

DAY COUNTY COMMISSION
WEBSTER, SOUTH DAKOTA
September 6, 2022

The Day County Board of Commissioners convened in regular session at 9:00 AM, Tuesday September 6, 2022 in the Commissioners Chambers in the Day County Courthouse. Meeting called to order by Chairman Linda Walters. Members present: Commissioners Sinner, Tobin, Walter, and Tompkins. Others: Auditor Zimmerman, States Attorney Knight, Amanda Fanger R&F, Glenn Gebur, Danny Kjos, and Larry Baumgarn.

PLEDGE: Chairman Linda Walters led the members in reciting the Pledge of Allegiance.

CORRESPONDENCE: Department of Ag and Natural Resources Surface Water Quality Standards Meeting Invite.

PUBLIC COMMENTS: None.

MINUTES: Moved by Tompkins, seconded by Tobin to approve the minutes from August 16, 2022 regular commissioner meeting. Motion carried.

PAYROLL: Moved by Sinner, seconded by Tompkins to approve and authorize the chairman to sign the payroll period ending August 13, 2022. Motion carried.

Auditor's Office 5,173.20; Treasurer's Office 5,643.20; Register of Deeds 5,005.70; State's Attorney 2,752.80; Sheriff's Office 7,787.43; Jailors 10,830.89; Assessor's Office 5,357.20; Commissioners 2,706.92; Home Health 425.38; WIC 343.38; Veteran's Service 1,230.00; Maintenance 1,809.50; Extension 2,688.13; Welfare 410.00; Drainage 98.08; Planning & Zoning 268.08; OEM 850.00; 911 382.50; Weed 451.15; Ambulance 2,307.70; Highway 20,987.01; Social Security 4,713.25; Medicare 1,102.32; Health Insurance 25,315.48, Dental Insurance 501.01; SD Retirement 4,506.05 for a total of 113,646.36.

PAYROLL: Moved by Sinner, seconded by Tobin to approve and authorize the chairman to sign the payroll period ending August 27, 2022. Motion carried.

Auditor's Office 5,173.20; Treasurer's Office 5,643.20; Register of Deeds 5,005.70; State's Attorney 2,752.80; Sheriff's Office 8,130.26; Jailors 10,991.38; Assessor's Office 5,357.20; Commissioners 2,706.92; Home Health 512.50; WIC 461.25; Veteran's Service 1,440.00; Maintenance 1,958.00; Extension 1,428.00; Welfare 410.00; Drainage 98.08; Planning & Zoning 268.08; OEM 850.00; 911 425.00; Weed 672.15; Ambulance 2,307.70; Highway 21,050.48; Social Security 4,715.20; Medicare 1,102.77; Life Insurance 208.93; Dental Insurance 501.01; SD Retirement 4,483.76 for a total of 88,653.57.

CLAIMS: Moved by Tobin, seconded by Sinner to approve and authorize the chairman to sign the following audited claims. Motion carried.

SERVICES: Aramark Uniform Services 294.08, Halley Becking 39.60, Bullert Automotive 4,787.06, Century Business Products 128.27, Delaney, Nielsen & Sannes 5,500.00, Kristie Erickson 45.00, Mike Frey 40.50, Mike Grann 18.00, HF Jacobs & Son Construction 29,405.02, Kevin's Service 75.00, Rose Kraft 37.80, Lincoln County Treasurer 405.54, Megan Knutson 45.00, Karen Mikkelson 36.00, Northstar Mechanical Inc. 115.40, Off The Wall Sign 1,053.75, Sherry Perrion 70.20, Hayley Ringkob 27.00, Sanford Health 4,283.53, SD Department of Public Safety 2,445.00, Kay Solberg 40.50, Susan Busk 22.50, Julie Symens 37.80, Taliaferro Law Firm 1,475.32, Tec9 Secure Solutions, LLC 130.00, Jeff Vander Wal 81.00, Xerox Corporation 137.63,

SUPPLIES: Ace 117.07, Blue360 Media 187.85, Brian Sinner 50.00, Brown County Auditor 2,072.96, Cole Papers, Inc 306.24, Colonial Research 322.88, CWD 1,383.52, Dakota Electronics 77.70, Dave Hahler Automotive 2,873.15, Day County 4-H Leaders 79.00, Day County Treasurer 242.15, Dollar General 174.50, Electro Watchman Inc. 593.20, Farm & Home Publishers 215.00, Johnson Controls Inc. 3,181.81, Light and Siren 135.00, Mike's Jack and Jill 118.90, Premier Biotech, Inc 276.86, Team Laboratory Chemical, LLC 908.00, Valley Office Products 305.08,

REPAIR: Brian's Glass & Door 330.00, Twin Valley Tire 4,614.68,

UTILITIES: AT&T Firstnet 201.83, City of Webster 339.94, Dependable Sanitation 58.60, Midcontinent Communications 339.52, Northwestern Energy 58.06, RC Technologies 50.00,

PER DIEM: Jeff Nelson 191.62, Jennifer Ringkob 180.42, Rick Tobin 41.40, James Walter 12.60,

PUBLISHING: Reporter and Farmer 2,057.25, Waubay Clipper 1,706.98,

TAX: SD Treasurer 104.04,

INSURANCE: SD Public Assurance Alliance 225.72,

MANUAL CHECKS: Sioux Valley Coop 398.00, Minnwest Bank 15.00, City of Watertown 4,670.73, Day County Treasurer 717.08, SD Association of County Commissioners 1,170.00, Day County Treasurer 19.49.

UTNE PROPERTY: OEM Director Anderson asked the board to approve a time extension on the Utne Relocation Project. The Utne family has been attempting to schedule the relocation, but the Milbank House Movers has had scheduling conflicts. Moved by Sinner, seconded by Tompkins to approve the Utne Relocation Project time extension until July 31, 2023. Motion carried.

BILL FOR MAINTAINING COUNTY PROPERTY: Jean Benike submitted a bill for \$8,500.00 for maintaining property since 1983. After researching the parcel, it has changed hands several times since 1983, with Day County acquiring this property in 2014 for taxes. It was sold on the Tax Sale on June 20, 2022. Benike bought the property on the Tax Sale for \$8,500.00 on June 20, 2022. Moved by Tobin, seconded by Sinner to deny this bill per recommendation of States Attorney Knight. Motion carried.

SHERIFF CONTRACT HOURS: Sheriff Schreur reported that Pierpont City along with Bristol would like to contract hours to enforce city ordinance and have patrol. Moved by Sinner, seconded by Walter to set the rate at \$100.00/hr until the end of the year and re-evaluate if the cities can agree on a contract and see how things go. Sheriff Schreur will attend City Council meetings to relay the price. Motion carried.

SURPLUS SALE: Sheriff Schreur asked to advertise for a Surplus Sale of items that were seized from a search warrant. States Attorney Knight will check with the state unclaimed property to see the correct procedure on this. Moved by Sinner, seconded by Tompkins to advertise for the sale contingent on Knight's findings. Motion carried.

2023 BUDGET: Discussion was held on the 2023 budget. Kelly Hanson and Nick Fosheim with Economic Development were present and discussed the housing shortage and what action their board is taking to try to resolve the issue. No action was taken on Economic Development budget. Moved by Sinner, seconded by Walter to increase 101 (general fund) property tax revenue \$1,094.00. Motion carried. Moved by Tompkins, seconded by Tobin to increase 201 (highway) property tax revenue \$66,231.00. Motion carried. Moved by Sinner, seconded by Walter to cut the ambulance budget \$39,118.33. Motion carried. The final Budget Hearing is scheduled for September 20, 2022.

RECESS: Chairman Linda Walters declared a recess at 10:49 AM. Chairman Linda Walters reconvened regular session at 11:01 AM.

AMBULANCE UPDATE: Ambulance Director Madsen gave a brief update on the Ambulance Department. Madsen will be inspecting the ambulances on Thursday, the radio install is going well, and he is waiting on his federal DEA license.

911 CONTRACT: Moved by Sinner, second by Walter to approve and authorize the Chairman to sign the 911 Contract for 2023 and 2024 with the City of Watertown 911 Center. Motion carried.

EQUAL OPPORTUNITY AGREEMENT: Moved by Walter, seconded by Tobin to approve and authorize the Chairman to sign the Equal Opportunity Agreement with USDA for the Rural Development Grant. Motion carried.

EMPLOYEE PAY INCREASE: Auditor Zimmerman recommended a pay increase for Kristi Hubsch upon one year of employment. Moved by Tobin, seconded by Sinner to approve \$.75/hour increase (from \$20.50 to \$21.25) effective September 11, 2022. Motion carried.

EXECUTIVE SESSION: Moved by Sinner, seconded by Tompkins to enter into Executive Session at 11:26 AM for personnel matters as per SDCL 1-25-2. Motion carried. Chairman Linda Walters reconvened the regular session at 12:05 PM.

LETTER OF RESIGNATION/RETIREMENT: Moved by Walter, seconded by Tompkins to accept with regret a letter of resignation/retirement from Deputy Auditor Janet Marx effective December 17, 2022. Motion carried.

ADVERTISE: Moved by Sinner, seconded by Tobin to allow the Auditors office to advertise for full time Deputy Auditor position. Motion carried.

ADJOURNMENT: Moved by Tompkins, seconded by Sinner to adjourn until 9:00 AM, on Tuesday September 20, 2022, to convene in the Commissioners Chambers in the Day County Courthouse. Motion carried.

Linda M. Walters
Chairman

ATTEST:

Karli Zimmerman
Day County Auditor

Day County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.