

DAY COUNTY COMMISSION
WEBSTER, SOUTH DAKOTA
May 21, 2024

The Day County Board of Commissioners convened in regular session at 9:00 AM, Tuesday, May 21, 2024, in the Commissioners Chambers in the Day County Courthouse. Meeting called to order by Chairman Sinner. Members present: Commissioners Kjos, McGregor-Okroi, Marx, Walter, Others: Auditor Kading, Treasurer Zubke, Register of Deeds Berger, Amy Fischer, Katie Rasmus, Glenn Gebur, Carolyn Schaunaman, Craig Schaunaman, David Dulitz, Ken Frohling, Adam Heyd, Armour Grover, Amanda Dulitz-R&F and Luke Caputo-R&F.

PLEDGE: Chairman Sinner led the members in reciting the Pledge of Allegiance.

CORRESPONDENCE: None.

PUBLIC COMMENTS: None.

MINUTES: Moved by Marx, seconded by McGregor-Okroi to approve the minutes from May 7, 2024, regular commissioner meeting. Motion carried.

PAYROLL: Moved by Kjos, seconded by Marx to approve and authorize the chairman to sign the payroll period ending May 4, 2024. Motion carried.

Auditor's Office 5,759.64; Treasurer's Office 6,003.20; Register of Deeds 5,192.58; State's Attorney 2,872.80; Sheriff's Office 12,468.25; Jailors 9,678.50; Assessor's Office 4,001.20; Commissioners 2,706.92; Home Health 690.63; Veteran's Service 2,612.00; Ambulance 4,566.70; Maintenance 2,021.00; Extension 1,274.00; Welfare 435.00; Drainage 348.75; Planning & Zoning 530.75; OEM 750.75; 911 341.25; Weed 742.15; Highway 20,620.81; Social Security 5,108.21; Medicare 1,194.66; Health Insurance 0.00; Dental Insurance 489.82; Life Insurance 210.15 SD Retirement 4,755.16 for a total of 95,374.88.

CLAIMS: Moved by Walter, seconded by Marx to approve and authorize the chairman to sign the following audited claims. Motion carried.

SERVICES: A&B Business Solutions 157.61, Glacial Lakes Technology Service 88.78, City of Watertown 4,420.28, Judith Cleveland 75.00, Richardson, Wyly, Wise, Sauck 32.10, Green Roby Oviatt LLP 4,590.00, Northstar Mechanical Inc 648.19, Ramkota Inn 464.00, Satellite Tracking of People LLC 97.50, Medtox Laboratories Inc 77.80, SDACO M&P Fund 242.00, XEROX Corporation 230.18, Sanford Health 112.00, TwoTrees Technologies 1,836.65, Dacotah Bank 2,321.64, Vestis 228.78, Election Systems & Software 1,430.89,

REPAIRS: Butler Machinery 1,596.67, Light & Siren 1,745.00, Mereen-Johnson LLC 21.12.

DEDUCTIBLE: Prairie Lakes Health Care 2,000.00.

DUES: SDACO 200.00, Civil Air Patrol Magazine 200.00.

SUPPLIES: Bound Trees Medical LLC 487.60, Newman Traffic Signs 399.26, Kwasniewski Enterprises Inc-Co 632.86, ARAMARK 326.18, Lance Rokusek 50.00, Tri State Water Inc 80.65, Sunset Law Enforcement LLC 675.50, Team Laboratory Chemical LLC 1,028.50, TrueNorth Steel 4,487.18, Van Diest Supply Company 3,313.20.

UTILITY: Otter Tail Power Co 33.51, Northwestern Energy 4,234.49, Sioux Valley Cooperative 17,973.69, James Valley Telecommunications 139.40, Verizon Wireless 200.05, Ben Braaten 40.00, Dependable Sanitation 61.00.

PER DIEM: Rhonda Zubke 280.02, Jennifer Moos 52.53, Jodi Berger 60.07,

MANUAL CHECKS: SD Department of Revenue 205,765.43, Bound Tree Medical 9,576.23.

REPORTS: The Board noted the following reports:

In compliance with the law, I, Kelsey Kading hereby submit the following report of my examination of the cash and cash items in the hands of the Treasurer of this County as of May 1, 2024. Total amount of deposits in bank \$818,512.17. Total amount of actual cash \$2,776.23. Total amount of deposits and drafts in Treasurer's possession not exceeding three days \$541,878.14. Itemized list of all items, checks and drafts, which have been in the Treasurer's possession over three days: CD'S \$1,100,000.00; IMMA \$12,333,710.45; Postage \$518.45; Register of Deeds petty cash \$200.00; Sheriff \$716.00; Credit cards \$13,219.59 for a total of \$14,811,531.03. Cash Balances: General Fund \$4,743,862.08; Highway \$4,909,889.21; E911 \$11,883.95; OEM \$34,125.95; Domestic Abuse \$119.00; 24/7 Fund \$42,803.61; M & P Fund \$57,321.98; Highway Rural Access \$141,990.01; 700 Accounts \$4,869,479.44; equals \$14,811,475.23.

In compliance with the law, I, Jodi Berger, hereby report the fees of the Office of Register of Deeds for the month of April 2024. Births (9) \$135.00; Deaths (23) \$345.00; Marriages (2) \$80.00; Transfer fees \$4,306.50; Recordings \$3,725.00; Copies \$429.70; Sales Tax \$0.73 for a total of \$9,021.93.

In compliance with the law, I, Jerred Schreur hereby submit the following report of all fees received by me as Sheriff within and for the County for the month of April 2024: Phone cards \$37.56; Phone Commission \$408.24; Remote Breath Tests \$98.00; Sheriff's Fees \$1,648.28; Fingerprints \$28.17; Juvenile Care \$6,200.00; PBT's \$191.00; Prisoners-Out of Co. \$4,210.00; UA Fees \$368.00; Work Release \$340.00; Roslyn Contract Hours \$500.00; Pierpont Contract Hours \$500.00; Waubay Contract Hours \$1,000.00 Sales Tax \$4.27 for a total of \$15,533.52.

GROW SD: Katie Rasmus gave an update on the Housing, Community, and Economic Development that GROW offers and what Day County contributions do to help with sustainable growth in Day County.

PLANNING & ZONING: Moved by Walter, seconded by Kjos to recess the regular session at 9:15 AM, to convene as Planning, Zoning and Drainage Board. Motion carried. Chairman Sinner reconvened the regular session at 9:48 AM.

PLAT: Upon recommendation of the Planning & Zoning Board, moved by McGregor-Okroi, seconded by Marx to approve the following plat: Herr Bin Site Addn in SW 33-121-58; Motion carried.

REGIONAL AGING COUNCIL: Jen Moos gave an update on Dakota at Home and the resources that the service has to offer to the elderly community.

VETERANS SERVICE OFFICE: Motion by Walter, seconded by McGregor-Okroi to approve travel expense for Jeff Nelson and Marcia Solberg for September 2024 Annual Conference. Motion carried.

AMBULANCE: Moved by Marx, seconded by McGregor-Okroi to approve Gavin Sannes at EMT pay rate of \$16.00/hour after passing his EMT test, effective May 21, 2024. Motion carried.

RESIGNATIONS: Moved by McGregor-Okroi, seconded by Walter, to accept with regret the resignation of Eugene Clark and Courtney Clark effective May 21, 2024. Motion carried.

PARAMEDIC HOUSING: Discussion was had on 2 locations and the pros and cons of each. Moved by Walter, seconded by McGregor-Okroi to approve Paramedic housing location at

1119 Main Street, Webster. \$800.00 per month, not furnished, no shower and not move in ready. Roll call vote: McGregor-Okroi-yes; Marx-no; Sinner-no; Walter-yes; Kjos-no. Motion failed.

Moved by Kjos, seconded by Marx to approve paramedic housing location at 619 W 1st Street, Webster. \$500.00 per month, fully furnished and move in ready with no additional expenses. Roll call vote: McGregor-Okroi-No; Marx-Yes; Sinner-Yes; Walter-No; Kjos-Yes. Motion carried.

SHERIFF: Moved by Walter, seconded by Marx to approve capital outlay improvements to jail. Motion carried.

CONTINGENCY TRANSFER: Moved by Kjos, seconded by Walter to approve contingency transfer of \$38,00.00 to jail repairs and maintenance. Motion carried.

GUN BID: Sheriff Schreur had 3 gun bids deemed invalid from sealed gun bid April 22, 2024 and therefore those guns went to 2nd highest bidder. Moved by Kjos, seconded by Walter to approve gun #14 to Michael Haaseth for \$225.00. Motion carried. Moved by McGregor-Okroi, seconded by Marx to approve gun #15 to Michael Haaseth for \$200.00. Motion Carried. Moved by Marx, seconded by Walter to approve gun #19 to Gavin Anderson for \$250.00. Motion carried.

HIGHWAY: Moved by Walter, seconded by Marx to approve application for occupancy in R.O.W. on County Road 20 for drain tile for boring under road. Motion carried.

PAY INCREASE: Moved by Kjos, seconded by McGregor-Okroi to approve 1 year wage increase from \$22.73 to \$23.23 for Day County Highway employee, Nick Gronke. Motion carried.

DISCUSSION: Moved by Marx, seconded by McGregor-Okroi to approve Day County Courthouse and Highway Dept Closures dates: May 27th in observance of Memorial Day, June 19th in observance of Juneteenth and July 4th & 5th in observance of Independence Day. Motion carried.

ADJOURNMENT: Moved by Kjos, seconded by Marx to adjourn until 9:00 AM, Thursday, June 6, 2024, to convene in the Commissioners Chambers in the Day County Courthouse. Motion carried.

Derek Sinner,
Chairman

ATTEST:

Kelsey Kading,
Day County Auditor

Day County does not discriminate on the basis of color, national origin, sex, religion, age, or disability in employment or the provision of service.