

**DAY COUNTY COMMISSION**  
**WEBSTER, SOUTH DAKOTA**  
**March 5, 2024**

The Day County Board of Commissioners convened in regular session at 9:00 AM, Tuesday, March 5, 2024, in the Commissioners Chambers in the Day County Courthouse. Meeting called to order by Chairman Sinner. Members present: Commissioners Kjos, McGregor-Okroi, Marx and Walter. Others: Auditor Kading, States Attorney Knight, Treasurer Zubke, Register of Deeds Berger, Reuben Parks, Glenn Gebur and Amanda Dulitz-R&F.

**PLEDGE:** Chairman Sinner led the members in reciting the Pledge of Allegiance.

**CORRESPONDENCE:** None.

**PUBLIC COMMENTS:** None

**MINUTES:** Moved by Marx, seconded by Kjos to approve the minutes from February 20<sup>th</sup>, 2024, regular commissioner meeting. Motion carried.

**PAYROLL:** Moved by McGregor-Okroi, seconded by Walter to approve and authorize the chairman to sign the payroll period ending February 24th, 2024. Motion carried.

Auditor's Office 4,644.51; Treasurer's Office 6,003.20; Register of Deeds 5,135.20; State's Attorney 2,872.80; Sheriff's Office 11,241.25; Jailors 10,100.13; Assessor's Office 4,001.20; Commissioners 2,706.92; Home Health 748.00; Veteran's Service 1,365.00; Ambulance 4,926.89; Maintenance 2,079.75; Extension 891.80; Welfare 455.00; Drainage 365.63; Planning & Zoning 547.63; OEM 910.00; 911 455.00; Weed 1,124.35; Highway 20,164.06; Social Security 4,927.91; Medicare 1,152.51; Life Insurance 195.82; Dental Insurance 460.46; SD Retirement 4,530.71 for a total of 92,005.73.

**CLAIMS:** Moved by Marx, seconded by Kjos to approve and authorize the chairman to sign the following audited claims. Motion carried.

**SERVICES:** A-I Computer Solutions 810.65, Aramark 110.32, Century Business Products 223.79, Crimestar USA 1,050.00, Joshua Lee Halsey Custom Insta 96.00, Day County Treasurer 205.26, Delaney, Nielsen & Sannes 7,500.00, Richarson Wyly Wise Sauck 32.10, Kelli Lardy 191.10, Microfilm Imaging Systems 4,157.00, SD of Public Safety 2,590.00, Sinner Auto 8,505.28, Twotrees Technologies 1058.00,

**REPAIRS:** Dakota Electronics 118.55, Safety Service 107.92, Snaza Implement 1,972.09, Transource Trucking Equipment 33.23, Twin Valley Tire 496.52,

**FEES:** Dept. of Agriculture 200.00, Mid-States Organized Crimes 100.00,

**REGISTRATION:** SDACO 600.00,

**SUPPLIES:** ACE 261.53, Auto Value 95.85, Dave's Marine Inc 248.00, Dollar General 86.90, Intoximeters 400.00, Mcleod's 435.00, Premier Biotech 242.81, Stryker Sales 448.00.

**UTILITY:** AT&T 206.01, City of Webster 404.86, Dependable Sanitation 177.75, ITC 931.92, Midcontinent 384.53, Northwestern Energy 84.63, Verizon Wireless 200.15.

**PUBLISHING:** Reporter & Farmer 1,269.74, Waubay Clipper 1045.46,

**PER DIEM:** Ben Braaten 16.00, Danny Kjos 28.56, Sara McGregor-Okroi 48.96, Travis Larson 100.00, Jennifer Ringkob 85.17,

**MANUAL CHECKS:** 0.00

**RADIO COMMUNICATIONS:** Mandy Bartelt and OEM Director, Bryan Anderson gave an update on the completion of the repairs on the antenna on the Webster state radio tower. A Homeland Security Grant meeting for region 2 is set for March 27<sup>th</sup>, 2024 at the Day County Courthouse, Room 101.

**PLANNING & ZONING:** Discussion was held on potential changes to zoning ordinances. No action was taken.

**WEED BOARD:** Moved by Marx, seconded by Walter to recess and convene as Weed Board at 10:05 AM. Motion carried. Chairman Sinner reconvened the regular meeting at 10:10 AM. Next Weed Board meeting will be June 18<sup>th</sup>, 2024.

**HIGHWAY:** Moved by Kjos, seconded by Walter to approve the purchase of scarifier for motor graders. Motion carried.

**PROCLAMATION:** Moved by Marx, seconded by McGregor-Okroi to approve proclamation, where as Day County will recognize April 15<sup>th</sup>-19<sup>th</sup>, 2024 as National Work Zone Awareness Week. Motion carried.

**HWY BID LETTING:** Bids received for Chip Sealing for roughly 19 miles of county roads were from Topkote Inc, Jensen Rock & Sand, Road Guy Construction and Bituminous Paving. Moved by Marx, seconded by Walter to accept the low bid from Topkote Inc. Motion carried. All bids are on file at the Highway Department and Auditor's Office.

**AMBULANCE:** Director Madsen gave an update on last month's call volume and Ambulance shed improvements.

**NEW HIRE:** Moved by Kjos, seconded by Marx to approve hiring Aubrey Ellingson as part time Ambulance EMT at \$16.00 per hour with no benefits effective 3-6-2024. Motion carried.

**IV PUMP PURCHASE:** Moved by Marx, seconded by McGregor-Okroi to approve the purchase of three I.V. pumps for \$2300.00 each for Ambulances. Motion carried.

**SHERIFF:** Sheriff Schreur gave an update on receiving tasers that were previously ordered and final installation was completed on vehicle cameras.

**UNIFORMS:** Moved by Marx, seconded by Walter to approve purchase of 2-3 Class A Uniforms. Motion carried.

**EXECUTIVE SESSION:** Moved by Marx, seconded by McGregor-Okroi to enter into Executive Session at 10:25 AM for personnel matters as per SDCL 1-25-2. Motion carried. Chairman Sinner reconvened the regular session at 10:41 AM.

**ABATEMENT:** Auditor Kading presented an abatement for Commission approval.

**ABATEMENT #2024-11** Moved by Kjos, seconded by McGregor-Okroi to abate \$37.50 on Parcel 71.06.00A1 and 71.06.00A2 Thomas Oberle for special assessment for City of Bristol. Motion carried.

**APPROVE PLAT:** Upon recommendation of the Planning & Zoning Board, moved by Walter, seconded by Marx to approve the following plat: Kuecker Tract 1 in the SE 1/4 NW, Parcel # 55-05-2000 and the E 1/2 SW 1/4 in Section 5 T120N R55W of the 5<sup>th</sup> P.M. Parcel # 55-05-3000; Motion carried.

**NEW HIRE:** Moved by Marx, seconded by Walter to approve Nicole Kwasniewski as Deputy Auditor at \$21.75/hr with full benefits, effective March 11, 2024. Motion carried.

**COURTHOUSE/HWY CLOSURE:** Day County Courthouse & Hwy Dept. will be closed March 29<sup>th</sup> and April 1<sup>st</sup>, 2024, due to Good Friday and Easter Monday.

**ADJOURNMENT:** Moved by Walter, seconded by Marx to adjourn until 9:00 AM, Tuesday, March 19, 2024, to convene in the Commissioners Chambers in the Day County Courthouse. Motion carried.

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Derek Sinner,  
Chairman

ATTEST:

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Kelsey Kading,  
Day County Auditor

Day County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.