

DAY COUNTY COMMISSION
WEBSTER, SOUTH DAKOTA
May 7, 2024

The Day County Board of Commissioners convened in regular session at 9:00 AM, Tuesday, May 7, 2024, in the Commissioners Chambers in the Day County Courthouse. Meeting called to order by Chairman Sinner. Members present: Commissioners Kjos, McGregor-Okroi, and Marx. Others: Auditor Kading, States Attorney Knight, Treasurer Zubke, Register of Deeds Berger, Glenn Gebur, Paul Dulitz, David Dulitz, Amy Fischer, Ruth Kotzea, Jennifer Coester, Jason Coester, Rita Sattler and Amanda Dulitz-R&F.

PLEDGE: Chairman Sinner led the members in reciting the Pledge of Allegiance.

CORRESPONDENCE: None

PUBLIC COMMENTS: Glenn Gebur questioned how County Road 1 is progressing. Chairman Sinner said he would ask Highway Supt. Braaten.

MINUTES: Moved by Kjos, seconded by Marx to approve the minutes from April 23, 2024, regular commissioner meeting. Motion carried.

MINUTES: Moved by McGregor-Okroi, seconded by Marx to approve the minutes from April 23, 2024, Consolidated Board of Equalization. Motioned carried.

PAYROLL: Moved by McGregor-Okroi, seconded by Kjos to approve and authorize the chairman to sign the payroll period ending April 20, 2024. Motion carried.

Auditor's Office 6,327.50; Treasurer's Office 6,003.20; Register of Deeds 5,219.14; State's Attorney 2,872.80; Sheriff's Office 12,505.50; Jailors 9,665.00; Assessor's Office 4,001.20; Commissioners 2,706.92; Home Health 664.06; Veteran's Service Office 3,151.25; Ambulance 4,526.05; Maintenance 1,915.25; Extension 1,274.00; Welfare 435.00; Drainage 376.88; Planning & Zoning 558.88; OEM 910.00; 911 455.00; Weed 742.15; Highway 19,940.68; Social Security 5,152.38; Medicare 1,205.01; Health Insurance 30,144.81; Dental Insurance 489.22; SD Retirement 4,730.00 for a total of 125,971.88.

CLAIMS: Moved by Marx, seconded by McGregor-Okroi to approve and authorize the chairman to sign the following audited claims. Motion carried.

SERVICES: AGWRX Coop 56.11, Auto Value 47.99, Century Business Products 1,275.54, Dohrer Law Office 640.50, ES & S 1,690.75, First Call Auto Part 4.40, IMEG Corp 4,271.91, Intoximeters 650.00, Delaney, Nielsen & Sannes 7,500.00, Richarson Wyly Wise Sauck 107.00, Microfilm Imaging Systems 65.00, National 4-H Council 94.65, SD of Public Health Laboratory 985.00, XEROX Corporation 156.88.

REPAIRS: Dave Hahler Automotive 179.08, Power Plan 1,426.21, RDO Equipment 634.95, Snaza Implement 159.00, Transource Trucking Equipment 1,724.70, Twin Valley Tire 1,027.87, Webster Auto Care Inc 338.91.

EQUIPMENT: Butler Machinery 441,342.31.

INSURANCE: SD Public Alliance 619.66.

DUES: GWORKS 1,189.00.

SUBSCRIPTION: Tyler Technologies 898.00.

SUPPLIES: A-OX Welding Supply 77.70, ACE 439.68, Mcleod's 52.54, Mike's Jack & Jill 489.18, Premier Biotech 455.42, SD Sheriff's Association 55.80, Sioux Valley Coop 1,333.81, Valley Office Products 223.54.

UTILITY: AT&T 217.14, City of Webster 430.75, ITC Telecom 1,508.40, Midcontinent 384.53, Northwestern Energy 292.11, RC Technologies 50.00.

PUBLISHING: Reporter & Farmer 1,214.49, Waubay Clipper 861.17.
PER DIEM: Josh Hoven 89.02, Danny Kjos 42.84, Sara McGregor-Okroi 48.96, Amanda Bartelt 502.76, Jerred Schreur 81.90.

MANUAL CHECKS: Motorola Solutions 7,645.00, Grand Jury 488.74, Day County Treasurer 7,737.28, Ambulance Refunds 3,232.00.

REGIONAL AGING COUNCIL: Jen Moos presented information on the Regional Aging Council for Day County. Moved by Marx, seconded by Kjos to approve to reinstating Jen Moos and Jen Reuer to serve as members of the Regional Aging Council for Day County. Motion carried.

EQUALIZATION TRAVEL REQUEST: Moved by Marx, seconded by McGregor-Okroi to approve travel for Director of Equalization Block to attend a Conference June 4-7, 2024, and Equalization school September 16-20, 2024. Motion carried.

SHERIFF TRAVEL REQUEST: Moved by McGregor-Okroi, seconded by Marx to approve travel for Ashley Nelson to attend Annual 24/7 Meeting, May 21 & 22, 2024. Motion carried.

TOILET: Discussion was held on toilet replacements in the jail. No action was taken.

PRINTER UPDATE: Discussion was held on printer replacement. No action was taken.

HIGHWAY: Supt. Braaten gave an update on County Road 1 and should have plans in 2-3 weeks and be able to move forward.

OCCUPANCY: Moved by Kjos, seconded by Marx to approve application of occupancy on R.O.W. on county highways in Nutley and Butler townships. Motion carried.

EXECUTIVE SESSION: Moved by McGregor-Okroi, seconded by Kjos to enter into Executive Session at 9:31 AM for personnel matters as per SDCL 1-25-2. Motion carried. Chairman Sinner reconvened the regular session at 9:37 AM.

NEW HIRE: Moved by McGregor-Okroi, seconded by Kjos to approve Allison Bisgard as County Highway Office Manager at \$21.75 with benefits effective 5-13-2024. Motion carried.

PART-TIME HIRE: Moved by Marx, seconded by McGregor-Okroi to approve Selma Howe as part time office help as needed at \$23.23 with no benefits effective 5-20-2024. Motion carried.

AMBULANCE: Director Madsen gave an update on ambulance service and calls. Moved by Kjos, seconded by McGregor-Okroi to approve to work a special event in Florence, SD in August of 2024. Motion carried.

EXECUTIVE SESSION: Moved by Marx, seconded by McGregor-Okroi to enter into Executive Session at 9:43 AM for personnel matters as per SDCL 1-25-2. Motion carried. Chairman Sinner reconvened the regular session at 10:22 AM.

BUDGET: Discussion was held on how wages should be determined for the 2025 budget. Moved by Kjos, seconded by McGregor-Okroi that departments should budget for a \$1.00 wage increase. Motion carried.

MALT BEVERAGE LICENSE: Moved by Marx, seconded by Kjos to approve renewing and authorizing the chairman to sign the Retail On-Off Malt Beverage Licenses for Bitter Lake Lodge, Buster's, Hilltop Steak House, Dale's Service, L&L Bowling Center, Pickerel Lake Corner, Pickerel Lake Lodge and Sandy Beach Resort. Motion carried.

MEETING DATES: Moved by Kjos, seconded by McGregor-Okroi to approve Regular Day County Commission future meeting dates will be July 2nd & 16th, Aug. 6th & 20th, Sept. 5th & 20th, Oct. 1st & 22nd, Nov. 7th & 19th and Dec. 3rd, 17th & 31st, 2024. Motion carried.

ADJOURNMENT: Moved by McGregor-Okroi, seconded by Marx to adjourn until

9:00 AM, Tuesday, May 21, 2024, to convene in the Commissioners Chambers in the Day County Courthouse. Motion carried.

Derek Sinner,
Chairman

ATTEST:

Kelsey Kading,
Day County Auditor

Day County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.