

DAY COUNTY COMMISSION
WEBSTER, SOUTH DAKOTA
September 19, 2023

The Day County Board of Commissioners convened in regular session at 9:00 AM, Tuesday September 19, 2023, in the Commissioners Chambers in the Day County Courthouse. Meeting called to order by Chairman Sinner. Members present: Commissioners Kjos, Walter, Tompkins and McGregor-Okroi. Others: Auditor Zimmerman, Register of Deeds Berger, Treasurer Zubke, Kevin Winter R&F, Glenn Gebur, Janet Marx, Mike Dale, Andy Dale, Mike Matthews, Dave Solberg, and Reuben Parks.

PLEDGE: Chairman Sinner led the members in reciting the Pledge of Allegiance.

CORRESPONDENCE: Letter from John Storsteen stating he believes two full years of operating experience at a minimum is required before expansion is considered for the ambulance department. The Director needs detailed financial and operating plans before any change.

PUBLIC COMMENTS: Mike Dale stated he is not in favor of vacating the road by Long Lake, currently people are using it and going where they aren't supposed to. If it comes down to it, he thinks GFP will have to control it. Andy Dale stated he is also not in favor of vacating the road. It is only going to cause a larger problem down the road. The county will have to start closing all roads that are under water. Mike Matthews stated he is also not in favor of vacating it. Commissioner Kjos stated that at this time no petition to vacate has yet been filed. Dave Solberg said it would open a huge can of worms, opposes it and thinks they would be messing with fire if the board chooses to do so. Reuben Parks stated that they can not vacate the road as GFP is involved and the statute states it. GFP will take a stand and there is no way to do so.

MINUTES: Moved by Tompkins, seconded by Kjos to approve the minutes from September 5, 2023, regular commissioner meeting. Motion carried.

PAYROLL: Moved by Tompkins, seconded by Walter to approve and authorize the chairman to sign the payroll period ending September 9, 2023. Motion carried.

Auditor's Office 4,209.45; Treasurer's Office 5,883.20; Register of Deeds 5,215.70; State's Attorney 2,832.80; Sheriff's Office 11,105.00; Jailors 9,293.93; Assessor's Office 3,762.00; Commissioners 2,706.92; Home Health 520.30; WIC 442.90; Veteran's Service 2,347.75; Ambulance 5,067.96; Maintenance 2,026.25; Extension 1,388.40; Welfare 106.25; Drainage 368.50; Planning & Zoning 546.50; OEM 845.50; 911 356.00; Weed 676.75; Highway 21,902.33; Social Security 4,972.14; Medicare 1,162.84; Health Insurance 25,016.06; Dental Insurance 486.53; SD Retirement 4,446.86 for a total of 117,688.82.

CLAIMS: Moved by Tompkins, seconded by Walter to approve, and authorize the chairman to sign the following audited claims. Motion carried.

SERVICES: Aramark Linen 358.39, AT&T Firstnet 201.26, Birmingham & CWACH Law Office 616.55, Ben Braaten 40.00, Century Business Products 84.54, City of Watertown 4,717.92, Judith Cleveland 175.00, Dacotah Bank 733.21, Dave Hahler Automotive 81.00, Glacial Lakes Electric LLC 6,636.23, Green, Roby, Oviatt LLP 4,445.00, Steve Hargis 174.20, IMEG Corp 9,594.97, Kevin's Service 100.00, Medtox Laboratories Inc. 38.90, Minn-kota Communications, Inc. 1,025.25, , Sanford Health 4,058.63, Twin Valley Tire 1,718.81, Valley Office Products 567.09, Gina Ruggieri 1,356.20, Sanford Health 1,756.57, Scantron Corporation 1,996.88, SD Public Health Laboratory 840.00, SDACO M & P 246.00, Securus Technologies 201.50, Taliaferro Law Firm, P.C. 197.95, Xerox Corporation 398.95, Xerox Financial Services 179.63, Yankton County Treasurer 145.70

SUPPLIES: Ace 671.30, Blue360 Media 194.48, Bob Barker Co 488.26, CWD 1,355.20, Dollar General 128.73, Johnson Lumber 25.99, Kwasniewski Enterprises Inc. 125.27, Mike's Jack and Jill 289.72, Newman Traffic Signs 336.42, Reporter and Farmer 639.61, Sioux Valley Cooperative 26,229.08, Snaza Implement LLC 854.76, Stryker Sales Corporation 23,909.22, Valley Office Products 168.58,

UTILITIES: ITC Telecom 590.79, James Valley Telecommunication 139.40, Midcontinent Communications 215.76, City of Webster 37.93, Dependable Sanitation 146.48, Northwestern Energy 4,168.16, Otter Tail Power Co 33.05, RC Technologies 50.00, Venture Communication Inc. 264.69,

INSURANCE: Kristi Hubsch 820.00,
REPAIRS: Butler Machinery 8,042.47, Power Plan 1,851.73, Transource Trucking Equipment 135.82,
PER DIEM: Ashley Nelson 229.71, Jennifer Ringkob 343.06, Karli Zimmerman 315.26, Rhonda Zubke 212.18,

MANUAL CHECKS: True Travel Unlimited 514.60, SD Dept. of Revenue 188,194.77.

REPORTS: The Board noted the following reports:

In compliance with the law, I, Karli Zimmerman hereby submit the following report of my examination of the cash and cash items in the hands of the Treasurer of this County as of September 1, 2023. Total amount of deposits in bank 84,033.58. Total amount of actual cash 1,549.84. Total amount of deposits and drafts in Treasurer's possession not exceeding three days 17,895.47. Itemized list of all items, checks and drafts, which have been in the Treasurer's possession over three days: CD'S 1,130,000.00; IMMA 6,870,547.40; Postage 189.79; Register of Deeds petty cash 200.00; Sheriff 682.00; Credit cards 999.63 for a total of 8,106,097.71. Cash Balances: General Fund 4,038,466.12; Highway 3,519,733.92; E911 4,371.54; OEM 26,939.09; Domestic Abuse 244.00; 24/7 Fund 39,592.92; M & P Fund 63,287.57, Highway Rural Access 168,001.79; 700 Accounts 290,668.52; equals \$8,151,305.47.

In compliance with the law, I, Jodi Berger, hereby report the fees of the Office of Register of Deeds for the month of August 2023. Births (16) 240.00; Deaths (19) 285.00; Marriages (5) 200.00; Transfer fees 5,863.00; Recordings 3,780.00; Copies 646.00; Sales Tax .75 for a total of \$11,014.75.

In compliance with the law, I, Jerred Schreur hereby submit the following report of all fees received by me as Sheriff within and for the County for the month of August 2023: Accident Reports 4.00; Phone cards 18.78; Phone Commission 253.13; Remote Breath Tests 104.00; Remote Breath Act/Deact 80.00; Sheriff's Fees 1,698.09; Fingerprints 46.95; Juvenile Care 1,000.00; Dispatch Services 0.00; PBT's 251.00; Pistol Permits 0.00; Prisoners-Out of Co. 6,835.00; UA Fees 180.00; Work Release 722.00; Pierpont/Roslyn Contract Hours 1,000.00; Sales Tax 4.27 for a total of 12,197.22.

PLANNING/ZONING: Moved by Kjos, seconded by Tompkins to recess the regular session at 9:08 AM, to convene as Planning, Zoning and Drainage Board. Motion carried. Chairman Sinner reconvened the regular session at 9:42 AM.

PLATS: Upon recommendation of the Planning & Zoning Board, moved by Walter, seconded by McGregor-Okroi to approve the following plats: 1) Jay Schlagel Addition in 34.124.53; 2) Lot Y in Gov't Lots 5 & 6 in 12.123.53; 3) Lot 1 A in Drake Farms 4th Addition in Gov't Lots 6 & 7 in 12.123.53. Motion carried.

EXECUTIVE SESSION: Moved by Kjos, seconded by McGregor-Okroi to enter into Executive Session at 9:43 AM for personnel matters as per SDCL 1-25-2. Motion carried. Chairman Sinner reconvened the regular session at 9:48 AM.

LETTER OF RESIGNATION: Moved by Walter, seconded by Tompkins to accept with regret a letter of resignation from WIC/Nurse Secretary Marla Wicklund-Storlien effective September 26, 2023. Motion carried.

RECESS: Chairman Sinner declared a recess at 9:49 AM. Chairman Sinner reconvened the regular session at 10:00 AM.

BUDGET HEARING: The Commission conducted the final Budget Hearing. Appearing from the public were Glenn Gebur, Janet Marx, Rhonda Zubke, Jodi Berger, Chad Madsen, and Ross Grupe. Changes made were the following: increase General Government building \$15,000.00; increase Jail \$52,000.00; increase Ambulance \$117,234.00; increase Highway Revenue \$8,162.00.

2024 ANNUAL BUDGET ADOPTION: Moved by Kjos, seconded by Tompkins to adopt the 2024 Provisional Budget as the Annual Budget and approve Budget Levy Resolution #2023-05. Roll Call vote: Sinner- yes; Walter- no; Kjos-yes; McGregor-Okroi-yes; Tompkins-yes. Motion carried.

RESOLUTION #2023-05

Adoption of Annual Budget for Day County, South Dakota.

WHEREAS, (7-21-5 thru 13), SDCL provides that the Board of County Commissioners shall each year prepare a Provisional Budget of all contemplated expenditures and revenues of the County and all its institutions and agencies for such fiscal year, and

WHEREAS, the board of County Commissioners did prepare a Provisional Budget and cause same to be published by law, and

WHEREAS, due and legal notice has been given to the meeting of the Board of County Commissioners for the consideration of such Provisional Budget and all changes, eliminations, and additions have been made thereto,

NOW THEREFORE BE IT RESOLVED, that such provisional budget as amended and all its purposes, schedules, appropriations, amounts, estimates, and all matters therein set forth, shall be approved and adopted as the annual budget of the appropriations and expenditures for Day County, South Dakota and all its institutions and agencies for calendar year January 1, 2024 and ending December 31, 2024, and the same is hereby approved and adopted by the Board of County Commissioners of Day County, South Dakota, this 19th day of September, 2023. The Annual Budget so adopted is available for public inspection during normal business hours at the office of the County Auditor, Day County, South Dakota. The accompanying taxes are levied by Day County for the year January 1, 2024 through December 31, 2024.

Board of County Commissioners of Day County, South Dakota.

Derek Sinner, Chairman

Jim Walter, Commissioner

Daniel Kjos, Commissioner

Sara McGregor-Okroi, Commissioner

James Tompkins, Commissioner

ATTEST:

Karli Zimmerman, County Auditor

County tax levies within limited levy: General County Purposes \$3,575,859.00 \$2.345 \$'s/1,000.00, County Road & Bridge \$1,294,628.00, \$0.849 \$'s/1,000.00 total taxes levied by Day County. As of September 19th, 2023, these levies are not approved by the S.D. Dept. of Revenue & Regulation.

NEW HIRE: Moved by Kjos, seconded by McGregor-Okroi to hire Matt Gaikowski part-time/volunteer with no benefits Ambulance Driver at \$14.00/hr effective September 19, 2023. Motion carried.

TRAVEL REQUEST: Moved by Walter, seconded by Kjos to approve Ambulance Employee Ross Grupe to travel to the EMS Conference in October 2023. Motion carried.

AMBULANCE UPDATE: Director Madsen reported that they are averaging 40 calls a month. Since January 1st the service has completed 365 calls. Madsen did not have a mileage report at this time.

FIVE-YEAR TRANSPORTATION PLAN PUBLIC MEETING: Appearing from the public was Glenn Gebur, Janet Marx, Rhonda Zubke, Jodi Berger, Rodney Tobin, David Sigdestad, David Trautner Sr. and Ken Anderson. Highway Supt. Braaten gave a report on the Five-Year Transportation Plan. Moved by Tompkins, seconded by Walter to approve the Five-Year Transportation Plan as presented and approve the Chairman to sign certification. Motion carried.

COURTHOUSE & HWY CLOSURE: Day County Courthouse and Highway Department will be closed Monday, October 9, 2023 in observance of the Native American/Columbus Day Holiday.

TRAVEL REQUEST: Moved by Kjos, seconded by Tompkins to approve County Officials and Highway Supt. to attend the District Meeting in November in Marshall County. Motion carried.

ADJOURNMENT: Moved by Tompkins, seconded by McGregor-Okroi to adjourn until 9:00 AM, Tuesday, October 3, 2023, to convene in the Commissioners Chambers in the Day County Courthouse. Motion carried.

Derek Sinner
Chairman

ATTEST:

Karli Zimmerman
Day County Auditor

Day County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.