

DAY COUNTY COMMISSION
WEBSTER, SOUTH DAKOTA
March 21, 2023

The Day County Board of Commissioners convened in regular session at 9:00 AM, Tuesday, March 21, 2023, in the Commissioner Chambers in the Day County Courthouse. Meeting called to order by Chairman Sinner. Members present: Commissioners Kjos, McGregor-Okroi, Walter, and Tompkins. Others: Deputy Auditor Hubsch, States Attorney Knight, Amanda Fanger R&F, and Glenn Gebur.

PLEDGE: Chairman Sinner led the members in reciting the Pledge of Allegiance.

CORRESPONDENCE: None.

PUBLIC COMMENTS: None.

MINUTES: Moved by Tompkins, seconded by Kjos to approve the minutes from March 7th, 2023, regular commissioner meeting. Motion carried.

PAYROLL: Moved by Tompkins, seconded by McGregor-Okroi to approve and authorize the chairman to sign the payroll period ending March 11, 2023. Motion carried.

Auditor's Office 5,303.20; Treasurer's Office 5,883.21; Register of Deeds 5,282.45; State's Attorney 2,832.80; Sheriff's Office 10,658.91; Jailors 9,407.27; Assessor's Office 3,762.00; Commissioners 2,706.92; Home Health 415.60; WIC 315.41; Veteran's Service 1,139.50; Ambulance 3,425.95; Maintenance 2,254.00; Extension 1,246.00; Welfare 400.00; Drainage 319.00; Planning & Zoning 497.00; OEM 890.00; 911 445.00; Weed 730.15; Highway 25,893.13; Social Security 5,079.97; Medicare 1,188.03; Life Insurance 0.00; Health Insurance 24,594.94; Dental Insurance 472.05; SD Retirement 4,748.42 for a total of 119,890.91.

CLAIMS: Moved by Kjos, seconded by Tompkins to approve and authorize the chairman to sign the following audited claims. Motion carried.

SERVICES: A&B Business 148.46, Bloom Law Office 984.16, Century Business Products 80.48, City of Watertown 4,697.39, Forester Testing Limited 3,300.00, Gerdes & McNeary 232.30, Steve Hargis 177.11, IMEG Corp 20,408.47, Patriot Fire & Safety Inc. 1,750.38, Richardson, Wyly, Wise, Sauck 235.40, Gina Ruggieri 1,663.20, SD Public Health Laboratory 240.00, SDACO M & P 174.00, Xerox Corporation 812.53,

SUPPLIES: Aramark 376.82, Auto Value Webster 273.69, Kwasniewski Enterprises 87.00, Dacotah Bank 1,333.46, Mike's Jack & Jill 433.64, Securus Technologies 6.50, Sioux Valley Coop 10,331.50, Valley Office Products 89.45,

REPAIR: Dakota Fluid Power 375.43, Dave Hahler Automotive 1,628.09, Safety Service Inc. 324.33, Transource Trucking Equipment 413.18, Twin Valley Tire 1,300.00, Webster Tire and Marine Service 20.00,

UTILITY: Dependable Sanitation 87.88, ITC Telecom 69.16, James Valley Telecommunication 139.40, Midcontinent Communications 376.55, Northwestern Energy 7,052.30, Otter Tail Power 38.61, Venture Communication 264.69,

DUES: SDACES 60.00,

MANUAL CHECKS: Sioux Valley Coop 334.76, SD Department of Revenue 143,130.02.

REPORTS: The Board noted the following reports:

In compliance with the law, I, Karli Zimmerman hereby submit the following report of my examination of the cash and cash items in the hands of the Treasurer of this County as of March 1, 2023. Total amount of deposits in bank \$250,537.62. Total amount of actual cash \$1,619.16. Total amount of deposits and drafts in Treasurer's possession not exceeding three days \$14,422.70. Itemized list of all items, checks and drafts, which have been in the Treasurer's possession over three days: CD'S \$1,090,000.00; IMMA \$6,861,954.62; Postage \$280.70; Register of Deeds petty cash \$200.00; Sheriff \$566.00; Credit cards \$4,410.37 for a total of \$8,223,991.17. Cash Balances: General Fund \$3,677,786.76; Highway \$3,566,648.97; E911 \$5,212.86; OEM \$22,862.56; Domestic Abuse \$159.00; 24/7 Fund \$36,934.92; M & P Fund \$57,654.95; Highway Rural Access \$136,601.24; 700 Accounts \$719,857.91; equals \$8,223,719.17.

In compliance with the law, I, Jodi Berger hereby report the fees of the Office of Register of Deeds for the month of February 2023. Births (12) \$180.00; Deaths (18) \$270.00; Marriages (1) \$40.00; Transfer fees \$3,785.00; Recordings \$2,845.00; Copies \$432.65; Sales Tax \$0.11 for a total of \$7,552.76.

In compliance with the law, I, Jerred Schreur hereby submit the following report of all fees received by me as Sheriff within and for the County for the month of February 2023: Accident Reports \$0.00; Phone cards \$9.39; Phone Commission \$453.11; Remote Breath Tests \$76.00; Remote Breath Act/Deact \$0.00; Sheriff's Fees \$1,181.16; Fingerprints \$0.00; Juvenile Care \$0.00; Dispatch Services \$9,500.00; Misc. Income 10.00; PBT's \$389.00; Pistol Permits \$0.00; Prisoners-Out of Co. \$9,870.00; UA Fees \$120.00; Work Release \$0.00; Roslyn Contract Hours \$0.00; Pierpont Contract Hours \$500.00; Sales Tax \$0.61 for a total of \$22,109.27.

UTNE PROPERTY: Bryan Anderson, OEM Director gave an update on the Utne property and recommended that the county give them an extension to September 30, 2023 due to delays. Moved by Tompkins, seconded by McGregor-Okroi to extend the deadline for the project to September 30, 2023. Motion carried.

PLANNING/ZONING: Moved by Walter, seconded by Tompkins to recess the regular session at 9:15 AM, to convene as Planning, Zoning and Drainage Board. Motion carried. Chairman Sinner reconvened the regular session at 9:26 AM.

BOILER UPDATE: Custodian Holland updated the commissioners on the price to replace the tubes for the boiler. Moved by Walter, seconded by Tompkins to approve repairs by Schwan Welding in the amount of \$25,515.00. Motion carried.

DODGE VAN: Moved by Tompkins, seconded by Walter to repair the 2007 Chrysler van for an approximate quote of \$527 upon recommendation of Custodian Holland. Motion carried.

RECESS: Chairman Sinner declared a recess at 9:49 AM. Chairman Sinner reconvened the regular session at 9:59 AM.

RECESS: Moved by Tompkins, seconded by Walter to recess the regular meeting at 9:59 AM to conduct the County Tax Sale. Motion carried.

COUNTY TAX SALE: At 10:00 AM, March 21, 2023, this being the time and place set to offer the following county property for sale to the highest bidder. Chairman Derek Sinner reconvened the regular meeting at 10:07 AM. Moved by Walter, seconded by Kjos to approve the bids on the following parcels and issue Quit Claim Deed. Motion carried.

Parcel #71.12.0120: Sold to Witte Enterprises for \$17,000.00.

Parcel #71.01.0802: Sold to C. Andres Homes LLC for \$6,500.00. Motion carried.

ABATEMENTS: Deputy Auditor Hubsch presented abatements for Commission approval. ABATEMENT #2023-10 abate \$1,158.60 on parcel #71.12.0120. Property sold on County Tax Sale. ABATEMENT #2023-11 abate \$1,579.67. Property sold on County Tax Sale. Moved by Kjos, seconded by McGregor-Okroi to approve the following abatements. Motion carried.

PCC: Michelle Smith with PCC updated the commissioners on the progress of Day County Ambulance Service and answered any questions presented.

AMBULANCE: Director Madsen gave a report to the commissioners on the number of calls the ambulance service has had.

TIRES: Sheriff Jerred Schreur discussed with the commissioners the need to replace tires on 2 of the Tahoes in the future and will try to wait until closer to fall.

EMPLOYEE PAY INCREASE: Sheriff Jerred Schreur recommended pay increase for Ross Grupe and for Matthew Gaikowski due to one year of employment. Moved by Walter, seconded by Kjos to approve \$.50 per hour pay increase for Ross Grupe (19.50 to 20.00) retroactively effective January 29, 2023 due to oversight and \$.50 per hour for Matthew Gaikowski (18.50 to 19.00) effective March 26, 2023. Motion carried.

FUTURE COMMISSIONER DATES: The April 12, 2023, Commission Meeting date has been changed to Thursday, April 13, 2023.

COURTHOUSE/HWY CLOSED: The Day County Courthouse and Highway Department will be closed Friday, April 7, 2023 and Monday, April 10, 2023 in observance of the Easter Holiday.

DISTRICT MEETING: Treasurer Zubke reported that the Lake Region District Meeting that was to be held March 16th in Day County was rescheduled due to weather. The new date will be April 5, 2023, at noon.

ABATEMENT: ABATEMENT #2023-12 to abate \$5,462.30 on parcel #78.26.0030 for Webster Housing and Redevelopment Commission due to Payment In Lieu of Taxes. Moved by Tompkins, seconded by Kjos to approve the abatement. Motion carried.

ALLOCATED FUNDS: Discussion was held on how best to handle money allocated for one project to direct for use on another project. States Attorney Knight feels Day County is handling allocated funds correctly.

DEPUTY CORONER: Chairman Sinner asked States Attorney Knight if there had been a response from Coroner Mark Christensen concerning the appointment of a deputy coroner. States Attorney Knight said there has been no response but he could send another letter.

TRAVEL: Moved by Tompkins , seconded by Walter to approve Jennifer Ringkob to attend the Annual 4-H Professionals Spring Conference in Aberdeen from March 28-30. Motion carried.

ADJOURNMENT: Moved by Kjos, seconded by Tompkins to adjourn until 9:00 AM, Thursday, April 13, 2023, to convene in the Commissioners Chambers in the Day County Courthouse. Motion carried.

Derek Sinner
Chairman

ATTEST:

Kristi Hubsch
Day County Deputy Auditor

Day County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.