

**DAY COUNTY COMMISSION**  
**WEBSTER, SOUTH DAKOTA**  
**June 20<sup>th</sup>, 2023**

The Day County Board of Commissioners convened in regular session at 9:00 AM, Tuesday June 20, 2023, in the Commissioners Chambers in the Day County Courthouse. Meeting called to order by Chairman Sinner. Members present: Commissioners Kjos, Walter, Tompkins and McGregor-Okroi by phone. Others: Auditor Zimmerman, Kevin Winter R&F, Glenn Gebur, Jodi Berger, Rhonda Zubke, Renae Christensen, Dwayne Rehfeld, and Dan Loveland.

**PLEDGE:** Chairman Sinner led the members in reciting the Pledge of Allegiance.

**CORRESPONDENCE:** None.

**PUBLIC COMMENTS:** Glenn Gebur asked the board if they knew how the handicap ramps were coming out at the fairgrounds. Gebur said he had checked in with Mr. Froslic and stated that he had them done. Gebur thinks that the County should reimburse Froslic for the expenses.

**MINUTES:** Moved by Tompkins, seconded by Kjos to approve the minutes from June 6, 2023, regular commissioner meeting. Motion carried.

**PAYROLL:** Moved by Kjos, seconded by Tompkins to approve and authorize the chairman to sign the payroll period ending June 3, 2023. Motion carried.

Auditor's Office 5,378.20; Treasurer's Office 5,883.20; Register of Deeds 5,082.20; State's Attorney 2,832.80; Sheriff's Office 11,414.50; Jailors 10,412.70; Assessor's Office 3,762.01; Commissioners 2,706.92; Home Health 391.30; WIC 292.40; Veteran's Service 1,409.50; Ambulance 4,555.45; Maintenance 1,897.50; Extension 1,246.00; Welfare 425.00; Drainage 319.00; Planning & Zoning 502.50; OEM 712.00; 911 400.50; Weed 730.15; Highway 19,222.42; Social Security 4,811.30; Medicare 1,125.26; Life Insurance 194.60; Dental Insurance 472.05; SD Retirement 4,414.24 for a total of 90,593.70.

**CLAIMS:** Moved by Tompkins, seconded by Walter to approve, and authorize the chairman to sign the following audited claims. Motion carried.

**SERVICES:** A & B Business 148.46, Aramark 889.44, Ben Braaten 40.00, Century Business Products 85.87, Certified Languages International 44.55, City of Watertown 4,608.04, Kwasniewski Enterprises Inc. 161.51, Fiksdal Funeral Service 2,000.00, Glacial Lakes Technology Service 127.50, IMEG Corp 7,772.80, Sanford Health 447.00, Scantron Corporation 2,170.78, SD Public Health Laboratory 375.00, SDACC-CLERP 627.00, SDACO M & P Fund 264.00, Mitchell Vilhauer 3,999.60, Sioux Valley Cooperative 27,247.31, Xerox Financial Services 163.96, Xerox Corporation 446.91,

**SUPPLIES:** All Flags LLC 99.58, Dacotah Bank-Credit Card 5,017.16, Dugan Sales & Service 1,328.95, McLeod's 537.24, Medtox Laboratories 77.80, Opitz Gravel 9,061.94, Satellite Tracking of People 9.75, Skeide Graveling 9,405.92, Sportsman's Cove 50.97, Team Laboratory Chemical, LLC 1,800.00, Truenorth Steel 7,047.00, Valley Office Products 174.35, Van Diest Supply Company 4,263.50,

**EQUIPMENT:** Butler Machinery 1,721.54,

**UTILITIES:** Dependable Sanitation 146.48, ITC Telecom 69.16, James Valley Telecommunication 139.40, Northwestern Energy 3,396.29 Ottertail Power Co 34.87, Venture Communication Inc. 264.69,

**INSURANCE:** Kris Hubsch 1,180.00,

**RENTAL:** Hanlon Bros 12,902.80, Laron Herr 350.00, Weismantel's Rent-All 535.35,

**PUBLISHING:** Reporter and Farmer 144.80,

**REPAIR:** Transource Trucking Equipment 619.81, Webster Auto Care 258.00,

**MANUAL CHECKS:** Century Business Products 132.59, SD Department of Revenue 204,167.06, Day County Treasurer 271.92.

**REPORTS:** The Board noted the following reports:

In compliance with the law, I, Karli Zimmerman hereby submit the following report of my examination of the cash and cash items in the hands of the Treasurer of this County as of June 1, 2023. Total amount of deposits in bank 122,681.14. Total amount of actual cash 1,559.46. Total amount of

deposits and drafts in Treasurer's possession not exceeding three days 25,164.41. Itemized list of all items, checks and drafts, which have been in the Treasurer's possession over three days: CD'S 1,150,000.00; IMMA 9,224,912.30; Postage 356.54; Register of Deeds petty cash 200.00; Sheriff 661.00; Credit cards 2,966.26 for a total of 10,528,501.11. Cash Balances: General Fund 5,000,399.21; Highway 4,486,329.39; E911 2,279.56; OEM 14,459.87; Domestic Abuse 154.00; 24/7 Fund 38,342.92; M & P Fund 58,305.95; ARP 0.00; Highway Rural Access 136,601.24; 700 Accounts 791,491.97; equals \$10,528,564.11.

In compliance with the law, I, Jodi Berger, hereby report the fees of the Office of Register of Deeds for the month of May 2023. Births (9) 135.00; Deaths (20) 300.00; Marriages (5) 200.00; Transfer fees 5,284.50; Recordings 4,110.00; Copies 599.00; Sales Tax 0.00 for a total of \$10,628.50.

In compliance with the law, I, Jerred Schreur hereby submit the following report of all fees received by me as Sheriff within and for the County for the month of May 2023: Accident Reports 8.00; Phone cards 46.95; Phone Commission 827.90; Remote Breath Tests 89.00; Remote Breath Act/Deact 80.00; Sheriff's Fees 1,085.12; Fingerprints 0.00; Juvenile Care 5,000.00; Dispatch Services 0.00; PBT's 463.00; Pistol Permits 0.00; Prisoners-Out of Co. 8,270.00; UA Fees 220.00; Work Release 48.00; Pierpont/Roslyn Contract Hours 500.00; Sales Tax 3.05 for a total of 16,641.02.

**VSO PAY INCREASE:** Moved by Kjos, seconded by Tompkins to approve \$0.75 pay increase upon one year of employment for VSO Officer Nelson (from \$21.50 to \$22.25) effective June 18, 2023. Motion carried. Officer Nelson gave a one-year report update of claims and "new" money. Working on 16 claims, 31 pending claims, 38 claims back with a 92% success rate and total cases worked since June of 2022 has been 85. New money brought into Day County since June 2022 has been \$652,737.00.

**PLANNING/ZONING:** Moved by Walter, seconded by Kjos to recess the regular session at 9:17 AM, to convene as Planning, Zoning and Drainage Board. Motion carried. Chairman Sinner reconvened the regular session at 9:31 AM.

**PLATS:** Upon recommendation of the Planning & Zoning Board, moved by Walter, seconded by Kjos to approve the following plats: 1) Brad & Samantha Kuecker Addition in 28.121.55. Motion carried.

**ECONOMIC DEVELOPMENT:** Economic Development President Kelly Hanson gave a 2022 report on the Economic Development Office. The Economic Development has been working on daycare, housing, and continuously looking for new businesses to grow our community. The Economic Development Corporation has requested \$22,000.00 for the 2024 budget year.

**BID LETTING:** Moved by Kjos, seconded by Walter to hold a bid letting for crushing gravel in Opitz Pit. Bid opening will be July 10<sup>th</sup>, 2023 at 10:00 AM. Motion carried.

**DUMP BOX:** Moved by Tompkins, seconded by Walter to approve purchasing a new Dump Box for \$28,800 from Safety Service in Aberdeen. Motion carried.

**SURPLUS & SELL:** Moved by Walter, seconded by Tompkins to approve Hwy. Supt. Braaten to surplus and sell on Purple Wave a 1978 Fair Snow Blower. Motion carried.

**HIGHWAY SUPERINTENDENT:** Highway Supt. Braaten mentioned that there is currently a private boat landing over by the "Lily Road" that the owner has found out there is a Federal Easement on. The boat landing will need to be removed by August 1<sup>st</sup>. Braaten has been contacted to see if it would be possible for the County to grant the right of way to be used to access a new boat landing. Braaten will discuss with States Attorney Knight. Braaten also received information from Burlington Northern. Braaten has given agreement to States Attorney Knight to review. Burlington Northern would like to have the county handle all of the Bid Lettings and reimburse them according to agreement.

**WASHING MACHINE:** Moved by Walter, seconded by Tompkins to approve Sheriff Schreur to purchase a new washing machine for the jail. Motion carried.

**TIRES:** Moved by Walter, seconded by Tompkins to purchase new tires for Deputy Sheriff Tahoe. Motion carried. Schreur gave an update that they rotated the tires on the other Tahoe and will have to be purchasing new tires for that one as well in the near future.

**AMBULANCE TIRES:** Moved by Tompkins, seconded by Walter to approve Ambulance Director Madsen to purchase 3 new tires from Twin Valley Tire for the 2008 Ambulance in the amount of \$1,659.00. Motion carried.

**RECESS:** Chairman Sinner declared a recess at 10:31 AM. Chairman Sinner reconvened the regular session at 10:42 AM

**RADIOS:** Discussion was held on updating the current radio system. Currently there is a hole on the west side of the County and by Pickerel Lake for radio communication. Fire departments, ambulance, and law enforcement currently struggle communicating to each other. Minn-Kota Communications and Communications Management Group have been working together to create what they believe is needed to make the radios function correctly. The estimate comes to about \$47,011.90 without the cost of reprogramming the handheld radios. The board has directed them to keep moving forward with the project.

**PUBLIC HEARING ON MALT BEVERAGE LICENSE:** Moved by Walter, seconded by Tompkins to approve Auditor Zimmerman to set and advertise Public Hearing to be held July 11, 2023 at 9:15 AM. The hearing will be for a “Retail (on-off sale) Malt Beverage & SD Wine” License for 12 Spot Diner, LLC, Waubay, SD. Motion carried.

**COURTHOUSE CLOSED:** The Courthouse and Highway Department will be closed Monday, July 3 and Tuesday July 4, 2023, in observance of Independence Day.

**CASH TRANSFER:** Moved by Walter, seconded by Kjos to transfer \$5,000.00 from General Fund 101-4-911-911 to E-911 207-371 as budgeted for the 2023 budget. Motion carried.

**CASH TRANSFER:** Moved by Tompkins, seconded by Kjos to transfer \$24,000.00 from General Fund 101-4-911-911 to OEM Fund 226-371 as budgeted for the 2023 budget. Motion carried.

**CONDOLENCES:** The Day County Board of Commissioners would like to send their condolences to the Donna Wik Family. Day County recognizes all the hard work and help Donna put in for the Day County Ambulance service and her dedication to serve the community.

**COMMENT:** Commissioner Walter said he has set up a meeting with States Attorney Knight, Bob Whitmyre, Army Corp of Engineers, and himself to be held in the Commissioner Chambers on June 21<sup>st</sup>, 2023 to draft a letter of intent to look at avenues of draining Bitter Lake.

**ADJOURNMENT:** Moved by Walter, seconded by Kjos to adjourn until 9:00 AM, Tuesday, July 11, 2023, to convene in the Commissioners Chambers in the Day County Courthouse. Motion carried.

---

Derek Sinner  
Chairman

ATTEST:

---

Karli Zimmerman  
Day County Auditor

Day County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.