

DAY COUNTY COMMISSION
WEBSTER, SOUTH DAKOTA
December 20, 2022

The Day County Board of Commissioners convened in regular session at 9:00 AM, Tuesday December 20, 2022 in the Commissioner Chambers in the Day County Courthouse. Meeting called to order by Chairman Walters. Members present: Commissioners Sinner, Walter, Tobin and Tompkins. Others: Auditor Zimmerman, States Attorney Knight, Amanda Fanger R&F, Larry Baumgarn, Glenn Gebur, and Danny Kjos.

PLEDGE: Chairman Walters led the members in reciting the Pledge of Allegiance.

CORRESPONDENCE: Department of Revenue Thank You to County Commissioners for implementing the GIS System. Larry Baumgarn spoke on behalf of Public Assurance with ambulance insurance costs.

PUBLIC COMMENTS: Glenn Gebur questioned why the Sheriff's Department needed new badges and if the old ones were "broken". Gebur said some things are a want vs. a need.

MINUTES: Jim Walter would like to amend his vote from a "yes" to a "no" on the motion for wages for 2023 across the board and appointment of Barbra Block. Walter stated if he would have been provided the correct information he wouldn't have voted yes. Moved by Sinner, seconded by Tompkins to approve the minutes from December 6th, 2022 regular commissioner meeting. Motion carried.

PAYROLL: Moved by Tompkins, seconded by Tobin to approve and authorize the chairman to sign the payroll period ending December 3, 2022. Motion carried.

Auditor's Office 6,643.34; Treasurer's Office 5,843.20; Register of Deeds 5,005.70; State's Attorney 2,752.80; Sheriff's Office 10,612.00; Jailors 10,812.33; Assessor's Office 5,357.20; Commissioners 2,768.02; Home Health 424.35; WIC 289.05; Veteran's Service 1,620.50; Ambulance 2,307.70; Maintenance 2,062.50; Extension 1,190.00; Welfare 328.20; Drainage 98.08; Planning & Zoning 268.08; OEM 743.75; 911 340.00; Weed 706.15; Highway 18,137.59; Social Security 4,724.12; Medicare 1,104.87; Life Insurance 204.96; Health Insurance 0.00; Dental Insurance 486.53; SD Retirement 4,601.42 for a total of 89,432.44.

CLAIMS: Moved by Sinner, seconded by Tompkins to approve and authorize the chairman to sign the following audited claims. Motion carried.

SERVICES: A&B Business 148.46, A-1 Computer Solutions 289.99, Aramark 663.11, Auto Value Webster 510.54, Ben Braaten 40.00, Century Business Products 89.79, Kwasniewski Enterprises 332.35, Department Of Environmental & Natural Resources 200.00, Dependable Sanitation 87.88, Glacial Lakes Technology Services 325.99, IMEG Corp. 20,007.09, John Knight 4,100.00, Scantron Corporation 1,817.92, SD Dept. of Transportation 17,158.65, SDACO M & P 234.00, Sioux Valley Coop 19,942.75, Twin Valley Tire 4,286.14, Xerox Corporation 365.61, Xerox Financial Services 219.22,

SUPPLIES: ACE 48.71, Jodi Berger 84.00, Butler Machinery 2,962.53, CWD 1,244.82, Equipment Blades Inc. 5,920.00, Fisher Sand and Gravel 2,332.06, Lake Region Electric 142.85, Lexisnexis 152.43, Lynn Grimes 80.93, Chad Madsen 96.43, McLeod's 213.53, Medtox Laboratories Inc. 77.80, Opitz Gravel 2,308.50, Ryan's Candy 49.85, Sanford Health 108.00, SD Lumber and Design LLC 40.00, Snaza Implement LLC 450.09, Marcia Solberg 79.74, Spectra Associates Inc. 2,588.00, Team Laboratory Chemical, LLC 2,041.00, Thomson Reuters 132.90, Transource Trucking Equipment 519.24, Truenorth Steel 8,579.53, Valley Office Products 681.36,

UTILITY: James Valley Telecommunication 139.40, Northwestern Energy 5,103.87, Ottertail Power Co 40.25,

REPAIR: Brock White Co. LLC 2,711.88, Power Plan 791.65, Webster Auto Care Inc. 763.15, Webster Tire and Marine Service 71.99,

PUBLISHING: Reporter & Farmer 160.00,

PER DIEM: Linda M. Walters 406.35,

RENTAL: CNH Industrial Account 750.00,

MANUAL CHECKS: SD Department of Revenue 141,028.22, Mark Christensen 75,000.00, Renae Christensen 75,000.00, Christensen Ambulance 164,515.60, Day County Treasurer 111.80.

REPORTS: The Board noted the following reports:

In compliance with the law, I, Karli Zimmerman hereby submit the following report of my examination of the cash and cash items in the hands of the Treasurer of this County as of December 1, 2022. Total amount of deposits in bank \$502,962.87. Total amount of actual cash \$1,452.90. Total amount of deposits and drafts in Treasurer's possession not exceeding three days \$24,365.72. Itemized list of all items, checks and drafts, which have been in the Treasurer's possession over three days: CD'S \$590,000.00; IMMA \$7,963,253.65; Postage \$391.30; Register of Deeds petty cash \$200.00; Sheriff \$491.00; Credit cards \$750.25 for a total of \$9,083,867.69. Cash Balances: General Fund \$4,272,478.95; Highway \$3,943,573.84; E911 \$7,481.79; OEM -\$22,290.50; Domestic Abuse \$239.00; 24/7 Fund \$35,579.92; M & P Fund \$57,399.95; Highway Rural Access \$136,601.24; 700 Accounts \$652,694.50; equals \$9,083,758.69.

In compliance with the law, I, Jodi Berger hereby report the fees of the Office of Register of Deeds for the month of November 2022. Births (6) \$90.00; Deaths (24) \$360.00; Marriages (1) \$40.00; Transfer fees \$4,592.50; Recordings \$3,670.00; Copies \$408.60; Sales Tax \$0.44 for a total of \$9,161.54.

In compliance with the law, I, Jerred Schreur hereby submit the following report of all fees received by me as Sheriff within and for the County for the month of November 2022: Accident Reports \$4.00; Phone cards \$37.56; Phone Commission \$27.04; Remote Breath Tests \$26.00; Remote Breath Act/Deact \$80.00; Sheriff's Fees \$1,199.61; Fingerprints \$9.39; Juvenile Care \$0.00; Dispatch Services \$0.00; PBT's \$479.00; Pistol Permits \$0.00; Prisoners-Out of Co. \$10,970.00; UA Fees \$130.00; Work Release \$900.00; Roslyn Contract Hours 500.00; Sales Tax \$3.05 for a total of \$14,609.65.

FORMAL SUPPLEMENT: The Commission conducted a Formal Budget Supplement Hearing at the time and place advertised. No one from the public spoke on behalf of the supplement. Moved by Sinner, seconded by Walter to approve a \$315,000.00 formal budget supplement to the ambulance budget (101-4-424-434.7) for the purchase of ambulance equipment and supplies. Motion carried.

PLANNING/ZONING: Moved by Tobin, seconded by Tompkins to recess the regular session at 9:13 AM, to convene as Planning, Zoning and Drainage Board. Motion carried. Chairman Linda Walters reconvened the regular session at 9:33 AM.

IMEG BRIDGE INSPECTIONS: Steve Myer, Project Executive with Clark Engineering met with the board to discuss bridge inspections in Day County. The inspections consisted of 27 out of the 29 bridges in Day County. Myer spoke mostly on the bridges that needed to be repaired.

BRIDGE IMPROVEMENT GRANT AGREEMENTS: Moved by Walter, seconded by Tobin to authorize the chairman to sign two (2) Bridge Improvement Grant Agreement Fund Applications. Motion carried.

2022 SURPLUS ITEMS: Moved by Sinner, seconded by Tompkins to surplus and dispose of the following items in the Highway Department: Angle Grinder, Grease Gun, Culvert Balloon, Zenith TV, and Shop-Vac Pro. Motion carried.

AUTO SUPPLEMENT: Moved by Sinner, seconded by Tobin to approve the automatic budget supplement to the Highway budget (201-4-311-426.6) in the amount of \$70,000.00 from money received from State Grant Funds for expenses used to repair roads. Motion carried.

POLICY AND PROCEDURES: Ambulance Director Madsen asked the board to put this on the agenda at a later date as he has not had time to complete the corrections needed.

LEASE WITH CITY OF WEBSTER: Moved by Walter, seconded by Tompkins to approve the Chairman to sign a lease with the City of Webster for the land of which the Ambulance Shed sits on that was recently purchased from Christensen Ambulance. Motion carried.

NEW HIRE: Moved by Sinner, seconded by Walter to hire Vicki Coin as a part-time/volunteer with no benefits Ambulance Driver at \$14.00/hr effective December 20, 2022. Motion Carried. Moved by Walter, seconded by Tompkins to hire Richelle Hyatt as a part-time/volunteer with no benefits Nurse at \$20.00/hr effective December 20, 2022. Motion carried.

THANK YOU: The Board wanted to give a special thank you to all the people that have stepped up and helped with the new ambulance service and getting the ambulances ready to go. It is greatly appreciated by them and all of Day County.

VSO END OF YEAR REPORT: VSO Nelson reported he had a great turnout at the Veteran's Banquet held the past weekend. He discussed possible changes/improvements he would implement next year. Nelson discussed that in 2023 "new money" being received by Veteran's in Day County would be roughly \$315,630.00.

FLOOD PLAIN COMMENT PERIOD: OEM Anderson informed the Board that FEMA will open up the Flood Plain Comment period for 90 days beginning December 26, 2022. Questions may be directed to Bryan Anderson.

RECESS: Chairman Linda Walters declared a recess at 10:40 AM. Chairman Linda Walters reconvened the regular session at 10:45 AM.

EXECUTIVE SESSION: Moved by Walter, seconded by Tompkins to enter into Executive Session at 11:06 AM for legal and personnel matters as per SDCL 1-25-2. Motion carried.

Recess: Chairman Linda Walters declared a recess at 12:22 PM. Chairman Walters reconvened the executive session at 1:32 PM. Chairman Linda Walters reconvened the regular session at 2:45 PM.

AMBULANCE RESTRICTED FUND TRANSFER: Moved by Walter, seconded by Tobin, to transfer \$27,892.00 from the Ambulance Restricted Fund dollars to the unassigned fund balance to support paying for the 2022 Christensen Ambulance Contract. Motion carried.

2022 INTEREST TRANSFERS: Moved by Sinner, seconded by Tompkins to approve the transfer of interest for the 2022 year to various funds. Motion carried.

FUEL BIDS: Moved Sinner, seconded by Walter to authorize Auditor Zimmerman to obtain bids for fuel. Motion carried. Bid opening will be January 17, 2023 at 10:00 AM.

ADJOURNMENT: Moved by Sinner, seconded by Tompkins to adjourn until 9:00 AM, Thursday, December 29, 2022 to convene in the Commissioners Chambers in the Day County Courthouse. Motion carried.

Linda M. Walters
Chairman

ATTEST:

Karli Zimmerman
Day County Auditor

Day County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.