

DAY COUNTY COMMISSION
WEBSTER, SOUTH DAKOTA
February 7, 2023

The Day County Board of Commissioners convened in regular session at 9:00 AM, Tuesday, February 7, 2023 in the Commissioners Chambers in the Day County Courthouse. Meeting called to order by Chairman Sinner. Members present: Commissioners Kjos, McGregor-Okroi, Walter, and Tompkins. Others: OEM Bryan Anderson, Dari Schlotte, Auditor Zimmerman, States Attorney Knight, Glenn Gebur, Jennifer Heib, Amanda Fanger R&F.

PLEDGE: Chairman Sinner led the members in reciting the Pledge of Allegiance.

CORRESPONDENCE: None.

PUBLIC COMMENTS: None.

MINUTES: Moved by Tompkins, seconded by Walter to approve the minutes from February 3, 2023 regular commissioner meeting.

PAYROLL: Moved by Kjos, seconded by Tompkins to approve and authorize the chairman to sign the payroll period ending January 28, 2023. Motion carried.

Auditor's Office 5,303.20; Treasurer's Office 5,883.20; Register of Deeds 5,215.70; State's Attorney 2,832.80; Sheriff's Office 10,595.58; Jailors 10,443.50; Assessor's Office 3,762.00; Commissioners 2,706.92; Home Health 531.05; WIC 421.40; Veteran's Service 946.00; Ambulance 4,423.70; Maintenance 2,018.25; Extension 1,246.01; Welfare 400.00; Drainage 0.00; Planning & Zoning 794.00; OEM 845.50; 911 356.00; Weed 913.97; Highway 18,663.17; Social Security 4,729.78; Medicare 1,106.14; Life Insurance 198.86; Health Insurance 0.00; Dental Insurance 472.05; SD Retirement 4,452.11 for a total of 89,260.89.

CLAIMS: Moved by Kjos, seconded by Tompkins to approve and authorize the chairman to sign the following audited claims. Motion carried.

SERVICES: Bullert Automotive LLC 99.78, Century Business Products 127.54, City of Watertown 4,684.57, Delaney, Nielsen & Sannes 5,750.00, Glacial Lakes Technology 1,527.50, Green, Roby, Oviatt, LLP 4,445.00, House of Glass Inc. 214.85, Journey Group Companies 332,697.60, Kevin's Service 1,502.50, Microfilm Imaging Systems Inc 95.00, Calleen Misterek 166.60, Northstar Mechanical Inc 166.16, Roberts County Detention Center 575.00, Sanford Health 12,284.58, Scantron Corporation 2,061.59, SD Dept Transportation 1,261.33, SD Public Health Laboratory 630.00, SDSU Extension 10,884.79, The Teal Flamingo 124.61, Twin Valley Tire 7,377.07, Webster Tire and Marine Service 75.98,

SUPPLIES: Ace 361.73, All Flags LLC 96.57, Auto Value Webster 1,898.47, Rachel Bahr 399.00, Bjerke Brothers LLC 1,659.07, Cardmember Service 505.26, Colonial Research 324.90, Kwasniewski Enterprises Inc 20.00, CWD 3,434.63, Dacotah Bank 23.00, Day County Treasurer 575.91, Dollar General 138.95, Sarah Hamann 30.07, Intoximeters 380.00, Jensen Feed & Grain 2,409.00, Johnson Lumber 87.98, L.G. Everist Inc 1,281.57, Mike's Jack and Jill 406.92, Newman Traffic Signs 403.51, Phoenix Supply 612.28, Ryan's Candy 49.85, State 4-H Office 228.00, Valley Office Products 1,456.44, Van Diest Supply Company 2,690.00,

UTILITIES: AT&T Firstnet 201.68, City of Webster 426.94, Dependable Sanitation 58.60, ITC Telecom 1,466.44, Midcontinent Communications 339.52, Northwestern Energy 98.68, RC Technologies 50.00,

DONATIONS: Area IV Senior Nutrition 5,000.00, Aspire 4,320.00, Center for Independence 720.00, Community Transit 4,500.00, Day County Conservation District 8,000.00, Day County Fair 10,000.00, Glacial Lakes Tourism 626.00, Live, Inc 720.00, Museum of

Wildlife, Science, and Industry 5,000.00, NESDCAP 5,000.00, Safe Harbor 500.00, Webster Area Development Corporation 7,250.00,

DUES: Mid-States Organized Crime 100.00, SD Association of Assessing 150.00,

REGISTRATION: SD Association of County Highway Supt. 100.00, SD Association of Weed & Pest 75.00,

PUBLISHING: Waubay Clipper 501.97,

PER DIEM: Daniel Kjos 42.84, Chad Madsen 153.39, Sara McGregor-Okroi 73.44, James Walter 21.42,

REPAIR: Snaza Implement 660.58,

MANUAL CHECKS: SDRS Special Pay Plan 10,063.91, Weed & Pest Conference 135.00, Sioux Valley Coop 390.44.

HIGHWATER MARK/LOWERING BITTER LAKE: Discussion was held on the high-water mark that will be set by FEMA. The elevation level will affect flood insurance for residents in Day County. Commissioner Walter said he has spoken with many different agencies and would like to hold off on accepting FEMA's elevations. OEM Anderson stated that if the County does not accept FEMA's elevations, it could affect residents getting flood insurance and grant possibilities. A future meeting will be set up to meet with FEMA, Corp of Engineers, Codington County and City of Watertown.

RECESS: Chairman Sinner declared a recess at 9:51 AM. Chairman Sinner reconvened the regular session at 10:00 AM.

ROAD MACHINERY BID OPENING: Bids received for Road Machinery: Kriech Construction, Hanlon Brothers, Clausen & Sons Construction LLC, Deutsch Excavating, Opitz Gravel, Webster Scale, Skeide Graveling, HF Jacobs & Son Construction, Inc., Lien Transportation & Construction. Moved by Kjos, seconded by Tompkins to accept all bids based on availability and locations to project. Motion carried. All bids are on file at the Highway Department and Auditor's Office.

ROAD OIL BID OPENING: Bids received for Road Oil: Flint Hills and Jebro Inc. Moved by Walter, seconded by Tompkins to accept all bids based on availability and locations to project. Motion carried. All bids are on file at the Highway Department and Auditor's Office.

HOT MIX BID OPENING: Bids received for Hot Mix: Bituminous Paving, Inc., Lien Transportation and Jensen Rock and Sand Inc. Moved by Walter, seconded by McGregor-Okroi to accept all bids for picked up Hot Mix and for Paver Laid Hot Mix. Motion carried. All bids are on file at the Highway Department and Auditor's Office.

ROAD CONSTRUCTION & MAINTENANCE GRAVEL BID OPENING: Behnke Sand & Gravel, Hanlon Brothers, H.F. Jacobs & Sons, Kerry Holscher, Opitz Gravel, Kriech Construction, CT Sibson Gravel and Webster Scale. Moved by Tompkins, seconded by Kjos to accept all bids based on availability, location, and quality. Motion carried. All bids are on file at the Highway Department and Auditor's Office.

OCCUPANCY ON ROW OF COUNTY HIGHWAYS WITH WEB WATER: Moved by Walter, seconded by Kjos to approve Notification of Occupancy on ROW of County Highways with WEB Water. Motion carried.

BRIDGE REINSPECTION: Moved by Walter, seconded by Tompkins to approve the Bridge Reinspection Program Resolution. Motion Carried. Every year the Butler Bridge needs to be reinspected and the cost is roughly \$1,300.00.

AMENDMENTS FOR BRIDGE IMPROVEMENT GRANT: Moved by Walter, seconded by McGregor-Okroi to approve 2 amendments with a 15% increase for the Bridge Improvement Grant amounts. Motion carried.

ADVERTISE BID LETTING: Moved by Walter, seconded by Kjos to approve a Bid Letting on March 7, 2023 at 10:00 A.M. for paving. Motion carried.

SURPLUS 1983 IHC TRUCK AND WATER TANK: Moved by Kjos, seconded by Walter to approve to surplus and placing on Purple Wave a 1983 IHC Truck and a water tank. Motion carried.

NEW HIRE: Moved by Walter, seconded by McGregor-Okroi to hire the following part-time/volunteer employees with no benefits in the Ambulance Department effective February 12, 2023 at the following rates and job duties: Jason Coester (Driver) \$14.00; Traci Alford (Nurse) \$20.00. Motion carried.

TELEMEDICINE IN MOTION: Moved by Walter, seconded by Tompkins to be apart of the pilot Telemedicine in Motion program offered by the state for free for one year. Motion carried. Ambulance Director Madsen said he does not know the future of cost of the program.

LIFE PAK 15: Director Madsen said the Life Pak 15's have arrived from the state. Day County received 5, one for each ambulance and one extra.

AMBULANCE COTS: Director Madsen reported that we currently have a loaner cot, and two new Stryker cots will be arriving soon.

POWERLOAD SYSTEM INSTALL COST: Director Madsen asked for approval to spend an additional \$1,700-\$1,800.00 to install the cots into the ambulance, as he did not know there would be a special installation fee. Moved by Walter, seconded by Kjos to check with local businesses first to see if they can install, if not approval to go with the Stryker Rep. Motion carried.

TRANSFERS: Director Madsen gave a breakdown of what ambulance revenues and expenses should be expected when doing a transfer call.

PICK UP: Discussion was held on the Ambulance Service using the Pick-up for ambulance calls so Director Madsen can report to calls quicker. Madsen stated the 6th Life Pak 15 would have to go back to the state if we don't put it in a vehicle to be used. Madsen would be able to take the pickup to calls in addition to the ambulance being brought to the call by ambulance staff. Commissioner McGregor-Okroi asked if we would be able to charge for an additional vehicle being used, Madsen didn't believe so. Commissioner Sinner stated he would like to see some revenue coming in first before we add another expense. Motion by Walter, to give Madsen a one-year trial period with the pick-up, seconded by McGregor-Okroi. Roll call vote: Sinner-No; Walter-yes; Kjos-yes; McGregor-Okroi-yes; Tompkins-No. Motion carried.

AMBULANCE LOG: Director Madsen presented a brief ambulance log to the board.

MARSHALL COUNTY JAIL CONTRACT: Moved by Kjos, seconded by Walter to approve signing jail contract with Marshall County to hold inmates at \$75.00/day when booked and \$50.00/day when on a jail hold. Motion carried.

EXECUTIVE SESSION: Moved by Walter, seconded by McGregor-Okroi to enter into Executive Session at 11:46 AM for personnel matters as per SDCL 1-25-2. Motion carried. Chairman Sinner reconvened the regular session at 12:31 PM.

EMPLOYEE PAY INCREASE: Moved by Walter, seconded by Tompkins, to approve employee pay increase for Sheriff Admin Amanda Bartelt (\$22.25- \$25.00) \$2.75 raise effective February 12, 2023. Motion carried. Sinner opposed.

TRAVEL AND REGISTRATION: Moved by Walter, seconded by Kjos to approve Director Madsen to travel to Ambulance Association and approve registration fee. Motion carried.

ABATEMENT: Auditor Zimmerman presented abatement for Commission approval. ABATEMENT #2023-05 abate \$4,290.86 on parcel #26.17.3100 for Liberty Township due to an error on value. Moved by Kjos, seconded by Tompkins to approve the abatement presented. Motion carried.

TRAVEL: Moved by Walter, seconded by McGregor-Okroi to approve travel request for Extension Agent Ringkob. Motion carried. Moved by Walter, seconded by McGregor-Okroi to approve travel request for Planning/Zoning Director Schlotte. Motion carried.

SURPLUS: Moved by McGregor-Okroi, seconded by Tompkins to approve to surplus and destroy the following items: Advance Vacuum, Whirlpool Range, Gateway laptop/Epson projector, Sansui TV, Magnavox DVD/VCR combo, HP/Com Duocore Computer, and Typewriter table. Motion carried.

COURTHOUSE/HWY CLOSED: The Day County Courthouse and Highway Department will be closed Monday, February 20, 2023 in observance of President's Day.

DEPUTY CORONER: Per recommendation of States Attorney Knight, moved by Walter, seconded by Tompkins to authorize Elected Coroner Christensen to appoint a Deputy Coroner in the absence of Elected Coroner. Motion carried. Moved by Walter, seconded by McGregor-Okroi to approve the Deputy Coroner salary the same rate as the Coroner. Motion carried. States Attorney Knight will send a letter to Coroner Christensen stating the request of the Board.

ADJOURNMENT: Moved by Kjos, seconded by Tompkins to adjourn until 9:00 AM, Tuesday, February 21, 2023 to convene in the Commissioners Chambers in the Day County Courthouse. Motion carried.

Derek Sinner,
Chairman

ATTEST:

Karli Zimmerman
Day County Auditor

Day County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.