

**DAY COUNTY COMMISSION**  
**WEBSTER, SOUTH DAKOTA**  
**April 13, 2023**

The Day County Board of Commissioners convened in regular session at 9:00 AM, Tuesday April 13, 2023, in the Commissioners Chambers in the Day County Courthouse. Meeting called to order by Chairman Derek Sinner. Members present: Commissioners Kjos, Walter, McGregor-Okroi and Tompkins. Others: Deputy Auditor Hubsch, States Attorney John Knight, Amanda Fanger R&F, Glenn Gebur.

**PLEDGE:** Chairman Derek Sinner led the members in reciting the Pledge of Allegiance.

**CORRESPONDENCE:** Letter received by Department of Agriculture and Natural Resources concerning South Dakota's Free Abandoned Underground Tank Removal Program.

**PUBLIC COMMENTS:** None

**MINUTES:** Moved by Kjos, seconded by Tompkins to approve the minutes from March 21, 2023, regular commissioner meeting. Motion carried.

**PAYROLL:** Moved by Tompkins, seconded by McGregor-Okroi to approve and authorize the chairman to sign the payroll period ending March 25, 2023. Motion carried.

Auditor's Office 5,303.20; Treasurer's Office 5,883.20; Register of Deeds 5,215.70; State's Attorney 2,832.80; Sheriff's Office 10,839.00; Jailors 10,022.00; Assessor's Office 3,762.00; Commissioners 2,706.92; Home Health 381.63; WIC 279.50; Veteran's Service 1,300.75; Ambulance 4,626.45; Maintenance 2,047.00; Extension 1,246.00; Welfare 400.00; Drainage 291.50; Planning & Zoning 469.50; OEM 890.00; 911 445.00; Weed 730.15; Highway 25,779.79; Social Security 5,275.05; Medicare 1,233.69; Health Insurance 0.00, Dental Insurance 0.00; SD Retirement 4,757.28 for a total of 96,718.11

**CLAIMS:** Moved by Walter, seconded by Tompkins to approve and authorize the chairman to sign the following audited claims. Motion carried.

**SERVICES:** 3E Electrical Engineering & Equipment 768.77, A & B Business 148.46, Aramark Uniform Services 380.01, Ben Braaten 40.00, Boomer's Outback Hotel and Lodging 69.95, Bullert Automotive LLC 125.00, Corelogic Marshall & Swift 1,946.95, Deadwood Lodge 372.00, Delaney Nielsen & Sannes 5,750.00, Department of Agriculture 100.00, Journey Group Companies 262,953.54, Microfilm Imaging Systems Inc. 95.00, Minnehaha County 485.21, Patriot Fire & Safety Inc. 1,550.38, Sanford Health 67.34, Scantron Corporation 1,980.14, Sherry Sichmeller 40.00, SD Public Health Laboratory 270.00, SDACC-CLERP 627.00, SD Department of Transportation 3,338.07, Xerox Financial Service 278.82,

**SUPPLIES:** Ace 226.64, Auto Value Webster 487.64, Kwasniewski Enterprises Inc. 178.55, CWD 1,527.55, Day County Treasurer 263.75, Dollar General 108.20, Lexis Nexis 86.08, Matheson Tri-Gas Inc. 557.46, Mike's Jack & Jill 602.82, Minn-Kota Communications 311.95, Newman Traffic Signs 630.17, Premier Biotech, Inc. 189.83, RDO Equipment Co 58.82, Sioux Valley Coop 31,735.59, Sanford Health 4,017.21, TruNorth Steel 6,155.52, Valley Office Products 82.36,

**UTILITIES:** AT&T 201.68, City of Webster 386.61, Dependable Sanitation 58.60, ITC Telecom 1,045.79, Midcontinent Communications 396.55, Northwestern Energy 6,815.94, RC Technologies 50.00,

**REPAIRS:** Jason Coester 814.10, Butler Machinery 4,648.91, Little Falls Machine Inc. 6,720.58, Performance Towing 1,175.00, Power Plan 7,195.10, RDO Equipment Co. 1,263.56, Snaza Implement LLC 289.88, Twin Valley Tire 6,805.99, Webster Auto Care Inc. 312.43, Webster Tire and Marine Service 40.00,

**PER DIEM:** Daniel Kjos 28.56, Sara McGregor-Okroi 48.96, Jennifer Ringkob 119.18, James Walter 14.28,

**PUBLISHING:** Waubay Clipper 544.76,

**MANUAL CHECKS:** Sioux Valley Coop 381.68.

**DEPARTMENT HEADS:** Chairman Sinner called upon each department for their report. Treasurer Zubke stated that they have been busy with tax collections. Also, the Lake Region District Meeting that was scheduled for March is postponed until July. Director of Equalization Block reported they have been busy with assessment notice questions and equalization. Register of Deeds Berger stated there is nothing new in her office. Planning/Zoning/Drainage Director Schlotte reported that there is a possible CAFO expansion and new campground in the works. Emergency Management Director Anderson reported he had taken part in a state drill for EOC Operations and that Day County currently has 15-20 roads with water over them.

**4-H/EXTENSION UPDATE:** Jennifer Ringkob Program Advisor for Extension gave a quarterly report for the 4-H program and extension office.

**AMBULANCE:** Director Madsen gave his monthly report. Moved by Walter, seconded by McGregor-Okroi to set the price of morgue transfer at \$300.00 upon recommendation of Director Madsen. Motion carried.

**WEED BOARD:** Moved by Walter, seconded by Tompkins to recess and convene as Weed Board at 9:40 AM. Motion carried. Chairman Sinner reconvened the regular meeting at 9:45 AM. Next Weed Board meeting will be during the second meeting in July 2023.

**CHAIRMAN TO SIGN ROW AGREEMENTS:** Moved by Tompkins, seconded by Walter to approve the Chairman to sign a Right of Way Agreement for Bridge 19-040-041. Motion carried.

**CHAIRMAN TO SIGN ROW & UTILITY CERTIFICATES:** Moved by Walter, seconded by Kjos to approve the Chairman to sign a Right of Way Certificate and Utility Certificate for Bridge 19-040-041. Motion carried.

**EXECUTIVE SESSION:** Moved by Kjos, seconded by McGregor-Okroi to enter into Executive Session at 10:00 AM for personnel matters as per SDCL 1-25-2. Motion carried. Chairman Sinner reconvened the regular session at 10:18 AM.

**ADVERTISE:** Moved by Tompkins, seconded by Walter to allow the Highway Department to advertise for full time Motorgrader position. Motion carried.

**PART-TIME HELP:** Moved by Kjos, seconded by Walter to allow the Highway Department to hire temporary part-time help as needed. Motion carried.

**SHERIFF:** Sheriff Schreur met with commissioners by phone at 10:20 AM to discuss putting in-car cameras in the Sheriff's vehicles next year. There is a possibility of receiving a Highway Safety Grant to help with the cost. They will meet April 25<sup>th</sup> to discuss further.

**EMPLOYEE PAY INCREASE:** Chairman Sinner read an email from Auditor Zimmerman recommending a pay increase for Sarah Bremmon due to reaching six months of employment. Moved by Tompkins, seconded by Kjos to approve \$1.25 per hour pay increase for Sarah Bremmon (20.00 to 21.25) effective April 23, 2023. Motion carried.

**DISCUSSION:** Commissioner Kjos reported on discussion with Bob Rajchel with Communications Management Group and the possibility of using Agtegra towers instead of James Valley towers to improve radio communications in the southwest corner of the county.

**RECESS:** Chairman Sinner declared a recess at 10:39 AM. Chairman Sinner reconvened the regular session at 10:45 AM.

**EQUALIZATION:** Moved by Kjos, seconded by Tompkins to recess the regular session at 10:46 AM, to convene as the County Equalization Board. Motion carried. Chairman Sinner reconvened the regular session at 11:31 AM.

**ADJOURNMENT:** Moved by Tompkins, seconded by McGregor-Okroi to adjourn until 9:00 AM, on Tuesday April 25, 2023, to convene in the Commissioners Chambers in the Day County Courthouse. Motion carried.

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Derek Sinner  
Chairman

ATTEST:

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Kristi Hubsch  
Day County Deputy Auditor

Day County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.