DAY COUNTY COMMISSION
WEBSTER, SOUTH DAKOTA
September 5, 2023

The Day County Board of Commissioners convened in regular session at 9:00 AM, Tuesday, September 5, 2023 in the Commissioners Chambers in the Day County Courthouse. Meeting called to order by Chairman Derek Sinner. Members present: Commissioners Kjos, McGregor-Okroi, Walter, and Tompkins. Others: Auditor Zimmerman, States Attorney Knight, Treasurer Zubke, Register of Deeds Berger, Kevin Winter R&F, Joan Trygstad, Janet Marx, John Schiley, Mike Hoven, Stan Monson, and Kevin Jens.

PLEDGE: Chairman Sinner led the members in reciting the Pledge of Allegiance.

CORRESPONDENCE: None.

PUBLIC COMMENTS: Mayor Kevin Jens said he has contacted the Sheriff's Office about wanting to sign a contract for the City of Waubay to receive contracted hours. Janet Marx asked the board for their view on the ambulance. Marx reported that she has been asked about the board's feelings towards the ambulance since she has been attending meetings and heard rumors that there are some board members not in favor of supporting the Ambulance and wanted to bring it to the board's attention and set it straight for the record. Chairman Sinner said he has heard that Commissioner Walter has told people that Commissioner Sinner is not in favor of it. Sinner stated he is in favor, and the ambulance service is not going anywhere. Commissioner Kjos said he is 150% in favor of the ambulance service. The question is how far we are going to go with it? Will it be staffed 24/7, will it all be county funded are all things they need to figure out yet and need more time before they make any major funding decisions. Commissioner Walter stated he did not say "shut down the service". Walter said the County had a Town Hall meeting when the County purchased the ambulance equipment, I believe we need to do it again to discuss how to move forward. He does not believe we need to wait a year, we are burning out the Ambulance Director and without him we won't have an ambulance service. Commissioner Kjos said they have been working on getting more staff. Commissioner Sinner said they have suggested Madsen take more time off.

MINUTES: Moved by Tompkins, seconded by Kjos to approve the minutes from August 22, 2023, regular commissioner meeting. Motion carried.

PAYROLL: Moved by Tompkins, seconded by McGregor-Okroi to approve and authorize the chairman to sign the payroll period ending August 26, 2023. Motion carried.

Auditor's Office 4,209.45; Treasurer's Office 5,883.20; Register of Deeds 5,215.71; State's Attorney 2,832.80; Sheriff's Office 10,526.00; Jailors 9,618.25; Assessor's Office 3,762.00; Commissioners 2,706.92; Home Health 0.00; WIC 0.00; Veteran's Service 2,538.75; Ambulance 4,352.84; Maintenance 2,029.75; Extension 1,513.00; Welfare 106.25; Drainage 352.00; Planning & Zoning 530.00; OEM 845.50; 911 400.50; Weed 730.15; Highway 22,467.50; Social Security 4,878.19; Medicare 1,140.86; Life Insurance 200.70; Dental Insurance 486.53; SD Retirement 4,350.73 for a total of 91,677.58.

CLAIMS: Moved by Kjos, seconded by McGregor-Okroi to approve, and authorize the chairman to sign the following audited claims. Motion carried.

SERVICES: Ben Braaten 40.00, Century Business Products 133.54, Delaney Nielsen & Sannes 5,750.00, Fox Law Firm PLLC 84.77, Mark Katterhagen 18.00, Val Larson 18.00, Lucy Lewno 139.50, Lincoln County Treasurer 163.50, Microfilm Imaging Systems 95.00, Sanford Health 1,180.00, SD Dept. Transportation 1,330.96, Twin Valley Tire 4,303.34, Zylstra Investigations, LLC 3,380.00,

SUPPLIES: A-OX Welding Supply 223.76, Auto Value 932.96, Day County Treasurer 189.79, Shauna Miotke 100.00,

REPAIR: Diamond Mowers Inc. 4,518.88,

PER DIEM: Daniel Kjos 28.56, Sara McGregor-Okroi 48.96, James Walter 14.28,

TAX: SD Treasurer 41.60,

MISC.: Rural Development 3,000.00,

UTILITES: City of Webster 327.39, ITC Telecom 1,083.67, Midcontinent 152.29,

PUBLISHING: Reporter and Farmer 647.02, Waubay Clipper 1,450.85,

DEPT. HEADS: Chairman Sinner called upon each department for their reports.

LONG LAKE: John Schiley, Stan Monson, and Mike Hoven discussed what action needs to be taken to vacate a right of way/section line. States Attorney Knight explained that a petition with three signatures would need to be filed, once filed the County will hold a Public Hearing, and then action can be taken.

TRAVEL REQUEST: Hwy. Supt. Braaten requested travel to attend Local Road Conference in Sioux Falls, SD. Moved by Kjos, seconded by Tompkins to approve the travel request. Motion carried.

PURCHASE MATERIALS: Moved by Kjos, seconded by McGregor-Okroi to approve option to purchase materials (royalty) for $1.60 per ton with Opitz Gravel. Motion carried.

PLUMBING: Sheriff Schreur received a quote from Haar Plumbing and Heating to replace 10 toilets in the jail in the amount of $64,288.57. Discussion was held about whether toilets should be replaced all at once, or in phases. If the project is done all at once, it would need to be bid. No action was taken.

EXECUTIVE SESSION: Moved by McGregor-Okroi, seconded by Tompkins to enter into Executive Session at 9:43 AM for legal matters as per SDCL 1-25-2. Motion carried. Chairman Sinner reconvened the regular session at 10:07 AM.

RECESS: Chairman Sinner declared a recess at 10:07 AM. Chairman Sinner reconvened the regular session at 10:10 AM.

2024 BUDGET: The commission conducted the 1st Budget Hearing for the 2024 Provisional Budget. Coroner Mark Christensen appeared to talk about the budget cut of $8,870 to the Coroner budget. Moved by Kjos, seconded by Tompkins to increase the Coroner budget from $5,500.00 to $7,000.00. Roll Call vote: Sinner-yes; Kjos-yes; Tompkins-yes; McGregor-Okroi-no; Walter-no. Motion carried. Auditor Zimmerman read a letter from Northeastern Mental Health to request additional funds from their original budget request from $7,000 to $10,000. The Board agreed to take no action and leave a $5,000 budget for Northeastern Mental Health. Increased 101 (general fund) property tax revenue $196.78 due to receiving utility figures. Ambulance budget was discussed. Director Madsen did not have new budget numbers ready to present but discussed moving the ambulance to full-time staffing, which would add roughly an additional $250,000-$300,000 more to his budget. Discussion was held on how to fund full-time staffing and balance the budget. Opt outs and ambulance tax district levies were mentioned to bring in more tax dollars to fund the ambulance if the county was to move forward with a full-time ambulance service. Moved by Walter, seconded by McGregor-Okroi to change the budget to a $2.00 wage increase which will lower the ambulance budget $3,879.00 (salaries). Roll call vote: Sinner-no; Tompkins-yes; McGregor-Okroi-yes; Kjos-yes; Walter-yes. Motion carried. Moved by McGregor-Okroi, seconded by Tompkins to approve changes made to the 2024 provisional budget. Motion carried. The final budget hearing will be September 19th, 2023 at 10:00 A.M.

AMBULANCE RESTRICTED FUND: Moved by Walter, seconded by McGregor-Okroi to move Unassigned Fund Balance (101-277.0) monies to Restricted for Ambulance (101-274.95) in the amount of $7,000.00 which is from money received from selling the 2001 Ford Ambulance. Motion carried.

BITTER LAKE: Commissioner Walter contacted Sarah Miller with the Army Corps of Engineers. Miller stated she would get back to him with budget projections, but Walter has not received any update.

ADJOURNMENT: Moved by Tompkins, seconded by McGregor-Okroi to adjourn until 9:00 AM, on Tuesday September 19, 2023, to convene in the Commissioners Chambers in the Day County Courthouse. Motion carried.

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Derek Sinner
Chairman

ATTEST:

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Karli Zimmerman

Day County Auditor

Day County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.