

**DAY COUNTY COMMISSION
WEBSTER, SOUTH DAKOTA
AUGUST 8, 2023**

The Day County Board of Commissioners convened in regular session at 9:00 AM, Tuesday, August 8, 2023 in the Commissioners Chambers in the Day County Courthouse. Meeting called to order by Chairman Derek Sinner. Members present: Commissioners Kjos, McGregor-Okroi, Walter, and Tompkins. Others: Auditor Zimmerman, Treasurer Zubke, Register of Deeds Berger, Kevin Winter R&F, Glenn Gebur, and Barry Bullert.

PLEDGE: Chairman Sinner led the members in reciting the Pledge of Allegiance.

CORRESPONDENCE: Invite to Mereen Johnson's 50th Anniversary celebration of Webster facility.

PUBLIC COMMENTS: None.

MINUTES: Moved by Tompkins, seconded by Kjos to approve the minutes from July 25th, 2023, regular commissioner meeting. Motion carried.

PAYROLL: Moved by Kjos, seconded by McGregor-Okroi to approve and authorize the chairman to sign the payroll period ending July 29, 2023. Motion carried.

Auditor's Office 4,613.20; Treasurer's Office 5,883.21; Register of Deeds 5,282.46; State's Attorney 2,832.80; Sheriff's Office 10,526.00; Jailors 10,741.00; Assessor's Office 3,762.00; Commissioners 2,706.92; Home Health 478.38; WIC 354.75; Veteran's Service 2,083.50; Ambulance 3,981.99; Maintenance 1,926.25; Extension 1,246.00; Welfare 170.00; Drainage 258.06; Planning & Zoning 435.84; OEM 801.00; 911 378.25; Weed 913.96; Highway 22,558.41; Social Security 4,954.98; Medicare 1,158.81; Life Insurance 200.70; Dental Insurance 486.53; SD Retirement 4,382.77 for a total of 93,117.77.

CLAIMS: Moved by Kjos, seconded by McGregor-Okroi to approve, and authorize the chairman to sign the following audited claims. Motion carried.

SERVICES: A&B Business 152.77, Aramark 862.03, AT&T 187.43, Century Business Products 216.93, Dakota Data Shred 279.26, Delaney Nielsen & Sannes 5,750.00, Green Roby Oviatt LLP 4,445.00, Microfilm Imaging Systems 95.00, Minnehaha County 420.57, Richardson, Wyly, Wise, Sauck 107.00, Reuben Parks 2,175.00, Sanford Health 4,534.83, SD Dept. of Transportation 422.23, SD Public Health Laboratory 230.00, Securus Technologies 143.00, Sioux Valley Cooperative 24,450.52, Twin Valley Tire 5,172.05, Webster Tire and Marine Service 153.96, Xerox Corporation 140.28,

SUPPLIES: ACE 217.89, Samuel Ackerman 100.00, Artistic Custom Badges 1,087.80, Auto Value 36.99, Colonial Research 324.74, CWD 844.21, Dakota Fluid Power, Inc. 806.85, Day County Treasurer 318.51, Dollar General 128.25, Mike's Jack and Jill 343.68, Power Plan 450.10, Quill Corporation 128.94, Snaza Implement 143.81, Valley Office Products 194.06,

REPAIR: Transource Trucking Equipment 1,370.72, Webster Auto Care Inc. 38.38,

PER DIEM: Daniel Kjos 28.56, Sara McGregor-Okroi 48.96, James Walter 14.28,

UTILITIES: City of Webster 222.36, ITC Telecom 1,355.92, Midcontinent 368.05, Northwestern Energy 3,076.50, RC Technologies 50.00,

PUBLISHING: Reporter and Farmer 370.25, Waubay Clipper 360.60,

NURSE BIENNIAL REPORT: Community Health Nurse Aadland gave her bi-annual report for 2023. CPR training, a new immunization platform, WIC program and the new Doxy.Me app was discussed.

LEGISLATIVE AUDIT OPENING CONFERENCE: Christopher Theroux with SD Legislative Audit presented an opening conference with the opportunity to report any fraud or abuse if known within the County. Moved by Kjos, seconded by Tompkins to approve the Chairman and Auditor to sign the Engagement Letter. Motion carried.

CONTRACT WITH SCANTRON AND SIGN WITH CONNECTING POINT: Moved by Tompkins, seconded by McGregor-Okroi to approve canceling the contract with Scantron Technology and sign contract with Connecting Point. Motion carried.

ADVERTISE PARTTIME HELP: Sheriff Schreur requested approval to hire a part-time jailer/dispatcher. Moved by Tompkins, seconded by McGregor-Okroi to approve Sheriff Schreur to advertise and hire part-time help. Walter opposed. Motion carried.

CAPITAL OUTLAY ACCUMULATIONS: Moved by Walter, seconded by Tompkins to create a Capital Outlay Accumulations Fund for the 2024 Budget and approve signing the Resolution for Accumulation of Funds for Capital Outlay Purposes. Motion carried.

RESOLUTION 2023-04

RESOLUTION FOR ACCUMULATION OF FUNDS
FOR CAPITAL OUTLAY PURPOSES

WHEREAS, Day County Commissioners created a Capital Outlay Accumulations per SDCL 7-21-51 in the 2024 budget for General Government Building, Boiler Repair, and Improvements. The amount to be added to the Budget each year is \$50,000.00 for five years for a maximum of \$250,000.00.

THEREFORE, BE IT RESOLVED, by the Day County Board of Commissioners at a regular meeting held on August 8, 2023, approved to create a Capital Outlay Accumulations in the 2024 Budget for General Government Building, Boiler Repair, and Improvements. The amount to be added to the Budget each year is \$50,000.00 for five years for a maximum of \$250,000.00.

Dated this 8th day of August 2023

Derek Sinner, Chairman of the Board

Karli Zimmerman, Day County Auditor

AMBULANCE: Monthly update was given by Ambulance Director Madsen. Since December 15, 2022, 330 calls have been made. Free EMT classes are being provided, all interested parties should contact Director Madsen. Staffing issues were discussed. Moved by Walter, seconded by McGregor-Okroi to charge the Day County Fair Special Event Coverage. Roll Call: Walter-yes; Kjos-yes; McGregor-Okroi-yes; Tompkins-yes; Sinner-no. Motion carried.

EXECUTIVE SESSION: Moved by Walter, seconded by McGregor-Okroi to enter into Executive Session at 10:16 AM for personnel matters as per SDCL 1-25-2. Motion carried. Chairman Derek Sinner reconvened the regular session at 10:57 AM.

RECESS: Chairman Sinner declared a recess at 10:57 AM. Chairman Sinner reconvened the regular session at 11:01 AM.

2024 BUDGET: Discussion was held on the 2024 budget. The board reduced the Coroner Budget from \$14,370.00 to \$5,500.00; County Fair from \$20,000.00 to \$15,000.00; Increase cash transfer out of General Fund by 10,000.00 and Increase OEM transfers in by \$10,000.00. Moved by Kjos, seconded by Tompkins to adopt and have Auditor Zimmerman publish the Provisional Budget. The first Budget Hearing is scheduled for September 5, 2023.

EXECUTIVE SESSION: Moved by Kjos, seconded by Tompkins to enter into Executive Session at 11:23 AM for personnel matters as per SDCL 1-25-2. Motion carried. Chairman Derek Sinner reconvened the regular session at 11:58 AM.

ADJOURNMENT: Moved by Tompkins, seconded by McGregor-Okroi to adjourn until 9:00 AM, on Tuesday August 22, 2023, to convene in the Commissioners Chambers in the Day County Courthouse. Motion carried.

Derek Sinner
Chairman

ATTEST:

Karli Zimmerman
Day County Auditor

Day County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.