

DAY COUNTY COMMISSION
WEBSTER, SOUTH DAKOTA
September 20, 2022

The Day County Board of Commissioners convened in regular session at 9:00 AM, Tuesday September 20, 2022 in the Commissioner Chambers in the Day County Courthouse. Meeting called to order by Chairman Walters. Members present: Commissioners Tobin, Sinner, Walter, and Tompkins. Others: Auditor Zimmerman, Amanda Fanger R&F, Justin Carlson, Larry Baumgarn, Mark Brandlee, Merlyn Drake, Bob Anderson, Joe Butler, and Marsia Butler.

PLEDGE: Chairman Walters led the members in reciting the Pledge of Allegiance.

CORRESPONDENCE: None.

PUBLIC COMMENTS: None.

MINUTES: Moved by Sinner, seconded by Tompkins to approve the minutes from September 6, 2022 regular commissioner meeting. Motion carried.

PAYROLL: Moved by Tobin, seconded by Walter to approve and authorize the chairman to sign the payroll period ending September 10, 2022. Motion carried.

Auditor's Office 5,173.20; Treasurer's Office 5,643.20; Register of Deeds 4,793.21; State's Attorney 2,752.80; Sheriff's Office 10,194.00; Jailors 9,700.00; Assessor's Office 5,357.21; Commissioners 2,706.92; Home Health 562.73; WIC 362.85; Veteran's Service 1,503.50; Maintenance 1,815.00; Extension 1,190.00; Welfare 410.00; Ambulance 2,307.70; Drainage 98.08; Planning & Zoning 268.08; OEM 552.50; 911 212.50; Weed 706.15; Highway 20,191.65; Social Security 4,648.93; Medicare 1,087.27; Life Insurance 0.00; Health Insurance 25,315.48; Dental Insurance 501.01; SD Retirement 4,415.36 for a total of 112,469.33.

CLAIMS: Moved by Tompkins, seconded by Tobin to approve and authorize the chairman to sign the following audited claims. Motion carried.

SERVICES: A&B Business 148.46, Aramark 618.92, Ben Braaten 40.00, Century Business Products 82.75, Christensen Ambulance 4,200.00, City of Watertown 4,725.92, Judy Cleveland 105.00, Kwasniewski Enterprises Inc. 128.00, Dakota Embalming & Transport 640.00, IMEG Corp. 6,903.94, John Knight 4,100.00, Microfilm Imaging Systems 95.00, Scantron Corporation 3,469.03, SD Public Health Laboratory 930.00, SDACO M & P Fund 282.00, Webster Auto Care Inc 704.01, Webster Tire Inc. 76.67, Xerox Corporation 418.42, Xerox Financial Services 190.61,

SUPPLIES: Ace 283.16, Auto Value Webster 699.80, Bjerke Brothers LLC 13,579.40, Bob Barker Co. 164.84, Body Cams 399.00, Butler Machinery 1,004.50, Cole Papers 264.39, CWD Distributing 2,337.74, Election Systems & Software 1,543.00, Farm and Home Publishers 1,125.00, Mike's Jack and Jill 546.88, National 4-H Council Shop 490.55, Opitz Gravel 11,429.40, Power Plan 6,281.12, Ryan's Candy 49.85, Sioux Valley Coop 24,328.44, Snaza Implement 337.51, Tri State Water 58.25, Valley Office Products 265.18,

UTILITIES: City of Webster 32.45, Dependable Sanitation 100.48, ITC Telecom 1,544.24, James Valley Telecommunication 139.40, Northwestern Energy 3,851.16, Ottetail Power Co. 29.03, Venture Communication Inc. 264.69,

PER DIEM: Jodi Berger 41.95, Karli Zimmerman 181.04, Jennifer Ringkob 360.70, Rhonda Zubke 258.85,

REPAIR: Dakota Electronics 111.00, Dave Hahler Automotive 70.44, Northstar Mechanical Inc. 105.88, Transource Trucking Equipment 1,680.81,

RENTAL: Hanlon Bros. 17,518.94,

REPORTS: The Board noted the following reports:

In compliance with the law, I, Karli Zimmerman hereby submit the following report of my examination of the cash and cash items in the hands of the Treasurer of this County as of September 1, 2022. Total amount of deposits in bank 264,182.82. Total amount of actual cash 1,895.91. Total amount of deposits and drafts in Treasurer's possession not exceeding three days 12,640.49. Itemized list of all items, checks and drafts, which have been in the Treasurer's possession over three days: CD'S 590,000.00; IMMA 7,124,301.12; Postage 242.15; Register of Deeds petty cash 200.00; Sheriff 440.00; Credit cards

2,521.85 for a total of \$7,996,424.34. Cash Balances: General Fund 3,993,059.15; Highway 3,403,601.33; E911 10,476.47; OEM 9,627.89 Domestic Abuse 209.00; 24/7 Fund 34,785.78; M & P Fund 56,388.95; Highway Rural Access 136,601.24; 700 Accounts 351,506.53; equals \$7,996,456.34.

In compliance with the law, I, Jodi Berger hereby report the fees of the Office of Register of Deeds for the month of August 2022. Births (20) 300.00; Deaths (68) 1,020.00; Marriages (3) 120.00; Transfer fees 5,221.50; Recordings 4,465.00; Copies 1,380.65; Sales Tax .51 for a total of \$12,507.66.

In compliance with the law, I, Jerred Schreur hereby submit the following report of all fees received by me as Sheriff within and for the County for the month of August 2022: Accident Reports 18.78; Phone cards 630.83; Phone Commission 27.00; Remote Breath Tests 80.00; Remote Breath Act/Deact 0.00; Sheriff's Fees 1,216.65; Fingerprints 56.34; Juvenile Care 0.00; Dispatch Services 0.00; PBT's 353.00; Pistol Permits 0.00; Prisoners-Out of Co. 11,090.00; UA Fees 220.00; Work Release 0.00; Sales Tax 4.88 for a total of 13,677.48.

PLANNING/ZONING: Moved by Tobin, seconded by Walter to recess the regular session at 9:12 AM, to convene as Planning, Zoning and Drainage Board. Motion carried. Chairman Linda Walters reconvened the regular session at 9:42 AM.

PLAT: Upon recommendation of the Planning & Zoning Board, moved by Sinner, seconded by Walter to approve the following plat: 1) Lesnar Addition in NW 23.123.55; Utne Outlot 1 in Lot A of Gov't Lot 3 in 21.122.53; Ericka's Addition in SE 13.122.56; Hanson second Addition in Gov't Lots 2 & 6, S ½ NE, NESW & SENW in 6.122.55; Bury's Conservation Easement Tract 1 in SE 14.121.57. Motion carried.

SHERIFF: Sheriff Schreur reported he would like to host the Surplus Sale on October 20th at 10:00 A.M. Schreur will be in contact with all necessary parties.

BUDGET HEARING: The Commission conducted the final Budget Hearing. No one from the public appeared. Moved by Tobin, seconded by Sinner to add line "less 25% to Cities" to County Road and Bridge Fund (201) budget as a negative -\$33,334; to show a true and accurate description of the budget. Walter opposed. Auditor Zimmerman explained that it is a state law to apportion the 25% to cities, this will just show a truer budget projection. Motion carried.

2023 ANNUAL BUDGET ADOPTION: Moved by Sinner, seconded by Tobin to adopt the 2023 Provisional Budget as the Annual Budget and approve Budget Levy Resolution #2022-12. Motion carried.

RESOLUTION #2022-12

Adoption of Annual Budget for Day County, South Dakota.

WHEREAS, (7-21-5 thru 13), SDCL provides that the Board of County Commissioners shall each year prepare a Provisional Budget of all contemplated expenditures and revenues of the County and all its institutions and agencies for such fiscal year, and

WHEREAS, the board of County Commissioners did prepare a Provisional Budget and cause same to be published by law, and

WHEREAS, due and legal notice has been given to the meeting of the Board of County Commissioners for the consideration of such Provisional Budget and all changes, eliminations, and additions have been made thereto,

NOW THEREFORE BE IT RESOLVED, that such provisional budget as amended and all its purposes, schedules, appropriations, amounts, estimates, and all matters therein set forth, shall be approved and adopted as the annual budget of the appropriations and expenditures for Day County, South Dakota and all its institutions and agencies for calendar year January 1, 2023 and ending December 31, 2023, and the same is hereby approved and adopted by the Board of County Commissioners of Day County, South Dakota, this 20th day of September, 2022. The Annual Budget so adopted is available for public inspection during normal business hours at the office of the County Auditor, Day County, South Dakota. The accompanying taxes are levied by Day County for the year January 1, 2023 through December 31, 2023.

Board of County Commissioners of Day County, South Dakota.

Linda M. Walters, Chairman
Jim Walter, Commissioner
Richard Tobin, Commissioner
Derek Sinner, Commissioner
James Tompkins, Commissioner

ATTEST:

Karli Zimmerman, County Auditor

County tax levies within limited levy: General County Purposes \$3,452,396.00 \$2.447 \$'s/1,000.00, County Road & Bridge \$1,250,845.15, \$0.886 \$'s/1,000.00 total taxes levied by Day County. As of September 20th, 2022, these levies are not approved by the S.D. Dept. of Revenue & Regulation.

FIVE-YEAR TRANSPORTATION PLAN PUBLIC MEETING: Appearing from the public was Merlyn Drake, Bob Anderson, Mark Brandlee, Joe Butler, Marsia Butler, and Amanda Fanger. Highway Supt. Braaten gave a report on the Five-Year Transportation Plan. Moved by Tobin, seconded by Sinner to approve the Five-Year Transportation Plan as presented and approve the Chairman to sign certification. Motion carried.

RESTRICTED FUND BALANCE: Moved by Sinner, seconded by Tompkins to approve creating a restricted fund balance account for Ambulance Donations (101-274.97). Motion carried.

FLU SHOTS: Motion by Tobin, seconded by Tompkins to allow the Community Health Nurse to give County employees flu shots and to bill their health insurance for the cost. The County will pay any balance after insurance. Motion carried.

FUTURE COMMISSIONER DATES: Future meeting dates were set as followed: November 9th at 3:00 P.M. and November 22nd, December 6th, 20th, and 29th, 2022.

EXECUTIVE SESSION: Moved by Sinner, seconded by Tompkins to enter into Executive Session at 11:45 AM for personnel matters as per SDCL 1-25-2. Motion carried. Chairman Linda Walters reconvened the regular session at 12:43 PM.

ADJOURNMENT: Moved by Sinner, seconded by Tompkins to adjourn until 9:00 AM, Tuesday, October 4, 2022 to convene in the Commissioners Chambers in the Day County Courthouse. Motion carried.

Linda M. Walters
Chairman

ATTEST:

Karli Zimmerman
Day County Auditor

Day County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.