

**DAY COUNTY COMMISSION
WEBSTER, SOUTH DAKOTA
March 15, 2022**

The Day County Board of Commissioners convened in regular session at 9:00 AM, Tuesday March 15, 2022 in the Commissioners Chambers in the Day County Courthouse. Meeting called to order by Vice Chairman Derek Sinner. Members present: Commissioners Tobin, Walter, and Tompkins. Walters by phone. Others: Amanda Fanger R&F, Ross Grupe, Mike Grosek, Judy Dohn, Donna Wik, Ted Wasilk, Glenn Gebur, Larry Baumgarn, Kevin Jens, Ben Braaten, Barry Bullert and Roy Aldrich.

PLEDGE: Vice Chairman Sinner led the members in reciting the Pledge of Allegiance.

CORRESPONDENCE: None.

PUBLIC COMMENTS: None.

MINUTES: Moved by Tobin, seconded by Tompkins to approve the minutes from March 1, 2022 regular commissioner meeting. Motion carried.

PAYROLL: Moved by Tompkins, seconded by Walter to approve and authorize the vice chairman to sign the payroll period ending February 26, 2022. Motion carried.

Auditor's Office 5,098.20; Treasurer's Office 5,643.21; Register of Deeds 4,968.21; State's Attorney 2,752.80; Sheriff's Office 11,239.48; Jailors 9,098.73; Assessor's Office 5,357.21; Commissioners 2,706.92; Home Health 383.35; WIC 258.30; Veteran's Service 2,201.25; Maintenance 1,760.00; Extension 1,190.01; Welfare 385.00; Drainage 98.08; Planning & Zoning 268.08; OEM 892.50; 911 297.50; Weed 1,013.64 Highway 19,027.61; Social Security 4,528.03; Medicare 1,059.00; Health Insurance 24,630.28; Life Insurance 197.95; Dental Insurance 460.47; SD Retirement 4,298.38 for a total of 109,814.19.

CLAIMS: Moved by Tobin, seconded by Tompkins to approve and authorize the vice chairman to sign the following audited claims. Motion carried.

SERVICES: Aramark 423.26, Century Business Products 17.16, Christensen Ambulance 4,200.00, City of Watertown 4,585.17, Darcy Lockwood 15.00, IMEG 6,024.22, John Knight 4,100.00, Mark Katterhagen 15.00, Lucy Lewno 166.53, Scantron Corporation 1,587.32, SD Dept of Transportation 29,018.23, SDACO M & P 310.00, Xerox Corporation 82.99, Xerox Financial Services 226.29,

SUPPLIES: Ace 332.19, Auto Value Webster 243.09, Kwasniewski Enterprises Inc 24.40, CWD 1,990.57, Dollar General 202.17, Light and Siren 7,638.99, Matco Tools 34.95, Mike's Jack and Jill 362.34, Northstar Mechanical Inc. 122.27, Sioux Valley Coop 7,144.34, Snaza Implement LLC 267.11, Twin Valley Tire 1,781.76, Valley Office Products 14.60,

REPAIRS: Dakota Electronics 90.00, Dave Hahler Automotive 70.44, Power Plan 461.39,

UTILITIES: City of Webster 99.90, ITC Telecom 96.81, Midcontinent Communications 140.06, Northwestern Energy 6,918.34, Otter Tail Power Company 35.20,

PUBLISHING: Reporter and Farmer 744.00,

INSURANCE: Prairie Lakes Health Care 1,971.87,

PER DIEM: Ernest Gronke 35.00,

MANUAL CHECKS: Ottertail Sheriff 41.00, Day County Treasurer 274.15, SD Dept of Revenue 136,917.45.

REPORTS: The Board noted the following reports:

In compliance with the law, I, Karli Zimmerman hereby submit the following report of my examination of the cash and cash items in the hands of the Treasurer of this County as of March 1, 2022. Total amount of deposits in bank 273,153.71. Total amount of actual cash 2,686.71. Total amount of deposits and drafts in Treasurer's possession not exceeding three days 67,754.70. Itemized list of all items, checks and drafts, which have been in the Treasurer's possession over three days: CD'S 590,000.00; IMMA 7,564,427.46; Postage 274.15; Register of Deeds petty cash 200.00; Sheriff 417.00; Credit cards 4,458.48 for a total of \$8,503,372.21. Cash Balances: General Fund 2,972,585.09; Highway 3,815,592.69; E911 21,266.10; OEM 23,342.14; Domestic Abuse 174.00; 24/7 Fund 33,366.45; M & P

Fund 54,824.04; ARP 524,774.00; Highway Rural Access 48,934.47; 700 Accounts 609,600.57; equals \$8,104,459.55.

In compliance with the law, I, Jodi Berger hereby report the fees of the Office of Register of Deeds for the month of February 2022. Births (10) 150.00; Deaths (31) 465.00; Marriages (2) 80.00; Transfer fees 2,494.50; Recordings 4,555.00; Copies 817.15; Sales Tax 0.60 for a total of \$8,562.25.

In compliance with the law, I, Jerred Schreur hereby submit the following report of all fees received by me as Sheriff within and for the County for the month of February 2022: Accident Reports 12.00; Phone cards 28.17; Phone Commission 568.06; Remote Breath Tests 56.00; Remote Breath Act/Deact 0.00; Sheriff's Fees 3,125.47; Fingerprints 18.78; Juvenile Care 3,800.00; PBT's 317.00; Pistol Permits 112.00; Prisoners-Out of Co. 8,325.00; UA Fees 100.00; Work Release 515.00; Sales Tax 3.05 for a total of 16,980.53.

EXECUTIVE SESSION: Moved by Tobin, seconded by Tompkins to enter into Executive Session at 9:02 AM for personnel matters as per SDCL 1-25-2. Motion carried. Vice Chairman Derek Sinner reconvened the regular session at 9:15 AM.

PLANNING/ZONING: Moved by Walter, seconded by Tompkins to recess the regular session at 9:16 AM, to convene as Planning, Zoning and Drainage Board. Motion carried. Vice Chairman Derek Sinner reconvened the regular session at 9:43AM.

PLAT: Upon recommendation of the Planning & Zoning Board, moved by Tobin, seconded by Tompkins to approve the following plats: 1) Bradley Morehouse- Meathouse Addition to the town of Andover in NE 3.122.59; 2) Bradley Morehouse- Meathouse Second Addition in NW 2.122.59; 3) Evan Schwader- Schwader Addition in Gov't Lot 3 in 22.123.53. Motion carried.

WEED BOARD: Moved by Tobin, seconded by Walter to recess and convene as a Weed Board at 9:43 AM. Motion carried. Vice Chairman Derek Sinner reconvened the regular meeting at 9:46 AM. Next Weed Board meeting will be Tuesday May 24, 2022 at 9:45 AM.

ROAD MACHINERY BID OPENING: Bids received for Road Machinery: Kriech Construction, Clausen & Sons Construction LLC, Hanlon Brothers, Opitz Gravel, HF Jacobs & Son Construction, Inc., Lien Transportation & Construction, Deutsch Excavating, Webster Scale Inc. Moved by Tobin, seconded by Tompkins to accept all bids based on availability and locations to project. Motion carried. All bids are on file at the Highway Department and Auditor's Office.

ROAD OIL BID OPENING: Bids received for Road Oil: Flint Hills. Moved by Tobin, seconded by Walter to accept Flint Hills for MC 3000. Motion carried. All bids are on file at the Highway Department and Auditor's Office.

HOT MIX BID OPENING: Bids received for Hot Mix: Bituminous Paving, Inc., Lien Transportation and Jensen Rock and Sand Inc. Moved by Walter seconded by Tobin to accept all bids for picked up Hot Mix and for Paver Laid Hot Mix. Motion carried. All bids are on file at the Highway Department and Auditor's Office.

ROAD CONSTRUCTION & MAINTENANCE GRAVEL BID OPENING: Behnke Sand & Gravel, Hanlon Brothers, H.F. Jacobs & Sons, Kerry Holscher, Opitz Gravel, Kriech Construction, CT Sibson Gravel and Webster Scale. Moved by Tobin, seconded by Walter to accept all bids based on availability, location, and quality. Motion carried. All bids are on file at the Highway Department and Auditor's Office.

RESOLUTION: Moved by Walter, seconded by Tobin to delete structure 19-291-086 from the National Bridge Inventory. Motion carried.

RESOLUTION TO DELETE BRIDGE FROM NBI #06-2022

The Day County Board of Commissioners is in agreement with SDDOT that the following structure(s) should be deleted from the National Bridge Inventory (NBI) for the following reason(s):

STRUCTURE ID, LOCATION and REASON FOR DELETION:

19-291-086 0.5 S.E. GRENVILLE

Structure has been under water since
The mid 1990's and roadway is closed.

The Commission is aware of the following stipulations once a structure is deleted from the NBI:

1. Federal and State Bridge funds will not be available for structure replacement or rehabilitation and
2. The structure will only be added to the Inventory following replacement, using County funds.

Upon receipt of this resolution, the above structure(s) will be deleted from inventory.

Vote of Commissioners: Yes 5 No 0

Dated at Webster, SD, this 15th day of March, 2022.

ATTEST:

Karli Zimmerman,
County Auditor

Derek Sinner,
Vice Chairman

TRAVEL REQUEST: Moved by Tobin, seconded by Tompkins to approve Highway Dept. Employees to travel to Watertown on March 16, 2022 for a crack sealing class. Motion carried.

AMENDMENT NUMBER 1 FOR AGREEMENT #716833: Moved by Tobin, seconded by Walter to approve the vice chairman to sign amendment number 1 for agreement #716833 with SD DOT for BIIG Grant. Motion carried.

RECESS: Vice Chairman Derek Sinner declared a recess at 10:22 AM. Vice Chairman Derek Sinner reconvened the regular session at 10:29 AM.

RECESS: Moved by Walter, seconded by Tompkins to recess the regular meeting at 10:29 AM and conduct the County Tax Sale. Motion carried.

COUNTY TAX SALE: At 10:30 AM, March 15, 2022, this being the time and place set to offer the following county property for sale to the highest bidder. Vice Chairman Derek Sinner reconvened the regular meeting at 10:33 AM. Moved by Walter, seconded by Tompkins to approve the bid on the following parcel and issue Quit Claim Deed. Roll Call: Walter-yes; Tobin-yes; Walters- yes; Tompkins-yes; Sinner-yes. Motion carried.

Parcel #76.01.2004. Sold to Dan Jensen for \$7,500.00.

ABATEMENTS: Auditor Zimmerman presented an abatement for Commission approval.

ABATEMENT #2022-24 abate \$10,635.48 on parcel #76.01.2004 for Day County. Property sold on County Tax Sale. Moved by Walters, seconded by Tobin to abate \$10,635.48. Motion carried.

SEALED BIDS FOR GUNS: Larry Baumgarn discussed options of selling guns online, live auction or on consignment. Sheriff Schreur recommended sealed bids for the surplus guns. Per recommendation of Sheriff Schreur moved by Walters, seconded by Walter to advertise and sell guns by sealed bids. Bid opening will be held April 25, 2022 at 10:00 A.M. Roll Call: Walters-yes; Walter-yes; Tompkins-yes; Tobin-no; Sinner-yes. Motion carried.

ADVERTISING: Moved by Walter, seconded by Tompkins to approve advertising for sealed bid for surplus guns for the required two (2) weeks in the local papers. Motion carried.

AUTOMATIC BUDGET SUPPLEMENT: Moved by Walter, seconded by Tompkins to approve the automatic budget supplement to the Health Services/Ambulance budget (101-4-424-422.6) \$15,000.00 from money received from the Ambulance Task Force to pay Safe Tech Solutions for the study that was conducted. Motion carried.

RESTRICTED TO UNASSIGNED: Moved by Walter, seconded by Tobin to approve moving \$15,000.00 from Restricted Fund Balance Ambulance Task Force (101-274.96) to Unassigned Fund Balance (101-277.0) to pay Safe Tech Solutions from the money raised by the Ambulance Task Force. Motion carried.

PERMIT RENEWAL APPLICATION: Moved by Tobin, seconded by Tompkins to approve the Vice Chairman to sign the permit renewal application for Dependable Sanitation. Motion carried.

EXCUSED: Commissioner Tompkins excused himself from meeting.

AMBULANCE: Discussion was held about purchasing the ambulance equipment. Roy Aldrich, a possible interested party in purchasing the equipment, asked the board if he would be able to secure a commitment from the county for a subsidy. His rough estimate without really digging into revenue and expenses of funds needed would be about \$400,000.00 a year. Discussion was held that Day County should purchase the equipment and run the ambulance service. Opt outs and taxing districts were discussed to generate money to operate the ambulance service. It was decided that a public meeting will be held on March 29, 2022 in the community room of the courthouse at 1:00 P.M. At this time, we are asking any interested parties to attend the meeting with proposals or ideas of how to operate and fund the service. The county will look at all avenues of running the service such as own/operate, lease, or private purchase.

ADJOURNMENT: Moved by Walter, seconded by Tobin to adjourn until 9:00 AM, Tuesday, March 29, 2022 to convene in the Commissioners Chambers in the Day County Courthouse. Motion carried.

Derek Sinner
Vice Chairman

ATTEST:

Karli Zimmerman
Day County Auditor

Day County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.