

DAY COUNTY COMMISSION
WEBSTER, SOUTH DAKOTA
December 6, 2022

The Day County Board of Commissioners convened in regular session at 9:00 AM, Tuesday December 6, 2022 in the Commissioner Chambers in the Day County Courthouse. Meeting called to order by Chairman Walters. Members present: Commissioners Sinner, Walter, Tobin and Tompkins. Others: Auditor Zimmerman, States Attorney Knight, Amanda Fanger R&F, Glenn Gebur, and Larry Baumgarn.

PLEDGE: Chairman Walters led the members in reciting the Pledge of Allegiance.

CORRESPONDENCE: None.

PUBLIC COMMENTS: Glenn Gebur said he would like Day County and the residents to give moral support to counties fighting the CO2 pipeline as we are losing our rights to our property as landowners. Larry Baumgarn thanked Commissioner Walters and Tobin for their years of service as Day County Commissioners.

MINUTES: Moved by Sinner, seconded by Tompkins to approve the minutes from November 22nd, 2022 regular commissioner meeting. Motion carried.

PAYROLL: Moved by Tompkins, seconded by Sinner to approve and authorize the chairman to sign the payroll period ending November 19, 2022. Motion carried.

Auditor's Office 7,523.83; Treasurer's Office 5,643.20; Register of Deeds 5,005.70; State's Attorney 2,752.80; Sheriff's Office 10,332.98; Jailors 9,830.30; Assessor's Office 5,357.20; Commissioners 2,706.92; Home Health 516.60; WIC 371.05; Veteran's Service 2,030.00; Ambulance 2,307.70; Maintenance 1,848.00; Extension 1,190.00; Welfare 360.00; Drainage 98.08; Planning & Zoning 268.08; OEM 807.50; 911 382.50; Weed 706.15; Highway 19,650.11; Social Security 4,848.11; Medicare 1,133.85; Life Insurance 0.00; Health Insurance 25,315.48; Dental Insurance 501.01; SD Retirement 4,633.91 for a total of 116,121.06.

CLAIMS: Moved by Sinner, seconded by Tompkins to approve and authorize the chairman to sign the following audited claims. Motion carried.

SERVICES: A-1 Computer Solutions 45.00, Aramark 238.40, Avera McKennan Hospital 790.00, Ben Braaten 40.00, Century Business Products 126.46, Christensen Ambulance 4,200.00, Thomas Cogley, Ronayne & Cogley PC 3,130.80, Colonial Research 333.83, Kwasniewski Enterprises Inc. 87.00, Dave Hahler Automotive 568.81, Delaney Nielsen & Sannes 5,500.00, Dependable Sanitation 58.60, Dware Inc. 4,350.00, Election Systems & Software 3,065.29, Fisher Sand & Gravel 921.57, Journey Group Companies 391,567.50, Kone Inc 30.27, Lincoln County Treasurer 431.17, Mark Christensen 1,233.50, Microfilm Imaging Systems Inc 95.00, Minn-Kota Communications, Inc 510.00, Northstar Mechanical Inc 550.59, SD Public Health Laboratory 285.00, Tyler Technologies Inc 2,814.20,

SUPPLIES: ACE 139.66, Cardmember Service 3,658.54, CWD 2,821.43, Day County Treasurer 391.30, Dollar General 81.90, DS Solutions Inc 245.00, Jensen Feed & Grain 2,391.40, Johnson Lumber 52.99, L.G. Everist Inc 810.43, Locators Supplies Inc 123.44, Mike's Jack & Jill 424.63, Newman Traffic Signs 123.03, Sinner Auto 1,125.00, Marcia Solberg 35.95, Stryker Sales Corporation 24,244.00, Truenorth Steel 16,738.31, Twin Valley Tire 5,385.77, Valley Office Products 68.24,

UTILITIES: AT&T-Firstnet 201.33, City of Webster 376.84, ITC Telecom 1,518.10, Midcontinent Communications 339.52, RC Technologies 50.00,

PUBLISHING: Reporter and Farmer 921.20, Waubay Clipper 484.71,

PER DIEM: Rick Tobin 20.70, Jim Walter 12.60,

DUES: SD Association of County Highway Superintendents 350.00,

REPAIR: Roger's Repair 79.00,

REGISTRATION: Weed & Pest Conference 305.00,

MANUAL CHECKS: Sioux Valley Coop 342.07, Grant County Auditor 37.50, Dacotah Bank 10.00.

CREDIT CARDS: Tammy Eidahl with Dacotah Bank presented a new offer of a business credit card. The features would include earning points for every dollar spent and local service. Moved by Sinner, seconded by Walter to enroll in the Dacotah Bank Credit Card. Motion carried.

EMPLOYEE PAY INCREASE: Moved by Tompkins, seconded by Walter, to approve employee pay increases for Jailor/Dispatcher's Matthew Gaikowski (\$17.00- \$17.50) \$0.50 raise effective September 26, 2022 and Ross Grupe (\$18.00-\$18.50) \$0.50 raise effective August 1, 2022 and due to an oversight, pay back pay for hours worked upon six months of employment. Motion carried.

SURPLUS SALE RESULTS: Sheriff Schreur reported that the surplus sale held on November 29th, 2022 totaled \$6,183.39 and the sale went well.

AMBULANCE EMPLOYEES: Moved by Sinner, seconded by Tompkins to hire the following part-time/volunteer employees with no benefits in the Ambulance Department effective December 6th, 2022 at the following rates and job duties: Shauna Miotke (Driver) \$14.00; Ashley Nelson (Driver) \$14.00; Courtney Clark (Driver) \$14.00; Eugene Clark (Driver) \$14.00; Lance Rokusek (Driver) \$14.00; Owen McGregor (Driver) \$14.00; Chastity Madsen (Driver) \$14.00; Paige Madsen (Driver) \$14.00; Nancy Block (EMT) \$16.00; Donna Wik (EMT) \$16.00; Paul Peterson (EMT) \$16.00; Casey Huffman (EMT) \$16.00; Candyce McGregor (EMT) \$16.00; Rob Grewe (EMT) \$16.00; Ross Grupe (EMT) \$16.00; Theresa Mikkelsen (EMT) \$16.00; Rita Sattler (Adv. EMT) \$18.00; Roxie Kjos (Nurse) \$20.00; Monica Fisher (Nurse) \$20.00; Jennifer Coester (Nurse) \$20.00; Mark Sayler (Paramedic) \$20.00; Spencer Monette (Paramedic) \$20.00; Chuck Bell (Paramedic) \$20.00; Terry White (Paramedic) \$20.00; Jason Sackreiter (Paramedic) \$20.00; Melissa Sackreiter (Paramedic) \$20.00; Vicki Bareth (Paramedic) \$20.00; Shalon Benawalis (Paramedic) \$20.00. Drivers will be hired at \$14.00/hr; EMT's at \$16.00/hr, Advanced EMT's at \$18.00/hr, and Nurse/Paramedic's at \$20.00/hr as part-time/volunteer employees. Motion carried.

AMBULANCE RATES: Ambulance rates were discussed by Director Madsen. Moved by Sinner, seconded by Tompkins to approve Resolution #2022-15 establishing fees to be charged for services provided by the Day County Ambulance. Motion carried.

RESOLUTION #2022-15

WHEREAS, the Board of Day County Commissioners has passed a resolution establishing fees to be charged for services provided by the Office of the Day County Ambulance which are not regulated by statute; and,

WHEREAS, some fees and charges for items or services provided by the Day County Ambulance Department must be set by this Commission; and,

WHEREAS, those fees and charges are to be deposited into the general fund of Day County; and,

THEREFORE, BE IT RESOLVED, that the Day County Ambulance may collect the following fees or charges for the following items or services at the rates listed. These rates shall remain effective until such time as changed by further Resolution of this Board:

ALS/BLS MILEAGE:	\$20.00
ALS NON-EMERGENCY	\$1,000.00
ALS EMERGENCY	\$1,350.00
BLS NON-EMERGENCY	\$700.00
BLS EMERGENCY	\$1,050.00
ALS2	\$1,550.00
SCT (Spec. Critical Transport)	\$2,000.00
AMBULANCE RESPONSE/TREATMENT	\$300.00

OTHER SUPPLY CHARGES:

ALS ROUTINE DISPOSABLE SUPPLIES	\$175.00
BLS ROUTINE DISPOSABLE SUPPLIES	\$100.00
DEFIBRILATION, ALS	\$200.00
DEFIBRILATION, BLS	\$150.00
ECG 12 LEAD	\$150.00

ECG 3 LEAD	\$100.00
ESOPHAGEAL INTUBATION, INCL SUPPLIES	\$75.00
EXTRA ATTENDANT ALS/BLS	\$60.00
IV ACCESS VIA I/O	\$150.00
IV FLUIDS AND SUPPLIES	\$175.00
OXYGEN SUPPLIES	\$125.00

Enacted this 6th day of December 2022 and shall become effective on the 15th day of December 2022.

Linda M. Walters,
Chairman, Board of County Commissioners

Karli Zimmerman,

Attest: Day County Auditor

STRYKER GRANT: Ambulance Director Madsen informed the board that Day County was awarded the 2022 Stryker EMS Grant for the purchase of one Stryker Power-Pro 2 in the amount of \$3,531.32. Grant monies will be reimbursed once the voucher is paid and submitted.

SANFORD CONTINUING ED: Ambulance Director Madsen informed the board that Sanford is donating a value of \$3,000.00 worth of training in 2023 towards the Day County Ambulance Service.

POLICY AND PROCEDURES: Day County Ambulance Policy and Procedures were discussed along with the “nepotism policy”. No action was taken on Policy and Procedures as Director Madsen will get a copy for the board to review before next meeting. Nepotism policy will be updated in the employee handbook.

COURTHOUSE AND HIGHWAY DEPARTMENT CLOSED: The Day County Courthouse and Highway Department will be closed January 2nd in observance of the New Year’s Holiday.

NECOG JOINT COOPERATIVE AGREEMENT: Moved by Sinner, seconded by Tobin to approve and authorize the chairman to sign the Joint Cooperative Agreement with NECOG for \$10,020.79 for 2023. Motion carried.

PERSONNEL POLICY HANDBOOK CHANGES: Moved by Sinner, seconded by Tompkins to approve the changes as presented and update the Personnel Policy Handbook effective December 6, 2022. Motion carried.

CASH TRANSFER: Moved by Walter, seconded by Sinner to transfer \$20,000.00 from General Fund (101-4-911-911) to OEM (226-371) as budgeted for the 2022 budget. Motion carried.

COURTROOM PICTURE: Moved by Tompkins, seconded by Walter to approve purchasing and hanging a picture of Honorable Judge Jon Flemmer in the Courtroom. Motion carried.

EMPLOYEE PAY INCREASE: Auditor Zimmerman requested a pay increase for VSO Officer Nelson. Moved by Sinner, seconded by Tobin to approve Jeffery Nelson (\$20.00-\$20.50) \$0.50 raise effective December 18th, 2022 upon six months of employment. Motion carried.

2023 WAGES: Moved by Sinner, seconded by Tompkins to approve \$1.00 wage increase to all employees except for Commissioners and employees who have been hired in the last 6 months. Raises will take effect the first pay period of 2023 which begins December 18, 2022. Motion carried.

FUTURE COMMISSIONER DATES: Future meeting dates were set as followed: January 3rd & 17th; February 7th & 21st; March 7th & 21st; and April 4th and 18th, 2023.

EXECUTIVE SESSION: Moved by Walter, seconded by Tompkins to enter into Executive Session at 10:24 AM for personnel matters as per SDCL 1-25-2. Motion carried. Chairman Linda Walters reconvened the regular session at 11:29 AM.

LETTER OF RESIGNATION/RETIREMENT: Moved by Walter, seconded by Tompkins to accept with regret a letter of resignation/retirement from Director of Equalization and Planning and Zoning and Drainage Administrator Dari Schlotte effective January 14, 2023. Motion carried. Commissioners thanked Schlotte for his years of service.

ADVERTISE: Moved by Sinner, seconded by Tobin to approve to advertise for a part-time with no benefits Planning and Zoning and Drainage Administrator. Motion carried.

APPOINTMENT: Moved by Sinner, seconded by Tompkins to appoint Barbra Block as Director of Equalization effective January 15, 2023. Motion carried.

ADJOURNMENT: Moved by Tompkins, seconded by Sinner to adjourn until 9:00 AM, Tuesday, December 20, 2022 to convene in the Commissioners Chambers in the Day County Courthouse. Motion carried.

Linda M. Walters
Chairman

ATTEST:

Karli Zimmerman
Day County Auditor

Day County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.