others: Amanda Fanger R&F.

**PLEDGE:** Chairman Linda Walters led the members in reciting the Pledge of Allegiance.

**CORRESPONDENCE:** Tri County Township Association Meeting to be held in Roslyn, SD on March 31<sup>st</sup> at 9 A.M.

**PUBLIC COMMENTS:** James Van Elsacker gave an introduction and explained that he will be doing a 12 week internship with Day County Offices.

**MINUTES:** Moved by Walter, seconded by Tobin to approve the minutes from February 1, 2022 regular commissioner meeting. Motion carried.

**PAYROLL:** Moved by Sinner, seconded by Tobin to approve and authorize the chairman to sign the payroll period ending January 29, 2022. Motion carried.

Auditor's Office 5,098.20; Treasurer's Office 5,643.20; Register of Deeds 4,968.20; State's Attorney 2,752.80; Sheriff's Office 9,696.75; Jailors 8,670.62; Assessor's Office 5,357.21; Commissioners 2,706.92; Home Health 521.73; WIC 391.55; Veteran's Service 1,698.75; Maintenance 1,892.00; Extension 1,190.00; Welfare 385.00; Drainage 98.08; Planning & Zoning 268.08; OEM 850.00; 911 382.50; Weed 795.77 Highway 20,818.17; Social Security 4,501.49; Medicare 1,052.76; Health Insurance 24,630.28; Life Insurance 200.76; Dental Insurance 471.89; SD Retirement 4,359.42 for a total of 109,402.13.

**CLAIMS:** Moved by Walter, seconded by Tompkins to approve and authorize the chairman to sign the following audited claims. Motion carried.

**SERVICES:** A & B Business Inc. 140.14, Aramark 747.07, Ben Braaten 40.00, Bullert Automotive LLC 40.00, Century Business Products 117.58, Christensen Ambulance 4,200.00, City Of Watertown 4,619.08, Dave Hahler Automotive 464.31, IMEG 13,686.53, John Knight 4,100.00, Microfilm Imaging Systems Inc 95.00, Scantron Corporation 1,587.32, SD Dept of Revenue 120,788.26, SD Public Health Laboratory 160.00, SDACC-Clerp 466.00, SDACO M & P 188.00, Taliaferro Law Firm, P.C. 453.65, The Radar Shop 281.50, Van Diest Supply Company 3,580.00, Webster Auto Care Inc. 150.07, Xerox Corporation 336.34, Xerox Financial Services 202.28, Yankton County Treasurer 115.10,

**SUPPLIES:** Ace 324.30, American Solutions for Business 145.25, CWD 913.44, Paul McCarlson 104.00, Mcleod's 741.00, Mike's Jack and Jill 432.51, Sioux Valley Coop 4,746.78, Spot on Printing 68.00, Transource Trucking Equipment 1,119.96, Valley Office Products 558.44,

**REPAIRS:** Auto Value Webster 1,051.79, Brock White Co. LLC 415.26, Butler Machinery 1,541.92, Northstar Mechanical Inc. 82.67, Power Plan 54.81, Precision Equipment MFG 68.08, Snaza Implement LLC 244.32, Twin Valley Tire 417.07,

**UTILITIES:** City of Webster 293.19, ITC Telecom 1,253.46, James Valley Telecommunication 139.40, Midcontinent Communications 329.53, Northwestern Energy 6,841.72, Otter Tail Power Company 24.06, RC Technologies 50.00,

**PUBLISHING:** Reporter and Farmer 348.15,

**INSURANCE:** SD Public Assurance Alliance 85,319.86,

**DONATION:** Webster Area Development Corporation 11,000.00.

**REPORTS:** The Board noted the following reports:

In compliance with the law, I, Karli Zimmerman hereby submit the following report of my examination of the cash and cash items in the hands of the Treasurer of this County as of February 1, 2022. Total amount of deposits in bank 292,588.81. Total amount of actual cash 2,666.49. Total amount of deposits and drafts in Treasurer's possession not exceeding three days 127,797.61. Itemized list of all items, checks and drafts, which have been in the Treasurer's possession over three days: CD'S 590,000.00;

IMMA 7,679,169.14; Postage 766.49; Register of Deeds petty cash 200.00; Sheriff 427.00; Credit cards 692.12 for a total of \$8,694,307.66. Cash Balances: General Fund 3,177,298.65; Highway 4,210,183.08; E911 21,945.50; OEM 25,370.65; Domestic Abuse 149.00; 24/7 Fund 32,994.45; M & P Fund 54,637.04; ARP 524,774.00; Highway Rural Access 48,934.47; 700 Accounts 524,172.58; equals \$8,620,459.42.

In compliance with the law, I, Jodi Berger hereby report the fees of the Office of Register of Deeds for the month of January 2022. Births (13) 195.00; Deaths (37) 555.00; Marriages (0) 0.00; Transfer fees 1,127.00; Recordings 2,910.00; Copies 450.90; Sales Tax 0.45 for a total of \$5,238.35.

In compliance with the law, I, Jerred Schreur hereby submit the following report of all fees received by me as Sheriff within and for the County for the month of January 2022: Accident Reports 4.00; Phone cards 84.51; Phone Commission 243.64; Remote Breath Tests 99.00; Remote Breath Act/Deact 0.00; Sheriff's Fees 1,097.51; Fingerprints 28.17; PBT's 273.00; Pistol Permits 9.00; Prisoners-Out of Co. 4,130.00; UA Fees 106.00; Work Release 1,806.00; Sales Tax 7.32 for a total of 7,888.15.

**911 ADDRESSES:** OEM Anderson was unable to attend meeting. No action was taken.

**PLANNING/ZONING:** Moved by Walter, seconded by Tobin to recess the regular session at 9:09 AM, to convene as Planning, Zoning and Drainage Board. Motion carried. Chairman Linda Walters reconvened the regular session at 9:22AM.

**PLAT:** Upon recommendation of the Planning & Zoning Board, moved by Sinner, seconded by Walter to approve the following plats: 1) Ben Johnson- Lundeen Farm Company 1<sup>st</sup> Addn in NE 34.122.58; 2) Wes Holmquist- Lot E located in NE 34.122.57; 3) Highview Development Inc.- Lot 49A Highview SubDiv in NW 19.123.54. Motion carried.

**NURSE QUARTERLY REPORT:** Community Health Nurse Aadland gave the board a quarterly report.

**APPLICATION FOR OCCUPANCY** Moved by Tobin, seconded by Tompkins to approve application for occupancy of ROW on County Roads for East River Electric Power Coop per Hwy Supt. Braaten's recommendation. Motion carried.

**NOTIFICATION OF OCCUPANCY:** Moved by Walter, seconded by Sinner to approve application with WEB Water Development on County Roads per Hwy Supt. Braaten's recommendation. Motion carried.

**BRIDGE INSPECTION RESOLUTION:** Moved by Tobin, seconded by Sinner to approve Resolution #2022-04 for Bridge Reinspection. Motion carried.

#### **RESOLUTION #2022-04**

#### **BRIDGE REINSPECTION**

#### **PROGRAM RESOLUTION**

#### **FOR USE WITH SDDOT RETAINER CONTRACTS**

WHEREAS, 23 CFR 650 Subpart C, requires initial inspection of all bridges and reinspection at intervals not to exceed two years with the exception of reinforced concrete box culverts that meet specific criteria. These culverts are reinspected at intervals not to exceed four years.

THEREFORE, Day County is desirous of participating in the Bridge Inspection Program.

The County requests SDDOT to hire IMEG (Consulting Engineers) for the inspection of work. SDDOT will secure federal approvals, make payments to the Consulting Engineer for inspection services rendered, and bill the County for 20% of the cost. The county will be responsible for the required 20% matching funds.

Dated this 15<sup>th</sup> day of February, 2022, at Webster, South Dakota.

ATTEST:

Karli Zimmerman,

Board of County Commissioners  
Of Day County

Linda M. Walters

**RESIGNATION:** Moved by Walter, seconded by Tompkins to accept with regret a letter of resignation from Scott Gruby effective March 10, 2022. Motion Carried.

**RESIGNATION:** Moved by Walter, seconded by Tompkins to accept with regret a letter of resignation from Brandi Schuster effective February 23, 2022. Motion Carried.

**ADVERTISE:** Moved by Sinner, seconded by Walter to approve the Sheriff to advertise for an 80% jailer/dispatcher. Motion carried.

**BROWN COUNTY REGIONAL JAIL:** Sheriff Schreur discussed writing a letter in support of a regional jail in Brown County. Moved by Walter, seconded by Tompkins to approve Sheriff Schreur and Auditor Zimmerman to write letters in support of a regional jail in Brown County. Motion carried.

**SPECIAL EVENT APPLICATION:** Moved by Walter, seconded by Sinner to approve Buster's Resort a special event permit. Buster's Resort will be hosting a special event March 12, 2022. Motion carried.

**NEW HIRE:** Moved by Sinner, seconded by Tobin to hire Ross Grupe at \$18.00/hour as of February 1, 2022 as jailer/dispatcher. Motion carried.

**WAGE INCREASE:** Register of Deeds, Jodi Berger, reported Darla Anderson has completed one year of employment and recommends a pay increase. Moved by Sinner, seconded by Tompkins to approve a \$0.75 pay increase (from \$20.50 to \$21.25) for Darla Anderson effective February 27, 2022. Motion carried.

**PICKEREL LAKE SANITARY DISTRICT:** Discussion was held about Pickerel Lake Sanitary District. The board decided that Pickerel Lake Sanitary District and the Tribe should attend a County Commissioner meeting to discuss sanitary issues.

**EXECUTIVE SESSION:** Moved by Sinner, seconded by Tobin to enter into Executive Session at 10:23 AM for legal and personnel matters as per SDCL 1-25-2. Motion carried. Chairman Linda Walters reconvened the regular session at 1:44 PM.

**RECESS:** Chairman Linda Walters declared a recess at 10:25 AM. Chairman Linda Walters reconvened the executive session at 10:30 AM.

**RESIGNATION:** Moved by Tompkins, seconded by Walter to accept with regret a letter of resignation from Kevin Bohn VSO Officer effective June 17, 2022. Motion Carried.

**GONSOR COURT CASE:** Moved by Walter, seconded by Tompkins to approve the settlement with Les & Julie Gonsor if the Highway Department approves plan to remove area in dispute. Motion carried.

**ABATEMENTS:** Auditor Zimmerman presented an abatement for Commission approval.

**ABATEMENT #2022-23** abate \$819.22 on parcel #17.684.0400 for Mike & Jessica Hauck. Clerical error; failed to remove value from original parcel. Moved by Tobin, seconded by Walter to abate \$819.22. Motion carried.

**TAX SALE:** Moved by Sinner, seconded by Tompkins to approve Auditor Zimmerman to advertise the tax sale. The tax sale will take place on March 15, 2022 at 10:30 A.M. at the front door of the Day County Courthouse. Property offered for sale is as follows:

Lot Four (4) and the West Half (W ½) of Lot Five (5), Block Twenty (20), Original Plat, Roslyn Town, Day County, South Dakota. Motion carried.

**AUTOMATIC BUDGET SUPPLEMENT:** Moved by Tobin, seconded by Walter to approve the automatic budget supplement to the Health Services/Ambulance budget (101-4-424-422.6) \$1,000.00 from money received from Andover City to fund the ambulance agreement. Motion carried.

**CAPITAL OUTLAY ACCUMULATIONS:** Moved by Tompkins, seconded by Sinner to approve \$50,000.00 from Unassigned Capital Outlay Accumulation Fund to Assigned for Capital Outlay Fund (account # 276.02) as per budgeted for 2022. Motion carried.

**ADJOURNMENT:** Moved by Tompkins, seconded by Tobin to adjourn until 9:00 AM, Tuesday, March 1, 2022 to convene in the Commissioners Chambers in the Day County Courthouse. Motion carried.

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Linda M. Walters  
Chairman

ATTEST:

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Karli Zimmerman  
Day County Auditor

Day County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.