

DAY COUNTY COMMISSION
WEBSTER, SOUTH DAKOTA
July 25th, 2023

The Day County Board of Commissioners convened in regular session at 9:00 AM, Tuesday July 25, 2023, in the Commissioners Chambers in the Day County Courthouse. Meeting called to order by Chairman Sinner. Members present: Commissioners Kjos, Walter, Tompkins and McGregor-Okroi. Others: Auditor Zimmerman, States Attorney Knight, Register of Deeds Berger, Treasurer Zubke, Kevin Winter R&F, Glenn Gebur, Joan Trygstad, Janet Marx, and Ted Wasilk.

PLEDGE: Chairman Sinner led the members in reciting the Pledge of Allegiance.

CORRESPONDENCE: None.

PUBLIC COMMENTS: None.

MINUTES: Moved by Tompkins, seconded by Kjos to approve the minutes from July 11, 2023, regular commissioner meeting. Motion carried.

PAYROLL: Moved by Tompkins, seconded by McGregor-Okroi to approve and authorize the chairman to sign the payroll period ending July 15, 2023. Motion carried.

Auditor's Office 5,378.20; Treasurer's Office 5,883.20; Register of Deeds 5,215.70; State's Attorney 2,832.80; Sheriff's Office 11,750.00; Jailors 10,888.00; Assessor's Office 3,762.00; Commissioners 2,706.92; Home Health 513.85; WIC 380.55; Veteran's Service 1,942.50; Ambulance 4,416.20; Maintenance 1,960.75; Extension 1,246.00; Welfare 425.00; Drainage 357.50; Planning & Zoning 535.50; OEM 823.25; 911 356.00; Weed 730.15; Highway 21,993.19; Social Security 5,097.95; Medicare 1,192.23; Health Insurance 25,479.65; Dental Insurance 486.53; SD Retirement 4,548.31 for a total of 120,901.93.

CLAIMS: Moved by Walter, seconded by Kjos to approve, and authorize the chairman to sign the following audited claims. Motion carried.

SERVICES: A & B Business 150.39, Aramark 578.42, Bituminous Paving Inc. 170,194.59, Ben Braaten 40.00, Century Business Products 84.20, City of Watertown 4,677.89, Judith Cleveland 140.00, IMEG Corp 4,800.00, Green Roby Oviatt LLP 4,445.00, Roots Kitchen & Taphouse 628.00, Sanford Health 1,523.00, Scantron Corporation 1,996.88, SD CLE INC 75.00, SDACO M & P Fund 272.00, Taliaferro Law Firm P.C. 3,255.90, Xerox Corporation 360.48,

SUPPLIES: Butler Machinery 5,380.05, McLeod's 449.90, Medtox Laboratories 38.90, Mike's Jack & Jill 40.25, Newman's Traffic Signs 566.03, Truenorth Steel 4,288.29, Valley Office Products 127.80, Van Diest Supply Company 3,017.50,

UTILITIES: Dependable Sanitation 186.48, Northwestern Energy 625.99, Ottetail Power Co 37.45, Venture Communication Inc. 264.69,

PUBLISHING: Reporter and Farmer 387.06,

REPAIR: Dave Hahler Automotive 179.31, Kevin's Service 258.30, Kone's Inc. 254.76, Northside Implement 251.83, Northstar Mechanical Inc. 85.00,

PER DIEM: James Walter 85.68,

MANUAL CHECKS: SD Department of Revenue 236,258.94.

REPORTS: The Board noted the following reports:

In compliance with the law, I, Karli Zimmerman hereby submit the following report of my examination of the cash and cash items in the hands of the Treasurer of this County as of July 1, 2023. Total amount of deposits in bank 164,453.53. Total amount of actual cash 2,318.23. Total amount of deposits and drafts in Treasurer's possession not exceeding three days 18,685.20. Itemized list of all items, checks and drafts, which have been in the Treasurer's possession over three days: CD'S 1,150,000.00; IMMA 8,517,019.37; Postage 518.04; Register of Deeds petty cash 200.00; Sheriff 724.00; Credit cards 2,701.40 for a total of 9,856,619.77. Cash Balances: General Fund 4,185,253.66; Highway 4,895,104.14; E911 6,571.51; OEM 31,974.70; Domestic Abuse 304.00; 24/7 Fund 38,974.92; M & P Fund 58,606.95; Highway Rural Access 129,554.24; 700 Accounts 471,390.16; equals \$9,817,934.28.

In compliance with the law, I, Jodi Berger, hereby report the fees of the Office of Register of Deeds for the month of June 2023. Births (13) 195.00; Deaths (34) 510.00; Marriages (2) 80.00; Transfer fees 3,277.00; Recordings 4,185.00; Copies 1,515.30; Sales Tax 1.19 for a total of \$9,763.49.

In compliance with the law, I, Jerred Schreur hereby submit the following report of all fees received by me as Sheriff within and for the County for the month of June 2023: Accident Reports 8.00; Phone cards 65.73; Phone Commission 698.16; Remote Breath Tests 72.00; Remote Breath Act/Deact 0.00; Sheriff's Fees 696.30; Fingerprints 18.78; Juvenile Care 7,400.00; Dispatch Services 0.00; PBT's 417.00; Pistol Permits 0.00; Prisoners-Out of Co. 8,120.00; UA Fees 170.00; Work Release 200.00; Pierpont/Roslyn Contract Hours 500.00; Sales Tax 5.49 for a total of 18,371.46.

SOIL CONSERVATION: Josh Wagner with Day County Soil Conservation presented 2022 profit loss statements and balance sheet. Wagner also presented a current activity report along with a budget request of \$10,000.00 for 2024. Wagner stated future goals are tree planter update, GPS/autosteer, cool/tree shed upgrade, conservation education workshop offerings, and to expand staff.

PLANNING/ZONING: Moved by Walter, seconded by Kjos to recess the regular session at 9:12 AM, to convene as Planning, Zoning and Drainage Board. Motion carried. Chairman Sinner reconvened the regular session at 9:50 AM.

PLAT: Upon recommendation of the Planning & Zoning Board, moved by Kjos, seconded by Walter to approve the following plat: 1) B&B Addition in NENW 7.120.56. Motion carried.

FAIR BOARD: Fair Board members, Shonda Holscher and Harvey Opitz requested the remaining 10,000.00 that was budgeted for fairground improvements to tin the Pavilion. Moved by Tompkins, seconded by Walter to approve the fairground improvement expenditure. Motion carried.

MUSEUM OF WILDLIFE, SCIENCE & INDUSTRY: Monte Rougemont with The Museum of Wildlife, Science, and Industry requested \$5,000.00 funding for the 2024 budget year. Rougemont reported the updates that have been made at the museum. Rougemont stated that the Museum used Day County's contribution to update the lighting in the Akerson Building.

COURTHOUSE MUSEUM: Discussion was held on the Museum located in the Courthouse basement. The Museum currently has no one maintaining it and is not open on a regular basis. What to do with the loaned and donated items was discussed. Combining the two museums was brought up along with a building that would be needed to house all donations that is climate controlled. No action was taken, but the board would like to keep looking into options.

WEED BOARD: Moved by McGregor-Okroi, seconded by Walter to recess and convene as a Weed Board at 10:18 AM. Motion carried. Chairman Sinner reconvened the regular meeting at 10:22 AM. Next Weed Board meeting will be Tuesday, October 17, 2023, at 10:00 AM.

FEDERAL GRANT APPLICATION: Motion by Walter, seconded by McGregor-Okroi to approve Federal Grant Application for Bridge #19-008-130 and Bridge #19-060-012. Motion carried.

PE GRANT APPLICATION: Moved by Kjos, seconded by Walter to approve the PE Grant Application for Bridge #19-008-130. Motion carried.

DOT BRIDGE IMPROVEMENT GRANT AGREEMENT: Moved by McGregor-Okroi, seconded by Tompkins to approve the DOT Bridge Improvement Grant Agreement for Bridge #19-021-030. Motion carried.

APPLICATIONS FOR OCCUPANCY OF ROW: Hwy Supt. Braaten presented two Occupancy of Right of Way of County Highways Applications. Moved by Walter, seconded by McGregor-Okroi to approve the two applications presented. Motion carried.

TRAVEL REQUEST: Highway Supt. Braaten requested travel for a Highway Department employee to travel to CDL training August 14-17, 2023, in Sioux Falls, SD. The cost of the training will be \$650.00 plus meals and hotels. Moved by Walter, seconded by McGregor-Okroi to approve the travel request. Motion carried.

HANDICAP PARKING LOT: Highway Supt. Braaten presented quotes from Webster Scale, Duerre Excavation Inc., Lien Transportation Company, and Bituminous Paving for the handicap parking lot project. Webster Scale and Bituminous Paving were the lowest quotes. Moved by Walter, seconded by Tompkins to approve Webster Scale and Bituminous Paving to complete the project. Motion carried. The project will be roughly \$27,000.00 plus the tree removal.

RECESS: Chairman Sinner declared a recess at 10:38 AM. Chairman Sinner reconvened the regular session at 10:43 AM.

BUDGET: The 2024 Budget was discussed. Creating a Capital Outlay Accumulation for a boiler system was discussed. The Board made cuts to the following departments:

Sheriff- \$45,000.00 (remove car), Ambulance-\$29,866.00 (\$1,000.00 lowering clothing allowance and \$28,866.00 part time office help) Mental Health- \$2,000.00 (Northeast Mental Health request lowered), Economic Development -\$7,500.00 (budget request reduced), and Highway Department \$7,414.00 (wages).

JAIL TOILETS: Sheriff Schreur had not received any quotes back on toilets.

RADIOS: Discussion on the radio project was held. Updated prices for internet service providers were presented along with needing contracts between owner of “tower” and county.

WATER FOUNTAIN: Motion by Kjos, seconded by Tompkins to purchase a new water fountain for the main level of the Courthouse. Motion carried. Estimated cost is around \$2,000.00.

COLLECTION AGENCY INTEREST: Motion by McGregor-Okroi, seconded by Kjos to allow AAA Collection Agency to charge interest on claims submitted. Motion carried.

EXECUTIVE SESSION: Moved by McGregor-Okroi, seconded by Tompkins to enter into Executive Session at 11:52 AM for legal matters as per SDCL 1-25-2. Motion carried. Chairman Derek Sinner reconvened the regular session at 12:00 PM.

AMBULANCE RATES: Motion by McGregor-Okroi, seconded by Walter to set the ambulance rates as followed: \$100.00/day for School events, \$300.00/day for Non-Profit Organizations, \$80.00/hr for 1 Ambulance and 2 EMT’s or \$50.00/hr for 1 EMT with emergency bag for For-Profit organizations. Motion carried.

ADJOURNMENT: Moved by Kjos, seconded by Walter to adjourn until 9:00 AM, Tuesday, August 8, 2023, to convene in the Commissioners Chambers in the Day County Courthouse. Motion carried.

Derek Sinner
Chairman

ATTEST:

Karli Zimmerman
Day County Auditor

Day County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.