

DAY COUNTY COMMISSION
WEBSTER, SOUTH DAKOTA
March 19, 2024

The Day County Board of Commissioners convened in regular session at 9:00 AM, Tuesday, March 19, 2024, in the Commissioners Chambers in the Day County Courthouse. Meeting called to order by Chairman Sinner. Members present: Commissioners McGregor-Okroi, Marx, Walter and Kjos was present by Go To meeting. Others: Auditor Kading, Treasurer Zubke, Register of Deeds Berger, Stephanie Williams, Paul Dulitz, David Dulitz, Barb Reetz McKane, Kurt McKane, Monte Rougemont, Jim Brakefield, Josh Hoven, Al Block and Amanda Dulitz-R&F.

PLEDGE: Chairman Sinner led the members in reciting the Pledge of Allegiance.

CORRESPONDENCE: Auditor Kading read a Thank You from the Museum of Wildlife, Science & Industry regarding the \$5,000.00 donation which will help continue the upkeep for this preservation of Day County history.

PUBLIC COMMENTS: Auditor Kading cited the 2024 Personnel Policy in regard to proper procedures to follow for chain of command. Kading asked Commissioner Walter why he was going behind her back and contacting her deputy and/or their spouse to have discussion and/or inform them of anything that goes on in the Courthouse. Walter responded that it was before she was hired. Kading asked Walter to clarify. Walter said he wanted to know her feelings on coming to work for Day County and that she wasn't hired yet. Kading responded that it was after she accepted the position. Walter said he wanted to talk to her and see what she heard and what she was coming into. Chairman Sinner stated that Walter did not follow the policy book and it's up to department heads to interview and talk to the candidate. Kading asked if Commissioner Walter could be more transparent with her so they can be on the same page going forward.

MINUTES: Moved by Marx, seconded by McGregor-Okroi to approve the minutes from March 5th, 2024, regular commissioner meeting. Motion carried.

PAYROLL: Moved by Walter, seconded by Marx to approve and authorize the chairman to sign the payroll period ending March 9th, 2024. Motion carried.

Auditor's Office 5,106.50; Treasurer's Office 6,003.20; Register of Deeds 5,203.20; State's Attorney 2,872.80; Sheriff's Office 11,024.44; Jailors 9,536.50; Assessor's Office 4,001.20; Commissioners 2,706.92; Home Health 680.00; Veteran's Service 1,251.25; Ambulance 4,927.95; Maintenance 2,021.00; Extension 1,274.00; Welfare 455.00; Drainage 382.50; Planning & Zoning 564.50; OEM 910.00; 911 455.00; Weed 1,117.07; Highway 21,314.08; Social Security 4,995.26; Medicare 1,168.25; Health Insurance 27,300.96; Dental Insurance 460.46; SD Retirement 4,543.92 for a total of 120,275.96.

CLAIMS: Moved by Walter, seconded by McGregor-Okroi to approve and authorize the chairman to sign the following audited claims. Motion carried.

SERVICES: A&B Business Solutions 157.61, Bullert Auto LLC 1,071.74, City of Watertown 4,698.05, Jason Coester 62.08, Forester Testing Limited 3,200.00, IMEG Corp 12,956.23, Green Roby Oviatt LLP 4,590.00, Premier Biotech 140.68, SD Public Health Laboratory 1,115.00, SDACO M&P Fund 154.00, Securus Technologies, Monitori 94.25, Taliaferro Law Firm, P.C. 738.35, Microfilm Imaging Systems 65.00, XEROX Corporation 433.41, XEROX Financial Services 211.22, TwoTrees Technologies 2,450.65, Dacotah Bank 10,361.59,

REPAIRS: Mereen-Johnson LLC 53.00, Minn-Kota Communications Inc 12,148.26,
FEES: Motorola Solutions Inc 585.00,
DUES: SDACES 60.00

SUPPLIES: A-OX Welding Supply 346.76, ACE 899.12, Grahek Technology 75.00,
Mike's Jack & Jill 401.61, Johnson Lumber 45.98, Valley Office Products 549.22, Sanford
Health 274.73, ARAMARK 114.39, Kwasniewski Enterprises 60.00, Cash-Wa Distributing
1,595.32, Tri State Water Inc 54.10,

UTILITY: Otter Tail Power Co 36.69, Northwestern Energy 5,398.10, Sioux Valley
Cooperative 3,578.85, ITC 489.83, Glacial Lakes Electric 178.94, RC Technologies 50.00,
James Valley Telecommunications 139.40, Verizon Wireless 200.05, Ben Braaten 40.00,

PUBLISHING: Reporter & Farmer 37.60,

PER DIEM: Nick Gronke 100.00, James Walter 14.28, Kelsey Kading 130.86,

MANUAL CHECKS: Day County Treasurer 785.74,

REPORTS: The Board noted the following reports:

In compliance with the law, I, Kelsey Kading hereby submit the following report of my
examination of the cash and cash items in the hands of the Treasurer of this County as of March
1, 2024. Total amount of deposits in bank \$253,325.59. Total amount of actual cash \$4,226.60.
Total amount of deposits and drafts in Treasurer's possession not exceeding three days
\$13,569.27. Itemized list of all items, checks and drafts, which have been in the Treasurer's
possession over three days: CD'S \$1,150,000.00; IMMA \$7,493,268.43; Postage \$205.26;
Register of Deeds petty cash \$200.00; Sheriff \$993.00; Credit cards \$2,802.68 for a total of
\$8,918,590.83. Cash Balances: General Fund \$4,026,448.03; Highway \$3,754,320.65; E911
\$13,797.26; OEM \$11,823.95; Domestic Abuse \$189.00; 24/7 Fund \$42,718.36; M & P Fund
\$61,780.67; Highway Rural Access \$141,990.01; 700 Accounts \$911,757.33; equals
\$8,964,825.26.

In compliance with the law, I, Jodi Berger, hereby report the fees of the Office of
Register of Deeds for the month of February 2024. Births (13) \$195.00; Deaths (16) \$240.00;
Marriages (0) \$0.00; Transfer fees \$2,166.50; Recordings \$2,311.00; Copies \$372.50; Sales Tax
\$0.29 for a total of \$5,285.29.

In compliance with the law, I, Jerred Schreur hereby submit the following report of all
fees received by me as Sheriff within and for the County for the month of February 2024:
Accident Reports \$0.00; Phone cards \$37.56; Phone Commission \$289.78; Remote Breath Tests
\$117.00; Remote Breath Act/Deact \$80.00; Sheriff's Fees \$418.97; Fingerprints \$0.00; Juvenile
Care \$4,200.00; Dispatch Services \$8,500.00; Misc. Income \$997.83; PBT's \$241.00; Pistol
Permits \$0.00; Prisoners-Out of Co. \$1,700.00; UA Fees \$361.00; Work Release \$400.00; State
Grant \$0.00; Roslyn Contract Hours \$500.00; Pierpont Contract Hours \$500.00; Waubay
Contract Hours \$2,000.00 Sales Tax \$2.44 for a total of \$20,345.58.

HIGHWAY: Moved by Marx, seconded by McGregor-Okroi to approve Joint Powers
Agreement with South Dakota DOT to provide for pavement marking of county roads. Motion
carried.

TRAVEL REQUEST: Moved by Walter, seconded by McGregor-Okroi to approve
travel for 6-8 employees to Redfield in March for gravel training. Motion carried.

PLANNING & ZONING: Moved by McGregor-Okroi, seconded by Walter to recess
the regular session at 9:15 AM, to convene as Planning, Zoning and Drainage Board. Motion
carried. Chairman Sinner reconvened the regular session at 9:20 AM.

PLAT: Upon recommendation of the Planning & Zoning Board, moved by McGregor-Okroi, seconded by Marx to approve the following plat: Gravley Hacienda Addition in NE 14.122.56; Motion carried.

MUSEUM BOARD: Discussion was held on moving Day County Courthouse Museum contents to the Museum of Wildlife, Science & Industry location. After viewing contents and getting estimates, Museum of Wildlife, Science & Industry board members, Monte Rougemont and Jim Brakefield presented Commissioners estimates for financing a building for contents and held discussion on other options to look into going forward. Walter suggested looking into moving a building to the property if available. Sinner suggested looking into grants and fundraising to help with costs. No action was taken at this time.

OEM: Director Bryan Anderson gave an update on a new and/or revised FEMA Flood Insurance Rate Map (FIRM) and Letters of map revisions (LOMC). Motion by Marx, seconded by McGregor-Okroi to approve sending Letter of Map Revision (LOMR) to listed properties and/or structures listed by FEMA. Motion carried.

TREASURER: Moved by Marx, seconded by McGregor-Okroi to approve the purchase of a printer for \$1,077.69. Motion carried.

SHERIFF: Moved by Marx, seconded by McGregor-Okroi to approve Garret Thompson as full time Deputy at \$21.00/hr with benefits and \$1.00 raise after completing certification course, effective March 25th, 2024. Walter recommended \$21.50/hr., Marx amended the motion on the recommendation of Sheriff Schurer to start at \$21.50/hr with benefits and \$1.00 raise after certification is completed, seconded by McGregor-Okroi. Motioned carried.

ADVERTISING GUN SALE: Moved by Marx, seconded by McGregor-Okroi to approve advertising for sealed bids for surplus guns for 3 weeks in the local papers. Motion carried.

VEST PURCHASE: Moved by McGregor-Okroi, seconded by Marx to approve vest purchase for new hire for \$749.00. Motion carried.

AMBULANCE: Director Madsen gave an update on the ambulance service and the ambulance building projects.

PURCHASE: Motioned by Marx, seconded by McGregor-Okroi to approve the purchase of parts for IV pumps for \$1100.00 for ambulance. Motion carried.

EQUIPMENT PURCHASE: Moved by Walter, seconded by Marx to approve purchase of a standing desktop in the auditor's office for \$723.22. Motion carried.

TRAVEL REQUEST: Moved by Walter, seconded by Marx to approve travel for Lake Region Quarterly Commissioner and Elected Officials Meeting in March in Sisseton. Motion carried.

HEALTH CONTRACT: Moved by Marx, seconded by Walter to approve Chairman Sinner to sign the 2024 State of South Dakota County Contract for Community Health Services. Motion carried.

DECLARATION: Moved by McGregor-Okroi, seconded by Walter to approve signing the Support for the Veterans Memorial Park of Roslyn Area Resolution. Motioned carried.

**SUPPORT FOR THE VETERANS MEMORIAL PARK
OF ROSLYN AREA RESOLUTION #2024-03**

WHEREAS, the residents of Day County have great respect, admiration, and the utmost gratitude for all the men and women who have selflessly served our country and this county in the Armed Forces; and

WHEREAS, the contributions and sacrifices of those who served in the Armed Forces have been vital in maintaining the freedoms and ways of life enjoyed by our citizens; and

WHEREAS, the Roslyn Main Street Revitalization Committee is collaborating with Community Advancement for Roslyn and Eden (C.A.R.E.), a 501(c)3 organization to build and maintain a Veterans Memorial Park adjacent to the middle of main street Roslyn, and

WHEREAS, the Veterans Memorial Park of the Roslyn Area will honor deceased veterans from Roslyn, Eden, Grenville, Lake City, and numerous cemeteries in the surrounding area by developing the memorial, which will list their names and dates of their dedicated service, and

WHEREAS, C.A.R.E., along with the Roslyn Main Street Revitalization committee, is seeking Letters of Support for the Veterans Memorial Park of the Roslyn Area project, and

WHEREAS, these main street revitalization efforts also provide economic benefits to our rural communities and county.

NOW, THEREFORE BE IT RESOLVED, Day County hereby provides this resolution as a Letter of Support for the Veteran's Memorial Park of the Roslyn Area and the collaborative efforts to seek support and funding for this initiative.

Dated this 19th day of March 2024, at Webster, Day County, South Dakota.

Derek Sinner, Chairman

Attest: Kelsey Kading, County Auditor

ADJOURNMENT: Moved by Walter, seconded by Marx to adjourn until 9:00 AM, Tuesday, April 9, 2024, to convene in the Commissioners Chambers in the Day County Courthouse. Motion carried.

Derek Sinner,
Chairman

ATTEST:

Kelsey Kading,
Day County Auditor

Day County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.