

**DAY COUNTY COMMISSION**  
**WEBSTER, SOUTH DAKOTA**  
**April 26, 2022**

The Day County Board of Commissioners convened in regular session at 9:00 AM, Tuesday April 26, 2022 in the Commissioners Chambers in the Day County Courthouse. Meeting called to order by Chairman Walters. Members present: Commissioners Tobin, Sinner, Walter, and Tompkins. Others: Amanda Fanger R&F, Glenn Gebur, Larry Baumgarn, Mark Christensen, Berdette Zastrow, Greg Bowen, and Robin Bowen.

**PLEDGE:** Chairman Walters led the members in reciting the Pledge of Allegiance.

**CORRESPONDENCE:** None.

**PUBLIC COMMENTS:** None.

**MINUTES:** Moved by Sinner, seconded by Tompkins to approve the minutes from April 12, 2022 regular commissioner meeting. Motion carried.

**MINUTES:** Moved by Sinner, seconded by Tobin to approve the equalization minutes from April 12, 2022 meeting. Motion carried.

**PAYROLL:** Moved by Tompkins, seconded by Walter to approve and authorize the chairman to sign the payroll period ending April 9, 2022. Motion carried.

Auditor's Office 5,173.21; Treasurer's Office 5,643.20; Register of Deeds 5,005.70; State's Attorney 2,752.80; Sheriff's Office 9,520.75; Jailors 9,661.26; Assessor's Office 5,557.20; Commissioners 2,706.92; Home Health 379.25; WIC 328.00; Veteran's Service 2,257.50; Maintenance 1,991.00; Extension 1,190.00; Welfare 410.00; Drainage 98.08; Planning & Zoning 268.08; OEM 850.00; 911 425.00; Weed 706.15 Highway 20,059.87; Social Security 4,557.55; Medicare 1,065.90; Dental Insurance 486.53; SD Retirement 4,357.40 for a total of 85,451.35.

**CLAIMS:** Moved by Sinner, seconded by Tompkins to approve and authorize the chairman to sign the following audited claims. Motion carried.

**SERVICES:** Aramark 183.62, City of Watertown 4,574.44, Thomas J. Cogley 108.90, Scott Gruby 241.01, IMEG Corp 13,120.69, Johnson Controls Inc. 1,543.63, Kevin's Service 75.00, Kone Inc. 246.27, Mid-American Research 170.01, Taliaferro Law Firm, P.C. 941.85, Tyler Technologies Inc. 898.00,

**SUPPLIES:** Ace 19.98, CWD 1,342.83, Johnson Lumber 31.98, Medtox Laboratories Inc 36.68, Minn-Kota Communications 48.80, Modern Marketing 1,102.21, Newman Traffic Signs 674.56, Ryan's Candy 49.85, Sanford Health 52.00, TrueNorth Steel 3,517.44,

**UTILITIES:** Dependable Sanitation 146.48, Northwestern Energy 1,365.74, Ottertail Power Co. 27.94, Venture Communication Inc. 264.69,

**PUBLISHING:** Blaze Publications, Inc. 100.00,

**TAX:** Northstar Mechanical Inc. 3.73,

**PER DIEM:** Ben Braaten 40.00, Jennifer Ringkob 116.56,

**MANUAL CHECKS:** Sioux Valley Coop 490.00, Roberts County 52.00, Day County Treasurer 223.25, SD Dept of Revenue 148,264.75.

**REPORTS:** The Board noted the following reports:

In compliance with the law, I, Karli Zimmerman hereby submit the following report of my examination of the cash and cash items in the hands of the Treasurer of this County as of April 1, 2022. Total amount of deposits in bank 380,284.71. Total amount of actual cash 1,682.42. Total amount of deposits and drafts in Treasurer's possession not exceeding three days 40,816.37. Itemized list of all items, checks and drafts, which have been in the Treasurer's possession over three days: CD'S 590,000.00; IMMA 7,073,905.16; Postage 166.92; Register of Deeds petty cash 200.00; Sheriff 519.00; Credit cards 1,486.06 for a total of \$8,089,060.64. Cash Balances: General Fund 2,886,253.19; Highway 3,756,295.84; E911 15,346.06; OEM 20,222.93; Domestic Abuse 69.00; 24/7 Fund 33,550.63; M & P Fund 55,194.04; ARP 524,774.00; Highway Rural Access 48,934.47; 700 Accounts 783,975.87; equals \$8,124,616.03.

In compliance with the law, I, Jodi Berger hereby report the fees of the Office of Register of Deeds for the month of March 2022. Births (27) 405.00; Deaths (36) 540.00; Marriages (1) 40.00; Transfer fees 2,943.50; Recordings 4,865.00; Copies 543.75; Sales Tax 0.25 for a total of \$9,337.50.

In compliance with the law, I, Jerred Schreur hereby submit the following report of all fees received by me as Sheriff within and for the County for the month of March 2022: Accident Reports 4.00; Phone cards 93.90; Phone Commission 936.66; Remote Breath Tests 61.00; Remote Breath Act/Deact 0.00; Sheriff's Fees 1,080.63; Fingerprints 0.00; Juvenile Care 1,400.00; Dispatch Services 9,500.00; PBT's 283.00; Pistol Permits 24.00; Prisoners-Out of Co. 8,765.00; UA Fees 90.00; Work Release 1,635.00; Sales Tax 6.10 for a total of 23,879.29.

**VSO APPOINTMENT/NEW HIRE:** Moved by Tompkins, seconded by Sinner to approve hiring and appointing Jeffery Nelson as the Veteran Service Officer effective June 13, 2022 at \$20.50/hrs for 30hrs/week with no benefits except retirement. Motion carried.

**AUDIT CLOSING:** Christopher Theroux with SD State Department of Legislative Audit gave the closing audit report for the fiscal years of 2019 and 2020.

**TAHOE'S:** Sheriff Schreur reported that the Tahoe that was in the accident was not totaled. Parts are on backorder and will be fixed as they become available. One of the new Tahoe's is getting the graphics installed and will be out on the road later this week.

**GUN BIDS:** Sealed gun bids were opened publicly on Monday, April 25<sup>th</sup> at 10:00 AM by Sheriff Schreur and Auditor Zimmerman. Moved by Sinner, seconded by Tompkins to accept and award the high bidder on each gun. Motion carried. A listing of the bids is on file at the Auditor's Office.

Gun 1: Glenn Gebur-\$105.00; Gun 2: Jay Aadland-\$300.00; Gun 3: Craig Baumgarn- \$301.00; Gun 4: Jay Aadland -\$325.00; Gun 5: Jay Aadland-\$225.00; Gun 6: Jay Aadland-\$250.00; Gun 7: Jared Bloom -\$25.00; Gun 8: Kevin Schimmel- \$251.00; Gun 9: Dan VanLaar -\$411.00; Gun 10: Harold Orr-\$150.00; Gun 11: Jon Sweeter-\$155.00; Gun 12: Dan VanLaar-\$37.00; Gun 13: Daryll Peckham-\$2,022.00; Gun 14: Dan VanLaar- \$777.00; Gun 15: Ross Grupe- \$150.00; Gun 16: Ross Grupe-\$150.00; Gun 17: Jay Aadland-\$150.00; Gun 18: Hunter Cole- \$200.00; Gun 19: Austin Schreur-\$600.00; Gun 20- Nathan Engebretson-\$175.00.

**ROW DONATIONS:** Moved by Tobin, seconded by Sinner to approve the Chairman signing two agreements for voluntary ROW donations for Bridge 19-010-132. Motion carried.

**ROW CERTIFICATE:** Moved by Tompkins, seconded by Sinner to approve the Chairman to sign the certificate of ROW. Motion carried.

**UTILITES CERTIFICATE:** Moved by Sinner, seconded by Tobin to approve the Chairman to sign the utilities certificate presented by Hwy Supt. Braaten. Motion carried.

**STRIPING AGREEMENT:** Moved by Tobin, seconded by Walter to approve the Chairman to sign the Striping agreement per Hwy Supt. Braaten's recommendation. Motion carried.

**PART TIME HELP:** Moved by Tobin, seconded by Sinner to approve hiring Leo German at \$21.73 as part time help. Motion carried.

**EQUALIZATION:** Moved by Sinner, seconded by Tompkins to recess the regular session at 10:01 AM, to convene as the County Equalization Board. Motion carried. Chairman Linda Walters reconvened the regular session at 11:40 AM.

**VAN:** Auditor Zimmerman notified the board that the gray van needs a new muffler. Moved by Tobin, seconded by Tompkins to fix the muffler on the gray van. Motion carried.

**BUDGET PLANNING:** Health insurance and employee wages were discussed. Auditor Zimmerman informed the commissioners health insurance may increase 15%-20%. The commissioners suggested \$1.00/hour wage increase for 2023 budget planning.

**AUDIO/VIDEO RECORDING:** Discussion was held on recording and archiving commissioner meetings. Motion by Walter, to have Mike Wiley see what it would take to get the recordings up and running by May 15<sup>th</sup>, 2022. Motion died for lack of a second. Sinner commented that the available space on the website should be checked into first along with our IT service. No action taken.

**EXECUTIVE SESSION:** Moved by Sinner, seconded by Tobin to enter into Executive Session at 12:02 PM for legal matters as per SDCL 1-25-2. Motion carried. Chairman Linda Walters reconvened the regular session at 12:54 PM.

**RECESS:** Chairman Linda Walters declared a recess at 12:02 PM. Chairman Linda Walters reconvened the executive session at 12:07 PM.

**AMBULANCE:** Moved by Walter, seconded by Tompkins to authorize States Attorney Knight to present proposed purchase agreement to Christensen Ambulance by Friday April 29, 2022. Motion carried.

**ADJOURNMENT:** Moved by Sinner, seconded by Tompkins to adjourn until 9:00 AM, Tuesday, May 10, 2022 to convene in the Commissioners Chambers in the Day County Courthouse. Motion carried.

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Linda M. Walters  
Chairman

ATTEST:

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Karli Zimmerman  
Day County Auditor

Day County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.