

DAY COUNTY COMMISSION
WEBSTER, SOUTH DAKOTA
December 28, 2023

The Day County Board of Commissioners convened in regular session at 9:00 AM, Thursday December 28, 2023, in the Commissioners Chambers in the Day County Courthouse. Meeting called to order by Chairman Sinner. Members present: Commissioners Kjos, Walter and Marx.

By Phone: McGregor-Okroi. Others: Auditor Zimmerman, States Attorney Knight, Register of Deeds Berger, Treasurer Zubke, Amanda Dulitz R&F, Kelsey Kading, Glenn Gebur.

PLEDGE: Chairman Sinner led the members in reciting the Pledge of Allegiance.

CORRESPONDENCE: None.

PUBLIC COMMENTS: Glenn Gebur stated he was approached at the grocery store and was questioned why elected officials are sitting in on public meetings. He proceeded to go home and read SDCL 7-7, which explains all duties of elected officials and believes everyone should read that. Gebur said the question from last meeting has still not been answered on why the elected officials are sitting in on public meetings. The only thing that he could personally come up with is that the elected officials don't trust the County Commissioners. Gebur believes that it is a misuse of tax dollars. Commissioner Sinner stated that it is a public meeting, and anyone is welcome to attend. Treasurer Zubke commented that after the last meeting she reached out to Executive Director Jacobson and asked if public officials should not be sitting in on public meetings. Jacobson said she would never advise anyone to tell the public or elected officials that they should not sit in on a public meeting. ROD Berger and Treasurer Zubke reported that they had constituents tell them that they are glad that they are sitting in on the public meetings.

MINUTES: Moved by Kjos, seconded by Marx to approve the minutes from December 19th, 2023, regular commissioner meeting. Motion carried.

PAYROLL: Moved by Marx, seconded by Kjos to approve and authorize the chairman to sign the payroll for period ending December 16, 2023. Motion carried.

Auditor's Office 5,438.21; Treasurer's Office 5,983.20; Register of Deeds 4,103.20; State's Attorney 2,832.80; Sheriff's Office 11,073.00; Jailors 9,538.25; Assessor's Office 4,493.03; Commissioners 2,706.92; Home Health 0.00; Veteran's Service 2,122.50; Ambulance 4,373.71; Maintenance 1,960.75; Extension 1,246.00; Welfare 445.00; Drainage 341.00; Planning & Zoning 519.00; OEM 890.00; 911 445.00; Weed 730.15; Highway 21,110.46; Social Security 4,918.15; Medicare 1,150.21; Health Insurance 26,353.01; Dental Insurance 413.00; SD Retirement 4,558.12 for a total of 117,744.67.

CLAIMS: Moved by Kjos, seconded by Walter to approve, and authorize the chairman to sign the following audited claims. Motion carried.

SERVICES: Avera McKennan 790.00, Central States Transportation 770.00, City Of Watertown 4,716.57, Codington County Search & Rescue 1,500.00, Foerster Testing Limited 200.00, PCC Ambulance Billing Service 2,008.88, Richardson, Wyly, Wise, Sauck 107.00, SD Dept of Transportation 1,049.52, Sioux Valley Cooperative 6,944.84,

REPAIRS: Auto Value Webster 439.20, Butler Machinery 840.58, Dave Hahler Automotive 70.44, Twin Valley Tire 2,058.29,

SUPPLY: Dale's Service 290.00, Snaza Implement LLC 359.94, Norah Zubke 60.00,

PER DIEM: Kjos, Daniel 85.68,

UTILITY: Dependable Sanitation 58.60, Northwestern Energy 11.84,

REGISTRATION: Weed & Pest Conference 795.00,

MANUAL CHECKS: Sioux Valley 295.75.

2023 HIGHWAY SURPLUS ITEMS: Moved by Marx, seconded by Kjos to surplus and dispose of the following items in the Highway Department: Okidata Printer, Southwestern Bell Phone, and Hoover Vacuum. Motion carried.

EMPLOYEE WAGE INCREASE: Moved by Marx, seconded by Kjos to approve \$1.00 per hour pay increase to Highway Dept. worker Nick Gronke (21.73 to 22.73) effective December 31, 2023, upon receiving CDL. Motion carried.

SMALL STRUCTURE APPLICATIONS: Moved by Kjos, seconded by Walter to award four (4) small structure applications from the following Townships: Farmington (2), Andover and Kosciusko. Andover Township will pay 100% of the construction costs and the County will pay for 100% of the culvert cost. The County will pay for 100% of the upfront project cost for Farmington and Kosciusko Townships. Once invoices are paid, the County will bill Farmington and Kosciusko Townships for 20% of the project costs to be reimbursed. Highway Supt. Braaten hopes to be able to award Union Township with a small structure project in 2024. Motion carried.

CONTINGENCY TRANSFER: Moved by Marx, seconded by Walter to approve the following year-end contingency transfers. Motion carried.

FROM	TO	AMOUNT
#112 Contingency	#101-120 Elections	\$80.00
#112 Contingency	#101-213 Coroner	\$1,595.00
#112 Contingency	#101-624 Drainage	\$5,000.00
#112 Contingency	#101-711 Planning and Zoning	\$144.00
#112 Contingency	#248-212 County Jail	\$200.00
Total Contingency Transfers		\$7,019.00

SHERIFF OVERTIME: Moved by Kjos, seconded by Walter to approve overtime in the Jail/Sheriff's department as needed for 2024. Motion carried.

AUDITOR: Moved by Kjos, seconded by Walter to approve hiring Karli Zimmerman as a part time employee in the auditors at \$38.50/hr with no benefits, effective January 2, 2024. Motion carried.

AMBULANCE: Auditor Zimmerman presented an end of year recap for the Ambulance Department. As of 12/27/2023 revenue received from Ambulance billing amounted in \$244,903.63, expenditures amounted in \$280,872.87. As of November 30, 2023, outstanding accounts receivable (claims submitted) amounted to \$264,886.14 (expected to collect 65%). Other revenues are as listed; Restricted Fund Balance for Ambulance Donations \$9,252.15; Restricted Fund Balance for Ambulance Vehicle \$7,000.00; Special Event Coverage \$2,020.00; State Grants \$86,481.11; and other Intergovernmental Revenue of \$27,200.00. The Board would like to thank the Cities and Townships that donated to the County, along with the private donations given.

EXECUTIVE SESSION: Moved by Marx, seconded by Kjos to enter Executive Session at 9:35 AM for personnel matters as per SDCL 1-25-2. Motion carried. Chairman Sinner reconvened the regular session at 10:30 AM.

ADJOURNMENT: Moved by Walter, seconded by Marx to adjourn until 9:00 AM, Thursday, January 4, 2024, to convene in the Commissioners Chambers in the Day County Courthouse. Motion carried.

Derek Sinner
Chairman

ATTEST:

Karli Zimmerman
Day County Auditor

Day County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.